



18th CITY COUNCIL

Cagayan de Oro

AGENDA



73rd Regular Session
Monday / February 12, 2018
2:30 PM
Session Hall


HON. RAINEIR JOAQUIN V. UY
City Vice Mayor



CAGAYAN DE ORO MARCH

CAGAYAN DE ORO OUR PRIDE
OUR BELOVED CITY
THY MOUNTAINS, RIVERS, PLAINS AND SEAS
THY PEOPLE CONTENTED HAPPY

CAGAYAN DE ORO OUR PRIDE
OUR BELOVED CITY
WE ARE SINGING PRAISES IN LOUD VOICE
FOREVER TO THEE TO THEE

THE GATEWAY TO THE LAND OF PROMISE
BRAVE MEN OF OLD FOUGHT FOR THY SAKE
INSPIRATION THEY HAVE LEFT FOR US
TO SERVE YOU FOREVER FREE

THE GOLD IN BRILLIANT GLITTERING
YOU'LL FIND NOT IN VERDANT MOUNTAIN VALES
BUT DEEP IN HOMES AND HEARTS DIVINE
HERITAGE FOR YOU AND MANKIND, AH!

THE BEAUTIFUL, THE PLACE OF GOLD
OUR BELOVED CITY
THE NAME WE PRIDE WE ALL ENDEAR
THY BANNER UP HIGH TO FLUTTER FREE

THE BEAUTIFUL, THE PLACE OF GOLD
OUR BELOVED CITY
TILL FOREVER AND FOREVER
FOR THY GLORY THY GLORY BE...



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February 9, 2018

THE HONORABLE MEMBERS

18TH CITY COUNCIL (*SANGGUNIANG PANLUNGSOD*)
CAGAYAN DE ORO CITY

Gentlemen and Ladies:

Please be informed that the **73rd Regular Session** of the 18th City Council (*Sangguniang Panlungsod*) of Cagayan de Oro will be on **Monday, 12 February 2018 at 2:30 PM** at the Session Hall, Legislative Bldg., City Hall, this City.

Thank you very much.

Very truly yours,

ARTURO S. DE SAN MIGUEL
CITY SECRETARY

THE HONORABLE MEMBERS

18TH CITY COUNCIL (*SANGGUNIANG PANLUNGSOD*)
CAGAYAN DE ORO CITY

HON. RAINEIR JOAQUIN V. UY CITY VICE MAYOR	
<i>First District</i>	<i>Second District</i>
HON. ZALDY O. OCON CITY COUNCILOR	HON. NADYA EMANO-ELIPE CITY COUNCILOR
HON. LORDAN G. SUAN CITY COUNCILOR	HON. MARIA LOURDES S. GAANE CITY COUNCILOR
HON. EDNA M. DAHINO CITY COUNCILOR	HON. DOMETILO C. ACENAS JR. CITY COUNCILOR
HON. JAY R. PASCUAL CITY COUNCILOR	HON. IAN MARK Q. NACAYA CITY COUNCILOR
HON. ROMEO V. CALIZO CITY COUNCILOR	HON. LEON D. GAN JR. CITY COUNCILOR
HON. GEORGE S. GOKING CITY COUNCILOR	HON. TEODULFO E. LAO JR. CITY COUNCILOR
HON. ANNIE Y. DABA CITY COUNCILOR	HON. SUZETTE G. MAGTAJAS-DABA CITY COUNCILOR
HON. REUBEN R. DABA CITY COUNCILOR	HON. ENRICO D. SALCEDO CITY COUNCILOR
<i>Ex-Officio Member</i>	



Republic of the Philippines
CITY OF CAGAYAN DE ORO

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HON. YAN LAM S. LIM

CITY COUNCILOR

LIGA NG MGA BARANGAY PRESIDENT

**AGENDA OF THE 73RD REGULAR SESSION OF THE 18TH CITY COUNCIL
(SANGGUNIANG PANLUNGSOD) OF CAGAYAN DE ORO ON
MONDAY, 12 FEBRUARY 2018**

Order of Business

- A. CALL TO ORDER BY THE HONORABLE CHAIR AND PRESIDING OFFICER
- B. INVOCATION BY HONORABLE CITY COUNCILOR ENRICO D. SALCEDO
- C. SINGING OF THE NATIONAL ANTHEM
- D. SINGING OF THE CAGAYAN DE ORO MARCH
- E. ROLL CALL AND DETERMINATION OF QUORUM BY THE CITY SECRETARY
- F. READING, CORRECTIONS, IF ANY, AND APPROVAL OF THE MINUTES OF THE PREVIOUS REGULAR SESSION ON FEBRUARY 5, 2018
(SEE APPENDIX "A" / Pages 1-31)

G. SPECIAL REPORT

- (1) COUNCILOR GEORGE S. GOKING
- (2) COUNCILOR EDNA M. DAHINO
- (3) COUNCILOR ROMEO V. CALIZO

H. AGENDA PROPER:

- 1] **PROPOSED ORDINANCE NO. 2018-19** - authorizing the Honorable City Mayor Oscar S. Moreno to enter into and sign the Business Agreement with the Total Transcription Solutions, Inc. (TTSI), represented by its Managing Director, Margarita M. Paz, covering the provision of Philhealth-Accredited Electronic Claims Modules, in compliance with PhilHealth Advisory No. 2017-0019, under the terms and conditions specified in the said agreement submitted to this Body.
(SEE APPENDIX "B" / Pages 32-45)

Document/s on file:

- Endorsement of the City Vice Mayor Raineir Joaquin V. Uy dated January 11, 2018
- Endorsement of the City Mayor Oscar S. Moreno dated January 9, 2018
- Certification issued by the Bids and Awards Committee
- Endorsement from the City Legal Office
- Draft Business Agreement
- PhilHealth Circular No. 021-2014

COMMITTEE SPONSOR/S:

COMMITTEE ON **HEALTH, SANITATION &
HEALTH INSURANCE**

- COUNCILOR MARIA LOURDES S. GAANE, CHAIRPERSON
- COUNCILOR GEORGE S. GOKING, MEMBER

COMMITTEE ON **LAWS AND RULES**

- COUNCILOR IAN MARK Q. NACAYA, CHAIRPERSON
- COUNCILOR ZALDY O. OCON, VICE CHAIR
- COUNCILOR GEORGE S. GOKING, MEMBER

- 2] **PROPOSED RESOLUTION NO. 2018-53** – returning to the Barangay Council of Barangay 30, this City, its Ordinance No. 1-2017, entitled: “*An Ordinance Ecological Solid Waste Program of Barangay 30 and providing penalty for violation thereof and for other purposes*”, with the information that said Ordinance is in order and therefore the same may be given force and effect as of the date fixed for its effectivity.

(SEE APPENDIX “C” / Pages 46-55)

Document/s on file:

- Endorsement of the City Vice Mayor Raineir Joaquin V. Uy dated April 12, 2017
- Endorsement from the City Legal Office dated May 22, 2017
- Endorsement from the CLENRO dated October 25, 2017
- Barangay Ordinance No. 1-2017
- Attendance of the Public Hearing conducted

COMMITTEE SPONSOR/S:

COMMITTEE ON **BARANGAY AFFAIRS**

-

COUNCILOR MARIA YAN LAM S. LIM, CHAIRPERSON
COUNCILOR TEODULFO E. LAO, JR., VICE CHAIR
COUNCILOR MARIA LOURDES S. GAANE, MEMBER
COUNILOR NADYA B. EMANO-ELIPE, MEMBER

COMMITTEE ON **LAWS AND RULES**

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COUNCILOR IAN MARK Q. NACAYA, CHAIRPERSON
COUNCILOR ZALDY O. OCON, VICE CHAIR
COUNCILOR GEORGE S. GOKING, MEMBER

**MINUTES OF THE 72ND REGULAR SESSION OF THE 18TH CITY COUNCIL
(SANGGUNIANG PANLUNGSOD) OF CAGAYAN DE ORO ON
MONDAY, 5 FEBRUARY 2018**

City Vice Mayor **RAINEIR JOAQUIN V. UY**, Presiding Officer, called the session to order at exactly 3:15 P.M.

The members present were the following:

- City Vice Mayor **RAINEIR JOAQUIN V. UY**

First District:

- City Councilor **ZALDY O. OCON**, PRESIDING OFFICER PROTEMPORE
- City Councilor **EDNA M. DAHINO**
- City Councilor **GEORGE S. GOKING**
- City Councilor **JAY R. PASCUAL**
- City Councilor **ROMEO V. CALIZO**
- City Councilor **REUBEN R. DABA**

Second District:

- City Councilor **MARIA LOURDES S. GAANE, MD.**
- City Councilor **DOMETILO C. ACENAS, JR.**
- City Councilor **IAN MARK Q. NACAYA**, MAJORITY FLOOR LEADER
- City Councilor **TEODULFO E. LAO, JR.**, ASST. MAJORITY FLOOR LEADER
- City Councilor **SUZETTE G. MAGTAJAS-DABA**

Ex-Officio Member:

- City Councilor **YAN LAM S. LIM**, PRESIDENT, LIGA NG MGA BARANGAY

On Leave:

- City Councilor **ENRICO D. SALCEDO**
- City Councilor **NADYA EMANO-ELIPE**, ASSISTANT MINORITY FLOOR LEADER

On Official Business:

- City Councilor **ANNIE Y. DABA**

Absent:

- City Councilor **LORDAN G. SUAN**
- City Councilor **LEON D. M. GAN, JR.**, MINORITY FLOOR LEADER

After determining that a quorum existed, the City Council proceeded to do business.

A. ON MINUTES OF THE 71ST REGULAR SESSION ON JANUARY 29, 2018

MOTION NO. 23525-2018

MOTION TO DISPENSE WITH THE READING OF THE MINUTES OF THE 71ST REGULAR SESSION ON JANUARY 29, 2018, AND TO CONSIDER THE FURNISHING OF THE COPIES THEREOF TO EACH MEMBER AS THE READING ITSELF

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Teodulfo E. Lao, Jr., Edna M. Dahino & George S. Goking, UNANIMOUSLY CARRIED.

MOTION NO. 23526-2018

MOTION TO APPROVE THE MINUTES OF THE 71ST REGULAR SESSION ON JANUARY 29, 2018

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Teodulfo E. Lao, Jr., Edna M. Dahino, George S. Goking & Jay R. Pascual, UNANIMOUSLY CARRIED.

B. ON MINUTES OF THE 72ND REGULAR SESSION ON FEBURARY 5, 2018

RESOLUTION NO. 12905-2018

RESOLUTION RETURNING TO THE BARANGAY COUNCIL OF **BARANGAY NO. 7**, THIS CITY, ITS ORDINANCE NO. 01-01-2018, SERIES OF 2018, COVERING ITS ANNUAL BUDGET FOR CALENDAR YEAR 2018, WITH THE INFORMATION THAT SAID ORDINANCE IS IN ORDER AND THEREFORE THE SAME MAY BE GIVEN FORCE AND EFFECT AS OF THE DATE FIXED FOR ITS EFFECTIVITY

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Maria Lourdes S. Gaane, Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

RESOLUTION NO. 12906-2018

RESOLUTION RETURNING TO THE BARANGAY COUNCIL OF **BARANGAY NO. 39**, THIS CITY, ITS ORDINANCE NO. 003, SERIES OF 2017, COVERING ITS ANNUAL BUDGET FOR CALENDAR YEAR 2018, WITH THE INFORMATION THAT SAID ORDINANCE IS IN ORDER AND THEREFORE THE SAME MAY BE GIVEN FORCE AND EFFECT AS OF THE DATE FIXED FOR ITS EFFECTIVITY

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Maria Lourdes S. Gaane, Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

RESOLUTION NO. 12907-2018

RESOLUTION RETURNING TO THE BARANGAY COUNCIL OF **INDAHAG**, THIS CITY, ITS ORDINANCE NO. 1, SERIES OF 2018, COVERING ITS ANNUAL BUDGET FOR CALENDAR YEAR 2018, WITH THE INFORMATION THAT SAID ORDINANCE IS IN ORDER AND THEREFORE THE SAME MAYBE GIVEN FORCE AND EFFECT AS OF THE DATE FIXED FOR ITS EFFECTIVITY

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Maria Lourdes S. Gaane, Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

RESOLUTION NO. 12908-2018

RESOLUTION RETURNING TO THE BARANGAY COUNCIL OF **F.S. CATANICO**, THIS CITY, ITS ORDINANCE NO. 005, SERIES OF 2017, COVERING ITS ANNUAL BUDGET FOR CALENDAR YEAR 2018, WITH THE INFORMATION THAT SAID ORDINANCE IS IN ORDER AND THEREFORE THE SAME MAY BE GIVEN FORCE AND EFFECT AS OF THE DATE FIXED FOR ITS EFFECTIVITY

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Maria Lourdes S. Gaane, Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

RESOLUTION NO. 12909-2018

RESOLUTION RETURNING TO THE BARANGAY COUNCIL OF **MACASANDIG**, THIS CITY, ITS ORDINANCE NO. 006-2017, SERIES OF 2017, COVERING ITS ANNUAL BUDGET FOR CALENDAR YEAR 2018, WITH THE INFORMATION THAT SAID ORDINANCE IS IN ORDER AND THEREFORE THE SAME MAYBE GIVEN FORCE AND EFFECT AS OF THE DATE FIXED FOR ITS EFFECTIVITY

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Maria Lourdes S. Gaane, Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

RESOLUTION NO. 12910-2018

RESOLUTION RETURNING TO THE BARANGAY COUNCIL OF **PAGATPAT**, THIS CITY, ITS ORDINANCE NO. 001, SERIES OF 2018, COVERING ITS ANNUAL BUDGET FOR CALENDAR YEAR 2018, WITH THE

INFORMATION THAT SAID ORDINANCE IS IN ORDER AND THEREFORE THE SAME MAYBE GIVEN FORCE AND EFFECT AS OF THE DATE FIXED FOR ITS EFFECTIVITY

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Maria Lourdes S. Gaane, Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

RESOLUTION NO. 12911-2018

RESOLUTION RETURNING TO THE BARANGAY COUNCIL OF **PATAG**, THIS CITY, ITS ORDINANCE NO. 01-001-2018, SERIES OF 2018, COVERING ITS ANNUAL BUDGET FOR CALENDAR YEAR 2018, WITH THE INFORMATION THAT SAID ORDINANCE IS IN ORDER AND THEREFORE THE SAME MAY BE GIVEN FORCE AND EFFECT AS OF THE DATE FIXED FOR ITS EFFECTIVITY

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Maria Lourdes S. Gaane, Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

RESOLUTION NO. 12912-2018

RESOLUTION RETURNING TO THE BARANGAY COUNCIL OF **PUNTOD**, THIS CITY, ITS ORDINANCE NO. 001, SERIES OF 2018, COVERING ITS ANNUAL BUDGET FOR CALENDAR YEAR 2018, WITH THE INFORMATION THAT SAID ORDINANCE IS IN ORDER AND THEREFORE THE SAME MAYBE GIVEN FORCE AND EFFECT AS OF THE DATE FIXED FOR ITS EFFECTIVITY

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Maria Lourdes S. Gaane, Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

MOTION NO. 23527-2018

MOTION TO DISPENSE WITH THE SECOND AND FINAL READING OF **RESOLUTION NOS. 12905-2018, 12906-2018, 12907-2018, 12908-2018, 12909-2018, 12910-2018, 12911-2018 & 12912-2018.**

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Teodulfo E. Lao, Jr., George S. Goking & Reuben R. Daba, UNANIMOUSLY CARRIED.

ORDINANCE NO. 13378-2018

AN ORDINANCE PROVIDING FOR THE INTEGRATED ECOLOGICAL SOLID WASTE MANAGEMENT OF CAGAYAN DE ORO CITY, AND FOR OTHER PURPOSES

AUTHORS: COUNCILOR ZALDY O. OCON
COUNCILOR EDNA M. DAHINO

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Teodulfo E. Lao, Jr., Edna M. Dahino, Jay R. Pascual, George S. Goking & Reuben R. Daba, UNANIMOUSLY CARRIED

MOTION NO. 23528-2018

MOTION TO DISPENSE WITH THE SECOND AND FINAL READING OF **ORDINANCE NO. 13378-2018.**

Moved by Councilor Ian Mark Q. Nacaya, severally seconded by members present, UNANIMOUSLY CARRIED.

ORDINANCE NO. 13379-2018

AN ORDINANCE ADOPTING THE VISUAL IDENTITY GUIDE OF CAGAYAN DE ORO CITY COVERING THE OFFICIAL LOGO, BRAND, SEAL, BANNERS/TARPAULIN STREAMERS, ENVELOPES, BUSINESS CARDS AMONG OTHERS

AUTHORS: - COUNCILOR GEORGE S. GOKING
- COUNCILOR JAY R. PASCUAL
- COUNCILOR SUZETTE G. MAGTAJAS-DABA
- COUNCILOR EDNA M. DAHINO

- COUNCILOR MARIA LOURDES S. GAANE
- COUNCILOR IAN MARK Q. NACAYA

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Edna M. Dahino, George S. Goking, Edna M. Dahino, Reuben R. Daba & Teodulfo E. Lao, Jr., UNANIMOUSLY CARRIED

MOTION NO. 23529-2018

MOTION TO DISPENSE WITH THE SECOND AND FINAL READING OF **ORDINANCE NO. 13379-2018.**

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Edna M. Dahino, Reuben R. Daba & George S. Goking, UNANIMOUSLY CARRIED.

RESOLUTION NO. 12913-2018

RESOLUTION EARNESTLY REQUESTING HONORABLE CONGRESSMAN ROLANDO A. UY (DISTRICT I, CAGAYAN DE ORO CITY) AND HONORABLE CONGRESSMAN MAXIMO B. RODRIGUEZ (DISTRICT II, CAGAYAN DE ORO CITY) TO ALLOCATE FUNDS FOR THE INSTALLATION OF ELECTRICAL LAMP POSTS ALONG THE GUSA-LAPASAN, CAGAYAN DE ORO COASTAL ROAD PROJECT

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Teodulfo E. Lao, Jr., Reuben R. Daba, Jay R. Pascual & George S. Goking, UNANIMOUSLY CARRIED.

MOTION NO. 23530-2018

MOTION TO DISPENSE WITH THE SECOND AND FINAL READING OF **RESOLUTION NO. 12913-2018.**

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Reuben R. Daba, Jay R. Pascual & Edna M. Dahino, UNANIMOUSLY CARRIED.

MOTION NO. 23531-2018

MOTION TO ADJOURN THE 72ND REGULAR SESSION OF THE 18TH CITY COUNCIL (SANGGUNIANG PANLUNGSOD) OF CAGAYAN DE ORO HELD ON FEBURARY 5, 2018

Moved by Councilor Ian Mark Q. Nacaya, severally seconded by the members present, UNANIMOUSLY CARRIED.

The session adjourned at 3:25 PM, February 5, 2018.

I hereby certify to the correctness of the foregoing Minutes.

ARTURO S. DE SAN MIGUEL
CITY COUNCIL SECRETARY

Attested as correct:

RAINEIR JOAQUIN V. UY
CITY VICE MAYOR
PRESIDING OFFICER



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ORDINANCE NO. 13378-2018

AN ORDINANCE PROVIDING FOR THE INTEGRATED ECOLOGICAL SOLID WASTE MANAGEMENT OF CAGAYAN DE ORO CITY, AND FOR OTHER PURPOSES

BE IT ORDAINED by the 18th City Council (*Sangguniang Panlungsod*) of Cagayan de Oro in session duly assembled that:

Article I

TITLE, MANDATES AND DEFINITION OF TERMS

SECTION 1. TITLE – This Ordinance shall be known as the “INTEGRATED ECOLOGICAL SOLIDWASTE MANAGEMENT ORDINANCE OF CAGAYAN DE ORO CITY”

SECTION 2. MANDATE:

- (a) Republic Act No. 9003, otherwise known as Ecological Solid Waste Management Act of 2003, provides for an ecological solid waste management program, creates the necessary institutional mechanisms and incentives, declares certain acts prohibited and provides penalties for violations;
- (b) Section 10 of Republic Act No. 9003 provides that, “Pursuant to the relevant provisions of R.A. No. 7160, otherwise known as the Local Government Code of 1991, the LGUs shall be primarily responsible for the implementation and enforcement of the provisions of this Act within their respective jurisdictions.”
- (c) Section 16 of Republic Act No. 9003 provides that, “The province, city or municipality, through its local solid waste management boards, shall prepare its respective 10-year solid waste management plans consistent with the National Solid Waste Management Framework: *Provided*, That the waste management plan shall be for the re-use, recycling and composting of wastes generated in their respective jurisdictions: *Provided further*, That the solid waste management plan of the LGU shall ensure the efficient management of solid waste generated within its jurisdiction.”;
- (d) Section 47 of Republic Act No. 9003 provides that, “The local government unit shall impose fees in amounts sufficient to pay the costs of preparing, adopting, and implementing a solid waste management plan prepared pursuant to this Act.”;
- (e) Chapter 3, Section 389 of the Local Government Code of 1991 provides that the Barangay Council headed by the Barangay Captain is recognized having the important role of delivering an efficient, effective and economical governance, the purpose of which, as related to the implementation of laws and regulations related to control of pollution and protection of the environment, particularly to solid waste management, is a matter of general welfare of the Barangay and its inhabitants;
- (f) Section 4, Rule XIX of the Implementing Rules and Regulations (IRR) of Republic Act No. 9003 provides that local government units shall be required to legislate appropriate ordinances to aid in the implementation of Republic Act No.



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9003 and in the enforcement of its provisions; provided, such ordinances shall be formulated pursuant to relevant provisions of R.A. No. 7160;

SECTION 3. DEFINITION OF TERMS:

- a) *Collection* – refers to the act of removing solid waste from the source or from a communal storage point;
- b) *Compostable* – refers to biodegradable or compostable materials free from contamination such as pathogens and hazardous substances, and considered safe for agriculture use.
- c) *Composting*- refers to the controlled decomposition of organic matter by micro-organisms, mainly bacteria and fungi, into a humus-like product.
- d) *Junkshop* – refers to any building, including its premises, in which junk is stored. It can be dealing with a particular kind of junk or with all kinds of junk, and it may thus assume a different business name.
- e) *Market Vendors* - refers to the permanent and /or ambulant vendors mainly engaged in the business activities at the City Public Market and within its vicinity.
- f) *Material Recovery Facility* - refers to the designated and or established building or structure designed to receive, temporarily store, sort, separate and recover wastes before the transfer, transport and final disposal of remaining non-reusable waste into the identified sanitary landfill site.
- g) *Receptacles* – refers to the properly marked individual waste containers used for separation or segregation of recyclable materials.
- h) *Recyclable materials* – refers to any waste material retrieved from waste stream that can still be converted or utilized into other purposes.
- i) *Recycling*- shall refer to the process of treating used or waste materials making them suitable for beneficial use and for other purposes, including any process by which waste materials are transformed into new products.
- j) *Residual Waste*- refers to waste that present no other use or purpose, and cannot be classified as compostable, recyclable, non-reusable.
- k) *Resource Recovery* - shall refer to the collection, extraction and recovery of and re-usable materials from the waste stream for the purpose of recycling, generating energy or producing a product suitable for other beneficial use.
- l) *Re-use*– refers to the process of recovering the waste materials intended for the same or different purpose without alteration of the physical characteristics of the recovered materials.



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- m) *Sanitary Landfill* – refers to a waste disposal site designed, constructed, operated and maintained in a manner that exerts engineering control over potential environmental impacts arising from the development and operation of the facility;
- n) *Segregation at Source*- refers to the waste management practice of sorting, categorizing and separating the different waste at the point of origin or source of generation in order to promote recycling and re-use of resources to reduce the volume of accumulated waste prior to final disposal.
- o) *Solid waste* – any form or type of refuse material from household, commercial, institutional, agricultural and industrial which are non-hazardous and non-infectious, free from liquid mixture, generated in the city through natural or man-made processes or activities.
- p) *Special Waste* – refers to household hazardous wastes such as paints, thinners, household batteries, fluorescent lamps, lead-acid batteries, spray canisters and the like. These include waste from residential and commercial sources that comprise bulky wastes including construction and demolition debris, consumer electronics, white goods, yard wastes that are collected separately, oil and used tires. These wastes are usually handled separately from other residential and commercial waste;
- q) *Storage* – shall refer to the interim containment of solid waste generation for the purposes of segregation and resource recovery prior to disposal.

ARTICLE II

10-YEAR SOLID WASTE MANAGEMENT PLAN

SECTION 4. THE 10-YEAR SOLID WASTE MANAGEMENT PLAN – The 10-Year Solid Waste Management Plan of Cagayan de Oro City shall be implemented in accordance with the implementation schedule, strategies and guidelines contained in the said plan as adopted and approved by the Sangguniang Panlungsod under Ordinance No. 13130–2016. The Plan shall be updated in every 3 years.

ARTICLE III

CREATION OF THE CITY ECOLOGICAL SOLID WASTE MANAGEMENT BOARD

SECTION 5. CITY ECOLOGICAL SOLID WASTE MANAGEMENT BOARD – The City Government shall create an Ecological Solid Waste Management Board (ESWMB) that shall formulate plans and policies and oversee the implementation of sanitary management of solid waste generated in areas under its geographic and political coverage.

ARTICLE IV

MANDATORY SEGREGATION OF SOLID WASTE

SECTION 6. SEGREGATION OF WASTE AT SOURCE – That segregation of waste shall be primarily conducted at the source or point of origin, to include household, institutional, industrial, commercial/business establishments, public markets, health care centers and agricultural sources.



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SECTION 7. ROLE OF THE BARANGAY LGU – The segregation of waste shall be primarily managed at the barangay level specifically for the compostable, recyclable and reusable waste.

SECTION 8. MARKED AND COLOR-CODED RECEPTACLES – There shall be a properly identified and marked wastes container and receptacle for each type of waste and corresponding color code according to the classification of the segregated waste. Provided that waste receptacles from residences, institutions, commercial and industrial establishments, and other sources must be stored in properly sealed and/or tied in spill-proof containers; and should only brought outside during collection time only.

SECTION 9. REQUIREMENTS FOR THE SEGREGATION AND STORAGE AND SET OUT OF SOLID WASTE:

- (a) There shall be a separate container for each type of waste from all sources. In the case of bulky special waste, shall be placed in a designated area.
- (b) Two (2) or more residential units, the owner shall provide the occupants a designated area with properly marked containers. The accumulated source separated recyclable and biodegradable waste shall be collected by the barangay. Residual and special waste shall be collected by the city.
- (c) The owners, operators, or proprietors of the commercial establishment or business entity shall be responsible to provide storage for their source separated waste for collection and be placed in a designated area within their premises. Segregated wastes shall only be set out in time for collection and following a collection schedule.
- (d) The owners of residential buildings, heads of institutions and industries and proprietors of the business and commercial establishment shall notify all workers, employees and entities working in the premises of the requirements and procedures of segregation as prescribed in this ordinance.
- (e) All public utility vehicles, such as jeepneys, buses, motorelas and tricycles operating in the city are required to have garbage container for biodegradable and non-biodegradable wastes inside their vehicle.

ARTICLE V ESTABLISHMENT OF THE MATERIALS RECOVERY FACILITY

SECTION 10. MRF ESTABLISHMENT - There shall be a Materials Recovery Facility (MRF) in every barangay or cluster of barangays. The MRFs shall be established in a suitable location, in considerations of volume of waste generation, availability of site for the MRFs and accessibility of garbage collection and transport provision which shall be determined by the Barangay and/or cluster of barangays.

SECTION 11. The MRFs shall receive the segregated waste according to the prescribed waste classification for the final sorting. The resulting residual non-recyclable and non-reusable waste shall be transported to the designated Sanitary Landfill for the final disposal.



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SECTION 12. MRF IN SCHOOLS - Schools and other educational institution, and offices of national government agencies and private corporations shall come up with an Ecological Waste Management Program, including the segregation at source and provision of Materials Recovery Facility.

SECTION 13. DUTY OF BARANGAY COUNCILS - It shall be the duty of the respective Barangay Councils to primarily enforce and supervise the solid waste management, collection, segregation, and resource recovery of the waste generated by the households, buildings, their premises, and the premises or place of business within their respective political boundaries.

SECTION 14. STORAGE DURATION OF WASTES - The appropriate duration for the storage of waste in the Materials Recovery Facility Station shall be determined by the Barangays Council in coordination with the solid waste management office.

SECTION 15. MRFS IN CONDOMINIUMS/SUBDIVISIONS - All subdivision and condominium owners and/or developers in Cagayan de Oro City shall provide sufficient space for the establishment of MRFs to store recyclables and process compostable materials of the homeowners or in coordinate with the barangay shall schedule the collection and processing of recyclable and compostable materials.

SECTION 16. MRF IN SUBDIVISION LAYOUT PLANS - For subdivision and condominium developers who are planning to put up a subdivision or any land development projects in Cagayan de Oro City, they shall incorporate the establishment of an MRF in their subdivision lay-out plan.

ARTICLE VI COLLECTIONS AND TRANSPORT OF SOLID WASTES

SECTION 17. NON-COLLECTION OF UNSEGREGATED SOLID WASTE – Only segregated wastes and only the types of waste that are scheduled for collection on a particular day and time shall be collected, provided that specific day and time shall be provide for by the IRR. Unsegregated waste shall not be collected. Repetitive disposal of unsegregated solid waste shall constitute a violation of this ordinance.

SECTION 18. TRANSPORT – The collected biodegradable and recyclable wastes shall be dropped off at the barangay MRF. Only the residual and special waste shall be brought to the disposal site.

SECTION 19. COLLECTION VEHICLES – Only collection vehicles covered with nets, tarpaulins and other similar materials shall be allowed to transport solid waste from the collection area to the disposal facility. For the purpose of identification, vehicles shall bear the body number, the name, and telephone number of the contractor/agency collecting solid waste.

SECTION 20. REQUIRED PERSONAL PROTECTIVE EQUIPMENT – All collectors and other personnel directly dealing with collection of solid waste shall be equipped with personal protective equipment and cleaning implements such as, but not limited to gloves, masks and safety boots, to protect them from the hazards of handling solid wastes.



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SECTION 21. GARBAGE COLLECTORS TRAINING – The City Health Officer/Solid Waste Management Officer shall provide necessary training to the collectors and personnel to ensure that the solid wastes are handled properly in accordance with pertinent guidelines.

SECTION 22. AUTHORITY TO COLLECT GARBAGE COLLECTION FEE - The City Government may impose fees in amounts sufficient to pay the costs of operation and maintenance based on the type and volume of waste. The amount and procedure of fees shall be defined and provided for by the Implementing Rules and Regulations. However, payments shall be consistent with the accounting system of government.

SECTION 23. ACCREDITATION OF PRIVATE HAULERS/COLLECTORS – All private individuals and companies engage in garbage collection and hauling in the city shall be accredited by the city, provided that accreditation guidelines shall be provided for by the Implementing Rules and Regulations.

ARTICLE VII ESTABLISHMENT OF SANITARY LANDFILL

SECTION 24. SANITARY LANDFILL ESTABLISHMENT - The City Government shall establish a Sanitary Landfill which shall be provided with all the required support facilities/equipment in accordance with the schedule and guidelines prescribed in the 10-Year Solid Waste Management Plan and shall conform to the guidelines provided in the Implementing Rules and Regulations of RA 9003.

SECTION 25. SANITARY LANDFILL RESOURCE RECOVERY - The Sanitary Landfill shall be provided with capability for resource recovery at the discretion of the city government and may mechanize operations to ensure it can cope with the required rate of processing of disposed solid waste.

SECTION 26. FACILITIES & EQUIPMENT - The support facilities and equipment that maybe provided to deliver effective and cost-efficient operations shall be determined by the city government, and may include Transfer Stations, Block Compactors, Pay Loaders, Dozers, Sheds, Lifters, Mechanized Segregators, Loading and Unloading Augers/Conveyors, Receptacles/Bins, Leachate Treatment and Processing facility, and related operation and maintenance equipment and facilities.

SECTION 27. TIPPING FEES - The city shall impose tipping fees for all private haulers, companies and individuals to dispose solid waste in the sanitary landfill to sufficiently support the cost of operation and maintenance of the facility. The amount and procedure of fees shall be defined and provided for by the Implementing Rules and Regulations. However, payments shall be consistent with the accounting system of government.

ARTICLE VIII MAINTENANCE OF CLEAN AND SANITARY SURROUNDINGS

SECTION 28. DUTIES OF THE CITY & BARANGAY –

- a) Public thoroughfares, open spaces and grounds, unattended private and public lands shall be kept clean jointly by the city and barangay.



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- b) Trees, shrubs and other vegetation within the vicinity of residences shall be regularly be cared for and maintained to minimize generated waste/yard waste and unpleasant site by the barangay.

SECTION 29. DUTIES OF BUILDING OWNERS -

- a) Residential buildings and its surroundings shall be kept clean and tidy by the owner or lessee of the building at all times.
- b) The lobby and/or sidewalks, immediate grounds fronting the business and commercial establishment, stalls, open spaces of markets shall be maintained clean and sanitary by the owner/operator or lessee/renters of the establishment.

ARTICLE IX PLASTIC BAG REGULATION

SECTION 30. PLASTIC BAG REGULATION – The following regulations shall apply in the use of plastic bags in all commercial establishments in the city:

- a) Business establishments, fast-food outlets, pharmacies, market vendors, food kiosks, sari-sari stores, ambulant vendors, and the like shall not provide plastic bags and/or sando bags as packaging materials for dry goods and cooked foods to customers.
- b) Plastic bags with no handles, holes or strings shall be allowed for wrapping of unpacked meat and poultry products, marine products, fresh fruits and vegetables at supermarkets and markets separately to ensure food safety.
- c) Wet goods that are already in plastic wraps, pouches, bags and the like as part of the product packaging shall not be contained further in any plastic bags.
- d) The use of recyclable and reusable bags as alternative packaging materials shall be promoted, such as natural fiber bags, woven bags (bayong), cloth bags, rattan baskets, shopping bags made from recycled waste materials.
- e) All stores and markets shall adopt the “Bring Your Own Bag (BYOB) Program” to mainstream the use of reusable bags.
- f) All stores shall formulate appropriate incentives to consumers such as point system and/or special counters to be called as “green lane” to encourage customers to use reusable bags.
- g) Plastic bags as final packaging of goods in stores shall not be allowed in all commercial establishments every Wednesday and Friday.

ARTICLE X JUNKSHOP OPERATION

SECTION 31. PROHIBITED LOCATIONS OF JUNKSHOP - No junkshop shall be established along waterbodies, such as rivers and creeks, coastal areas and inside subdivisions.



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SECTION 32. PERMITS - It shall be unlawful for any person, firm, association, partnership or corporation to operate or maintain a junk shop or junkyard, or to do business in junk at any place within Cagayan de Oro City, in any manner contrary to the provisions of this Ordinance and without first having obtained a Business Permit for such purpose. The documents required for the application of business permit shall be followed.

SECTION 33. REQUIREMENTS - Any space, piece or parcel of land, licensed and used as junkshop whether existing now or hereinafter created, shall have gated entrances and exits and shall be properly and enclosed or separated from adjoining lots by walls or fences, such that all junk materials shall be stocked inside the junkshop premises and not be visible to the public. Orderliness and sanitation within the premises shall always be maintained by the junk owner/operator.

SECTION 34. SIDEWALKS - Sidewalks shall be free from stockpile of any junk materials.

SECTION 35. TRANSACTION BOOK/REGISTER - The city shall have access to every junk shop owner/operator Transaction Books or Registers to record acquisitions or purchases, disposals or sales of junk materials for monitoring and regulation purposes.

SECTION 36. INSPECTION - The junkshop owner/operator shall permit law enforcers to conduct inspection of junkshop premises and transaction books or registers, and to present proof of purchases when requested.

ARTICLE XI PUBLIC EDUCATION AND INFORMATION DRIVE

SECTION 37. EDUCATION CAMPAIGN - The City government shall conduct continuing education and information campaign on solid waste management to develop public awareness and behavioral change on solid waste management.

SECTION 38. SOLID WASTE MANAGEMENT COMMUNICATION PLAN - The City government shall formulate a Solid Waste Management Communication Plan and implement the said plan down to the barangay in partnership with the barangay.

SECTION 39. NGO/PO PARTICIPATION - The City government shall encourage non-government organizations, people's organizations to promote solid waste management and to endorse and patronize environmentally acceptable packaging of products and materials.

SECTION 40. DEPED/CHED PARTICIPATION - The City government shall develop partnership with City Division of Department of Education and the Commission on Higher Education to integrate ecological solid waste management in particular and environment education in general in the school curricula at all levels.

SECTION 41. DEPUTIZED AGENTS - The City government shall encourage and coordinate with the barangay to convene/organize volunteer groups who shall serve as Solid Waste Management deputized agents who shall assist in the Information, Education and Communication campaign and enforcement of this ordinance.



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SECTION 42. IEC MATERIALS - Solid waste management stickers and other kinds of Information, Education and Communication collaterals shall be placed in conspicuous public places and in public transportation vehicles shall be required to display solid waste management IEC materials.

ARTICLE XII INCENTIVE MECHANISM

SECTION 43. INCENTIVES - The City shall develop and provide incentives to encourage barangays, institutions, commercial establishments, industries and Civil Society Organizations to develop or undertake socially acceptable, effective and efficient solid waste management practices, and/or to actively participate in any program for the promotion thereof, as provided for in RA 9003 and its Implementing Rules and Regulations.

SECTION 44. AWARDS - The city government shall grant incentives to barangays with outstanding solid waste management practices, subject to specific guidelines set forth in the Implementing Rules and Regulations of this Ordinance, following the budgeting, accounting and auditing procedures of government.

SECTION 45. INCENTIVES TO BARANGAYS FOR USE OF TRUCKS - An incentive scheme shall be devised by the City Solid Waste Management Board for barangays utilizing barangay-owned garbage truck for collection service of residual wastes in their respective jurisdictions, subject to specific guidelines set forth in the Implementing Rules and Regulations of this Ordinance, following the budgeting, accounting and auditing procedures of Government.

SECTION 46. INCENTIVES FOR BEST PRACTICES - An incentive scheme shall be devised by the City Solid Waste Management Board for commercial establishments, institutions and industries with outstanding solid waste management practices, subject to specific guidelines set forth in the Implementing Rules and Regulations of this Ordinance, following the budgeting, accounting and auditing procedures of Government.

ARTICLE XIII JURISDICTION OF CITY PUBLIC AGENCIES

SECTION 47. IMPLEMENTING OFFICE - The City Local Environment and Natural Resources Office (CLENRO) shall ensure the proper implementation of this Ordinance in coordination with other departments in the city government.

SECTION 48. CEED - That the City Economic Enterprise Department (CEED) shall be responsible for the supervision in the proper segregation and disposal of solid waste in the public markets and terminals, including the city public cemeteries in coordination with the City Public Services Office (CPSO).

SECTION 49. APO - The Agricultural Productivity Office (APO) shall provide technical assistance such as training and promotion of acceptable technology on composting and livelihood development on processing of biodegradable/compostable wastes.

SECTION 50. CITY ENGINEERING OFFICE - That the City Engineering Office (CEO) in coordination with Barangay shall be responsible over the cleanliness rivers, streams, canals,



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esteros, storm drainage or in any natural and man-made waterways. Likewise, coordinate with CLENRO on the operation and management of the sanitary landfill.

SECTION 51. CITY HEALTH OFFICE - The City Health Office (CHO) shall ensure that all food related businesses in the city shall be clean and sanitary.

SECTION 52. CITY VETERINARY OFFICE - The City Veterinary Office shall ensure the enforcement of the Ordinance on stray animals which may scatter garbage in streets, highways, and such enforcement shall be coordinated with Barangays.

SECTION 53. CITY SOCIAL WELFARE AND DEVELOPMENT OFFICE - The City Social Welfare and Development Office (CSWDO) in coordination with Barangays shall provide alternative livelihood opportunities for waste pickers in the city.

SECTION 54. CITY INFORMATION OFFICE - The City Information Office (CIO) in coordination with CLENRO shall develop education and advocacy campaign program for ecological solid waste management.

SECTION 55. CITY TREASURER'S OFFICE - The City Treasurer's Office and/or its deputized agents shall collect and/or receive payments of fines.

**ARTICLE XIV
PENAL PROVISIONS**

SECTION 56. PROHIBITED ACTS – The following acts shall be prohibited:

- (a) Littering, throwing, dumping of waste matters in public places, such as roads, sidewalks, canals, esteros or parks, and establishment, or causing or permitting the same;
- (b) Removal, relocation, scattering and spilling of any wastes after it has been placed in the properly marked and color-coded receptacle or in any manner interfere in the duty of garbage collection;
- (c) Removal or taking away any coded garbage receptacles from duly designated locations other than the persons authorized by the city and/or barangay;
- (d) Re-mixing of source-separated recyclable material with other solid waste in any vehicle, box, container or receptacle used in solid waste collection or disposal;
- (e) Open burning of solid waste;
- (f) Burying of biodegradable or non-biodegradable materials in flood-prone areas;
- (g) Causing or permitting the collection of non-segregated or unsorted waste;
- (h) Squatting in sanitary landfills;
- (i) Importation of toxic wastes misrepresented as “recyclable” or “with recyclable content”;



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- (j) Transport and dumping in bulk of collected domestic, industrial, commercial and institutional wastes in areas other than the Sanitary Landfill;
- (k) Construction of any establishment within two hundred (200) meters from the sanitary landfill;

SECTION 57. PENALTIES:

- (a) Any violation of Article XIV, Sections 56(a), (b), (c), (d), (e), (f), (g); Article VI, Section 17 and Article VIII of this Ordinance shall upon conviction be penalized with a fine of not less than five hundred pesos (P500.00) or community service for one (1) day but not exceeding to two thousand pesos (P2,000.00) or community service for five (5) days.
- (b) Any violation of Article IX, Section 30(c), (e) and (g) of this Ordinance shall upon conviction be penalized with a fine of not less than five hundred pesos (P500.00) but not exceeding to three thousand pesos (P3,000.00).
- (c) Any violation of Article XIV, Sections 56(h), (i), (j) and (k) of this Ordinance shall, upon conviction be penalized with a fine of not less than Five Thousand pesos (P 5,000.00) or imprisonment of not less thirty (30) days but not more than six (6) months, or both.
- (d) City and barangay government officials who fail to comply with this Ordinance and its Implementing Rules and Regulations shall be charged administratively in accordance with RA 7160 and other existing laws, rules and regulations.
- (e) National and Local government officials who fail to comply with this Ordinance and its Implementing Rules and Regulations shall be charged in accordance with this Ordinance.

ARTICLE XV ADMINISTRATIVE AND ENFORCEMENT MECHANISMS

SECTION 58. ENFORCEMENT - Enforcement of this Ordinance shall entail the following procedure:

- a) Apprehension
- b) Issuance of Ordinance Violation Receipt (OVR)
- c) Payment of fine depending on prescribed penalty; and/or filing of case in court, if necessary.

SECTION 59. DEPUTIZATION - The City Mayor shall deputize persons, individuals, or entities to be solid waste management enforcers; giving them the authority to effect the apprehension of violators in accordance with this Ordinance, and its Implementing Rules and Regulations; *Provided*, however, that no person shall be deputized until he/she has completed the necessary training and capacity building for the effective implementation of the Ordinance.

SECTION 60. OVR ISSUANCE - The CLNRO and other deputized agents shall issue Ordinance Violation Receipt (OVR) to violators; Payment of fines imposed for violation(s) of this ordinance shall be made at the City Treasurer's Office and/or authorized representatives.



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SECTION 61. DISPOSITION OF FINES – The fines collected shall accrue in favor of the following:

- a) 65 percent to the City Solid Waste Management Fund which shall be used in the implementation of this ordinance;
- b) 20 percent to the respective waste management fund of the component Barangays where the violation(s) were committed to be utilized for the implementation of this ordinance;
- c) 15 percent to be given as an incentive to the informant and/or enforcer implementing this ordinance.

ARTICLE XVI MISCELLANEOUS

SECTION 62. IMPLEMENTING RULES AND REGULATIONS – The CLENRO in coordination with the City Ecological Solid Waste Management Board shall promulgate the Implementing Rules and Regulations of this Ordinance. The draft of the IRR shall be published and be the subject of public consultations with affected sectors.

SECTION 63. MANDATORY REVIEW – The Sangguniang Panlungsod shall undertake a mandatory review of this Ordinance at least every five (5) years and as often as it may deem necessary, to ensure that policies and guidelines remain responsive to the changing circumstances.

SECTION 64. APPROPRIATION – To efficiently and effectively implement the provisions of this Ordinance, the Sangguniang Panlungsod is vested with authority to appropriate funds for this purpose.

SECTION 65. REPEALING CAUSE – All other ordinances, local issuances, rules and regulations, or parts thereof inconsistent with the provisions with this ordinance are hereby repealed or modified accordingly.

SECTION 66. EFFECTIVITY – This Ordinance shall take effect after fifteen (15) days following its official publication in a local newspaper of general circulation.

UNANIMOUSLY APPROVED.

AUTHORS: COUNCILOR ZALDY O. OCON
COUNCILOR EDNA M. DAHINO

Present:

<i>1st District:</i>	- Councilor Zaldy O. Ocon	- Councilor Romeo V. Calizo
	- Councilor Edna M. Dahino	- Councilor George S. Goking
	- Councilor Jay R. Pascual	- Councilor Reuben R. Daba
<i>2nd District:</i>	- Councilor Maria Lourdes S. Gaane	- Councilor Ian Mark Q. Nacaya
	- Councilor Teodulfo E. Lao, Jr.	- Councilor Dometilo C. Acenas, Jr.
	- Councilor Suzette G. Magtajas-Daba	
<u>Ex-Officio Member:</u>	- Councilor Yan Lam S. Lim	
<u>On Official Business:</u>	- Councilor Annie Y. Daba	



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CITY OF CAGAYAN DE ORO

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On Leave:

- Councilor Enrico D. Salcedo

- Councilor Nadya B. Emano-Elipse

Absent:

- Councilor Leon D. Gan, Jr.

- Councilor Lordan G. Suan

ENACTED this 5th day of February 2018 in the City of Cagayan de Oro.

I hereby certify to the correctness of the foregoing Ordinance.

ARTURO S. DE SAN MIGUEL
CITY COUNCIL SECRETARY

Attested as duly enacted:

RAINEIR JOAQUIN V. UY
CITY VICE-MAYOR
PRESIDING OFFICER

Approved:

OSCAR S. MORENO
CITY MAYOR

Attested:

TEODORO A. SABUGA-A, JR.
ACTING CITY ADMINISTRATOR



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ORDINANCE NO. 13379-2018

AN ORDINANCE ADOPTING THE VISUAL IDENTITY GUIDE OF CAGAYAN DE ORO CITY COVERING THE OFFICIAL LOGO, BRAND, SEAL, BANNERS/TARPAULIN STREAMERS, ENVELOPES AND BUSINESS CARDS, AMONG OTHERS, AND FOR OTHER PURPOSES

BE IT ORDAINED by the 18th City Council (*Sangguniang Panlungsod*) of Cagayan de Oro in session duly assembled that:

SECTION 1. The Visual Identity Guide of Cagayan de Oro City covering the official logo, brand, seal, banners/tarpaulin streamers, envelopes and business cards, among others, is hereby adopted, viz:

Our Logo: Clean, Crisp, Clear



Our logo consists of the city's name: "Cagayan de Oro" above our tag: "City of Golden Friendship," written in clean, crisp, clear, lower case Futura font—except for the "O" in Oro, which is the only letter in upper case—in only two (2) colors: Pantone 143 C and Pantone Black 6 C.

The city's name and tag should always appear together in the logo.

The simplicity of the logo is deliberate to make it legible even when depicted in very small font sizes. All variants may be requested from investcdo@cagayandeoro.gov.ph as downloadable PNG files.

Our Typeface

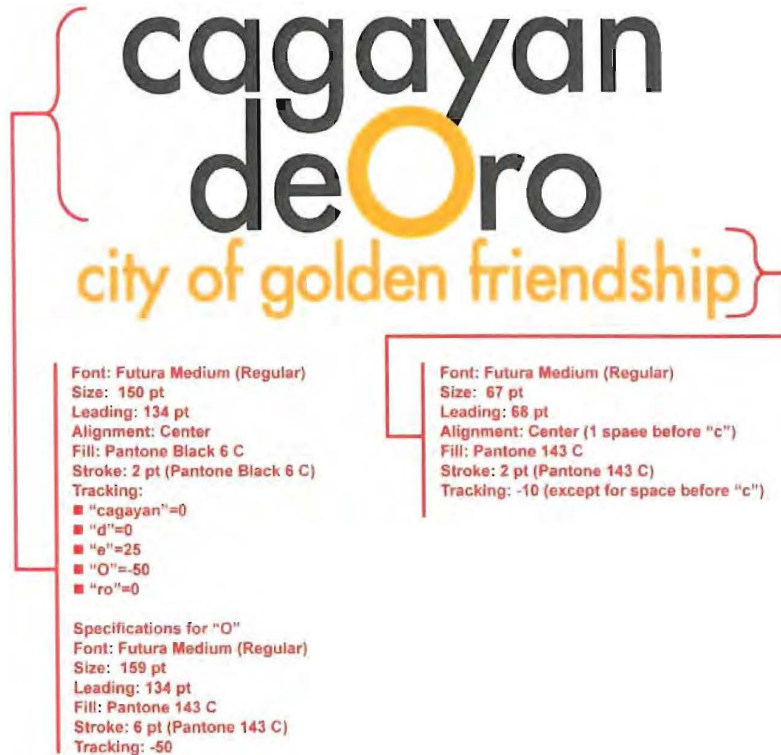
The typeface used for the logo is Futura Medium®. Since the bolder Futura typefaces were too thick, the letters of the logo were slightly thickened with uniformly thick stroke in the same colors as the fill.



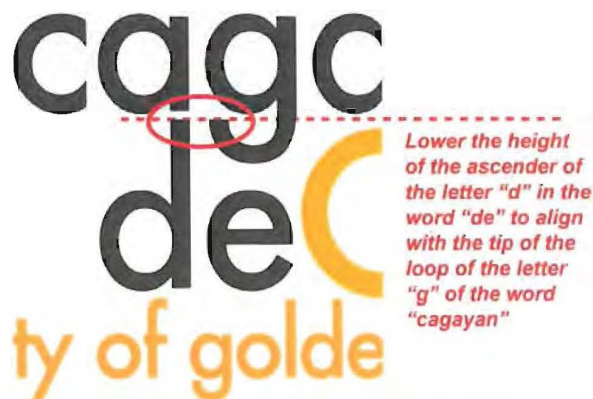
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Logo construction guidelines



For a unified look and feel, the character heights, lengths, and spaces were customized.



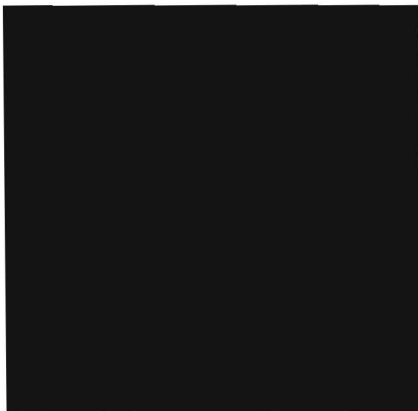
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Our Colors

The logo in its basic form on a white or light field, consists of only two (2) colors:



Pantone Black 6 C

RGB	16	24	32
HEX/HTML	101820		
CMYK	100	79	44 93



Pantone 143 C

RGB	241	180	52
HEX/HTML	F1B434		
CMYK	0	32	87 0

The words “de Oro” in the city’s name is Spanish for “of gold.” Hence, the use of the color gold in the logo. While gold is no longer mined in the city, it is clear that Cagayan de Oro City historically holds a golden advantage by virtue of its ideal location and the widely acknowledged friendly disposition of its people.

We truly are a city of convergence and this is evident in how Cagayan de Oro has grown as an economic center in our region, making our city the natural choice as frontrunner of the Philippines’ emerging economic center: Metro Cagayan de Oro.



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Logo Dos and Don'ts

The logo carries Cagayan de Oro's brand and identity. It must appear in the correct typeface, color, and proportions at all times.



There must always be ample space around the logo to separate it from all other elements.



The gold color of the "O" and the words "city of golden friendship" should **NEVER** be changed.



For black and white, printing, use the monochrome versions of the logo or replace the gold fill and stroke with Pantone Warm Gray 5 U.



RGB	169	161	156
HEX/HTML	A9A19C		
CMYK	10	12	13 28



The logo should **NEVER** be distorted or skewed but should **ALWAYS** be proportionately resized.

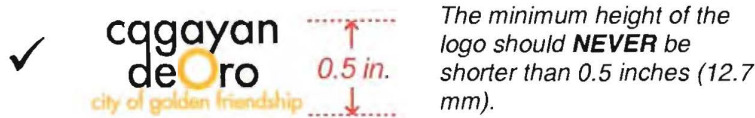




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The minimum height of the logo should **NEVER** be shorter than 0.5 inches (12.7 mm).



The logo should **NEVER** be placed on background that washes out its gold color. In this case, the logo variant with white rectangular field may be used (logo variants may be requested through investcdo@cagayandeoro.gov.ph).



If the logo has to be placed on dark backgrounds that compete with its black text, the logo variant with white text may be used (course requests through investcdo@cagayandeoro.gov.ph).

When using the logo against photographic or patterned backgrounds, make sure the logo is clear and legible.





Using our Seal and Logo together

When used with the city seal:

1. The logo should always be to the right of the seal.
2. The topmost part of the logo should align with the topmost part of the inner circle in the seal.
3. The bottom part of the log should align with the bottom curve of outer circle of the seal.
4. Always allow the width of the gold letter "c" between the rightmost end of the yellow ribbon in the seal and the leftmost edge of the gold letter "c" in the logo.



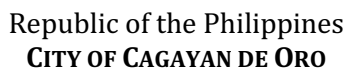
On official letterheads

The official letterheads of city government departments should carry the seal and logo.

No other logos should appear on the letterhead.

On the succeeding page are the letterhead specifications for:

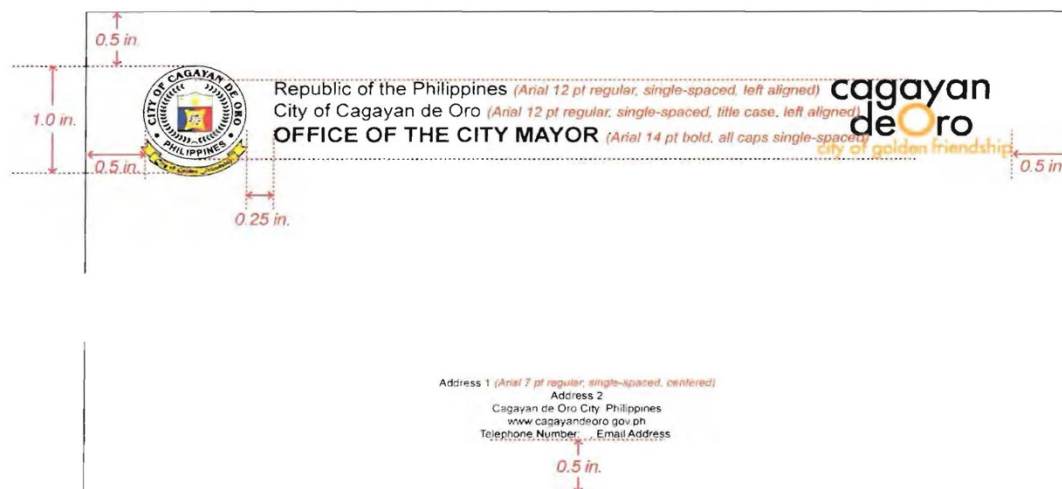
1. Header; and
2. Footer.



OFFICE OF THE CITY COUNCIL

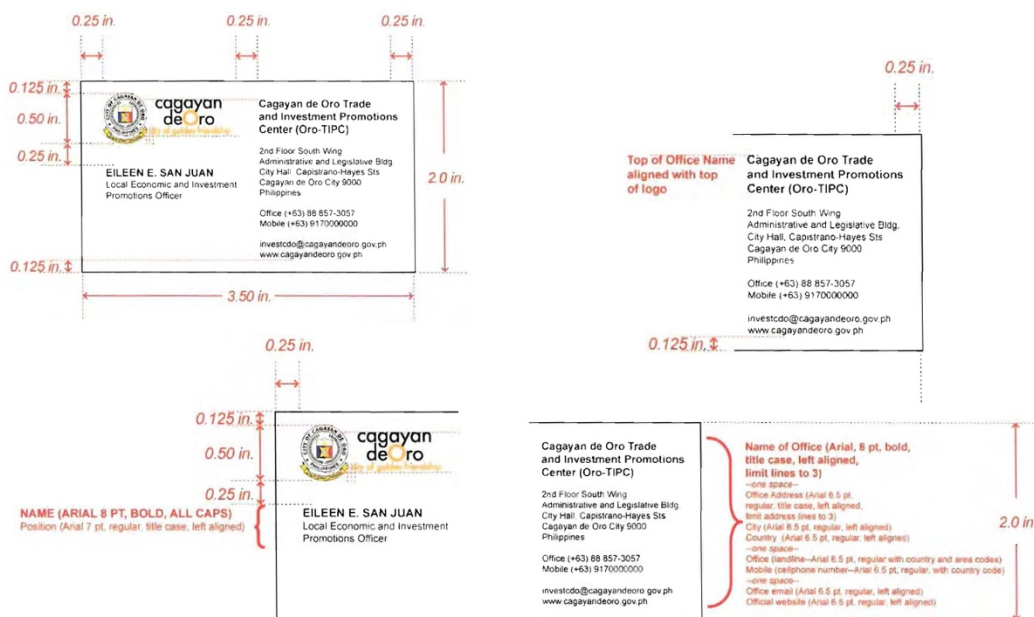
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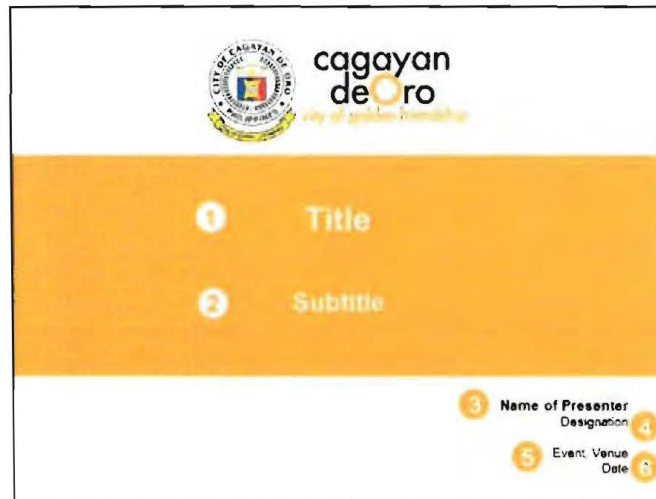
On official envelopes

On official business cards

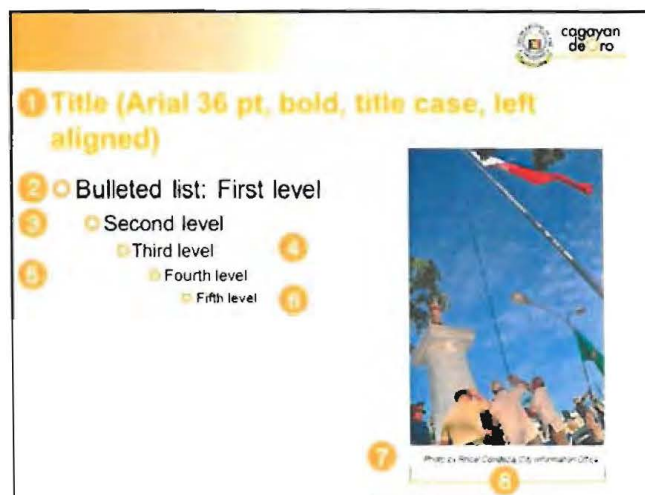




Powerpoint Parameters



- 1 Arial 36, bold, centered, title case
- 2 Arial 28, bold, centered, title case
- 3 Arial 16, bold, right aligned
- 4 Arial 14, regular, right aligned
- 5 Arial 14, regular, right aligned
- 6 Arial 14, regular, right aligned



- 1 Arial 36, bold, left aligned, title case
- 2 Arial 28, regular, left aligned (use prescribed bullet and fill)
- 3 Arial 24, regular, left aligned (use prescribed bullet and fill)



- 4 Arial 20, regular, left aligned (use prescribed bullet and fill)
- 5 Arial 18, regular, left aligned (use prescribed bullet and fill)
- 6 Arial 16, regular, left aligned (use prescribed bullet and fill)

1 Title

2.1 Numbered list, First Level

- 2.1.1 Second level
- 2.1.2 Second level
 - 2.1.2.1 Third level
 - 2.1.2.2 Third level

2 One (1) topic per slide, six (6) lines, six (6) words per line

- 1 Arial 36, bold, left aligned, title case
- 2 Arial 28, regular, left aligned (use prescribed numbering and fill)
- 3 Arial 24, regular, left aligned (use prescribed numbering and fill)
- 4 Arial 20, regular, left aligned (use prescribed numbering and fill)

1 Table Title (Arial 24 pt, bold, title case, centered)

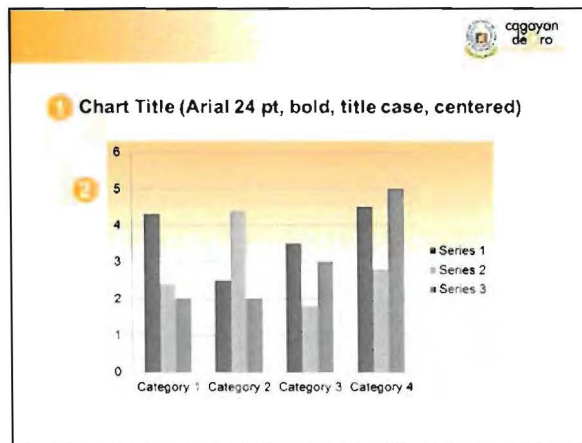
2	3	4
REGULAR CONTENT	LIST CONTENT	NUMBER CONTENT
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- 3 Arial 16, regular, left aligned
- 4 Arial 16, regular, left aligned (use prescribed bullet or numbering)
- 5 Arial 16, regular, right aligned (align commas and place values)
- 6 Must take up the entire width with minimum margins



- 1 Arial 24, bold, centered, title case
- 2 Arial 16, regular (use prescribed chart preset)

Email Signature

Eileen E. San Juan

Local Economic and Investment Promotions Officer (LEIPO)
Cagayan de Oro Trade and Investment Promotions Center
2nd Floor, South Wing, Administrative and Legislative Building
City Hall Compound, Capistrano-Hayes, Streets
9000 Cagayan de Oro City

Telephone: +63 88 8573057

Mobile: +63 9170000000



**cagayan
de Oro**
city of golden friendship

Name: Arial 12, bold, left aligned

Position: Arial 9, regular, left aligned



OFFICE OF THE CITY COUNCIL

(088) 857-2258; 857-4029; 857-4032; 857-4035 / www.cdeo-sanggunian.online

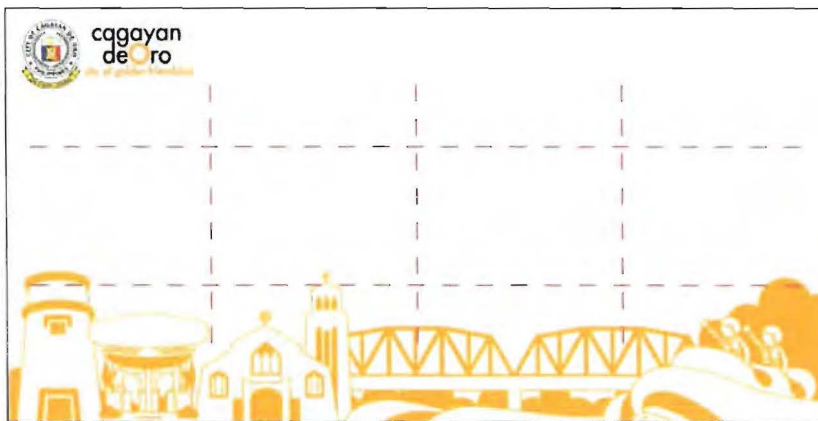


Office: Arial 9, regular, left aligned
Office Address: Arial 8, regular, left aligned
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Mobile number: Arial 8, regular, left aligned
Seal height: 0.60 inches

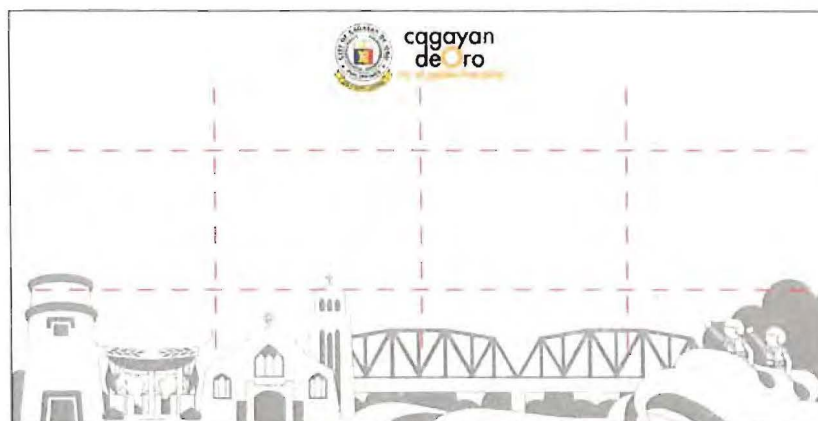
Guidelines for Banners/Tarpaulin Streamers

For banners and tarpaulin streamers:

1. The ideal size is 4x8 feet or proportionate reductions or enlargements thereof;



2. Place logo and seal in upper third of the tarp or banner, either on the left side or in the center;





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3. Place graphic in the lower third of the tarp or banner.
4. Use only graphics that are permitted for free use. Limit graphic usage to appropriate images. Attribute when necessary.

(Graphic variants may be requested via investcdo@cagayandeoro.gov.ph)



(Full-color Landmarks)



(Gold Landmarks)



(Black and White Landmarks)



(Gray Landmarks)

5. Use only the following fonts:
 - a. Arial (Regular, Bold, Italic, Narrow, Black);
 - b. Century Gothic;



OFFICE OF THE CITY COUNCIL

(088) 857-2258; 857-4029; 857-4032; 857-4035 / www.cdeo-sanggunian.online



- c. Times New Roman; or
 - d. Book Antiqua.
6. For legibility, minimum font size on full size (4x8 feet) banners must be 150 pt.
7. If photos must be used, place photo in the rightmost third of the tarp or banner.

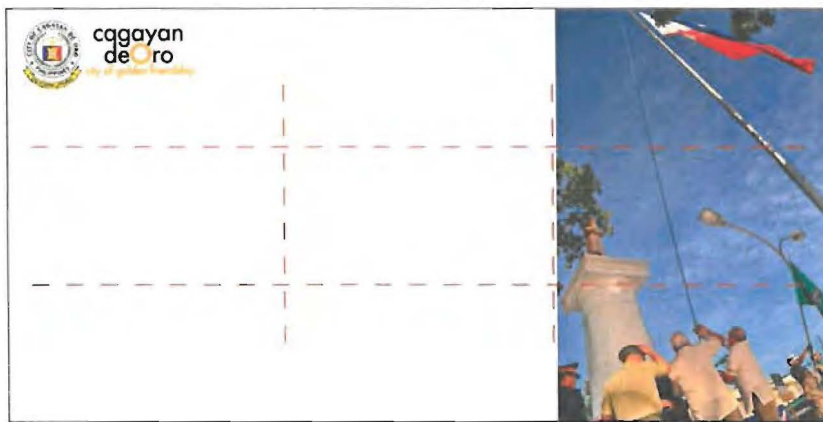


Image and Template Sources

The seal, logo, graphics, and this Brand Book may be requested through investcdo@cagayandeoro.gov.ph.

Letterhead, business card, and powerpoint templates may be requested through investcdo@cagayandeoro.gov.ph.

SECTION 2. This Ordinance shall take effect after fifteen (15) days following its official publication in a local newspaper of general circulation.

UNANIMOUSLY APPROVED.

AUTHORS:

- COUNCILOR GEORGE S. GOKING
- COUNCILOR JAY R. PASCUAL
- COUNCILOR SUZETTE G. MAGTAJAS-DABA
- COUNCILOR EDNA M. DAHINO
- COUNCILOR MARIA LOURDES S. GAANE
- COUNCILOR IAN MARK Q. NACAYA

Present:

<u>1st District:</u>	- Councilor Zaldy O. Ocon	- Councilor Romeo V. Calizo
	- Councilor Edna M. Dahino	- Councilor George S. Goking
	- Councilor Jay R. Pascual	- Councilor Reuben R. Daba
<u>2nd District:</u>	- Councilor Maria Lourdes S. Gaane	- Councilor Ian Mark Q. Nacaya



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Page 14 of 14 of Ordinance No. 13379-2018

	- Councilor Teodulfo E. Lao, Jr.	- Councilor Dometilo C. Acenas, Jr.
	- Councilor Suzette G. Magtajas-Daba	
<u>Ex-Officio Member:</u>	- Councilor Yan Lam S. Lim	
<u>On Official Business:</u>	- Councilor Annie Y. Daba	
<u>On Leave:</u>	- Councilor Enrico D. Salcedo	- Councilor Nadya B. Emano-Elipse
<u>Absent:</u>	- Councilor Leon D. Gan, Jr.	- Councilor Lordan G. Suan

ENACTED this 5th day of February 2018 in the City of Cagayan de Oro.

I hereby certify to the correctness of the foregoing Ordinance.

ARTURO S. DE SAN MIGUEL
CITY COUNCIL SECRETARY

Attested as duly enacted:

RAINEIR JOAQUIN V. UY
CITY VICE-MAYOR
PRESIDING OFFICER

Approved:

OSCAR S. MORENO
CITY MAYOR

Attested:

TEODORO A. SABUGA-A, JR.
ACTING CITY ADMINISTRATOR

Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY COUNCIL
(SANGGUNIANG PANLUNGSOD)
18th CITY COUNCIL
(088) 857-4026; 857-4032; 857-4035; 857-2258

Communication Number:

Received by:

From :

Date:

SUBJECT MATTER: Proposed Ordinance authorizing the Honorable City Mayor Oscar S. Moreno to enter into and sign the Business Agreement with the Total Transcription Solutions, Inc. (TTSI), represented by its managing director Margarita M. Paz, covering the provision of Philhealth-Accredited Electronic Claims Modules, this city, under the terms and conditions specified in the said agreement submitted to this body.

*Respectfully referred to the **COMMITTEE on LAWS AND RULES**, the herein communications for study, investigation, report and recommendation.*

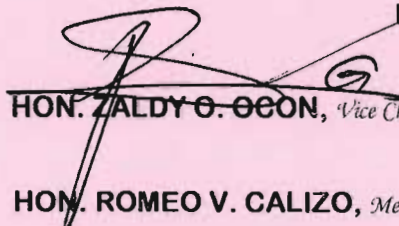
FOR THE CITY VICE MAYOR & PRESIDING OFFICER:

ARTURO S. DE SAN MIGUEL
City Council Secretary

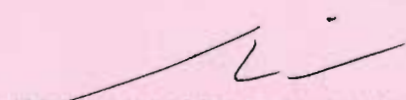
COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: February 8, 2018

> for inclusion


HON. ZALDY O. OCON, *Vice Chairman*

HON. ROMEO V. CALIZO, *Member*


HON. IAN MARK Q. NACAYA, *Chairman*


HON. GEORGE S. GOKING, *Member*

HON. ENRICO S. SALCEDO, *Member*

DISSENTING



OFFICE OF THE CITY COUNCIL

(08822) 724854; (088) 857-4029; 857-4035; 857-2048



Communication Number: _____

Date: _____

Receiver: _____

FROM: _____

SUBJECT MATTER: **AUTHORITY FOR THE CITY MAYOR TO ENTER CONTRACT WITH
TTSI FOR PHILHEALTH CLAIMS**

Respectfully referred to the COMMITTEE ON HEALTH, SANITATION AND HEALTH INSURANCE
the herein communication for study, investigation, report and/or recommendation.

FOR THE VICE MAYOR &
PRESIDING OFFICER

ARTURO S. DE SAN MIGUEL

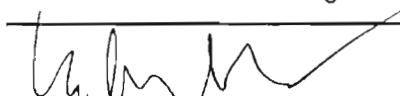
City Council Secretary

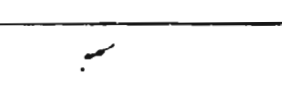
=====

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: 11/18/18

Recommending Approval Committee on Laws & Rules


Hon. MARIA LOURDES S. GAANE
Chairman


Hon. REUBEN R. DABA
Vice Chairman


Hon. GEORGE S. GOKING
1st Member

Hon. JAY R. PASCUAL
2nd Member

Hon. ZALDY O. OCON
3rd Member

Hon. SUZETTE M. DABA
4th Member

Ex-Officio Member

Ex-Officio Member

DISSENTING



REPUBLIC OF THE PHILIPPINES
Cagayan de Oro City

OFFICE OF THE CITY MAYOR

HON. RAINEIR JOAQUIN "Kikang" V. UY
City Vice-Mayor
Cagayan de Oro City

Attention : **Hon. MA. LOURDES S. GAANE**
Chair, Committee on Health, Sanitation,
and Health Insurance
18th City Council

Republic of the Philippines
City of Cagayan de Oro
OFFICE OF THE CITY MAYOR
Date Received: January 9, 2018
By: *[Signature]*
Rpt to Com - Health
[Signature]

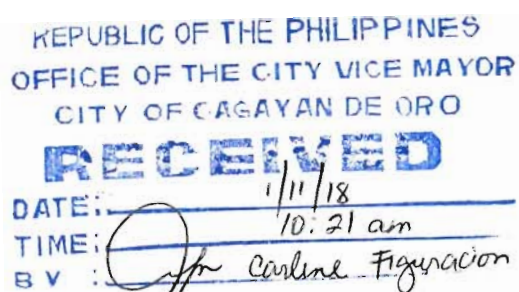
Dear Vice-Mayor Uy:

We write regarding the implementation of electronic filing of PhilHealth benefit claims by our City health facilities with the PhilHealth Regional Office effective January 2018 as mandated by PhilHealth Advisory No. 2017-0019. PhilHealth further accredited seven (7) health information technology providers (HITPs) for this purpose and from among which accredited health facilities may engage with.

After careful vetting of the said HITPs, we have chosen Total Transcription Solutions, Inc. (TTSI) as the one offering the most competitive package, and therefore most favorable to the City.

In line with this, we respectfully request the 18th City Council authority to enter into a contract with TTSI for the aforesaid purpose, and further authority to sign for, and in behalf of, the City in the said contract.

Thank you.



Very truly yours,
[Signature]
OSCAR S. MORENO
City Mayor



Republic of the Philippines
City of Cagayan de Oro

BIDS AND AWARDS COMMITTEE

C E R T I F I C A T I O N

THIS IS TO CERTIFY that the appropriate method for the procurement of *PhilHealth Electronic Claims Processing Services* is *Negotiated – Small Value Procurement* as provided in Section 53.9 of the 2016 Revised Implementing Rules and Regulations of the Republic Act 9184, considering that the Budget for the contact does not exceed the PhP1,000,000.00 threshold prescribed in the said Act.

This certification is issued upon the request of Dr. William D. Bernardo, OIC - City Health Insurance Office, this City.

Done this 11th day of January 2018, in Cagayan de Oro City, Philippines.

ATTY. PERCY G SALAZAR

City Budget Officer
BAC Chairperson



Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY VICE MAYOR



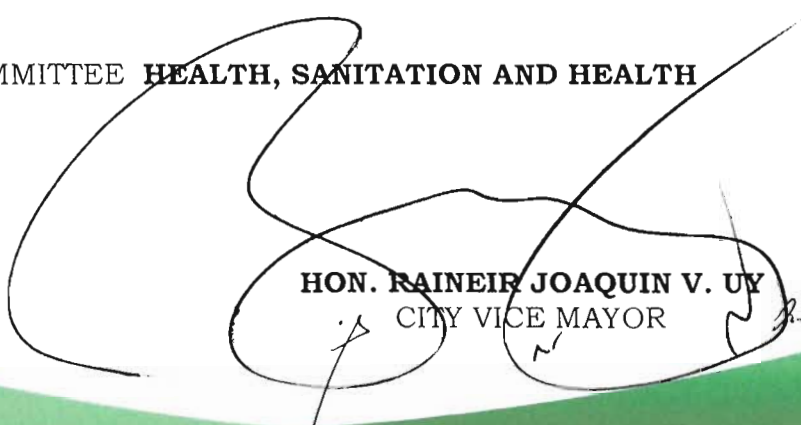
2F Legislative Building
City Hall Compound,
Burgos St., Brgy. 2,
Cagayan de Oro City

DATE: JANUARY 11, 2018

From: CMO

SUBJECT MATTER: REQUESTING THE CITY COUNCIL TO AUTHORIZE THE CITY MAYOR HON. OSCAR S MORENO TO ENTER AND SIGN INTO A CONTRACT WITH TOTAL TRANSCRIPTION SOLUTIONS, (TTSI) INC., COVERING THE ELECTRONIC FILING OF PHILHEALTH BENEFIT CLAIMS BY CITY HEALTH FACILITIES ~~WITH~~ PHILHEALTH REGIONAL OFFICE, NO. 10.

ACTION: REFER TO COMMITTEE **HEALTH, SANITATION AND HEALTH INSURANCE.**


HON. RAINEIR JOAQUIN V. UY
CITY VICE MAYOR

HON. RAINEIR JOAQUIN V. UY
City Vice Mayor



Republic of the Philippines
CITY LEGAL OFFICE
Cagayan de Oro City

1st INDORSEMENT

12 April 2017

Respectfully returned to **DR. WILLIAM D. BERNARDO**, OIC - City Health Information Office, this City, the attached draft Business Agreement with the Total Transcription Solutions, Inc. (TTSI) electronic medical record (EMR) program in compliance with the PhilHealth directive for your office to adopt a third party program for all claims processing concerns under the National Health Insurance Program. After review, this Office recommends that the matter be referred to the Bids and Awards Committee as the same refers to a procurement of goods for general support services under R.A. 9184 otherwise known as "Government Procurement Reform Act". Also, kindly check if the same has been incorporated in your annual procurement plan; otherwise, it is recommended that for your office to request for an appropriation ordinance for the purpose. For your information and appropriate action.

ATTY. DONALD G. DELEGENCIA
OIC - City Legal Office

DR. WILLIAM D. BERNARDO
OIC - City Health Information Office

BUSINESS AGREEMENT
PROVISION OF PHILHEALTH-ACCREDITED ELECTRONIC CLAIMS MODULES

This Business Agreement ("Agreement") is made and entered into on _____, 2017 by and between:

TOTAL TRANSCRIPTION SOLUTIONS, INC. ("TTSI"), a corporation duly organized and existing under the laws of the Philippines, with office address at the Pacific Corporate Center, 131 West Avenue, Quezon City, represented by its Managing Director, **MARGARITA M. PAZ**,

and

CITY GOVERNMENT OF CAGAYAN DE ORO ("CLIENT"), a corporation/company duly organized and existing under the laws of the Philippines, with principal address at CDO City Hall, Misamis Oriental, Cagayan de Oro, Misamis Oriental, herein represented by its City Mayor, **HON. OSCAR MORENO**.

WITNESS THAT:

WHEREAS, TTSI is a PhilHealth-accredited Health Information Technology Provider (HITP) for PhilHealth's electronic claims ("eClaims") system;

WHEREAS, TTSI provides the following eClaims modules to local healthcare institutions in compliance with PhilHealth's requirements –

- Module 1: Claims Eligibility Web Service (CEWS)
- Module 2: Online Claims Submission (ECS)
- Module 3: Claims Status Verification & Payment (CSV/P);

WHEREAS, the Client is in need of an eClaims system that is provided by an accredited HITP;

WHEREAS, the Client wishes to use TTSI's eClaims system;

WHEREAS, TTSI wishes to provide the Client, as part of its service offering, its eClaims system;

NOW, THEREFORE, for and in consideration of the foregoing premises, TTSI and the Client hereby agree as follows:

Section 1: Responsibilities of the Parties.

TTSI shall:

1. Provide the Client with its eClaims modules. See Annex A for the list of facilities who will be provided with TTSI eClaims modules.
2. Assist the Client in coordinating with PhilHealth in its application to implement the eClaims system.
3. Assist the Client in the setup of its users based on Client-designated access levels.
4. Conduct remote user training and prepare the Client's staff on the use of TTSI's eClaims modules.
5. Make available tools and processes to allow the Client to promptly report technical issues to TTSI as they happen.
6. Assign a point person from Mondays through Saturdays from 9:00 AM to 5:00 PM, Manila, for purposes of Client coordination during the setup, training, and implementation phases.
7. Assign a dedicated customer care personnel from Mondays through Saturdays from 9:00 AM to 5:00 PM, Manila. The customer care personnel will manage reported issues and assist through resolution. Provide specific number and email address to contact.
8. Regularly update its eClaims system, upon notification from PhilHealth, to ensure its compliance with PhilHealth policies as they relate to eClaims.

The Client shall:

1. Assign lead person/s during the setup, training, and implementation.
2. Make available the technology tools to accomplish the intent of this Agreement as follows:
 - a. Desktop computer or laptop.
 - b. Reliable Internet connection.
 - c. Scanner and printer.
3. Provide TTSI with an official list of eClaims system users together with their approved access levels.
4. Provide TTSI with the necessary information or personnel resource as may be required for the successful completion of eClaims program setup, training, and implementation.

Section 2: Holiday Schedules. TTSI shall make available the necessary manpower resource as per the schedules outlined above. However, TTSI shall observe these schedules on the following holidays if they do not fall on Sundays:

December 24 and December 31:	TTSI office will be closed by 2:00 PM
December 25 and January 01:	TTSI office is closed
December 26 and January 02:	Business as usual

Section 3: Term and Termination.

3.1. Term: This Agreement shall commence on May 1, 2017 ("effectivity date") and shall remain in effect for a period of twelve (12) months from the effectivity date unless terminated pursuant to Section 3 of this Agreement.

3.2. Termination without Cause: Either party may terminate this Agreement without cause by providing written notice of termination to the other party not less than sixty (60) days prior to the effective date of termination.

3.3. Termination for Cause: Either party may terminate this Agreement for cause as follows:

Upon providing written notice to the other party if the other party breaches any material term or condition of this Agreement and such breach remains uncorrected for fourteen (14) days following the written notice from the non-breaching party specifying the breach; or by providing written notice to the other party at any time if the other party (a) terminates or suspends its business; (b) becomes subject to any bankruptcy or insolvency; (c) becomes insolvent or subject to direct control by a trustee, receiver or similar authority; or (d) has wound up or liquidated, voluntarily or otherwise.

3.4. Effect of Termination: In the event of termination of this Agreement for any reason:

The Client shall remain liable to TTSI for all service fees accrued prior to such termination.

The provisions of Data Privacy and Confidentiality shall survive the termination of this Agreement.

Section 4: Service Fees and Payments. TTSI shall charge the Client TEN PESOS (Php10.00) per successful claim processed using the three (3) eClaims modules provided. TTSI's pricing is in Philippine Peso and is inclusive of all applicable taxes.

TTSI will send the Client its invoice on a monthly basis, on or before the 5th of each month following the month being billed. TTSI will use the data generated by the eClaims system in its invoicing. TTSI will make payment instruction part of its billing statement.

Payment is due fifteen (15) days from the date of invoice. TTSI reserves the right to assign a penalty for late payment at three percent (3%) of the total invoice due monthly until fully settled.

All billing-related questions or concerns may be directed to accounting@ttsibpo.com.

Section 5: Marketing and Promotion. During the term of this Agreement, TTSI and the Client agree to identify each other in promotional materials, presentations, proposals, and other marketing initiatives as partners in PhilHealth's eClaims project. Either party allows the other party to use its logo in its marketing only as it relates to the eClaims project.

Section 6: Data Privacy and Confidentiality. TTSI agrees that it is absolutely prohibited to disclose, release, sell information, or allow other parties to obtain a copy of any data from the system for any purpose other than that permitted by PhilHealth or as required by law.

Section 7: Data Ownership. TTSI agrees that all of the Client's data that are in TTSI's care or custody are rightfully owned by the Client even after the termination of this Agreement. Upon

termination or expiration of the Agreement, TTSI shall turn over all data to the Client and destroy and not retain any copy thereof.

Section 8: Miscellaneous Provisions.

8.1. This Agreement constitutes the entire understanding between TTSI and the Client and supersedes any and all prior understandings and agreements, whether oral or written, with respect to the subject matter hereof. This Agreement can only be modified by a written amendment signed by the party against whom enforcement of such modification is sought.

8.2. TTSI and Client agree to confine their transactions exclusively to what is expressly stated in the terms of this Agreement. Accordingly, the parties herein recognize and understand that this Agreement does not, in any manner, create a partnership, agency, join venture, or any other connection that suggest or entail an employer-employee relationship between them.

8.3. This Agreement is personal in nature and neither party may directly nor indirectly assign nor transfer it by operation of law or otherwise without the prior written consent of the other party, which consent will not be unreasonably withheld. All obligations contained in this Agreement shall extend to and be binding upon the parties to this Agreement and their respective successors, assigns, and designees.

8.4. Paragraph headings used in this Agreement are for reference only and shall not be used or relied upon in the interpretation of this Agreement.

8.5. This Agreement is a non-exclusive agreement between TTSI and the Client. Nothing in this Agreement shall be construed to bind TTSI to provide the services exclusively to the Client. The parties acknowledge and agree that TTSI shall be offering the same service to other PhilHealth-accredited healthcare institutions.

8.6. Neither party shall be liable for any failure or delay in its performance or nonperformance due to circumstances beyond its reasonable control.

8.7. The validity, construction and performance of this Agreement shall be governed, construed, and interpreted in accordance with the laws of the Philippines.

IN WITNESS WHEREOF, TTSI and Client have hereunto set their hands this ____ day of _____, 2017 in _____.

For TTSI	FOR CLIENT
 _____	 _____
MARGARITA M. PAZ	HON. OSCAR MORENO
Managing Director	City Mayor



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

Citystate Centre Building, 709 Shaw Boulevard, Pasig City
Healthline 441-7444 www.philhealth.gov.ph



PHILHEALTH CIRCULAR

No. 021 - 2014

TO : HEALTH CARE INSTITUTIONS, HEALTH INFORMATION TECHNOLOGY PROVIDERS, PHILHEALTH REGIONAL OFFICES, LOCAL HEALTH INSURANCE OFFICES, AND ALL OTHERS CONCERNED

SUBJECT : Guidelines for Eclaims System Simulation

I. RATIONALE:

The eClaims System is an interconnected modular information system for claim reimbursement transaction beginning from the time a patient signifies the intention of using a PhilHealth benefit and ends when the claim is paid. It is divided into five modules, to wit:

1. **Module 1. Claim Eligibility Web Service (CEWS)**- allows HCI to determine eligibility of patient to avail of PhilHealth benefit
2. **Module 2. Electronic Claim Submission (ECS)**- allows HCI to submit a claim online
3. **Module 3. Electronic Claim Status Verification (CSV)**- allows HCI to track and verify status of its claim
4. **Module 4. Electronic Claim Review and Processing**- allows PhilHealth to review and process submitted claim online
5. **Module 5. Auto Credit Payment Scheme**-ability for the HCI to be reimbursed for the claim through direct crediting a HCI deposit account.

Prior to implementing the full eclaims system across all health care institutions, health information technology providers (HITP) shall conduct an eClaims System simulation in test environment. The purpose is to test the applications developed by the HITP and assess the cycle of electronic claims submission and processing before actual implementation.

II. SCOPE:

1. The eClaims System shall apply to the All Case Rate (ACR) payment mechanism, including the Outpatient Malaria Package, Maternity Care Package, Newborn Care Package, TB DOTS Package and Animal Bite Treatment Package.
2. A total of seven (7) HCIs will participate in the eClaims System simulation as identified by their respective accredited HITPs (PhilHealth Circular No. 38, s. 2012):
 - a. Dr. Jesus C. Delgado Memorial Hospital (Quezon City)- Eurolink Network International, Inc.
 - b. JNRAL Family Corporation (Tanza, Cavite)- Topaz Philippines Software Development and Management Services
 - c. Novaliches General Hospital (Quezon City)- Total Transcription Solutions, Inc.
 - d. Quirino Memorial Medical Center (Quezon City)- Department of Health- IMS



- e. Skywood Health Services, Inc./ My Health Clinic (Mandaluyong City)- Medilink Network, Inc.
 - f. Southern Philippines Medical Center (Davao City)- Segworks Technologies Corporation
 - g. Victor R. Potenciano Medical Center (Mandaluyong City)- BizBox, Inc.
3. This shall cover all claims with date of admission that falls on the effectivity of the eClaims System simulation.
 4. The eClaims System simulation shall run for a maximum of two (2) weeks.
 5. One hundred percent (100%) of total claims of participating HCI will go through eClaims System simulation.
 6. eClaims System simulation will cover Modules 1 to 4 of the eClaims System from encoding of data in the claim forms (hospital side) until generation of voucher only .

III. GENERAL GUIDELINES:

1. The eClaims System simulation shall be conducted inside the test environment.
2. Real HCI data shall be used for claim transactions under modules 1 to 3.
3. Hard copy of the electronically submitted claims will also be submitted to respective PROs at least five days after date of discharge.
4. Submitted hard copy of claims shall be the basis for processing of payment.
5. eClaims System simulation will not cover Module 5. Auto Credit Payment of Claim.
6. All identified system bugs/ errors shall be addressed and fixed within the covered period for the simulation.
7. The extension of simulation period shall be subject to approval of the PhilHealth Management.
8. Each HITP shall engage one client health care institution (HCIs) in the eClaims System simulation.
9. Contractual obligations for the conduct of the eClaims System simulation between HCI and HITP should also contain relevant provisions stipulated under "Obligations and Undertakings of HITP" in the Business Agreement of PhilHealth Circular No. 038, series 2012.

IV. SPECIFIC GUIDELINES AND PROCEDURES:

A. HCI Registration into eClaims System

1. HITP shall provide a duly filled out Health Care Institution eClaims Account Form (HCIECAF) and Non-Disclosure Agreement (NDA) of its identified HCI to PMT for Claims at ecclaims@philhealth.gov.ph (see ANNEXES A and B).
2. PhilHealth Management will issue digital certificates to the HCI.
3. All participating HCIs in the eClaims System simulation must be registered on or before the start of the eClaims System simulation.

B. Electronic Claim Submission

1. HITP shall provide a module for HCI users to load from the HCI's information system or encode claim information.
2. All information found in Claim Forms 1 and 2 shall be translated into its electronic format.
3. There shall be a minimum set of mandatory supporting documents (*see ANNEX C*) to an electronic claim, as required under existing policies. This is to enable adequate adjudication and post-payment audit of the claim.
4. Supporting documents (i.e. diagnostic results, operative records, etc.) shall be scanned and saved in HITP or HCI provider server.
5. Scanned files shall be saved as portable document format/archive (PDF/A) version.
6. The Claim Signature Form (CSF) contains portions from Claim Forms 1 and 2 that require signature from the hospital, member, patient, and employer (*see Annex D*) where applicable, it should be duly filled-out and signed before attaching the document as PDF file link with the electronic claim.

C. Electronic Claim Review and Processing

1. PMT for Claims shall review and process the electronic claim in test environment.
2. Parallel processing of the hard copy of the claims of the participating HCIs for the eClaims System Simulation shall be done by respective PROs (An illustration of the flow of Electronic Claim Review and Processing is provided in *ANNEX E*).

V. DEMO OF SIMULATION

The culminating activity shall be a demo of the simulation in the presence of the concerned PhilHealth third level officers or their designated representatives at a date and venue to be announced later.

VI. RESPONSIBILITIES OF THE HCIs, HITPs and PHILHEALTH

HCI Head (i.e. hospital director, chief of hospital) shall be responsible for ensuring the quality (i.e. validity, accuracy, completeness, etc.) of data submitted electronically including its counterpart in hard copy.

HITPs, apart from the proper execution of the requisite Non-Disclosure Agreements (NDAs), are required to develop, maintain policies and procedures for protecting personal health information (PHI) stored electronically which includes backups, archives and live electronic records which in turn will also be implemented by their client HCI Provider. They shall also provide technical support to its client HCIs during the eClaims simulation and address technical issues which can be resolved at their level.

All other unresolved technical queries/ concerns shall be elevated to the PhilHealth Management and resolved through its IT- helpdesk or at the HITP online forum. PhilHealth

Management shall also ensure that all claims regardless of its format shall be processed accordingly.

VII. MONITORING AND EVALUATION

1. Evaluation of the eClaims System simulation shall be according to the criteria and indicators provided in ANNEX F. PMT for Claims shall provide an evaluation report of each participating HCI.
2. PhilHealth Offices such as OCIO, ITMD, Information Security Department, Risk Management Department, PMO- PIMS, BDRD and PROs shall actively take part in monitoring and evaluation activities for HITPs and eClaims system simulation by HCIs specifically in validation of electronic claim against its hard copy.
3. HCI and HITP shall extend assistance to all PhilHealth personnel during monitoring activities such as random spot checks and evaluation activities.

VII. REPEALING CLAUSE:

All provisions in previous issuances that are inconsistent with any provisions of this Circular are hereby amended/ modified/ or repealed accordingly.

VIII. EFFECTIVITY:

This circular shall take effect fifteen days after its publication in the Official Gazette or in a newspaper of general circulation. The Circular shall be deposited with the National Administrative Register at the University of the Philippines Law Center.

IX. ANNEXES:

1. Annex A: Health Care Institution eClaims Account Form (HCleCAF)
2. Annex B: Non-Disclosure Agreement (NDA)
3. Annex C: Mandatory supporting documents
4. Annex D: Claim Signature Form
5. Annex E: Process Flow Electronic Claim Review and Processing
6. Annex F: Evaluation Tool for eClaims System simulation

ALEXANDER A. PATULLA
President and CEO

9/8/14



Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY COUNCIL
(SANGGUNIANG PANLUNGSOD)
18th CITY COUNCIL

(088) 857-4026; 857-4032; 857-4035; 857-2258

Communication Number:

From :

Received by:

Date:

SUBJECT MATTER: Proposed Resolution returning to the Barangay Council of Barangay 30, this City, its Ordinance No. 1-2017, "*An Ordinance Ecological Solid Waste Program of Barangay 30 and providing penalty for violation thereof and for other purposes*" with the information that said Ordinance is in order and therefore the same may be given force and effect as of the date fixed for its effectivity.

Respectfully referred to the **COMMITTEE on LAWS AND RULES**, the herein communications for study, investigation, report and recommendation.

FOR THE CITY VICE MAYOR & PRESIDING OFFICER:

ARTURO S. DE SAN MIGUEL

City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: February 8, 2018

for inclusion

HON. IAN MARK Q. NACAYA, Chairman

HON. ZALDY O. OCON, Vice Chairman

HON. GEORGE S. GOKING, Member

HON. ROMEO V. CALIZO, Member

HON. ENRICO S. SALCEDO, Member

DISSENTING

Republic of the Philippines
City of Cagayan de Oro
OFFICE OF THE CITY COUNCIL

Comm. No. 2017-681

Received by: _____

From: _____

Date: _____

SUBJECT MATTER: Barangay 30 Ordinance No. 1-2017, " *An Ordinance Ecological Solid Waste Program of Barangay 30 and providing penalty for violation thereof and for other purposes*".

Respectfully referred to the Committees on BARANGAY AFFAIRS the herein communication for study, investigation, report and recommendation.

For the City Vice Mayor and Presiding Officer
City Council

ARTURO S. DE SAN MIGUEL
City Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: Jul 31, 2017

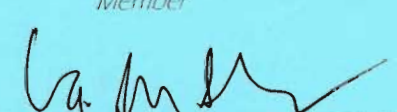
CR - recommending approval.


HON. YAN LAM S. LIM
Chairman


HON. TEODULFO E. LAO JR.
Vice Chairman

HON. ENRICO SALCEDO
Member

HON. JAY R. PASCUAL
Member


HON. MARIA LOURDES S. GAANE
Member


HON. NADYA B. EMANO-ELIPE
Member

DISSENTING



Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY VICE MAYOR

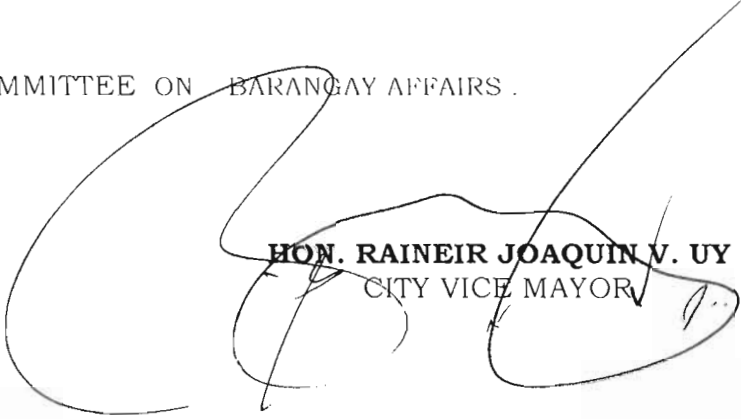


2F Legislative Building
City Hall Compound,
Burgos St., Brgy. 2,
Cagayan de Oro City

DATE: April 12, 2017
FROM: Barangay No. 30, CdO

SUBJECT MATTER ORDINANCE NO. 1-2017. – AN ORDINANCE *on*
ECOLOGICAL SOLID WASTE PROGRAM OF BARANGAY 30 AND
PROVIDING PENALTY FOR VIOLATION THEREOF AND FOR OTHER
PURPOSES

ACTION: REFER TO COMMITTEE ON BARANGAY AFFAIRS .


HON. RAINEIR JOAQUIN V. UY
CITY VICE MAYOR

HON. RAINEIR JOAQUIN V. UY
City Vice Mayor



REPUBLIC OF THE PHILIPPINES
CITY LOCAL ENVIRONMENT and NATURAL RESOURCES OFFICE
Cagayan de Oro City

Republic of the Philippines

City of Cagayan de Oro

City Local Environment and Natural Resources Office

Cagayan de Oro City

=====

1st Endorsement
October 25, 2017

Respectfully returned to **Mr. ARTURO S. DE SAN MIGUEL**, City Council Secretary, herein attached Barangay Ordinance No. 1-2017 of Barangay 30, this City, ***"An Ordinance Ecological Solid Waste Program of Barangay 30 and providing penalty for violation thereof and for other purposes"***, with the following corrections contained therein.

Anticipating for your immediate and appropriate action.


EDWIN I. DAEL, MPA
OIC-CLENRO

clenro-admin/lanc_jtd_endorsement_#096



Republic of the Philippines
CITY OF CAGAYAN DE ORO

CITY LEGAL OFFICE

HON. YAN LAM LIM

City Councilor
Chairman, Committee on Barangay Affairs
Office of the City Council
Cagayan de Oro City

22 May 2017

THRU: MARIA CARLA LARRAZABAL-LICAYAN

Local Legislative Staff Officer V
Chief, Legislative Committees Division
Cagayan de Oro City Council

Dear Hon. Lim:

Forwarded to this Office for review, legal opinion, and appropriate action, is the herein attached letter of Maria Carla Larrazabal-Licayan, Local Legislative Staff Officer V, Chief, Legislative Committees Division, dated 17 May 2017 referring to this Office Ordinance No. 1-2017 of Barangay 30, this City.

In this connection, kindly be informed that this Office has thoroughly reviewed the above-mentioned Barangay Ordinance and would like to **express our reservation to the penalties provided (i.e. SECTION 8. PENALTY, THIRD OFFENSE P1,000.00 AND ONE MONTH OF IMPRISONMENT)** in the Barangay Ordinance as it exceed the power and authority granted under Section 391(A)(14)¹ of RA 7160, otherwise known as the Local Government Code of 1991. Aside from the above-mentioned reservation, this Office finds the Barangay Ordinance to be in legal order as it is pursuant to Section 10² of RA 9003, otherwise known as the Ecological Solid Waste Management Act of 2000.

Moreover, kindly be informed that Section 187³ of the Local Government Code of 1991 (R.A. 7160) requires that prior to the approval of tax ordinance and revenue measures it must be shown that public hearings were conducted prior to its enactment. Thus, the absence of any proof that Barangay complied with the required public hearing will render the enactment and approval of the Proposed Barangay Ordinance invalid.

Lastly, considering the nature of the Barangay Ordinance, this Office strongly suggest that the said Barangay Ordinance be duly indorsed to the concerned agencies and/or departments (i.e. City Local Environment and Natural Resources Office) for proper consultation, review, comment, and recommendation.

For your guidance and information.

ATTY. DONALD G. DELEGENCIA
OIC, City Legal Office

¹ (14) Prescribe fines in amounts not exceeding One thousand pesos (P1,000.00) for violation of barangay ordinances;

² **Section 10. Role of LGUs in Solid Waste Management** - Pursuant to the relevant provisions of R.A. No. 7160, otherwise known as the Local government code, the LGUs shall be primarily responsible for the implementation and enforcement of the provisions of this Act within their respective jurisdictions.

Segregation and collection of solid waste shall be conducted at the barangay level specifically for biodegradable, compostable and reusable wastes: *Provided*, That the collection of non-recyclable materials and special wastes shall be the responsibility of the municipality or city.

³ **SECTION 187. Procedure for Approval and Effectivity of Tax Ordinances and Revenue Measures; Mandatory Public Hearings.** - The procedure for approval of local tax ordinances and revenue measures shall be in accordance with the provisions of this Code: *Provided*, That public hearings shall be conducted for the purpose prior to the enactment thereof: *Provided*, further, That any question on the constitutionality or legality of tax ordinances or revenue measures may be raised on appeal within thirty (30) days from the effectivity thereof to the Secretary of Justice who shall render a decision within sixty (60) days from the date of receipt of the appeal: *Provided*, however, That such appeal shall not have the effect of suspending the effectivity of the ordinance and the accrual and payment of the tax, fee, or charge levied therein: *Provided*, finally, That within thirty (30) days after receipt of the decision or the lapse of the sixty-day period without the Secretary of Justice acting upon the appeal, the aggrieved party may file appropriate proceedings with a court of competent jurisdiction.

**ECOLOGICAL SOLID WASTE PROGRAM OF BARANGAY 30 ORDINANCE AND
PROVIDING PENALTY FOR VIOLATION THEREOF AND FOR OTHER PURPOSES**

BE IT ORDAINED by the barangay 30 council of the City of Cagayan de Oro session assembled that

SECTION 1. – Title. This ordinance shall be known as the “Waste Segregation Ordinance of Barangay 30 Cagayan de Oro City.”

SECTION 2. – Definition of Terms

1. Segregation at Source- refers to any waste management practice of sorting category and separating the different waste at the point of origin or source of generation in order to promote recycling and re-use of resources to reduce the volume of accumulated waste prior to final disposal.
2. Recyclable materials- refers to any waste materials retrieved from waste stream that can be converted or utilized into other purposes.
3. Re-use- refers to the process of recovering the waste materials intended for the same other purpose without alteration of the physical characteristics of the recovered materials.
4. Material Recovery Facility Station- refers to the designated and or established building or structure designed drop-off center designed to received, temporarily store, sort, separate, and recovery waste before the transfer, transport, and final disposal of remaining non-reusable waste into the identified sanitary landfill site.
5. Receptacles- refers to the properly marked individual waste containers used for separation or segregation of recyclable materials.
6. Resource Recovery- shall refer to the collection, extraction, and recovery of reusable materials from the waste stream for the purpose of recycling, generating energy or producing products suitable for their beneficial use.
7. Compostable- refers to the biodegradable or compostable materials free from contamination of pathogens and hazardous substances and considered safe for agricultural use.

8. Composting- refers to the controlled decomposition of organic matter by micro-organisms, mainly bacteria and fungi, into humus-like product.
9. Residual waste- refers to waste that present no other use or purpose, and cannot be classifies as compostable, recyclable.

SECTION 3. - Mandatory Segregation and Waste Classification

- a. That segregation of waste shall be primarily conducted at the source or point of origin, to include household, institutional, industrial, commercial/business establishments and agricultural sources.
- b. The segregation of waste shall be primarily conducted and managed at the barangay level specifically for the compostable, recyclable, and reusable waste. Likewise, the barangay shall promote encourage similar in activities pertaining to the solid waste management such as segregation, collection, disposal, and others.
- c. That the respective Barangay Council shall initiate in the conduct of resources recovery for the compostable, recyclable, and re-usable waste.
- d. There shall be a properly identified and marked wastes container or receptacles for on-site collection for each type of waste depending on its classification as to "COMPOSTABLE," "RESIDUAL/HAZARDOUS," "RECYCLABLE" and any other waste as may be determined by the City Solid Waste Management Board.
- e. The waste containers or receptacles shall be properly marked and identified with descriptions and corresponding coded of the segregated waste.

CLASSIFICATION	MATERIALS
COMPOSTABLE/BIODEGRADABLE	"SOBRA NGA PAGKAON" "DAHON OG SANGA SA KAHUY" "LISO OG PANIT SA PRUTAS, UTANON" "BAGUL OR BUNOT SA LUBI" "UG TANAN MALATA NGA BASURA"

RESIDUAL/HAZARDOUS	"GUBA NGA FLUORESCENT UG BOMBELYA" "GUBA NGA SINILAS UG SAPATOS" "BATTERYA" "GOMA" "STYROFOAM" "SUDLANAN SA MGA KEMIKALS" "UG UBAN NGA WALAY KAPUSLANAN UG MAKADAOT SA KINAIYAHAN"
RECYCLABLE/REUSABLE	"PAPEL UG CARTON" "PUTHAW" "PLASTIC NGA SUDLANAN" "LATA" "ROOF" "BOTELYA"

SECTION 4. – Establishment of the Material Recovery Facility Station in a Barangay.

- a. That there shall be a Material Recovery Facility Station in a Barangay. The MRFS shall be established in a suitable site based on considerations such as the volume of waste generation, availability of site for the MRFS and accessibility of garbage collection and transport provision which shall be determined by the Barangay.
- b. The MRFS shall receive the segregated waste according to prescribed waste classification for the final sorting. The resulting residual non-recyclable and non-reusable waste shall be transported to the designated Sanitary landfill/Dumpsite for the final disposal.
- c. That it shall be the duty of the respective Barangay Council to supervise waste segregation and resource recovery from the household, building, premises, or place of business within their respective territory.
- d. That appropriate duration for the storage of waste in the Material Recovery Facility Station shall be determined by the Barangay Council in coordination with the City Local Environment and Natural Resources Office.

SECTION 5. – Requirements for the Collection and Transport Wastes

- a. That it shall be the duty of the Barangay Council or its representative to dispose recyclable materials gathered at the designated Material Recovery Facility Stations to get Residual in every house and support by the 4Ps assistance or street sweepers of the barangay.
- b. That the Barangay household collection schedule of collecting recyclable materials is every 6:00pm to 9pm everyday.

SECTION 6. – Interference with Garbage and Garbage Collecting

- a. Littering, throwing, dumping of waste matters in public places such as roads, sidewalks, canals, stereos, or parks, and establishment, or causing or permitting the same is prohibited.
- b. The removal/relocation or taking away of any garbage containers or receptacles from duly designated locations other than that by persons authorized by the barangay shall be prohibited.

SECTION 7. – Animals Information Drive

The Barangay to enforce the Ordinance Animals who has been the constant source of scattered waste materials in the streets/highways and such enforcement shall be coordinated with the respective Barangay Council, especially the dogs and pigs that disturbed people whenever they smell the stink of the pigs and the dogs that scattered the garbage.

SECTION 8. – Penalty Cause

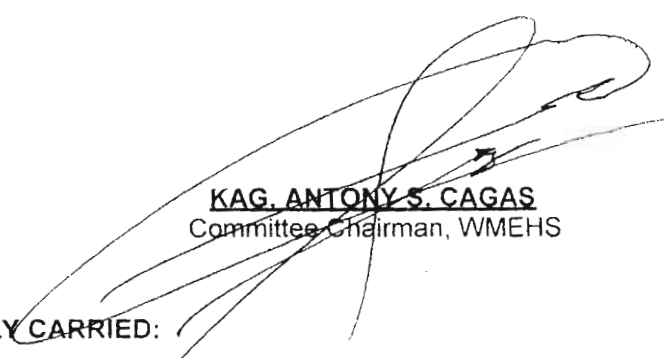
Any person that violated, refused, omitted, or neglected to comply the rules of this Ordinance of the Solid Waste Program R.A 9003, shall be punished by paying fines.

- First Offense- ₱300.00
- Second Offense- ₱500.00
- Third Offense- ₱1,000.00 and one month of imprisonment

SECTION 9. – Effectivity

The Ordinance shall take effect starting on April 16, 2017 following the official publication in a local newspaper of general circulation.

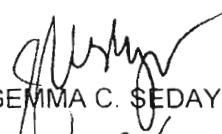
AUTHOR:

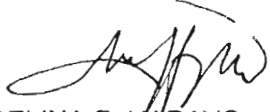

KAG. ANTONY S. CAGAS
Committee Chairman, WMEHS

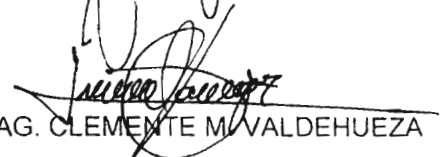
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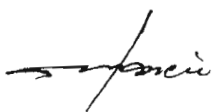
Proponents: - All Members

Present:


KAG. GEMMA C. SEDAYON


KAG. ADELINA P. HARAYO

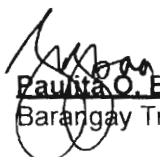

KAG. CLEMENTE M. VALDEHUEZA

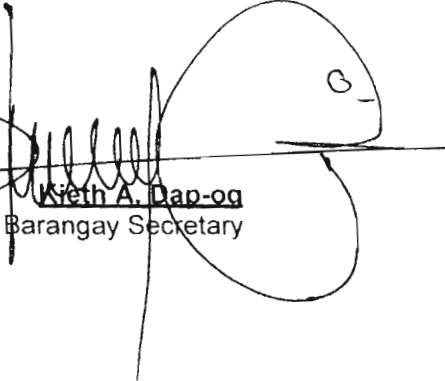

KAG. MYRNA L. TANCIO


KAG. ROSE M. ESTEBAN

DONE in Barangay 30, Cagayan de Oro this 16th Day of April 2017.

I hereby certify to the correctness of the afforested Ordinance


Paulita O. Baa
Barangay Treasurer


Kieth A. Dap-og
Barangay Secretary


Jesnar V. Zapallero
Barangay Chairman
Barangay 30

