



18th CITY COUNCIL

Cagayan de Oro

AGENDA



74th Regular Session
Monday / February 19, 2018
2:30 PM
Session Hall


HON. RAINEIR JOAQUIN V. UY
City Vice Mayor



CAGAYAN DE ORO MARCH

CAGAYAN DE ORO OUR PRIDE
OUR BELOVED CITY
THY MOUNTAINS, RIVERS, PLAINS AND SEAS
THY PEOPLE CONTENTED HAPPY

CAGAYAN DE ORO OUR PRIDE
OUR BELOVED CITY
WE ARE SINGING PRAISES IN LOUD VOICE
FOREVER TO THEE TO THEE

THE GATEWAY TO THE LAND OF PROMISE
BRAVE MEN OF OLD FOUGHT FOR THY SAKE
INSPIRATION THEY HAVE LEFT FOR US
TO SERVE YOU FOREVER FREE

THE GOLD IN BRILLIANT GLITTERING
YOU'LL FIND NOT IN VERDANT MOUNTAIN VALES
BUT DEEP IN HOMES AND HEARTS DIVINE
HERITAGE FOR YOU AND MANKIND, AH!

THE BEAUTIFUL, THE PLACE OF GOLD
OUR BELOVED CITY
THE NAME WE PRIDE WE ALL ENDEAR
THY BANNER UP HIGH TO FLUTTER FREE

THE BEAUTIFUL, THE PLACE OF GOLD
OUR BELOVED CITY
TILL FOREVER AND FOREVER
FOR THY GLORY THY GLORY BE...



OFFICE OF THE CITY COUNCIL

(088) 857-2258; 857-4029; 857-4032; 857-4035 / www.cdeo-sanggunian.online



February 15, 2018

THE HONORABLE MEMBERS

18TH CITY COUNCIL (*SANGGUNIANG PANLUNGSOD*)
CAGAYAN DE ORO CITY

Gentlemen and Ladies:

Please be informed that the **74th Regular Session** of the 18th City Council (*Sangguniang Panlungsod*) of Cagayan de Oro will be on **Monday, 19 February 2018 at 2:30 PM** at the Session Hall, Legislative Bldg., City Hall, this City.

Thank you very much.

Very truly yours,

ARTURO S. DE SAN MIGUEL
CITY SECRETARY

THE HONORABLE MEMBERS

18TH CITY COUNCIL (*SANGGUNIANG PANLUNGSOD*)
CAGAYAN DE ORO CITY

HON. RAINEIR JOAQUIN V. UY CITY VICE MAYOR	
<i>First District</i>	<i>Second District</i>
HON. ZALDY O. OCON CITY COUNCILOR	HON. NADYA EMANO-ELIPE CITY COUNCILOR
HON. LORDAN G. SUAN CITY COUNCILOR	HON. MARIA LOURDES S. GAANE CITY COUNCILOR
HON. EDNA M. DAHINO CITY COUNCILOR	HON. DOMETILO C. ACENAS JR. CITY COUNCILOR
HON. JAY R. PASCUAL CITY COUNCILOR	HON. IAN MARK Q. NACAYA CITY COUNCILOR
HON. ROMEO V. CALIZO CITY COUNCILOR	HON. LEON D. GAN JR. CITY COUNCILOR
HON. GEORGE S. GOKING CITY COUNCILOR	HON. TEODULFO E. LAO JR. CITY COUNCILOR
HON. ANNIE Y. DABA CITY COUNCILOR	HON. SUZETTE G. MAGTAJAS-DABA CITY COUNCILOR
HON. REUBEN R. DABA CITY COUNCILOR	HON. ENRICO D. SALCEDO CITY COUNCILOR
<i>Ex-Officio Member</i>	



Republic of the Philippines
CITY OF CAGAYAN DE ORO

OFFICE OF THE CITY COUNCIL

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HON. YAN LAM S. LIM

CITY COUNCILOR

LIGA NG MGA BARANGAY PRESIDENT

**AGENDA OF THE 74TH REGULAR SESSION OF THE 18TH CITY COUNCIL
(SANGGUNIANG PANLUNGSOD) OF CAGAYAN DE ORO ON
MONDAY, 19 FEBRUARY 2018**

Order of Business

- A. CALL TO ORDER BY THE HONORABLE CHAIR AND PRESIDING OFFICER**
- B. INVOCATION BY HONORABLE CITY COUNCILOR YAN LAM S. LIM**
- C. SINGING OF THE NATIONAL ANTHEM**
- D. SINGING OF THE CAGAYAN DE ORO MARCH**
- E. ROLL CALL AND DETERMINATION OF QUORUM BY THE CITY SECRETARY**
- F. READING, CORRECTIONS, IF ANY, AND APPROVAL OF THE MINUTES OF THE PREVIOUS REGULAR SESSION ON FEBRUARY 12, 2018
(SEE APPENDIX "A" / Pages)**
- G. SPECIAL REPORT**
- H. AGENDA PROPER:**
 - 1] PROPOSED ORDINANCE NO. 2018-20** - authorizing the Honorable City Mayor Oscar S. Moreno to enter into a Lease Contract (Renewal) with Ms. Pilar N. Sia, covering the latter's three (3) door commercial building occupied by the City Commission on Election Office (COMELEC), located at Cruz Taal-Burgos Streets, this city, for the period January 1, 2018 to

December 31, 2018, under the terms and conditions specified in the contract submitted to this body
(SEE APPENDIX "B" / Pages)

Document/s on file:

- *Endorsement of the City Legal Office dated February 6, 2018*
- *Endorsement of the Acting City Administrator dated January 18, 2018*
- *Letter-request of the Office of the City Election Officer*
- *Lease Contract*

COMMITTEE SPONSOR/S:

COMMITTEE ON FINANCE, BUDGET &	-	COUNCILOR EDNA M. DAHINO, CHAIRPERSON
APPROPRIATION	-	COUNCILOR GEORGE S. GOKING, MEMBER
COMMITTEE ON LAWS AND RULES	-	COUNCILOR IAN MARK Q. NACAYA, CHAIRPERSON
	-	COUNCILOR ZALDY O. OCON, VICE CHAIR

- 2] **PROPOSED ORDINANCE NO. 2018-21** - creating the position of Private Secretary I (Salary Grade 11) in the Plantilla of Personnel of the Offices of the Sangguniang Panlungsod-Kagawad and Office of the City Vice Mayor, with coterminous/primarily confidential status to comply with the Civil Service Resolution No. 1100187 Promulgated on February 1, 2011.
(SEE APPENDIX "C" / Pages)

Document/s on file:

- *Letter of the City Vice Mayor Raineir Joaquin V. Uy dated October 3, 2017*
- *Civil Service Resolution No. 1100187 (Revised Guidelines) Promulgated on February 1, 2011.*

COMMITTEE SPONSOR/S:

COMMITTEE ON FINANCE, BUDGET &	-	COUNCILOR EDNA M. DAHINO, CHAIRPERSON
APPROPRIATION	-	COUNCILOR GEORGE S. GOKING, MEMBER
COMMITTEE ON LAWS AND RULES	-	COUNCILOR IAN MARK Q. NACAYA, CHAIRPERSON
	-	COUNCILOR ZALDY O. OCON, VICE CHAIR
	-	COUNCILOR GEORGE S. GOKING, MEMBER

- 3] PROPOSED ORDINANCE NO. 2018-22** - confirming the appointment of Ms. Evangeline C. Tapangan as City Government Department Head II (City Civil Registrar).

(SEE APPENDIX "D" / Pages)

Document/s on file:

- *Endorsement of the City Vice Mayor Raineir Joaquin V. Uy dated February 1, 2017*
- *Letter of the City Mayor Oscar S. Moreno dated January 30, 2018*
- *Signed Appointment by the City Mayor*
- *Personal Data Sheet*

COMMITTEE SPONSOR/S:

COMMITTEE ON **LAWS AND RULES**

- COUNCILOR IAN MARK Q. NACAYA, CHAIRPERSON
- COUNCILOR ZALDY O. OCON, VICE CHAIR

- 4] PROPOSED ORDINANCE NO. 2018-23** - authorizing the Honorable City Mayor to enter into and sign the Memorandum of Agreement (MOA) with the Hilltop Upper Community Homeowners Association, Inc., (HUCCHAI), represented by Ms. Merlyn M. Majarocon covering the implementation of the Community Mortgage Program (CMP) of the Social Housing Finance Corporation (SHFC), under the terms and conditions stated therein

(SEE APPENDIX "E" / Pages)

Document/s on file:

- *Endorsement of the City Vice Mayor Raineir Joaquin V. Uy dated January 22, 2018*
- *Endorsement of the City Mayor Oscar S. Moreno dated February 14, 2017*
- *Letter of the CHUDD dated January 17, 2017*
- *Letter of the City Legal Office dated January 15, 2018*
- *Draft MOA*

COMMITTEE SPONSOR/S:

COMMITTEE ON **SUBDIVISION AND LANDED ESTATE**

- COUNCILOR DOMETILO C. ACENAS, JR., CHAIRPERSON
- COUNCILOR REUBEN R. DABA, MEMBER

COMMITTEE ON **LAWS AND RULES**

- COUNCILOR IAN MARK Q. NACAYA, CHAIRPERSON
- COUNCILOR ZALDY O. OCON, VICE CHAIR

- 5] **PROPOSED RESOLUTION NO. 2018-56** - authorizing the Honorable City Mayor to apply in behalf of the City Government of Cagayan de Oro for Special Patents for the herein government lands, to wit:

Institution/Site	Cadastral Lot No.		Tax Declaration No.	Land Area
Gaston Park	IC-1	Cad 237	G-000091	10,520 sq. mtrs.
CdeO City Hall	25C-1	Cad 237	G-000535	1,633 sq. mtrs.
	24	Cad 237	G-000334	1,577 sq. mtrs.
	31	Cad 237	G-000348	1,309 sq. mtrs.
	67955	Cad 237	G-000549	805 sq. mtrs.
Postal Office	45	Cad 237	G-000926	1,195 sq. mtrs.
CdeO Central School	425 C-2	Cad 237	G-009511	37,766 sq. mtrs.
Cogon Market Site	2079	Cad 237	G-011267	11,200 sq. mtrs.
CdeO City Jail	20358	Cad 369-D	G-174049	18,632 sq. mtrs.
Macanhan Relocation Project	Lot 3817 & 3818			

(SEE APPENDIX "F" / Pages)

Document/s on file:

- *Endorsement of the City Vice Mayor Raineir Joaquin V. Uy dated December 13, 2017*
- *Endorsement of the City Mayor Oscar S. Moreno dated December 11, 2017*

COMMITTEE SPONSOR/S:

COMMITTEE ON **SUBDIVISION AND LANDED ESTATE** -

COUNCILOR DOMETILO C. ACENAS, JR., CHAIRPERSON

- | | | |
|------------------------------------|---|---|
| | - | COUNCILOR REUBEN R. DABA, MEMBER |
| COMMITTEE ON LAWS AND RULES | - | COUNCILOR IAN MARK Q. NACAYA, CHAIRPERSON |
| | - | COUNCILOR ZALDY O. OCON, VICE CHAIR |

**MINUTES OF THE 73RD REGULAR SESSION OF THE 18TH CITY COUNCIL
(SANGGUNIANG PANLUNGSOD) OF CAGAYAN DE ORO ON
MONDAY, 12 FEBRUARY 2018**

City Vice Mayor **RAINEIR JOAQUIN V. UY**, Presiding Officer, called the session to order at exactly 3:35 P.M.

The members present were the following:

- City Vice Mayor **RAINEIR JOAQUIN V. UY**

First District:

- City Councilor **ZALDY O. OCON**, PRESIDING OFFICER PROTEMPORE
- City Councilor **EDNA M. DAHINO**
- City Councilor **JAY R. PASCUAL**
- City Councilor **ROMEO V. CALIZO**
- City Councilor **REUBEN R. DABA**

Second District:

- City Councilor **MARIA LOURDES S. GAANE, MD.**
- City Councilor **DOMETILO C. ACENAS, JR.**
- City Councilor **IAN MARK Q. NACAYA**, MAJORITY FLOOR LEADER
- City Councilor **LEON D. M. GAN, JR.**, MINORITY FLOOR LEADER
- City Councilor **SUZETTE G. MAGTAJAS-DABA**
- City Councilor **ENRICO D. SALCEDO**

On Leave:

- City Councilor **ANNIE Y. DABA**
- City Councilor **NADYA EMANO-ELIPE**, ASSISTANT MINORITY FLOOR LEADER
- City Councilor **LORDAN G. SUAN**

Absent:

- City Councilor **GEORGE S. GOKING** (Indisposed)
- City Councilor **TEODULFO E. LAO, JR.**, ASST. MAJORITY FLOOR LEADER
- City Councilor **YAN LAM S. LIM**, PRESIDENT, LIGA NG MGA BARANGAY

After determining that a quorum existed, the City Council proceeded to do business.

A. ON MINUTES OF THE 72ND REGULAR SESSION ON FEBRUARY 5, 2018

MOTION NO. 23532-2018

MOTION TO DISPENSE WITH THE READING OF THE MINUTES OF THE 72ND REGULAR SESSION ON FEBRUARY 5, 2018, AND TO CONSIDER THE FURNISHING OF THE COPIES THEREOF TO EACH MEMBER AS THE READING ITSELF

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

MOTION NO. 23533-2018

MOTION TO APPROVE THE MINUTES OF THE 72ND REGULAR SESSION ON FEBRUARY 5, 2018

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

B. ON SPECIAL REPORT

- i. Councilor Edna M. Dahino suggested for the LTO to make available the Binisaya version of the written exam for the driver's license applicants as an alternative for those who have limited knowledge in English and Tagalog languages, among other things.

Action taken: The body adopted Resolution No. 12916-2018

- ii. Councilor Romeo V. Calizo suggested for the creation of a team that will look into the allegation of the Philippine Chamber of Commerce that the 1.3 million students who will graduate from Senior High this coming March are not work-ready, among other things.

Action taken: The report was referred to the Committee on Education for appropriate action.

C. ON MINUTES OF THE 73RD REGULAR SESSION ON FEBRUARY 12, 2018

ORDINANCE NO. 13380-2018

AN ORDINANCE AUTHORIZING THE HONORABLE CITY MAYOR OSCAR S. MORENO TO ENTER INTO AND SIGN THE BUSINESS AGREEMENT WITH THE TOTAL TRANSCRIPTION SOLUTIONS, INC. (TTSI), REPRESENTED BY ITS MANAGING DIRECTOR, MARGARITA M. PAZ, COVERING THE PROVISION OF PHILHEALTH-ACCREDITED ELECTRONIC CLAIMS MODULES, IN COMPLIANCE WITH PHILHEALTH ADVISORY NO. 2017-0019, UNDER THE TERMS AND CONDITIONS SPECIFIED IN THE SAID AGREEMENT SUBMITTED TO THIS BODY

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Maria Lourdes S. Gaane, Edna M. Dahino, Jay R. Pascual, & Reuben R. Daba, UNANIMOUSLY CARRIED.

MOTION NO. 23534-2018

MOTION TO DISPENSE WITH THE SECOND AND FINAL READING OF **ORDINANCE NO. 13380-2018**.

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Edna M. Dahino, Maria Lourdes S. Gaane & Jay R. Pascual, UNANIMOUSLY CARRIED.

RESOLUTION NO. 12914-2018

RESOLUTION RETURNING TO THE BARANGAY COUNCIL OF BARANGAY 30, THIS CITY, ITS ORDINANCE NO. 1-2017, ENTITLED: "AN ORDINANCE ECOLOGICAL SOLID WASTE PROGRAM OF BARANGAY 30 AND PROVIDING PENALTY FOR VIOLATION THEREOF AND FOR OTHER PURPOSES", WITH THE INFORMATION THAT SAID ORDINANCE IS IN ORDER AND THEREFORE THE SAME MAY BE GIVEN FORCE AND EFFECT AS OF THE DATE FIXED FOR ITS EFFECTIVITY

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Jay R. Pascual, Maria Lourdes S. Gaane, Romeo V. Calizo & Edna M. Dahino, UNANIMOUSLY CARRIED.

MOTION NO. 23535-2018

MOTION TO DISPENSE WITH THE SECOND AND FINAL READING OF **RESOLUTION NO. 12914-2018**.

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Edna M. Dahino, Jay R. Pascual, Maria Lourdes S. Gaane & Reuben R. Daba, UNANIMOUSLY CARRIED.

MOTION NO. 23536-2018

MOTION TO INCLUDE IN TODAY'S REGULAR AGENDA THE FOLLOWING, AS ITEM:

- 3] **PROPOSED RESOLUTION NO. 2018-54** – earnestly requesting Regional Director Virgilio C. Eduarte of the Department of Public Works and Highways-Region 10 to allow the manual sand and gravel quarrying on the shallow portions of the Cagayan de Oro River as a manner of

dredging thereof to avert flooding in the City per recommendation of the City Mining and Regulatory Board, this City.

Proponent: Councilor Zaldy O. Ocon

- 4) PROPOSED RESOLUTION NO. 2018-55** – earnestly requesting the Land Transportation Office to make available the Binisaya version of the written examination for driver's license applicants as an alternative to the English and Tagalog versions thereof.

Proponent: Councilor Edna M. Dahino

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

RESOLUTION NO. 12915-2018

RESOLUTION EARNESTLY REQUESTING REGIONAL DIRECTOR VIRGILIO C. EDUARTE OF THE DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS-REGION 10 TO ALLOW THE MANUAL SAND AND GRAVEL QUARRYING ON THE SHALLOW PORTIONS OF THE CAGAYAN DE ORO RIVER AS A MANNER OF DREDGING THEREOF TO AVERT FLOODING IN THE CITY PER RECOMMENDATION OF THE CITY MINING AND REGULATORY BOARD, THIS CITY

Proponent: Councilor Zaldy O. Ocon

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

MOTION NO. 23537-2018

MOTION TO DISPENSE WITH THE SECOND AND FINAL READING OF **RESOLUTION NO. 12915-2018**.

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Edna M. Dahino & Jay R. Pascual, UNANIMOUSLY CARRIED.

RESOLUTION NO. 12916-2018

RESOLUTION EARNESTLY REQUESTING THE LAND TRANSPORTATION OFFICE (LTO) TO MAKE AVAILABLE THE BINISAYA VERSION OF THE WRITTEN EXAMINATION FOR DRIVER'S LICENSE APPLICANTS AS AN ALTERNATIVE TO THE ENGLISH AND TAGALOG VERSIONS THEREOF

Proponent: Councilor Edna M. Dahino

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilor Jay R. Pascual, UNANIMOUSLY CARRIED.

MOTION NO. 23538-2018

MOTION TO DISPENSE WITH THE SECOND AND FINAL READING OF **RESOLUTION NO. 12916-2018**.

Moved by Councilor Ian Mark Q. Nacaya, duly seconded by Councilors Jay R. Pascual & Reuben R. Daba, UNANIMOUSLY CARRIED.

MOTION NO. 23539-2018

MOTION TO ADJOURN THE 73RD REGULAR SESSION OF THE 18TH CITY COUNCIL (SANGGUNIANG PANLUNGSOD) OF CAGAYAN DE ORO HELD ON FEBRUARY 12, 2018

Moved by Councilor Ian Mark Q. Nacaya, severally seconded by the members present, UNANIMOUSLY CARRIED.

The session adjourned at 4:15 PM, February 12, 2018.

I hereby certify to the correctness of the foregoing Minutes.

ARTURO S. DE SAN MIGUEL

CITY COUNCIL SECRETARY

Attested as correct:

RAINEIR JOAQUIN V. UY

CITY VICE MAYOR
PRESIDING OFFICER



OFFICE OF THE CITY COUNCIL

(088) 857-2258; 857-4029; 857-4032; 857-4035 / www.cdeo-sanggunian.online

ORDINANCE NO. 13380-2018

AN ORDINANCE AUTHORIZING THE HONORABLE CITY MAYOR OSCAR S. MORENO TO ENTER INTO AND SIGN THE BUSINESS AGREEMENT WITH THE TOTAL TRANSCRIPTION SOLUTIONS, INC. (TTSI), REPRESENTED BY ITS MANAGING DIRECTOR, MARGARITA M. PAZ, COVERING THE PROVISION OF PHILHEALTH-ACCREDITED ELECTRONIC CLAIMS MODULES, IN COMPLIANCE WITH PHILHEALTH ADVISORY NO. 2017-0019, UNDER THE TERMS AND CONDITIONS SPECIFIED IN THE SAID AGREEMENT SUBMITTED TO THIS BODY

BE IT ORDAINED by the 18th City Council (*Sangguniang Panlungsod*) of Cagayan de Oro in session duly assembled that:

SECTION 1. The Honorable City Mayor Oscar S. Moreno is hereby authorized to enter into and sign the Business Agreement with the Total Transcription Solutions, Inc. (TTSI), represented by its Managing Director, Margarita M. Paz, covering the provision of Philhealth-Accredited Electronic Claims Modules, in compliance with PhilHealth Advisory No. 2017-0019, under the terms and conditions specified in the said agreement submitted to this Body.

SECTION 2. The aforestated Business Agreement consisting of four (4) pages on file with the Records Section of the Office of the Sangguniang Panlungsod-Secretary shall form part and parcel of this Ordinance.

SECTION 3. This Ordinance shall take effect upon its approval.

UNANIMOUSLY APPROVED.

<u>Present:</u>	<u>1st District:</u>	- Councilor Zaldy O. Ocon	- Councilor Romeo V. Calizo
		- Councilor Edna M. Dahino	- Councilor Jay R. Pascual
		- Councilor Reuben R. Daba	
	<u>2nd District:</u>	- Councilor Maria Lourdes S. Gaane	- Councilor Ian Mark Q. Nacaya
		- Councilor Leon D. Gan, Jr.	- Councilor Dometilo C. Acenas, Jr.
		- Councilor Suzette G. Magtajas-Daba	- Councilor Enrico D. Salcedo
<u>On Leave:</u>		- Councilor Nadya B. Emano-Elipse	- Councilor Lordan G. Suan
		- Councilor Annie Y. Daba	
<u>Absent:</u>		- Councilor George S. Goking	- Councilor Teodulfo E. Lao, Jr.
		- Councilor Yan Lam S. Lim	

ENACTED this 12th day of February 2018 in the City of Cagayan de Oro.

I hereby certify to the correctness of the foregoing Ordinance.

ARTURO S. DE SAN MIGUEL
CITY COUNCIL SECRETARY

Attested as duly enacted:

RAINEIR JOAQUIN V. UY
CITY VICE-MAYOR
PRESIDING OFFICER

Approved:

OSCAR S. MORENO
CITY MAYOR

Attested:

TEODORO A. SABUGA-A, JR.
ACTING CITY ADMINISTRATOR

Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY COUNCIL
(SANGGUNIANG PANLUNGSOD)
18th CITY COUNCIL

(088) 857-4026; 857-4032; 857-4035; 857-2258

Communication Number:

Received by:

From :

Date:

SUBJECT MATTER: Proposed Ordinance authorizing the Honorable City Mayor Oscar S. Moreno to enter into a Lease Contract (Renewal) with Ms. Pilar N. Sia, covering the latter's three (3) door commercial building occupied by the City Commission on Election Office (COMELEC), located at Cruz Taal-Burgos Streets, this city, for the period January 1, 2018 to December 31, 2018, under the terms and conditions specified in the contract submitted to this body.

*Respectfully referred to the **COMMITTEE on LAWS AND RULES**, the herein communications for study, investigation, report and recommendation.*

FOR THE CITY VICE MAYOR & PRESIDING OFFICER:

ARTURO S. DE SAN MIGUEL

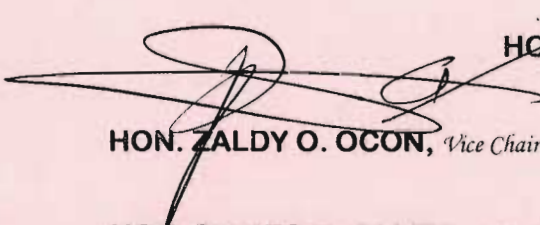
City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: Feb. 15, 2018

for submission


HON. IAN MARK Q. NACAYA, *Chairman*


HON. ZALDY O. OCON, *Vice Chairman*

HON. GEORGE S. GOKING, *Member*

HON. ROMEO V. CALIZO, *Member*

HON. ENRICO S. SALCEDO, *Member*

DISSENTING



Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY COUNCIL
Sangguniang Panlungsod
Tel. # : 854-4026 / 857-4032 / 857-2258

Communication Number: 2018-1393

Date: 02/08/2018

Receiver: JESSAMINE

From: LEGAL OFFICE

Subject: LEASE CONTRACT TO BE ENTERED BETWEEN PILAR N. SIA AND THE CITY COMELEC OF CAGAYAN DE ORO, HEREIN REPRESENTED BY HONORABLE CITY MAYOR OSCAR S. MORENO, FOR THE ENACTMENT OF AN ORDINANCE AUTHORIZING THE CITY MAYOR TO REPRESENT AND SIGN THE SAME IN BEHALF OF THE CITY GOVERNMENT.

Respectfully referred to **COMMITTEE ON FINANCE, BUDGET AND APPROPRIATIONS** the herein communication for study, investigation, report and/or recommendation.

FOR THE CITY VICE MAYOR &
PRESIDING OFFICER

ARTURO S. DE SAN MIGUEL
City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: February 14, 2018

RECOMMENDING APPROVAL (C/R) - Approve for the period of SIX (6) months only -

HON. EDNA M. DAHINO
Chairperson

HON. TEODULFO E. LAO, JR.
Vice Chairperson

HON. ENRICO D. SALCEDO
Member

HON. GEORGE S. GOKING
Member

HON. REUBEN R. DABA
Member

HON. ZALDY O. OCON
Member

EX-OFFICIO MEMBERS

HON. IAN MARK Q. NACAYA
Majority Floor Leader

HON. LEON D.M. GAN, JR.
Minority Floor Leader

HON. RAINEIR JOAQUIN V. UY
City Vice Mayor

DISSENTING

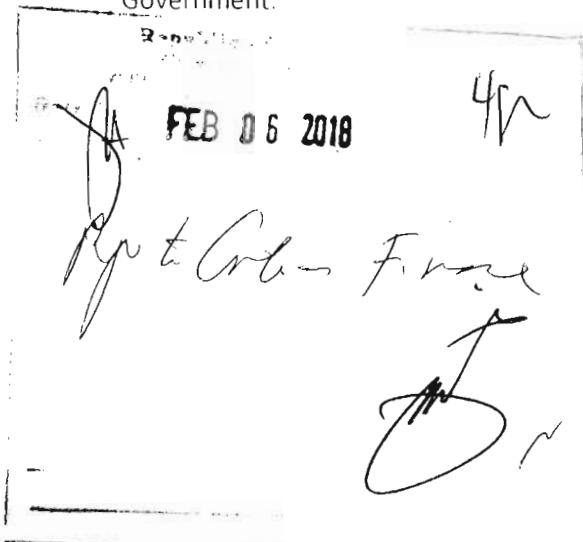
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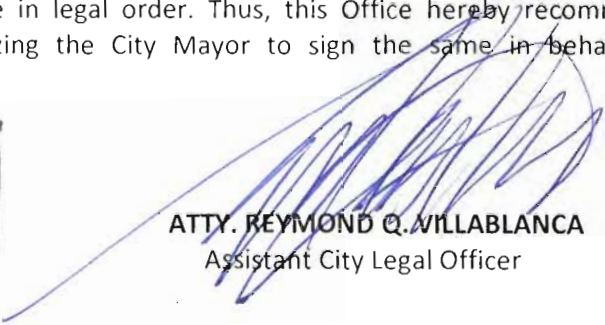


Republic of the Philippines
CITY LEGAL OFFICE
Cagayan de Oro City

1st Indorsement
06 February 2018

Respectfully indorsed to Maria Carla Larrazabal-Licayan, Legislative Staff Officer V, Chief, Legislative Committees Division, City Council, this City, the herein attached LEASE CONTRACT to be entered between PILAR N. SIA and the CITY COMELEC of Cagayan de Oro City, herein represented by Honorable City Mayor Oscar S. Moreno, with the comment that this Office has reviewed the LEASE CONTRACT and finds the same to be in legal order. Thus, this Office hereby recommends for the enactment of an Ordinance authorizing the City Mayor to sign the same in behalf of the City Government.

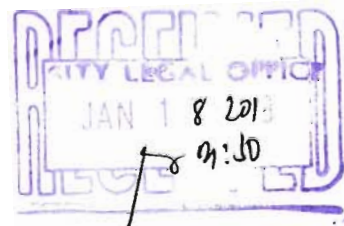



ATTY. REYMOND Q. VILLABLANCA
Assistant City Legal Officer



Republic of the Philippines
City of Cagayan de Oro

OFFICE OF THE CITY ADMINISTRATOR
REFERRAL/ENDORSEMENT



Date : 18 January 2018

To : **Atty. REYMOND Q. VILLABLANCA**
Assistant City Legal Officer, this City

Re : The herein letter of Atty. RAMIL P. ACOL, REB, REA, City Election Officer IV, requesting for renewal of lease contract covering the three (3) door commercial building along Cruz Taal-Burgos Streets.

Action : For appropriate action.
Desired


TEODORO A. SABUGA-A JR.
Acting City Administrator

Republic of the Philippines
Commission on Elections
Office of the City Election Officer
Cagayan de Oro City

January 15, 2018

HON. OSCAR S. MORENO
City Mayor
Cagayan de Oro City

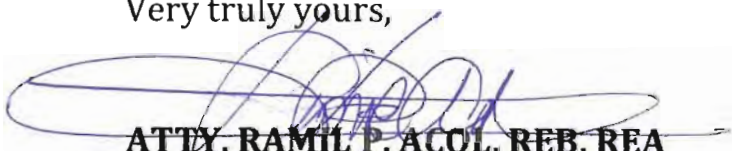
SIR:

In lieu of the expiration of the lease contract covering the three (3) door commercial building along Cruz Taal-Burgos Streets, leased by the City Government in favor of the Office of the City Election Officer, we would like to request for the renewal of such contract covering the same.

Anticipating your favorable action in this regard.

Thank you.

Very truly yours,



ATTY. RAMIL P. ACOL, REB, REA
City Election Officer IV

LEASE CONTRACT

KNOW ALL MEN BY THESE PRESENTS

This agreement made this ___th day of _____ by and between:

PILAR N. SIA, of legal age, Filipino and a resident of Cagayan de Oro City, hereinafter called the **LESSOR**,

- and -

CITY COMELEC of Cagayan de Oro City represented by Hon. Mayor Oscar S. Moreno, hereinafter called the **LESSEE**

W I T N E S S E T H

- I. That the LESSOR is the absolute owner and administrator of the lot and house situated at Burgos St., corner Cruz Taal St., Cagayan de Oro City.
- II. That the LESSOR hereby leases unto the LESSEE three store space totaling approximately two hundred twenty five (225) square meters of the said building for commercial purposes subject to the following terms and condition:

1. That the term of the lease shall be for the period one (1) years starting January 1, 2018 ending December 31, 2018
2. That the monthly rental of the said premises within said leased period shall be THIRTY THREE THOUSAND PESOS (PHP 33,000.00)

The LESSEE shall pay said monthly rentals to the LESSOR at the latter's office within the first five days of the month to which the payment is to be applied.

3. The LESSEE shall peacefully vacate and surrender said premises not later than January 1, 2018 unless a new lease contract for the said premises is concluded and signed thirty days before the expiration of this lease contract.
4. Failure on the part of the LESSEE to vacate and turnover the leased premises on January 1, 2018 without a new lease contract on said leased premises shall subject the LESSEE to pay FIVE HUNDRED PESOS (PHP 500.00) per day, in addition to whatever rental which may accrue and remain unpaid until the day LESSEE finally vacates and turns over the premises to the LESSOR, without prejudice to any other rights and remedies the LESSOR may have under this Contract and existing laws.

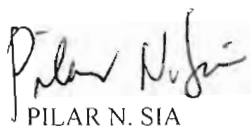
All collectible amount on rentals and damages in the case a suit arises, shall earn a 13 percent per annum to the reckoned from the date of original default plus 25% Attorney's fees thereof in case a suit arises.

5. That the LESSEE may introduce permanent improvements on the leased property upon written notice to the LESSOR whose approval shall be implied if no written objections is interpose five days after receipt of the notice. Provided, however, that all improvements so introduced shall become property of the LESSOR upon termination of this lease contract.
6. That the LESSEE shall take care of the Leased Premises as a good father of the family and shall keep the Leased Premises in good order and condition always by making such necessary minor repairs as LESSEE deems proper as situation may require LESSEE to do so. However, LESSEE may not make any major alterations and improvements in the Leased Premises unless with the consent in writing first obtained from the LESSOR. In the event that such improvements are made without the written consent of the LESSOR, the LESSEE shall be treated as a builder in bad faith

Should damage be inflicted on the Leased Premises as result of any unauthorized improvements/alterations, the LESSEE shall pay damages to the LESSOR in the amount equivalent to the market price of any defective, damaged or lost materials or articles such as ceilings, floorings, doors, electrical and plumbing fixtures in the Leased Premises upon the turn-over of the same.

7. That the LESSEE, without the prior written consent of the LESSOR in hereby prohibited to directly or indirectly SUB-LEASED, ASSIGN, TRANSFER, CONVEY, MORTGAGE or in any manner encumber the LESSEE's rights to LEASE over the premises or any portion thereof under any circumstances whatsoever unless with written approval by the LESSOR;
8. That the expenses for electricity and water used in the leased premises shall be for the account of the LESSEE.
9. In the event the LESSOR decides to SELL, CONVEY, ASSIGN OR OTHERWISE TRANSFER ownership of the leased premises to a person of his choice, then this Agreement shall bind the new owner who shall respect the terms and conditions herein.

10. The LESSOR or his authorized representatives shall have the right at all reasonable hours during the term of this lease, to enter the Leased Premises for purpose of inspecting the premises and all building and improvements thereon.
11. The failure of the LESSOR to insist upon a strict performance of any of the term covenants and conditions thereof, shall not be deemed a relinquishment or waiver of any subsequent breach or default of the terms, covenants and conditions herein contained, which continue to be in full force and effect.
12. This contract supersedes and render void any and all agreements and undertaking, oral and/or written, previously entered into between the parties covering the Leased premises, and this contract may not hereafter be modified or altered except by instrument in writing duly signed by the parties hereto.
13. The LESSEE waives his right for a longer term under the provision of Article 1687 of the New Civil Code.
14. Any and all actions and proceedings by either party hereto against the other arising directly or indirectly from this contract of lease, shall be instituted in the proper Court of Cagayan de Oro City.
15. The LESSEE is hereby authorized to enter leased premises upon execution hereof to introduce and make internal renovation and improvements therein.



PILAR N. SIA
LESSOR

HON. MAYOR OSCAR S. MORENO
for CITY COMELEC OF CAGAYAN DE ORO
LESSEE

Signed in the presence of:

1. _____ 2. _____

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES) S.S.
CITY OF CAGAYAN DE ORO)

BEFORE ME, this ____ day of _____, _____ at Cagayan de Oro city appeared the following:

Name	Res. Cert. No.	Date	Place Issued
HON. CITY MAYOR OSCAR S. MORENO	_____	_____	_____
PILAR N. SIA	_____	_____	_____

All known to me to be the same persons who executed the foregoing instrument and they acknowledged before me that the same is their free and voluntary act and deed.

WITNESS MY AND SEAL THIS ____ day of _____, _____ at the City of Cagayan de Oro, Philippines.

DOC. NO. _____
PAGE NO. _____
BOOK NO. _____
SERIES OF _____

LEASE CONTRACT

KNOW ALL MEN BY THESE PRESENTS

This agreement made this ___th day of _____ by and between:

PILAR N. SIA, of legal age, Filipino and a resident of Cagayan de Oro City, hereinafter called the **LESSOR**,

- and -

CITY COMELEC of Cagayan de Oro City represented by Hon. Mayor Oscar S. Moreno, hereinafter called the **LESSEE**

WITNESSETH

- Pilar N. Sia*
- I. That the LESSOR is the absolute owner and administrator of the lot and house situated at Burgos St., corner Cruz Taal St., Cagayan de Oro City.
 - II. That the LESSOR hereby leases unto the LESSEE three store space totaling approximately two hundred twenty five (225) square meters of the said building for commercial purposes subject to the following terms and condition:
 1. That the term of the lease shall be for the period one (1) years starting January 1, 2018 ending December 31, 2018
 2. That the monthly rental of the said premises within said leased period shall be THIRTY THREE THOUSAND PESOS (PHP 33,000.00)

The LESSEE shall pay said monthly rentals to the LESSOR at the latter's office within the first five days of the month to which the payment is to be applied.

3. The LESSEE shall peacefully vacate and surrender said premises not later than January 1, 2018 unless a new lease contract for the said premises is concluded and signed thirty days before the expiration of this lease contract.
4. Failure on the part of the LESSEE to vacate and turnover the leased premises on January 1, 2018 without a new lease contract on said leased premises shall subject the LESSEE to pay FIVE HUNDRED PESOS (PHP 500.00) per day, in addition to whatever rental which may accrue and remain unpaid until the day LESSEE finally vacates and turns over the premises to the LESSOR, without prejudice to any other rights and remedies the LESSOR may have under this Contract and existing laws.

All collectible amount on rentals and damages in the case a suit arises, shall earn a 13 percent per annum to the reckoned from the date of original default plus 25% Attorney's fees thereof in case a suit arises.

5. That the LESSEE may introduce permanent improvements on the leased property upon written notice to the LESSOR whose approval shall be implied if no written objections is interpose five days after receipt of the notice. Provided, however, that all improvements so introduced shall become property of the LESSOR upon termination of this lease contract.
6. That the LESSEE shall take care of the Leased Premises as a good father of the family and shall keep the Leased Premises in good order and condition always by making such necessary minor repairs as LESSEE deems proper as situation may require LESSEE to do so. However, LESSEE may not make any major alterations and improvements in the Leased Premises unless with the consent in writing first obtained from the LESSOR. In the event that such improvements are made without the written consent of the LESSOR, the LESSEE shall be treated as a builder in bad faith

Should damage be inflicted on the Leased Premises as result of any unauthorized improvements/alterations, the LESSEE shall pay damages to the LESSOR in the amount equivalent to the market price of any defective, damaged or lost materials or articles such as ceilings, floorings, doors, electrical and plumbing fixtures in the Leased Premises upon the turn-over of the same.

7. That the LESSEE, without the prior written consent of the LESSOR in hereby prohibited to directly or indirectly SUB-LEASED, ASSIGN, TRANSFER, CONVEY, MORTGAGE or in any manner encumber the LESSEE's rights to LEASE over the premises or any portion thereof under any circumstances whatsoever unless with written approval by the LESSOR;
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9. In the event the LESSOR decides to SELL, CONVEY, ASSIGN OR OTHERWISE TRANSFER ownership of the leased premises to a person of his choice, then this Agreement shall bind the new owner who shall respect the terms and conditions herein.

10. The LESSOR or his authorized representatives shall have the right at all reasonable hours during the term of this lease, to enter the Leased Premises for purpose of inspecting the premises and all building and improvements thereon.
11. The failure of the LESSOR to insist upon a strict performance of any of the term covenants and conditions thereof, shall not be deemed a relinquishment or waiver of any subsequent breach or default of the terms, covenants and conditions herein contained, which continue to be in full force and effect.
12. This contract supersedes and render void any and all agreements and undertaking, oral and/or written, previously entered into between the parties covering the Leased premises, and this contract may not hereafter be modified or altered except by instrument in writing duly signed by the parties hereto.
13. The LESSEE waives his right for a longer term under the provision of Article 1687 of the New Civil Code.
14. Any and all actions and proceedings by either party hereto against the other arising directly or indirectly from this contract of lease, shall be instituted in the proper Court of Cagayan de Oro City.
15. The LESSEE is hereby authorized to enter leased premises upon execution hereof to introduce and make internal renovation and improvements therein.


PILAR N. SIA
LESSOR

HON. MAYOR OSCAR S. MORENO
for CITY COMELEC OF CAGAYAN DE ORO
LESSEE

Signed in the presence of:

1. _____ 2. _____

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES) S.S.
CITY OF CAGAYAN DE ORO)

BEFORE ME, this ____ day of _____, ____ at Cagayan de Oro city appeared the following:

Name	Res. Cert. No.	Date	Place Issued
HON. CITY MAYOR OSCAR S. MORENO	_____	_____	_____
PILAR N. SIA	_____	_____	_____

All known to me to be the same persons who executed the foregoing instrument and they acknowledged before me that the same is their free and voluntary act and deed.

WITNESS MY AND SEAL THIS ____ day of _____, ____ at the City of Cagayan de Oro, Philippines.

DOC. NO. _____
PAGE NO. _____
BOOK NO. _____
SERIES OF _____

LEASE CONTRACT

KNOW ALL MEN BY THESE PRESENTS

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- and -

CITY COMELEC of Cagayan de Oro City represented by Hon. Mayor Oscar S. Moreno, hereinafter called the **LESSEE**

W I T N E S S E T H

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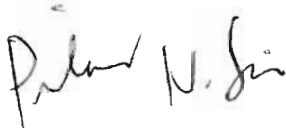
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14. Any and all actions and proceedings by either party hereto against the other arising directly or indirectly from this contract of lease, shall be instituted in the proper Court of Cagayan de Oro City.
15. The LESSEE is hereby authorized to enter leased premises upon execution hereof to introduce and make internal renovation and improvements therein.



PILAR N. SIA
LESSOR

HON. MAYOR OSCAR S. MORENO
for CITY COMELEC OF CAGAYAN DE ORO
LESSEE

Signed in the presence of:

1. _____ 2. _____

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES) S.S.
CITY OF CAGAYAN DE ORO)

BEFORE ME, this ____ day of _____, ____ at Cagayan de Oro city appeared the following:

Name	Res. Cert. No.	Date	Place Issued
HON. CITY MAYOR OSCAR S. MORENO	_____	_____	_____
PILAR N. SIA	_____	_____	_____

All known to me to be the same persons who executed the foregoing instrument and they acknowledged before me that the same is their free and voluntary act and deed.

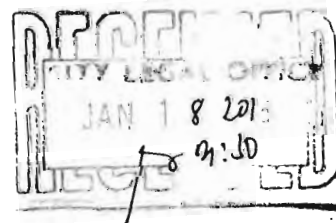
WITNESS MY AND SEAL THIS ____ day of _____, ____ at the City of Cagayan de Oro, Philippines.

DOC. NO. _____
PAGE NO. _____
BOOK NO. _____
SERIES OF _____



Republic of the Philippines
City of Cagayan de Oro

OFFICE OF THE CITY ADMINISTRATOR
REFERRAL/ENDORSEMENT



Date : 18 January 2018

To : **Atty. REYMOND Q. VILLABLANCA**
Assistant City Legal Officer, this City

Re : The herein letter of Atty. RAMIL P. ACOL, REB, REA, City Election Officer IV, requesting for renewal of lease contract covering the three (3) door commercial building along Cruz Taal-Burgos Streets.

Action : For appropriate action.

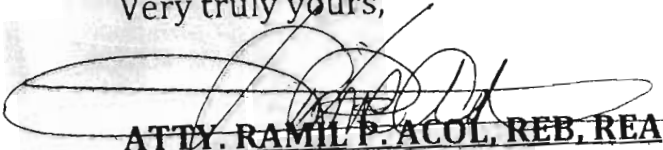
Desired


TEODORO A. SABUGA-A JR.
Acting City Administrator

Anticipating your favorable action in this regard.

Thank you.

Very truly yours,


ATTY. RAMIL P. ACOL, REB, REA
City Election Officer IV

Republic of the Philippines
Commission on Elections
Office of the City Election Officer
Cagayan de Oro City

January 15, 2018

HON. OSCAR S. MORENO
City Mayor
Cagayan de Oro City

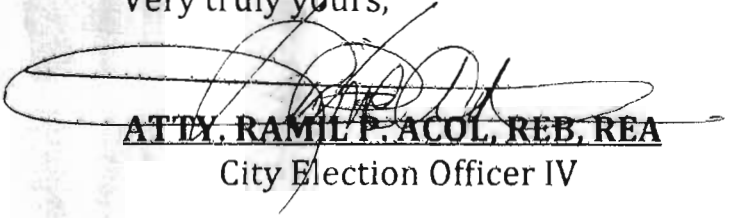
SIR:

In lieu of the expiration of the lease contract covering the three (3) door commercial building along Cruz Taal-Burgos Streets, leased by the City Government in favor of the Office of the City Election Officer, we would like to request for the renewal of such contract covering the same.

Anticipating your favorable action in this regard.

Thank you.

Very truly yours,


ATTY. RAMIL P. ACOL, REB. REA
City Election Officer IV

Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY COUNCIL
(SANGGUNIANG PANLUNGSOD)
18th CITY COUNCIL

(088) 857-4026; 857-4032; 857-4035; 857-2258

Communication Number:

Received by:

From :

Date:

SUBJECT MATTER: Proposed Ordinance creating the position of Private Secretary I (Salary Grade 11) in the Plantilla of Personnel of the Offices of the Sangguniang Panlungsod-Kagawad and Office of the City Vice Mayor, with coterminous/primarily confidential status to comply with the Civil Service Resolution No. 1100187 Promulgated on February 1, 2011.

*Respectfully referred to the **COMMITTEE on LAWS AND RULES**, the herein communications for study, investigation, report and recommendation.*

FOR THE CITY VICE MAYOR & PRESIDING OFFICER:

ARTURO S. DE SAN MIGUEL

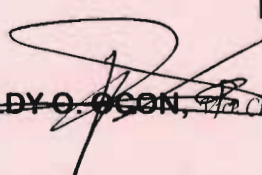
City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: Feb. 15, 2018

> for inclusion


HON. IAN MARK Q. NACAYA, *Chairman*


HON. ZALDY O. OGON, *Chairman*

HON. GEORGE S. GOKING, *Member*

HON. ROMEO V. CALIZO, *Member*

HON. ENRICO S. SALCEDO, *Member*

DISSENTING



Republic of the Philippines
City of Cagayan de Oro
OFFICE OF THE CITY COUNCIL
(08822) 72485-4; (088) 857-4029; 857-1035; 857-2048



ITEM NO. 3

Comm. No.
From:

Received by:
Date:

Subject Matter:

Proposed Ordinance creating the position of Secretary I (Salary Grade 7) in the offices of the Sangguniang Panlungsod-Kagawads and in the Office of the City Vice Mayor to Private Secretary I (Salary Grade II).

Referred to the **COMMITTEE ON FINANCE, BUDGET AND APPROPRIATIONS**, the herein communication for study, investigation, report and/or recommendation.

FOR THE CITY VICE MAYOR
& PRESIDING OFFICER:

ARTURO S. DE SAN MIGUEL
City Council Secretary

=====

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: *February 14, 2019*

RECOMMENDING APPROVAL (CR) -

Chairman: *[Signature]* **HON. EDNA M. DAHINO**

Vice Chairman: **HON. TEODULFO E. LAO JR.**

1ST

Member: **HON. ZALDY O. OCON**

2ND

Member: **HON. REUBEN R. DABA**

3RD

Member: **HON. ENRICO D. SALCEDO**

4TH

[Signature]
Member: **HON. GEORGE S. GOKING**

DISSENTING

Member

Member



Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY VICE MAYOR



2F Legislative Building
City Hall Compound,
Burgos St., Brgy. 2,
Cagayan de Oro City

October 3, 2017

HONORABLE MEMBERS
18th City Council (Sangguniang Panlungsod)
Cagayan de Oro City

Gentlemen and Ladies:

This pertains to the casual positions of Secretary I in the Offices of the Sangguniang Panlungsod-Kagawad and in the Office of the City Vice Mayor. That while the actual functions, duties and responsibilities thereof involve not only confidence in the aptitude but primarily close intimacy which insures freedom of discussion, delegation and reporting without embarrassment or freedom of misgivings or betrayals of personal trust, the said position title is not among those positions enumerated in Civil Service Resolution No. 1100187 Promulgated on 01 February 2011 as primarily confidential positions with coterminous status.

In view thereof, I am proposing to the august body to convert all the position title of Secretary I (Salary Grade-7) in the Offices of the Sangguniang Panlungsod-Kagawad and in the Office of the City Vice Mayor to **Private Secretary I** (Salary Grade-11) with coterminous/primarily confidential status to comply with the aforesated CSC Resolution.

This proposed conversion, however, shall entail additional appropriations in the amount of ₱1.5 Million only to cover for the adjustment of the salary and benefits appurtenant to the Private Secretary I position, which has a higher salary grade level. The said amount can be included in the 2018 Annual Budget.

Thank you.

Very truly yours,

RAINEIR JOAQUIN V. UY
City Vice-Mayor

HON. RAINEIR JOAQUIN V. UY
City Vice Mayor



Republic of the Philippines
City of Cagayan de Oro
OFFICE OF THE CITY COUNCIL
(08822) 724854; (088) 857-4029; 857-4035; 857-2048



ITEM NO. 8

Comm. No.
From:

Received by:
Date:

Subject Matter:

Request of Hon. Raineir Joaquin V. Uy, City Vice Mayor, to convert all the position title of Secretary I (Salary Grade-7) in the Offices of the Sangguniang Panlungsod-Kagawad and in the Office of the City Vice Mayor to Private Secretary I (Salary Grade II) with coterminous/primarily confidential status to comply with the aforestated CSC Resolution with additional appropriations in the amount of P1.5 million to cover for the adjustment of the salary and benefits appurtenant to the Private Secretary I position, which has a higher salary grade level to be included in the 2018 Annual Budget.

Referred to the **COMMITTEE ON FINANCE, BUDGET AND APPROPRIATIONS**, the herein communication for study, investigation, report and/or recommendation.

FOR THE CITY VICE MAYOR
& PRESIDING OFFICER:

ARTURO S. DE SAN MIGUEL
City Council Secretary

=====

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: JANUARY 23, 2018

Report to the Committee & Recommendation

Chairman: **HON. EDNA M. DAHINO**

Vice Chairman: **HON. TEODULFO E. LAO JR.**

1ST
Member: **HON. ZALDY O. OCON**

2ND
Member: **HON. REUBEN R. DABA**

3RD
Member: **HON. ENRICO D. SALCEDO**

4TH
Member: **HON. GEORGE S. GOKING**

HON. MARIA LOURDES S. GAÑE
Member

~~DISSENTING~~

Member



Republic of the Philippines
OFFICE OF THE CITY BUDGET OFFICER
City Hall, Cagayan de Oro City
Telephone No. 857-3150/857-390

February 2, 2018

Hon. EDNA M. DAHINO

Chairman
City Council Committee on Finance,
Budget & Appropriations
This City

Thru: **Maria Carla Larrazabal-Licayan**
Legislative Staff Officer V
Legislative Committees Division

Dear Kagawad Dahino:

This refers to the request of **Hon. Vice Mayor Raineir Joaquin V. Uy**, to convert all the position title of Secretary I (Salary Grade 7) in the Offices of the Sangguniang Panlungsod-Kagawads and in the Office of the City Vice Mayor to Private Secretary I (Salary Grade 11), referred to this Office for comment and recommendation.

The following are our comments and recommendation, to wit:

On the Conversion/retitling of position:

Attention is hereby invited to Section 325(f) of R.A. 7160, quoted as follows:

"Sec.325 (f)- No changes in designation or nomenclature of positions resulting in a promotion or demotion in rank or increase or decrease in compensation shall be allowed, except when the position is actually vacant, and the filling of such positions shall be strictly made in accordance with the civil service law, rules and regulations."

In view of the above, we regret that the request for conversion is not tenable at this time, unless these are actually vacant positions.

Thank you.

Very truly yours,


ATTY. PERCY G. SALAZAR
City Budget Officer - Cp

"Reference"



Republic of the Philippines
Civil Service Commission
Constitution Hills, Batasang Pambansa Complex, Diliman 1126 Quezon City

100 Years of Service;
Civil Service at Its Best.

Mamamayan Muna

MC No. 22, s. 2007

MEMORANDUM CIRCULAR

TO : ALL HEADS OF LOCAL GOVERNMENT UNITS

SUBJECT : Policies on Primarily Confidential Positions in the Local Government Units

With the new set of local elective officials after the May 2007 elections, it is expected that the Commission would again be receiving many requests for declaration of positions as primarily confidential. It is also expected that local elective officials would be issuing appointments for their personal and confidential staff. Some officials issue appointments on coterminous status even if the positions are not primarily confidential; hence, the appointments are disapproved/invalidated.

To reduce the number of requests for declaration of positions as primarily confidential and the number of disapproved/invalidated coterminous appointments, the Commission has promulgated CSC Resolution No. 071813* dated September 10, 2007 declaring the following positions in local government units (LGUs) as primarily confidential:

1. Positions in the Office of the Governor/Vice Governor/Mayor/Vice Mayor

a) Executive Assistant positions

- Executive Assistant I, SG -14
- Executive Assistant II, SG-17
- Executive Assistant III, SG-20
- Executive Assistant IV, SG-22
- Executive Assistant V, SG-24

b) Secretary positions

- Secretary I, SG-7
- Secretary II, SG-9
- Private Secretary I, SG-11
- Private Secretary II, SG-15

c) Administrative positions

- Administrative Aide I, SG-1
- Administrative Aide II, SG-2
- Administrative Aide III, SG-3
- Administrative Aide IV, SG-4
- Administrative Aide V, SG-5
- Administrative Aide VI, SG-6

*Published in the Manila Standard on October 20, 2007

- Administrative Assistant I, SG-7
 - Administrative Assistant II, SG-8
 - Administrative Assistant III, SG-9
 - Administrative Assistant IV, SG 10
 - Administrative Assistant V, SG-11
 - Administrative Assistant VI, SG-12
 - Senior Administrative Assistant I, SG-13
 - Senior Administrative Assistant II, SG-14
 - Senior Administrative Assistant III, SG-15
 - Senior Administrative Assistant IV, SG-16
 - Senior Administrative Assistant V, SG-18
 - Administrative Officer I, SG-10
 - Administrative Officer II, SG-11
 - Administrative Officer III, SG-14
 - Administrative Officer IV, SG-15
 - Administrative Officer V, SG-18
 - Supervising Administrative Officer, SG-22
2. Local Legislative Staff positions for the immediate/personal staff of the Vice Governor/Vice Mayor and Sanggunian Members
- Local Legislative Staff Employee I, SG-2
 - Local Legislative Staff Employee II, SG-4
 - Local Legislative Staff Assistant I, SG-6
 - Local Legislative Staff Assistant II, SG-8
 - Local Legislative Staff Assistant III, SG-10
 - Local Legislative Staff Officer I, SG-11
 - Local Legislative Staff Officer II, SG-13
 - Local Legislative Staff Officer III, SG-16
 - Local Legislative Staff Officer IV, SG-19
 - Local Legislative Staff Officer V, SG-22
 - Local Legislative Staff Officer VI, SG-24
3. Positions in the Security Group the function of which is to provide personal security to the local elective officials
- Security Guard I, SG-3
 - Security Guard II, SG-5
 - Security Guard III, SG-8
 - Security Agent I, SG-8
 - Security Agent II, SG-10
 - Security Officer I, SG-11
 - Security Officer II, SG-15
 - Security Officer III, SG-18
 - Security Officer IV, SG-22
 - Security Officer V, SG-24

The Commission further adopts the following guidelines on primarily confidential positions in the local government units:

1. While LGUs have the authority to create positions, only the abovementioned position titles can be used as titles of primarily confidential positions in the office of local elective officials.

To determine the corresponding salary grade of Local Legislative Staff Employee I and II positions, which may be either a Utility Worker or Messenger, the parenthetical title, *i.e. Utility Worker and Messenger*, should be indicated in the appointment.

2. In LGUs for which the Commission has already approved certain positions as primarily confidential, but the position titles belong to the career service, the local elective officials concerned are advised to request their respective Sanggunian to change the position titles to conform to the abovementioned position titles.
3. If the declared primarily confidential positions are occupied by permanent employees, incumbents shall retain their permanent status. However, once the positions are vacated, subsequent appointees thereto shall be issued coterminous appointments.
4. The Local Chief Executive (LCE) and the Sanggunian should adopt a check and balance mechanism to see to it that the merit and fitness principle is not circumvented through the creation of too many primarily confidential positions which, under existing rules, are exempt from qualification standards.

All rules, regulations and issuances which are inconsistent herewith are hereby repealed, amended or modified accordingly.

This Memorandum Circular takes effect fifteen (15) days from the publication of CSC Resolution No. 071813 in a newspaper of general circulation.


KARINA CONSTANTINO-DAVID
Chairman

November 5, 2007

RCL/DDB/FCT/Abm/Res - Primarily Conf Positions in LGUs



**Revised Guidelines on the Determination of
Positions in the Local Government Units as
Primarily Confidential**

X-----X

Number : 1100187
Promulgated: 01 FEB 2011

RESOLUTION

WHEREAS, Section 3, Article IX (B) of the 1987 Philippine Constitution provides that "[T]he Civil Service Commission, as the central personnel agency of the Government, shall establish a career service and adopt measures to promote morale, efficiency, integrity, responsiveness, progressiveness, and courtesy in the civil service. It shall strengthen the merit and rewards system, integrate all human resources development programs for all levels and ranks, and institutionalize a management climate conducive to public accountability. x x x";

WHEREAS, among the powers of the Commission as provided under Section 12 (2) and (9) Chapter 3, Subtitle A, Title I, Book V of Executive Order No. 292 are the following: (a) "Prescribe, amend and enforce rules and regulations for carrying into effect the provisions of the Civil Service Law and other pertinent laws; and (b) "Declare positions in the Civil Service as may properly be primarily confidential, highly technical or policy determining";

WHEREAS, pursuant to the foregoing provisions, the Commission, in CSC Resolution No. 071813 dated September 10, 2007 (circularized through CSC Memorandum Circular No. 22, s. 2007 and published at the Manila Times on October 20, 2007), declared certain positions in the Offices of the Provincial Governor, Provincial Vice Governor, City/Municipal Mayor/Vice Mayor of Local Government Units (LGUs) as primarily confidential;

WHEREAS, the declaration was prompted by perennial requests received by the Commission from various local government executives especially after every election for the declaration of positions in their respective offices as primarily confidential;

WHEREAS, such wholesale declaration in CSC Resolution No. 071813 spawned widespread reactions from stakeholders such that the Commission had been receiving resolutions/letter-requests from various LGUs appealing for the review, amendment and/or repeal of the said resolution or issuance;

WHEREAS, the Supreme Court in the case of **Civil Service Commission vs. Nita P. Javier** (G.R. No. 173264 dated February 22, 2008), citing the cases of Civil

C

In a Race to Serve: Responsive, Accessible, Courteous and Effective Public Service

CSC Building, IRP Road, Constitution Hills, 1126 Quezon City • ☎ 931-7935/931-7939/931-8092 • ✉ cscnhil@webmail.csc.gov.ph • 🌐 www.csc.gov.ph



Service Commission, et al. vs. Rafael Salas (274 SCRA 414) and Pinero vs. Hechanova (124 Phil 1022), pointed out that it is the nature of the function of the office which determines whether a position is primarily confidential;

WHEREAS, also the same case of the **Civil Service Commission vs. Nita P. Javier**, the Supreme Court reiterated the "proximity rule" enshrined in the landmark case of **De los Santos vs. Mallare (87 Phil 289)** stating that "*a position is primarily confidential when the nature of the functions of the offices there exists 'close intimacy' between the appointee and the appointing power which insures freedom of intercourse without embarrassment or freedom from misgivings of betrayals of personal trust or confidential matters of state.*"

WHEREFORE, in line with the aforementioned jurisprudence and finding merit on the clamor of the local government units, the Commission hereby **RESOLVES** to adopt the following guidelines/policies on the declaration of positions in the local government units as primarily confidential:

1. Positions in the Offices of the Provincial Governor, Provincial Vice Governor, City/Municipal Mayor/Vice Mayor or, *Sangguniang Panlalawigan/Panlungsod/ Bayan* as found in the organizational structure of the local government unit, the duties and responsibilities of which imply not only confidence in the aptitude of the appointees but primarily close intimacy which insures freedom of discussion, delegation and reporting without embarrassment or freedom from misgivings or betrayals of personal trust are hereby declared/confirmed as primarily confidential positions. These positions may be given the following titles:
 - Executive Assistant I
 - Executive Assistant II
 - Executive Assistant III
 - Executive Assistant IV
 - Executive Assistant V
 - Private Secretary I
 - Private Secretary II
 - Security Agent I
 - Security Agent II
 - Security Officer I
 - Security Officer II
 - Security Officer III
 - Security Officer IV
 - Security Officer V
 - Personal Driver/Chauffer
2. Positions in the Offices of the Provincial Governor, Provincial Vice Governor, City/Municipal Mayor/Vice Mayor or, *Sangguniang Panlalawigan/Panlungsod/ Bayan* with position titles belonging to the

✓



career service, the duties of which do **not** require the highest degree of trust and confidence as shown in the description of duties and responsibilities, but were classified as primarily confidential under MC No. 22, s. 2007, shall be **reverted to their career service classification**.

The co-terminous incumbents may, at the discretion of the appointing authority, however, be reappointed to said reverted positions under permanent status if found qualified and subject to compliance with the requirements set forth under existing Civil Service Law and rules.

Examples: Administrative Officer (Human Resource Management Officer)
Administrative Officer (Records Officer)
Administrative Officer (Supply Officer)
Administrative Assistant (Clerk)
Administrative Aide (Utility Worker)
Local Legislative Staff Employee

3. Positions bearing generic career service titles the functions of which, as shown in the description of duties and responsibilities, require the highest degree of trust and confidence and are in close proximity with the Provincial Governor, Provincial Vice Governor, City/Municipal Mayor/Vice Mayor and Members of the *Sangguniang Panlalawigan/Panlungsod/Bayan* and were classified as primarily confidential under CSC MC No. 22, s. 2007 shall be **retitled** to reflect the actual duties and responsibilities of the positions. These positions shall not be given titles pertaining to career service positions. Incumbents of said positions shall be issued appointments to the re-titled positions under co-terminous status.

Examples:

Administrative Aide with parenthetical title (Driver) to **Driver**
(Governor/ Vice-Governor/ Mayor/ Vice-Mayor)
Administrative Assistant with parenthetical title (Secretary) to **Private Secretary**
Administrative Officer to **Executive Assistant**

4. Appointments to Administrator, Legal Officer and Information Officer positions in municipalities, cities and provinces, all of which are co-terminous with the appointing authority, shall comply with the qualification standards¹ and concurrence by the concerned *Sanggunian*², otherwise, they will be disapproved.

¹ Title 5, Article 10, Sec. 480; Title 5, Article 11, Sec. 481; and Title 5, Article 16, Sec. 486, Book III of RA 7160

² Title 2, Chapter 2Sec. 443(d); Title 3, Chapter 2, Sec. 454(d); and Title 4, Chapter 2, Sec. 463(d) Book III of RA7160



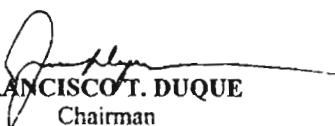
5. The reversal or retitling of positions as provided in these guidelines shall be covered by a *Sanggunian Panlalawigan/Panlungsod/Bayan* Resolution, a copy of which shall be submitted to CSC Regional and Field Offices.
6. Future requests for declaration as primarily confidential of positions not covered under this issuance shall be submitted to the Commission for evaluation and approval.

The Civil Service Regional and Field Offices are hereby directed to render assistance in the review of the organizational structure and staffing pattern and in the implementation of these guidelines to LGUs under their respective jurisdiction.

All existing issuances of the Commission which are inconsistent herewith are deemed repealed or amended accordingly.

This policy shall take effect fifteen days after its publication in a newspaper of general circulation.

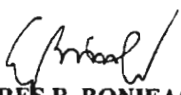
Quezon City.


FRANCISCO T. DUQUE
Chairman


CESAR D. BUENAFLOR
Commissioner


MARY ANN Z. FERNANDEZ-MENDOZA
Commissioner

Attested by:


DOLORES B. BONIFACIO
Director IV
Commission Secretariat and Liaison Office





Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY COUNCIL
Sangguniang Panlungsod
Tel. # : 854-4026 / 857-4032 / 857-2258

Communication Number: 2018-1373

Date: 01/31/2018

Receiver: JESSAMINE

From: CMO

Subject: RE: APPOINTMENT OF MS. EVANGELINE C. TAPANGAN, CITY GOVERNMENT DEPARTMENT HEAD II (CITY CIVIL REGISTRAR), SG 26, Item No. 1

Respectfully referred to **COMMITTEE ON LAWS AND RULES**
the herein communication for study, investigation, report and/or recommendation.

FOR THE CITY VICE MAYOR &
PRESIDING OFFICER

ARTURO S. DE SAN MIGUEL
City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: FEB. 8, 2018

for inclusion
subject to PDS submission

HON. IAN MARK Q. NACAYA
Chairperson

HON. ENRICO D. SALCEDO
Member

HON. ROMEO V. CALIZO
Member

HON. ZALDY O. GUN
Vice Chairperson

HON. GEORGES GOKING
Member

EX-OFFICIO MEMBERS

HON. IAN MARK Q. NACAYA
Majority Floor Leader

HON. LEON D.M. GAN, JR.
Minority Floor Leader

HON. RAINEIR JOAQUIN V. UY
City Vice Mayor

DISSENTING



Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY VICE MAYOR



2F Legislative Building
City Hall Compound,
Burgos St., Brgy. 2,
Cagayan de Oro City

DATE: FEB 01 2018

From: CMO

SUBJECT MATTER: RE: APPOINTMENT OF MS. EVANGELINE C. TAPANGAN, CITY GOVERNMENT DEPARTMENT HEAD II (CITY CIVIL REGISTRAR), SG 26, Item No. 1.

ACTION: REFER TO COMMITTEE ON LAWS AND RULES.

HON. RAINEIR JOAQUIN V. UY
CITY VICE MAYOR

HON. RAINEIR JOAQUIN V. UY
City Vice Mayor



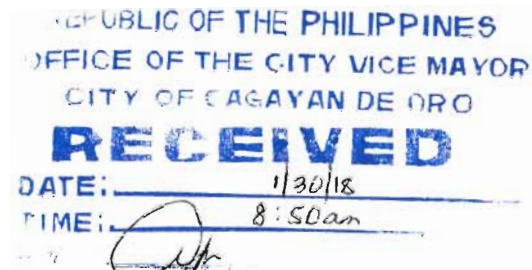
Republic of the Philippines
CITY OF CAGAYAN DE ORO

OFFICE OF THE CITY MAYOR



January 30, 2018

Hon. RAINEIR JOAQUIN V. UY
Vice Mayor
Cagayan de Oro City



Dear Vice Mayor Uy:

This refers to the appointment of Ms. Evangeline C. Tapangan to the permanent position of City Government Department Head II (City Civil Registrar), Salary Grade 26, Item No. 1 of the Office of the City Civil Registry.

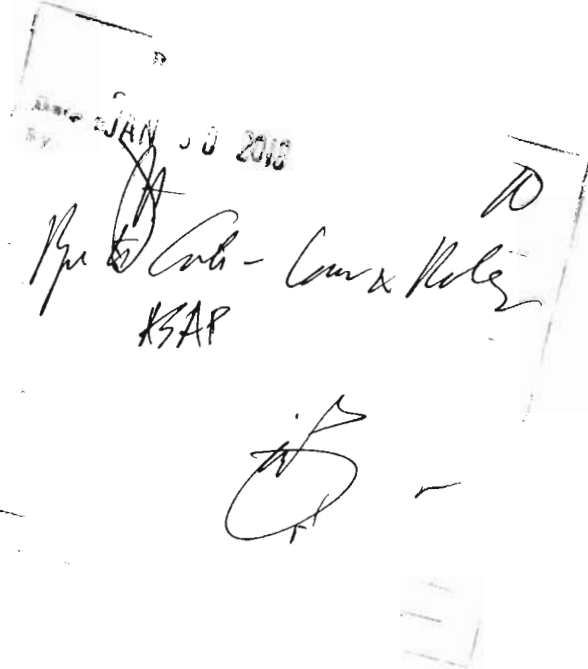
Section 443 (a) and (d) of Republic Act 7160 provides: "the heads of department or office in the city shall be approved with the concurrence of the majority of Sanggunian members subject to the Civil Service Rules & Regulations."

In compliance therewith, may we request that the said concurrence be tabled in the calendar of your regular session.

Thank you.

Sincerely yours


OSCAR S. MORENO
City Mayor



CSC Form No. 33-A
Revised 2017

(Stamp of Date of Receipt)



Republic of the Philippines
CITY GOVERNMENT OF CAGAYAN DE ORO
Region No. 10

cagayan
de Oro
City of Golden Friendship

Mr. / Mrs. / Ms. EVANGELINE C. TAPANGAN

You are hereby appointed as City Government Department Head II (City Civil Registrar)
(SG-26/S-1)
(Position Title)

under Permanent status at City Civil Registry Office
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of Seventy-eight Thousand Nine Hundred Sixty Pesos (P 78,960.00)
pesos per month.

The nature of this appointment is Promotion vice NORMA S. DIPUTADO,
(Original, Promotion, etc.)

who Retired with Plantilla Item 1 Page 44 SB #2 CY 2017.
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,


OSCAR S. MORENO

City Mayor

Appointing Officer/Authority

30 JAN 2018

Date of Signing

CSC ACTION :

DRY SEAL

Authorized Official

Date

(Stamp of Date of Release)

Appt. No. : 252406

Employee No. : 00448

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1 CS ID No. (Do not fill up. For CSU use only)

I. PERSONAL INFORMATION			
2. SURNAME	TAPANGAN		
FIRST NAME	EVANGELINE	NAME EXTENSION (JR - SR)	
MIDDLE NAME	CALABIO		
3. DATE OF BIRTH (mm/dd/yyyy)	AUG. 7, 1958	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Claveria, Misamis Oriental	please indicate the details	
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	Macapagal Drive Street GUIS Housing, District 2 Subdivision/Village Cagayan de Oro City City/Municipality 9000
7. HEIGHT (m)	1.47 meters	18. PERMANENT ADDRESS	Macapagal Drive Street GUIS Housing, District 2 Subdivision/Village Cagayan de Oro City City/Municipality 9000
8. WEIGHT (kg)	40.98 kg.		ZIP CODE
9. BLOOD TYPE	A	19. TELEPHONE NO.	850-3445
10. GSIS ID NO.	956-0650-016		20. MOBILE NO.
11. PAG-IBIG ID NO.	182000735004	21. E-MAIL ADDRESS (if any)	
12. PHILHEALTH NO.	15-000011961-1		ZIP CODE
13. SSS NO.	N/A	14. TIN NO.	
15. AGENCY EMPLOYEE NO.	000448		15. AGENCY EMPLOYEE NO.

II. FAMILY BACKGROUND			
22. SPOUSE'S SURNAME	Tapangan	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Samuel Jr.	Samuel III Calabio Tapangan	2/10/1988
MIDDLE NAME	Tagapulot	Claudine Eve Calabio Tapangan	4/11/1989
OCCUPATION	Self employed/business	Jefferson Calabio Tapangan	7/28/1996
EMPLOYER/BUSINESS NAME	Modern Homes Furnishing		
BUSINESS ADDRESS	Butuan City		
TELEPHONE NO.	0928-385-7121		
24. FATHER'S SURNAME	Calabio		
FIRST NAME	Angel Sr.		
MIDDLE NAME	Salibay		
25. MOTHER'S MAIDEN NAME			
SURNAME	Calamba		
FIRST NAME	Honorata		
MIDDLE NAME	Salibay		

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
ELEMENTARY	Luna Elementary School	Primary Education	1969	1971	Graduated	1971	Valedictorian
SECONDARY	Mary Immaculate Academy	High School	1971	1975	Graduated	1975	First in Science Award
VOCATIONAL / TRADE COURSE	Philippine Women's University	Baking & Pastries	Jun-10	Dec-10	Finished Passed NC II	2010	none
COLLEGE	JCC School of Midwifery Xavier University	Midwifery BSC Accounting	1975 1979	1977 1985	Graduated Graduated	1977 1985	First in Midwifery Award Dean's List
GRADUATE STUDIES	Xavier University Liceo de Cagayan University	(MBA) Master in Business Admin. Master in Management	1987 1993	1988 1995	41 units 5 units		none none

SIGNATURE	DATE
	April 25, 2019

20 NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
(Continue on separate sheet if necessary)					
30 TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of ED (Managerial/ Supervisory/ Technical/etc)
		From	To		
Management Committee Meetings (MANCOM)		5 session in 2015	2016	20 hours	Managerial
Strategic Performance Management System Training (SPMS)		9/29/2016		8 hours	Supervisory
Registration of Vital Events of Indigenous Peoples		2/10/2017		5 hours	Technical
Planning Workshop for 2017 Civil Registration		12/14/2016	12/16/2017	24 hours	Managerial
Gender & Dev't. Planning & Budgeting for 2017		6/28/2016	6/28/2017	8 hours	Technical
Annual Investment Program Planning & Updating of the City Dev't Plan		6/13/2016		4 hours	Supervisory
Capacity Building on Mainstreaming Migration & Dev't in Local Plans & Investment Programs on Balikbayan Project		12/15/2016	12/17/2015	16 hours	Supervisory
Training on Barangay Civil Registration System (BCRS)		10/23/2015	10/25/2015	24 hours	Technical
Conference on Redefining the Role of Women Today		4/16/2015	4/17/2015	16 hours	Technical
Public Orientation for Mindanao Cluster on the CHED Memorandum Order on Establishing Policies & Guidelines on Gender & Dev't.		2/5/2015	2/6/2015	8 hours	Technical
Conference on City/Mun. Civil Registration		5/8/2015		4 hours	Managerial
Orientation Training-City Council for the Protection of Children		3/11/2015	3/13/2015	24 hours	Technical
VAW Desk Officer Consultative forum on Strengthening the Referral System		11/25/2014	11/25/2014	8 hours	Technical
Paralegal Skills Training in Responding to Gender-Based Violence for Partner Service Providers		10/31/2014	10/31/2014	8 hours	Technical
Harnessing Science, Technology & Innovation in Reducing Gender Gaps in School		8/27/2014	8/27/2014	8 hours	Technical
Enhancing Capacities of Women & Children through Good Gad Practices		6/24/2014	6/25/2014	24 hours	Technical
Cagayan de Oro Disaster Risk Reduction Table-Top Exercises		7/31/2014		4 hours	Technical
Seminar on Magna Carta for Women & Gender Sensitivity		March 21, 2013		8 hours	Technical
Responsible GAD Planning & Budgeting					Supervisory
1st National Convention of Solemnizing Officers					Supervisory
Seminar Workshop on Records Disposition		5/8/2001	5/10/2001	24 hours	Technical
5th National Convention on Civil Registration		6/15/1999	6/18/1999	32 hours	Supervisory
Briefing & Multi-Sectoral Consultation on Lead Use Planning for Cagayan de Oro		8/25/1999		8 hours	Technical
Socio-Economic Planning Seminar		7/22/1998	7/24/1998	24 hours	Supervisory
Supervisory Development Course		9/1/1997	9/3/1997	44 hours	Supervisory
Seminar Workshop on Information System Strategic Planning		7/2/1997	7/4/1997	24 hours	Supervisory
Seminar Workshop Civil Registration		3/12/1996	3/14/1996	24 hours	Technical
3rd National Convention on Civil Registration		4/4/1995	4/7/1995	24 hours	Technical
(Continue on separate sheet if necessary)					
31 SPECIAL SKILLS AND HOBBIES		32 NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33 MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
English Communication-Oral & Written		Plaque- Resource Speaker on Birth Registration Form		Member-ERB(Election Registration Board(City Comelec)	
Leadership & Management Skills				GAD Focal Person-Gender & Development	
Caregiving (pediatric & elderly)					
Hobbies: bible studies				Member-VisMin Federation	
listening to Christian/Worship				Tribal Cultural Dev't. Organization, Inc	
songs, reading					
SIGNATURE		DATE		April 29, 2017	

[illegible][illegible][illegible]

Collinsia serotina (Gray) Cronq.

and 8-5.

April 29, 2017

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC OR NON-GOVERNMENT, RESIDUAL VOLUNTARY ORGANIZATIONS

29	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		

(Continue on separate sheet if necessary.)

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.

[illegible]

(Continue on separate sheet if necessary)

VI. OTHER INFORMATION

[illegible]

Continue to next sheet if necessary.

SIGNATURE		DATE	April 29, 2017
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CSC Form No. 33-A
Revised 2017

(Stamp of Date of Receipt)



Republic of the Philippines
CITY GOVERNMENT OF CAGAYAN DE ORO
Region No. 10

cagayan
de Oro

Mr. / Mrs. / Ms. EVANGELINE C. TAPANGAN

You are hereby appointed as City Government Department Head II (City Civil Registrar)
(SG-26/S-1)
(Position Title)

under Permanent status at City Civil Registry Office
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of Seventy-eight Thousand Nine Hundred Sixty Pesos (P 78,960.00)
pesos per month.

The nature of this appointment is Promotion vice NORMA S. DIPUTADO
(Original, Promotion, etc.)

who Retired with Plantilla Item 1 Page 44 SB #2 CY 2017
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,


OSCAR S. MORENO
City Mayor

Appointing Officer/Authority

30 JAN 2018

Date of Signing

CSC ACTION :

DRY SEAL

Authorized Official

Date

(Stamp of Date of Release)

Appt. No. : 252406

Employee No. : 00448



Republic of the Philippines
CITY OF CAGAYAN DE ORO

cagayan
de oro

OFFICE OF THE CITY MAYOR

January 30, 2018

Hon. RAINEIR JOAQUIN V. UY
Vice Mayor
Cagayan de Oro City

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY VICE MAYOR
CITY OF CAGAYAN DE ORO

RECEIVED

DATE: 1/30/18
TIME: 8:50am

Dear Vice Mayor Uy:

This refers to the appointment of Ms. Evangeline C. Tapangan to the permanent position of City Government Department Head II (City Civil Registrar), Salary Grade 26, Item No. 1 of the Office of the City Civil Registry.

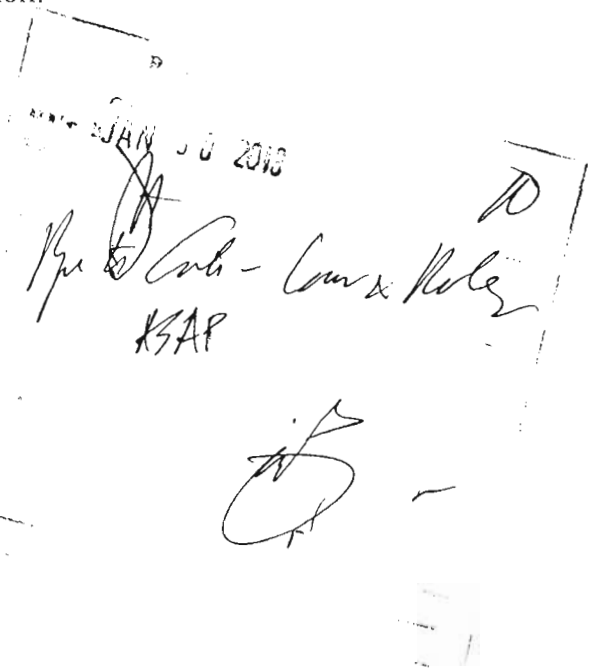
Section 443 (a) and (d) of Republic Act 7160 provides: "the heads of department or office in the city shall be approved with the concurrence of the majority of Sanggunian members subject to the Civil Service Rules & Regulations."

In compliance therewith, may we request that the said concurrence be tabled in the calendar of your regular session.

Thank you.

Sincerely yours


OSCAR S. MORENO
City Mayor


JAN 30 2018
R. S. Carib - Com. & Note
KSAP
D

Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY COUNCIL
(SANGGUNIANG PANLUNGSOD)
18th CITY COUNCIL

(088) 857-4026; 857-4032; 857-4035; 857-2258

Communication Number:

From :

Received by:

Date:

SUBJECT MATTER: Proposed Ordinance authorizing the Honorable City Mayor to enter into and sign the Memorandum of Agreement (MOA) with the Hilltop Upper Community Homeowners Association, Inc., (HUCCHAI), represented by Ms. Merlyn M. Majarocon covering the implementation of the Community Mortgage Program (CMP) of the Social Housing Finance Corporation (SHFC), under the terms and conditions stated therein

*Respectfully referred to the **COMMITTEE on LAWS AND RULES**, the herein communications for study, investigation, report and recommendation.*

FOR THE CITY VICE MAYOR & PRESIDING OFFICER:

ARTURO S. DE SAN MIGUEL

City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: Feb. 15, 2018

for inclusion


HON. IAN MARK Q. NACAYA, *Chairman*


HON. ZALDY O. OCON, *Vice Chairman*

HON. GEORGE S. GOKING, *Member*

HON. ROMEO V. CALIZO, *Member*

HON. ENRICO S. SALCEDO, *Member*

DISSENTING



Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY COUNCIL
Sangguniang Panlungsod
Tel. # : 854-4026 / 857-4032 / 857-2258

Communication Number: 2018-1371

Date: 01/30/2018

Receiver: JESSAMINE

From: CHUDD

Subject:

MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE CITY GOVERNMENT OF CAGAYAN DE ORO AND THE HILLTOP UPPER CARMEN COMMUNITY HOMEOWNERS ASSOCIATION INC., (HUCCHAI) REGARDING THE IMPLEMENTATION OF THE COMMUNITY MORTGAGE PROGRAM (CMP) OF THE SOCIAL HOUSING FINANCE CORPORATION (CHFC), AND FURTHER, REQUESTING THE CITY COUNCIL TO PASS AN ORDINANCE AUTHORIZING THE CITY MAYOR OSCAR S. MORENO TO ENTER INTO AND SIGN THE SAME.

Respectfully referred to **COMMITTEE ON SUBDIVISION AND LANDED ESTATE** the herein communication for study, investigation, report and/or recommendation.

FOR THE CITY VICE MAYOR &
PRESIDING OFFICER

ARTURO S. DE SAN MIGUEL
City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: Feb. 15, 2018

UR - recommending approval
HON. DOMETILO C. ACENAS, JR.
Chairperson

HON. ENRICO D. SALCEDO
Vice Chairperson

HON. JAY R. PASCUAL
Member

HON. MARIA LOURDES S. GAANE
Member

HON. REUBEN R. DABA
Member

EX-OFFICIO MEMBERS

HON. IAN MARK Q. NACAYA
Majority Floor Leader

HON. LEON D.M. GAN, JR.
Minority Floor Leader

HON. RAINEIR JOAQUIN V. UY
City Vice Mayor



Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY VICE MAYOR



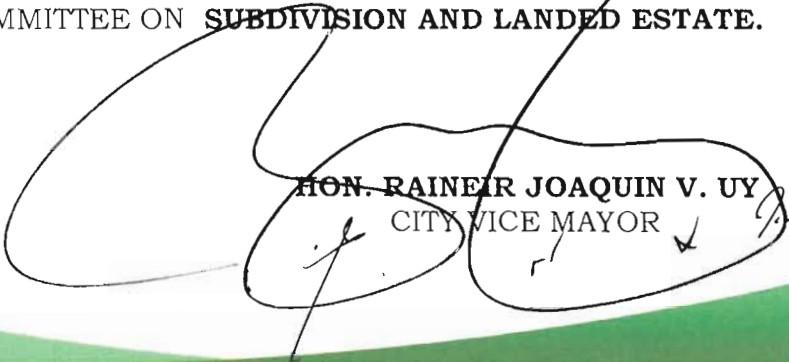
2F Legislative Building
City Hall Compound,
Burgos St., Brgy. 2,
Cagayan de Oro City

DATE: JANUARY 22, 2018

From: CHUDD

SUBJECT MATTER: MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE CITY GOVERNMENT OF CAGAYAN DE ORO AND THE HILLTOP UPPER CARMEN COMMUNITY HOMEOWNERS ASSOCIATION INC., (HUCCHAI) REGARDING THE IMPLEMENTATION OF THE COMMUNITY MORTGAGE PROGRAM (CMP) OF THE SOCIAL HOUSING FINANCE CORPORATION (CHFC), AND FURTHER, REQUESTING THE CITY COUNCIL TO PASS AN ORDINANCE AUTHORIZING THE CITY MAYOR OSCAR S. MORENO TO ENTER INTO AND SIGN THE SAME.

ACTION: REFER TO COMMITTEE ON **SUBDIVISION AND LANDED ESTATE.**


HON. RAINEIR JOAQUIN V. UY
CITY VICE MAYOR

HON. RAINEIR JOAQUIN V. UY
City Vice Mayor



1st Endorsement
February 14, 2018

Respectfully forwarded to THE HONORABLE MEMBERS OF THE CITY COUNCIL THRU HON. RAINEIR JOAQUIN V. UY, City Vice Mayor, the herein attached Memorandum of Agreement (MOA) between the City Government of Cagayan de Oro and the Hilltop Upper Carmen Community Homeowners Association Incorporated (HUCCHAI), concerning the implementation of the Community Mortgage Program (CMP) of the Social Housing and Finance Corporation (SHFC) for the necessary City Council authority.


OSCAR S. MORENO
City Mayor 

REPUBLIC OF THE PHILIPPINES
OFFICE OF THE CITY VICE MAYOR
CITY OF CAGAYAN DE ORO
RECEIVED
DATE: 2/15/18
TIME: 10:30 am
BY: 

Republic of the Philippines
City of Cagayan de Oro
FEB 15 2018 11:50

Rfr to Auth - Subd.




Republic of the Philippines
CITY OF CAGAYAN de ORO

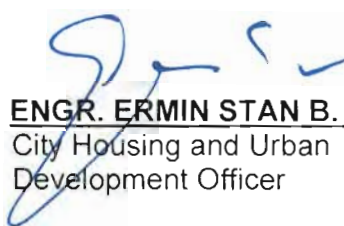
**CITY HOUSING AND URBAN
DEVELOPMENT DEPARTMENT**

**cagayan
de Oro**
city of golden friendship

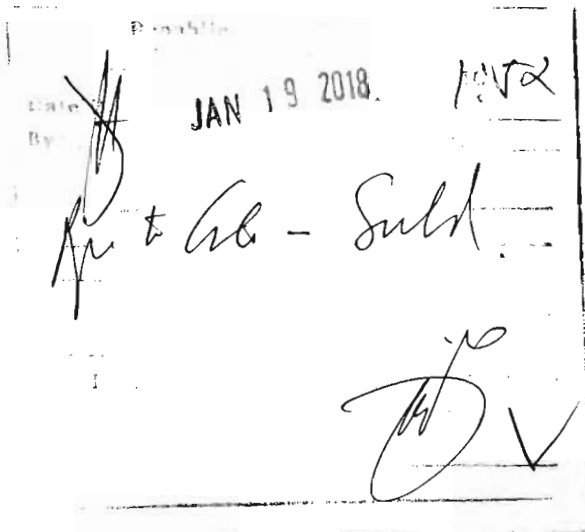
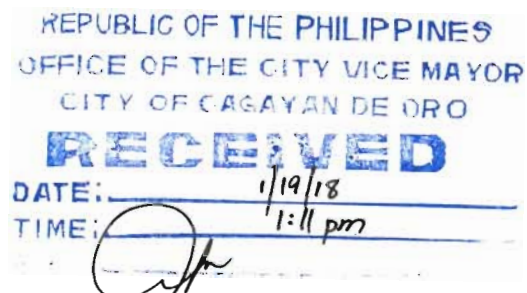
1st Endorsement
17 January 2018

Respectfully transmitted to THE HONORABLE MEMEBERS OF THE CITY COUNCIL, THRU **HON. RAINEIR JOAQUIN V. UY**, City Vice Mayor, the herein attached Memorandum of Agreement (MOA) between the City Government of Cagayan de Oro and the Hilltop Upper Carmen Community Homeowners Association Incorporated (HUCCHAI) regarding the implementation of the Community Mortgage Program (CMP) of the Social Housing Finance Corporation (SHFC).

The City Legal Office has already reviewed said MOA and has recommended its forwarding in a letter to the CHUDD dated 15th January 2018 (herewith attached). Thus, this office is requesting that this MOA be considered and favorably acted upon by the City Council, and for an ordinance authorizing the City Mayor, Hon. Oscar S. Moreno, to enter into and sign the same be duly enacted


ENGR. ERMIN STAN B. PIMENTEL
City Housing and Urban
Development Officer

CC:
ATTY. DONALD G. DELEGENCIA
OIC - City Legal Officer
City Hall, Cagayan de Oro City

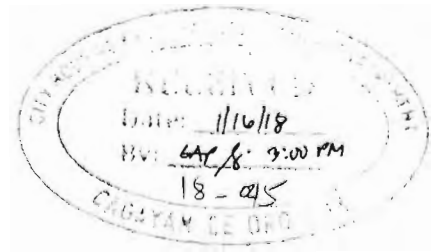


3rd floor, Executive Building, City Hall, Cagayan de Oro City
Telephone Number: 880-9698 * Email Address: chudd.cdeo@gmail.com



Republic of the Philippines
CITY OF CAGAYAN DE ORO

CITY LEGAL OFFICE



January 15, 2018

ENGR. ERMIN STAN B. PIMENTEL

Department Head
City Housing & Urban Development Department
Cagayan de Oro City

Dear Engr. Pimentel,

This pertains to your herein attached 1st Indorsement dated 9 January 2018, relative to the Memorandum of Agreement (MOA) entered by and between the Hilltop Upper Carmen Community Homeowners Association Incorporated (HUCCHAI) and the City Government of Cagayan de Oro, for its desire of the former to acquire portion of the property of the Imperial Development Corporation with the City Government's assistance as CMP-Mobilizer of the SHFC, with a request for our review and legal opinion.

In this connection, kindly be informed that this Office made some revisions to the Memorandum of Agreement (MOA) which is attached herein. The said revisions are pursuant to the existing implement rules and regulations concerning the guidelines for the accreditation of CMP Mobilizers.

Thus, other than the foregoing suggestions, and on the assumption that the City Government is willing and able to comply with its terms and condition, we recommend that it be duly forwarded to the City Council with a request that the necessary Ordinance authorizing the City Mayor, Hon. Oscar S. Moreno, to enter into and sign the same be duly enacted.

For your guidance and appropriate action.


ATTY. DONALD G. DELEGENCIA
OIC, City Legal Officer

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement entered into and executed this ____ day of January 2018 at Cagayan de Oro City, by and between:

The **HILLTOP UPPER CARMEN COMMUNITY HOMEOWNERS ASSOCIATION INCORPORATED (HUCCHAI)**, a homeowners association duly organized and existing under the laws of the Republic of the Philippines, with office address at Barangay Carmen, Cagayan de Oro City, represented herein by its President, **MS. MERLYN M. MAJAROCON**, (hereinafter referred to as "**HUCCHAI**");

-and-

The **CITY GOVERNMENT OF CAGAYAN DE ORO**, a local government unit existing under the laws of the Republic of the Philippines, with office address at City Hall Cagayan de Oro, J. Serina Street, Cagayan de Oro City, 9000 Misamis Oriental, represented by the City Mayor, **HON. OSCAR S. MORENO**, (hereinafter referred to as "**CITY GOVERNMENT**");

WHEREAS, **HUCCHAI** is desirous of acquiring a portion of the property of the Imperial Development Corporation, located at Upper Carmen, Cagayan de Oro City with an area of sixteen thousand three hundred (16,300) square meters more or less, with the assistance of the **CITY GOVERNMENT** as its Mobilizer through the Community Mortgage Program (CMP) of the Social Housing and Finance Corporation (SHFC);

WHEREAS, **CITY GOVERNMENT** is mandated under the Republic Act No. 7160 (Local Government Code of 1991) to implement a comprehensive and continuing urban development program and uplift the conditions of its underprivileged and homeless constituents;

WHEREAS, **CITY GOVERNMENT** entered into an Agreement with the SHFC in August of 2017 to be the Mobilizer under CMP pursuant to Ordinance No. 13254-2017; and

NOW, THEREFORE, in consideration of the above premises, and their mutual covenants herein, the Parties hereby agree as follows:

A. THE CITY GOVERNMENT'S RIGHTS AND OBLIGATIONS:

1. To act and serve as the sole CMP-Mobilizer of all the **HUCCHAI** member-beneficiaries.
2. To extend assistance in the processing and takeout of the **HUCCHAI** member-beneficiaries' CMP applications to the SHFC.
3. To facilitate and assist in having the **HUCCHAI** member-beneficiaries complete all the documentary requirements needed for the processing of their CMP applications with the SHFC.
4. To collect the applicable fee(s) it may duly impose in the performance of its duties and functions as the CMP-Mobilizer of **HUCCHAI**.

- 5. To monitor and forward to the SHFC all issues and concerns the **HUCCHAI** may have involving their CMP applications with the SHFC.
- 6. To exercise all the ordinary powers, privileges and responsibilities attendant to it being a CMP-Mobilizer.

B. THE HUCCHAI'S RIGHTS AND OBLIGATIONS

- 1. To designate and acknowledge the **CITY GOVERNMENT** as its sole CMP-Mobilizer who shall handle **HUCCHAI** member-beneficiaries' CMP applications with the SHFC.
- 2. To submit and sign all the documents required by the SHFC for the processing of the CMP applications of all its member-beneficiaries.
- 3. To pay the applicable processing fee and reimburse actual out-of-pocket expenses incurred by the **CITY GOVERNMENT** in the course of its performance of its functions and duties as CMP-Mobilizer. It is however understood that applicable fees and reimbursement the **CITY GOVERNMENT** may collect shall in no case exceed the amount of two percent (2%) of the member-beneficiaries' CMP loan entitlement.
- 4. To establish a feedback mechanism on all status and issues affecting the **HUCCHAI** member-beneficiaries' CMP applications to the SHFC.

IN WITNESS WHEREOF, the Parties have hereunto executed this agreement, this _____ day of January 2018 at Cagayan de Oro City.

Hilltop Upper Carmen Community
Homeowners Association Incorporated
By:

City Government of Cagayan de Oro
By:

MS. MERLYN M. MAJAROCON
President

HON. OSCAR S. MORENO
Mayor

Signed in the presence of:

ACKNOWLEDGMENT

Republic of the Philippines)
_____)S.S

BEFORE ME, a Notary Public for and in the _____ this _____ day of
_____ 2018, personally appeared:

NAME	GOVT. ISSUED ID	ISSUED ON/AT
MS. MERLYN M. MAJAROCON		
HON. OSCAR S. MORENO		

Personally known to me and to me known and identified by me through competent evidence presenting this integrally complete instrument. The Parties represented to me that the signatures in this instrument were voluntarily affixed by them for the purposes declaring that they have executed this instrument as their free and voluntary act and deed, as well as that of their respective principals.

The foregoing instrument relates to a Memorandum of Agreement consisting of three (3) pages including this page of Acknowledgment, signed by the parties and their instrumental witnesses on all pages thereof, in my presence, and sealed with my Notarial Seal.

Doc. No.: _____;
Page No.: _____;
Book No.: _____;
Series of 2018

Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY COUNCIL
(SANGGUNIANG PANLUNGSOD)
18th CITY COUNCIL
(088) 857-4026; 857-4032; 857-4035; 857-2258

Communication Number: _____ Received by: _____
From **SUBJECT MATTER:** Proposed Resolution authorizing Honorable City Mayor to apply in behalf of the City Government of Cagayan de Oro for Special Patents for the herein government lands, to wit:

Institution/Site	Cadastral Lot No.	Tax Declaration No.	Land Area (square meters)
Gaston Park	IC-1 Cad 237	G-000091	10,520
CdeO City Hall	25C-1 Cad 237	G-000535	1,633
	24 Cad 237	G-000334	1,577
	31 Cad 237	G-000348	1,309
	67955 Cad 237	G-000549	805
Postal Office	45 Cad 237	G-000926	1,195
CdeO Central School	425 C-2 Cad 237	G-009511	37,766
Cogon Market Site	2079 Cad 237	G-011267	11,200
CdeO City Jail	20358 Cad 369-D	G-174049	18,632
Macanhan Relocation Project	Lots 3817 & 3818		

Respectfully referred to the **COMMITTEE on LAWS AND RULES**, the herein communications for study, investigation, report and recommendation.

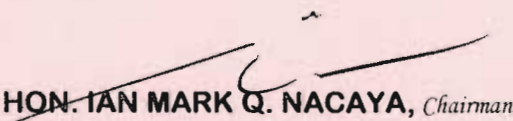
FOR THE CITY VICE MAYOR & PRESIDING OFFICER:

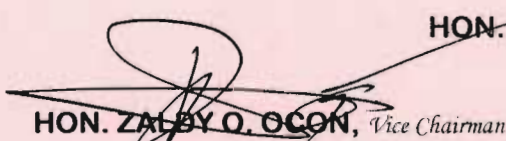
ARTURO S. DE SAN MIGUEL
City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: Feb. 15, 2018

1. for inclusion


HON. IAN MARK Q. NACAYA, *Chairman*


HON. ZALBY O. OCON, *Vice Chairman*

HON. GEORGE S. GOKING, *Member*

HON. ROMEO V. CALIZO, *Member*

HON. ENRICO S. SALCEDO, *Member*

DISSENTING

Republic of the Philippines
City of Cagayan de Oro
OFFICE OF THE CITY COUNCIL

Comm. No: 2017-127

Received by: _____

From: _____

Date: _____

SUBJECT MATTER: Letter requesting the City Council for passage of a Resolution authorizing the City Mayor to apply in behalf of the City Government for a Special Patents for government land of the following:

Institution/Site	Cadastral Lot. #		Tax Declaration #	Land Area
Gaston Park	IC-1	Cad	G-000091	10,520 sq. mtrs.
	237			
CdeO City Hall	25C-1	Cad 237	G-000535	1,633 sq. mtrs.
	24	Cad 237	G-000334	1,577 sq. mtrs.
	31	Cad 237	G-000348	1,309 sq. mtrs.
	67955	Cad 237	G-000549	805 sq. mtrs.
Postal Office	45	Cad 237	G-000926	1,195 sq. mtrs.
CdeO Central School	425 C-2	Cad 237	G-009511	37,766 sq. mtrs.
Cogon Market Site	2079	Cad 237	G-011267	11,200 sq. mtrs.
CdeO City Jail	20358	Cad 369-D	G-174049	18,632 sq. mtrs.

Respectfully referred to the **Committee on SUBDIVISION & LANDED ESTATE,** the herein communication for study, investigation, report and recommendation.

For the City Vice Mayor and Presiding Officer
City Council

ARTURO S. DE SAN MIGUEL
City Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: Feb. 15, 2018

CR - recommending approval

Chairman: HON. DOMETILO C. ACENAS JR

Vice-Chairman: HON. ENRICO S. SALCEDO

Member: HON. JAY R. PASCUAL

Member: HON. REUBEN R. DABA

present during the meeting - wanted to sign

Member: HON. MARIA LOURDES S. GAANE



Communication Number: 2017-1273

Date: 12/14/2017
Receiver: JESSAMINE

From: CMO
Subject: RE: REQUESTING THE CITY COUNCIL FOR A RESOLUTION AUTHORIZING THE CITY MAYOR TO APPLY IN BEHALF OF THE CITY GOVERNMENT FOR A SPECIAL PATENTS FOR GOVERNMENT LAND.

Respectfully referred to **COMMITTEE ON SUBDIVISION AND LANDED ESTATE**
the herein communication for study, investigation, report and/or recommendation.

FOR THE CITY VICE MAYOR &
PRESIDING OFFICER

ARTURO S. DE SAN MIGUEL
City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: Jan. 31/18

*Refer for agenda. CHD + CEO were given 1 week
time to submit lot description of the lands owned by
the city for fitting applications*

HON. DOMETILO C. ACENAS, JR.
Chairperson

HON. ENRICO D. SALCEDO
Vice Chairperson

HON. JAY R. PASCUAL
Member

HON. MARIA LOURDES S. GAANE
Member

HON. REUBEN R. DABA
Member

EX-OFFICIO MEMBERS

HON. IAN MARK Q. NACAYA
Majority Floor Leader

HON. LEON D.M. GAN, JR.
Minority Floor Leader

HON. RAINEIR JOAQUIN V. UY
City Vice Mayor

DISSENTING



Republic of the Philippines
CITY OF CAGAYAN DE ORO
OFFICE OF THE CITY VICE MAYOR



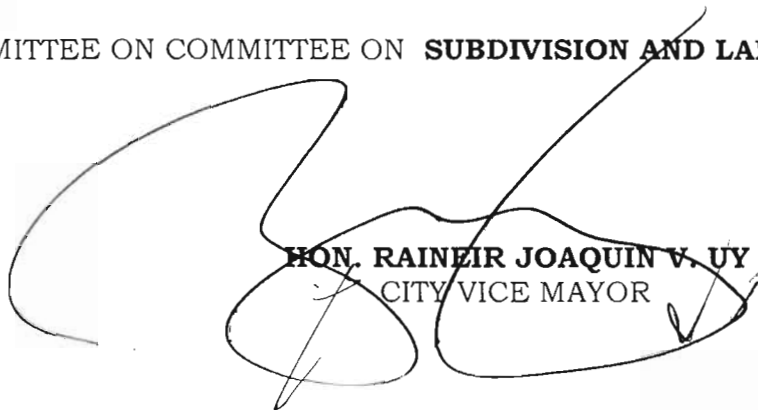
2F Legislative Building
City Hall Compound,
Burgos St., Brgy. 2,
Cagayan de Oro City

DATE: December 13, 2017

From: CMO

Subject Matter: RE: REQUESTING THE CITY COUNCIL FOR A RESOLUTION AUTHORIZING THE CITY MAYOR TO APPLY IN BEHALF OF THE CITY GOVERNMENT FOR A SPECIAL PATENTS FOR GOVERNMENT LAND.

ACTION: REFER TO COMMITTEE ON COMMITTEE ON **SUBDIVISION AND LANDED ESTATE.**


HON. RAINEIR JOAQUIN V. UY
CITY VICE MAYOR

HON. RAINEIR JOAQUIN V. UY
City Vice Mayor



REPUBLIC OF THE PHILIPPINES
CITY OF CAGAYAN DE ORO

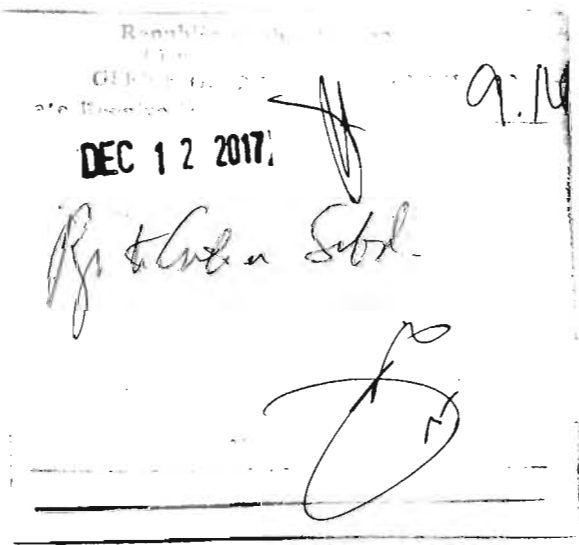
OFFICE OF THE CITY MAYOR

1st Endorsement
11 December 2017

Formally requesting the Honorable Members of the City Council for a Resolution Authorizing the City Mayor to apply in behalf of the city government for Special Patents for government lands of the following properties:

Institution/Site	Cadastral Lot #	Tax Declaration #	Land Area
Gaston Park	IC-1 Cad 237	G-000091	10,520 sq. mtrs.
CdeO City Hall	25C-1 Cad 237	G-000535	1,633 sq. mtrs.
	24 Cad 237	G-000334	1,577 sq. mtrs.
	31 Cad 237	G-000348	1,309 sq. mtrs.
	67955 Cad 237	G-000549	805 sq. mtrs.
Postal Office	45 Cad 237	G-000926	1,195 sq. mtrs.
CdeO Central School	425 C-2 Cad 237	G-009511	37,766 sq. mtrs.
Cogon Market Site	2079 Cad 237	G-011267	11,200 sq. mtrs.
CdeO City Jail	20358 Cad 369-D	G-174049	18,632 sq. mtrs.

MAGAWAN RELOCATION PROJECT **LOT 3817**
Thank you for your untiring support. **3818**




OSCAR S. MORENO
City Mayor

