



20<sup>th</sup>  
City Council  
CAGAYAN DE ORO CITY

# AGENDA

2nd Regular Session

**2<sup>ND</sup> REGULAR SESSION**

**Monday / 11 July 2022 / 2:30 PM**

**Session Hall, City Hall, Cagayan de Oro City**

*Copy of:*

**FILE**

## CAGAYAN DE ORO MARCH

CAGAYAN DE ORO OUR PRIDE  
OUR BELOVED CITY  
THY MOUNTAINS, RIVERS, PLAINS AND SEAS  
THY PEOPLE CONTENTED HAPPY

CAGAYAN DE ORO OUR PRIDE  
OUR BELOVED CITY  
WE ARE SINGING PRAISES IN LOUD VOICE  
FOREVER TO THEE TO THEE

THE GATEWAY TO THE LAND OF PROMISE  
BRAVE MEN OF OLD FOUGHT FOR THY SAKE  
INSPIRATION THEY HAVE LEFT FOR US  
TO SERVE YOU FOREVER FREE

THE GOLD IN BRILLIANT GLITTERING  
YOU'LL FIND NOT IN VERDANT MOUNTAIN VALES  
BUT DEEP IN HOMES AND HEARTS DIVINE  
HERITAGE FOR YOU AND MANKIND, AH!

THE BEAUTIFUL, THE PLACE OF GOLD  
OUR BELOVED CITY  
THE NAME WE PRIDE WE ALL ENDEAR  
THY BANNER UP HIGH TO FLUTTER FREE

THE BEAUTIFUL, THE PLACE OF GOLD  
OUR BELOVED CITY  
TILL FOREVER AND FOREVER  
FOR THY GLORY THY GLORY BE...



8 July 2022

**THE HONORABLE MEMBERS**

**20<sup>TH</sup> CITY COUNCIL (SANGGUNIANG PANLUNGSOD)**

CAGAYAN DE ORO CITY

Gentlemen and Ladies:

Please be informed that the **2nd Regular Session** of the 20<sup>th</sup> City Council (*Sangguniang Panlungsod*) of Cagayan de Oro will be on **Monday, 11 July 2022, at 2:30 PM** at the Session Hall, Legislative Bldg., City Hall, this City.

Thank you very much.

Very truly yours,

**ARTURO S. DE SAN MIGUEL**  
CITY SECRETARY

**THE HONORABLE MEMBERS**

20<sup>TH</sup> CITY COUNCIL (SANGGUNIANG PANLUNGSOD)

CAGAYAN DE ORO CITY

**HON. JOCELYN B. RODRIGUEZ**

CITY VICE MAYOR

*First District*

*Second District*

**HON. AGAPITO ERIBERTO G. SUAN**

CITY COUNCILOR

**HON. YEVONNA YACINE B. EMANO**

CITY COUNCILOR

**HON. ROGER G. ABADAY**

CITY COUNCILOR

**HON. MARIA LOURDES S. GAANE**

CITY COUNCILOR

**HON. JAY R. PASCUAL**

CITY COUNCILOR

**HON. JOYLEEN MERCEDES L. BALABA**

CITY COUNCILOR

**HON. IMEE ROSE P. MORENO**

CITY COUNCILOR

**HON. JAMES K. JUDITH II**

CITY COUNCILOR

**HON. ROMEO V. CALIZO**

CITY COUNCILOR

**HON. IAN MARK Q. NACAYA**

CITY COUNCILOR

**HON. GEORGE S. GOKING**

CITY COUNCILOR

**HON. EDGAR S. CABANLAS**

CITY COUNCILOR

**HON. JOSE PEPE S. ABBU, JR.**

CITY COUNCILOR

**HON. CHRISTIAN RUSTICO M. ACHAS**

CITY COUNCILOR

**HON. MALVERN A. ESPARCIA**

CITY COUNCILOR

**HON. SUZETTE G. MAGTAJAS-DABA**

CITY COUNCILOR

*Ex-Officio Members*

**HON. YAN LAM S. LIM**

CITY COUNCILOR

LIGA NG MGA BARANGAY PRESIDENT

**HON. JOHN MICHAEL L. SENO**

CITY COUNCILOR

CITY SK FEDERATION PRESIDENT

## Order of Business

- A. CALL TO ORDER BY THE HONORABLE PRESIDING OFFICER, CITY VICE MAYOR JOCELYN B. RODRIGUEZ
- B. INVOCATION BY HONORABLE COUNCILOR YEVONNA YACINE B. EMANO
- C. SINGING OF THE LUPANG HINIRANG
- D. SINGING OF THE CAGAYAN DE ORO MARCH
- E. ROLL CALL AND DETERMINATION OF QUORUM BY THE SANGGUNIANG PANLUNGSOD SECRETARY
- F. READING, CORRECTIONS, IF ANY; AND APPROVAL OF THE MINUTES OF THE PREVIOUS REGULAR SESSION ON JULY 4, 2022  
(SEE APPENDIX "A" / Pages 1-23)
- G. SPECIAL REPORT
- H. AGENDA PROPER:
  - 1) **PROPOSED RESOLUTION NO. 2022-4** – expressing the 20<sup>th</sup> City Council's most profound sympathy and deepest condolences to the bereaved family of Honorable Atty. Reuben R. Canoy, former Assemblyman and former City Mayor of Cagayan de Oro, for his untimely demise.

Proponents:    *All members*

- 2) **PROPOSED RESOLUTION NO. 2022-5** – authorizing Honorable City Mayor Rolando A. Uy, City Administrator Roy Hilario P. Raagas, and Honorable City Vice Mayor Jocelyn B. Rodriguez as the official signatories for all transactions of the City Government with the City's depository banks corresponding to their respective level of authority as herein specified, effective July 1, 2022 and for the duration of their term of office, viz:

<u>NAME OF OFFICIAL</u>	<u>LEVEL OF AUTHORITY</u>
a) City Mayor Rolando A. Uy	- Sign all checks chargeable against the funds of the City Government of Cagayan de Oro except for checks drawn on the City Treasury for expenditures appropriated for the operation of the Sangguniang Panlungsod.
b) City Vice Mayor Jocelyn B. Rodriguez	- Sign all checks drawn on the City Treasury for all expenditures appropriated for the operation of the Sangguniang Panlungsod.
c) City Administrator Roy Hilario P. Raagas	- Approve or countersign checks for the payment of payrolls and vouchers referred to in Paragraphs 1 and 2 of Memorandum No.

0057-22 dated July 1, 2022 of City Mayor  
Rolando A. Uy.

(SEE APPENDIX "B" / Pages 24-26)

Document/s on file:

- Letter-request dated July 5, 2022 of City Treasurer Jasmin T. Maagad
- Memorandum No. 0057-22 dated July 1, 2022 of City Mayor Rolando A. Uy

3) **PROPOSED RESOLUTION NO. 2022-6** – creating an Ad Hoc Committee composed proportionately by members of the majority bloc and minority bloc to deliberate on the issues, concerns and proposals of the minority bloc on certain provisions of the Internal Rules of Procedure (IRP) of the 20<sup>th</sup> City Council; and to submit its recommendation(s) and/or amendment(s), if any, thereto.

4) **PROPOSED RESOLUTION NO. 2022-3** – electing the respective chairperson, vice chairperson and members of the Standing Committees provided for in the Internal Rules of Procedure adopted by this Body.

(SEE APPENDIX "C" / Pages 27-28 & APPENDIX "C-1" / Pages 29-32)

Document/s on file:

- Draft Resolution on Committee Composition signed by the Majority Bloc, as corrected
- Draft Resolution on Committee Composition signed by the Minority Bloc

MINUTES OF THE 1<sup>ST</sup> REGULAR SESSION OF THE 20<sup>TH</sup> CITY COUNCIL  
(SANGGUNIANG PANLUNGSOD) OF CAGAYAN DE ORO ON  
JULY 4, 2022

City Vice Mayor **JOCELYN B. RODRIGUEZ**, Presiding Officer, called the session to order at exactly 2:58 PM.

The members present were the following:

- City Vice Mayor **JOCELYN B. RODRIGUEZ**

First District:

- City Councilor **AGAPITO ERIBERTO G. SUAN**
- City Councilor **ROGER G. ABADAY**
- City Councilor **JAY R. PASCUAL**
- City Councilor **IMEE ROSE P. MORENO**
- City Councilor **ROMEO V. CALIZO**
- City Councilor **GEORGE S. GOKING**
- City Councilor **JOSE PEPE S. ABBU, JR.**
- City Councilor **MALVERN A. ESPARCIA**

Second District:

- City Councilor **YEVONNA YACINE B. EMANO**
- City Councilor **MARIA LOURDES S. GAANE, M.D.**
- City Councilor **JOYLEEN MERCEDES L. BALABA**
- City Councilor **JAMES K. JUDITH II**
- City Councilor **IAN MARK Q. NACAYA**
- City Councilor **EDGAR S. CABANLAS**
- City Councilor **SUZETTE G. MAGTAJAS - DABA**

Ex-Officio:

- City Councilor **YAN LAM S. LIM** (*President, Liga ng mga Barangay*)
- City Councilor **JOHN MICHAEL L. SENO** (*President, City SK Federation*)

After determining that a quorum existed, the City Council proceeded to do business.

**A. ON MINUTES OF THE 1<sup>ST</sup> REGULAR SESSION ON JULY 4, 2022**

The motion of Councilor Jose Pepe S. Abbu, Jr., seconded by Councilor Yevonna Yacine B. Emano, to approve Proposed Resolution No. 2022-1, *Prescribing the Rules of Procedure of the 20<sup>th</sup> City Council (Sangguniang Panlungsod) of Cagayan de Oro to govern the conduct of its business*, per Appendix A-1 of the Agenda, was lost during voting, as follows:

<u>In Favor:</u>	- Councilor Agapito Eriberto G. Suan	- Councilor Jose Pepe S. Abbu, Jr.	37
	- Councilor Malvern A. Esparcia	- Councilor Yevonna Yacine B. Emano	
	- Councilor Christian Rustico M. Achas	- Councilor James K. Judith II	
<u>Against:</u>	- Councilor Roger G. Abaday	- Councilor Jay R. Pascual	
	- Councilor Imee Rose P. Moreno	- Councilor Romeo V. Calizo	
	- Councilor George S. Goking	- Councilor Maria Lourdes S. Gaane	
	- Councilor Joyleen Mercedes L. Balaba	- Councilor Ian Mark Q. Nacaya	
	- Councilor Edgar S. Cabanlas	- Councilor Suzette G. Magtajas - Daba	
	- Councilor Yan Lam S. Lim	- Councilor John Michael L. Seno	

**RESOLUTION NO. 14195-2022**

RESOLUTION PRESCRIBING THE INTERNAL RULES OF PROCEDURE (IRP) OF THE 20<sup>TH</sup> CITY COUNCIL (SANGGUNIANG PANLUNGSOD) OF CAGAYAN DE ORO TO GOVERN THE CONDUCT OF ITS BUSINESS

Moved by Councilor Edgar S. Cabanlas, duly seconded by Councilor Roger G. Abaday, UNANIMOUSLY CARRIED.

(The members of both the majority bloc and the minority bloc had a consensus to create an Ad Hoc Committee to deliberate on the issues, concerns, proposed amendments or objections raised by the minority bloc on certain provisions of the House Rules of the 20<sup>th</sup> City Council.)



RESOLUTION NO. 14196-2022

RESOLUTION ELECTING THE OFFICERS OF THE 20<sup>TH</sup> CITY COUNCIL (SANGGUNIANG PANLUNGSOD) OF CAGAYAN DE ORO, AS FOLLOWS:

- a) Presiding Officer Pro Tempore: Councilor Edgar S. Cabanlas
- b) Majority Floor Leader: Councilor Ian Mark Q. Nacaya
- c) Assistant Majority Floor Leader: Councilor Romeo V. Calizo
- d) Minority Floor Leader: Councilor James K. Judith II
- e) Assistant Minority Floor Leader: Councilor Jose Pepe S. Abbu, Jr.

Moved by Councilor Jose Pepe S. Abbu, Jr., duly seconded by Councilor Agapito Eriberto G. Suan, UNANIMOUSLY CARRIED.

*(The foregoing Resolution was adopted by the City Council after the results of the voting by secret balloting was announced by the Sangguniang Panlungsod Secretary.)*

MOTION NO. 26296-2022

MOTION TO ADJOURN THE 1<sup>ST</sup> REGULAR SESSION OF THE 20<sup>TH</sup> CITY COUNCIL (SANGGUNIANG PANLUNGSOD) OF CAGAYAN DE ORO HELD ON JULY 4, 2022

Moved by Councilor James K. Judith II, duly seconded by Councilor Malvern A. Esparcia, UNANIMOUSLY CARRIED.

The session adjourned at 6:26 PM, July 4, 2022.

I hereby certify to the correctness of the foregoing Minutes.

ARTURO S. DE SAN MIGUEL  
CITY COUNCIL SECRETARY

Attested as correct:

JOCELYN B. RODRIGUEZ  
CITY VICE-MAYOR  
PRESIDING OFFICER



**RESOLUTION NO. 14195-2022**

**RESOLUTION PRESCRIBING THE INTERNAL RULES OF PROCEDURE (IRP) OF THE 20<sup>TH</sup> CITY COUNCIL (SANGGUNIAN PANLUNGSOD) OF CAGAYAN DE ORO TO GOVERN THE CONDUCT OF ITS BUSINESS**

~~Whereas~~, Section 50 of Republic Act. No. 7160, otherwise known as the Local Government Code of 1991, provides that on the first regular session following the election of its members and within ninety (90) days thereafter, the City Council (*Sangguniang Panlungsod*) shall adopt or update its existing rules of procedure;

~~Whereas~~, during the deliberation of the provisions of the draft IRP, the members of both majority bloc and minority bloc had a consensus to forthwith create an Ad Hoc Committee to further discuss certain provisions thereof that were objected to or proposed to be amended by some members of the minority bloc;

~~Wherefore~~, on motion by Councilor Edgar S. Cabanlas, duly seconded by Councilor Roger G. Abaday, be it

*Resolved*, to prescribe the Internal Rules of Procedure (IRP) of the 20<sup>th</sup> City Council (*Sangguniang Panlungsod*) of Cagayan de Oro to govern the conduct of its business, to wit

**RULE I  
TITLE**

**SECTION 1. - TITLE** - This Resolution shall be known as the 20<sup>th</sup> City Council (*Sangguniang Panlungsod*) House Rules.

**RULE II  
MEMBERS AND COMPOSITION**

**SECTION 2. - COMPOSITION** – The City Council (*Sangguniang Panlungsod*) of the City of Cagayan de Oro shall be composed of the City Vice-Mayor as Presiding Officer, the regular Sanggunian Members, the President of the City Chapter of the Liga ng mga Barangay, and the President of the Panlungsod na Pederasyon ng mga Sangguniang Kabataan, as members.

**SECTION 3. - OFFICERS** - For the smooth, orderly and efficient floor deliberations, the City Council (*Sangguniang Panlungsod*) shall have the following officers:

- a) Presiding Officer
- b) Presiding Officer Protempore
- c) Majority Floor Leader
- d) Assistant Majority Floor Leader
- e) Minority Floor Leader
- f) Assistant Minority Floor Leader

**RULE III  
PRESIDING OFFICER**

**SECTION 4. - THE PRESIDING OFFICER.** The City Vice-Mayor shall be the regular Presiding Officer of the City Council (*Sangguniang Panlungsod*).

**SECTION 5. - POWERS AND DUTIES:**

- a) Preside at all sessions of the City Council (*Sangguniang Panlungsod*),
- b) Call sessions to order;
- c) Verify if quorum is present and, in the absence of a quorum, adopt such measures that would ensure the attendance of the absent members;





- 50 d) Announce from time to time the business in the Order it is to be acted upon by the  
51 legislative body;
- 52 e) Vote on any measure only to break a tie;
- 53 f) Recognize any member who is recommended for recognition for the floor by the  
54 Majority Floor Leader;
- 55 g) State all questions and motions presented before the legislative body and when  
56 necessary, put the issue(s) to a vote and announce the results thereafter;
- 57 h) Decide all questions of order, subject to the appeal to the legislative body as a whole;
- 58 i) Maintain order and proper decorum during sessions and, in case of disturbance or  
59 disorder within the premises of the session hall, adopt appropriate measures and call  
60 peace officers, as may be needed to restore and preserve order in the session;
- 61 j) Sign all ordinances, motions and resolutions officially enacted, approved and passed  
62 by the legislative body within ten (10) days from the passage of ordinances enacted  
63 and resolutions adopted by the City Council (*Sangguniang Panlungsod*) in the session  
64 over which she presided;
- 65 k) Sign and whenever necessary, authenticate all orders, acts, memoranda and other  
66 purposes of the legislative body;
- 67 l) To decide all questions of order subject to appeal by any member, who may explain  
68 his/her appeal in not more that five minutes and which appeal shall not be debatable  
69 nor to an explanation of vote in case of nominal voting;
- 70 m) To prepare and submit to the Executive Department the annual budget of the  
71 Sanggunian with the assistance of the Committee on Finance, Ways and Means &  
72 Appropriations.
- 73 n) Perform such other duties and functions and exercise such other powers as may be  
74 given to her from time to time, by the legislative body;

75 **RULE IV**  
76 **PRESIDING OFFICER PROTEMPORE**

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78 **SECTION 6. - PRESIDING OFFICER PROTEMPORE.** - The body shall elect from among  
79 the members a Presiding Officer Protempore who shall preside over the session whenever  
80 for any reason, the City Vice Mayor is unable to attend the session, or chooses to actively  
81 participate in the floor deliberation thereof, or when the City Vice Mayor is traveling within  
82 the country but outside his/her area of jurisdiction for a period not exceeding three (3)  
83 consecutive days.

84 He/she shall certify within ten (10) days from the passage of ordinances enacted and  
85 resolutions adopted by the City Council (*Sangguniang Panlungsod*) in the session over which  
86 he/she temporarily presided.

87 **RULE V**  
88 **MAJORITY FLOOR LEADER; DUTIES AND POWERS**

89 **SECTION 7. - THE MAJORITY FLOOR LEADER.** – From the members of the majority  
90 party or the coalition of members composing the majority, there shall be elected by a  
91 majority vote of the members of the Sangguniang Panlungsod a Majority Floor Leader.  
92 He/she shall:

- 93 a) Automatically chairs the Committee on Laws and Rules;
- 94 b) Recommend to the Presiding Officer any member of the legislative body who wants  
95 recognition on the floor for discussion or deliberation by the body except the preferred  
96 motions as provided for hereof;



- 97 c) Act as Ex-Officio Member of all standing committees of the Sanggunian where he/she is  
98 neither the Chairperson, Vice-Chairperson or regular member thereof;  
99 d) Perform such other duties and functions as the legislative body may assign to him/her  
100 or authorize him/her to do.

101 **RULE VI**  
102 **ASSISTANT MAJORITY FLOOR LEADER; DUTIES AND POWERS**

103 **SECTION 8. - ASSISTANT MAJORITY FLOOR LEADER.** - There shall be an Assistant  
104 Majority Floor Leader who shall:

- 105 a) Assume the duties, responsibilities and functions of the Majority Floor Leader in the  
106 latter's absence or incapacity.  
107 b) Assist the majority floor leader in facilitating the speedy transaction of the  
108 business of the legislative body; and  
109 c) Perform such other duties and functions as the legislative body may assign to  
110 him/her.

111 **RULE VII**  
112 **MINORITY FLOOR LEADER; DUTIES AND POWERS**

113 **SECTION 9. - MINORITY FLOOR LEADER.** - There shall be a Minority Floor Leader  
114 who shall be elected from the members of the minority party, subject to confirmation by the  
115 Body, who shall lead his group during the deliberations of the said matter(s) in every session  
116 of the legislative body.  
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118 **SECTION 10. - ASSISTANT MINORITY FLOOR LEADER.** - There shall be an Assistant  
119 Minority Floor Leader who shall assume the duties, responsibilities and functions of the  
120 Minority Floor Leader in the latter's absence or incapacity.  
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122 **RULE VIII**  
123 **SANGGUNIAN SECRETARY; MACE**

124 **SECTION 11. - SANGGUNIAN SECRETARY** – The Secretary of the Sangguniang  
125 Panlungsod shall record the proceedings of the sessions of the body, authenticates the  
126 same, and issues certified copies thereof; and shall exercise such powers and functions as  
127 prescribed by law and ordinance.  
128

129 **SECTION 12. - POWERS AND DUTIES OF THE SECRETARY:**

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133 a) Attend meetings of the *Sanggunian Panlungsod* and keep the minutes of  
134 the proceedings.  
135 b) Record in a book kept for the purpose, and in a consecutive sequence the  
136 corresponding reference numbers of all proposed ordinances and resolutions for  
137 enactment or adoption by the Sanggunian including the respective dates of their  
138 receipt, passage, enactment and/or adoption and subsequent publication, as the  
139 case maybe.  
140 c) Forward ordinances and resolutions enacted or adopted by the Sanggunian to the  
141 City Mayor for appropriate action, which have been certified/attested as such by the  
142 Presiding Officer, within ten (10) days after the same has/have been signed by the  
143 Presiding Officer or Presiding Office Protempore, as the case maybe.  
144 d) Keep and affix the seal of the Sanggunian on all ordinances and resolutions signed  
145 and approved by the City Mayor.  
146 e) Attest all ordinances and resolutions approved by the Sanggunian and signed by the  
147 City Mayor.  
148 f) Translate into Cebuano, as the case maybe, all ordinances and resolutions  
149 immediately with the original, posted at the main entrance of the city hall, published



- in a local newspaper and disseminate to all barangays through their barangay captains.
- g) Furnish certified copies of all records and documents in his charge not otherwise classified upon payment to the city treasurer of the corresponding fees prescribed by ordinances.
- h) Keep his office and all records therein which are not confidential in nature, open to the public during usual business hours.
- i) He shall officially receive and record in consecutive manner the dates and time of receipt, all proposed resolutions and ordinances, communications, committee reports, messages and other documents endorsed and addressed to the Sanggunian Panlungsod for proper action and immediately thereafter, report them during the next session for the information and appropriate action of the legislative body.
- j) Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinances, or by the Vice Mayor or as authorized by the majority of all members of the City Council (Sangguniang Panlungsod).

**SECTION 23. THE MACE.** – The Mace shall be the symbol of the authority of the Sanggunian and shall be displayed at the presiding officer's rostrum when the Sanggunian is in session.

The mace shall serve as the warrant for the Sergeant-at-Arms in enforcing order in the Sanggunian.

## **RULE IX**

### **STANDING COMMITTEES**

**SECTION 13. - STANDING COMMITTEES** - At its annual organizational session, the following regular committees whose general areas of responsibility and jurisdiction as indicated herein, shall be constituted by the legislative body.

- 1) **Committee on Agriculture, Fisheries & Cultural Communities** – (a) It shall study, investigate and report on all matters or proposed ordinances or resolutions related to agriculture, food production and agri-business, agricultural economic research, soil survey and conservation; agricultural education and extension services; animal industry and livestock quarantine, farm credits as well as matters dealing on farmer relation to landowner and program on comprehensive agrarian reform.
- (b) It shall study, investigate and report on all matters or proposed ordinances or resolutions related to fisheries and aquatic resource preservation and development of fishing grounds; and construction of fish ponds, corrals, oyster beds, and regulatory measures therefor.
- (c) All matters directly and principally relating to cultural communities and Indigenous Peoples' (IPs) welfare and development and their community areas. Formulate policies, plans and programs which will promote and protect the rights and well-being of Indigenous Peoples (IPs) and their ancestral domain, the preservation of their heritage; livelihood opportunities and programs for their growth and development.
- 2) **Committee on Barangay Affairs** – It shall study, investigate and report on all matters involving the affairs of all the barangays in the city, review of the barangay budget, ordinances and resolutions and oversee the proper implementation and compliance of all national issuances involving barangay governance. This also includes the supervision of the delivery of the basic services, aids and financial assistance for the barangay programs and projects.
- 3) **Committee on Climate Change Adaptation and Mitigation and Disaster Risk Reduction** - shall have general jurisdiction over all matters pertaining to:



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- a) mainstreaming of climate change, in synergy with disaster risk reduction, into the sectoral and local development plans and programs;
  - b) Formulation of a Framework Strategy on Climate Change to serve as the basis for a program for climate change planning, research and development, extension, and monitoring of activities on climate change;
  - c) Recommending legislation, policies, strategies, programs on and appropriations for climate change adaptation and mitigation and other related activities;
  - d) Creation of an enabling environment that shall promote broader multi-stakeholder participation and integrate climate change mitigation and adaptation;
  - e) Facilitation of capacity building for local adaptation planning,
  - f) Implementation and monitoring of climate change initiatives in vulnerable communities and areas;
  - g) Overseeing the dissemination of information on climate change, local vulnerabilities and risks, relevant laws and protocols and adaptation and mitigation measures;
  - h) Coordination with local government units (LGUs) and private entities to address vulnerability to climate change impacts;
  - i) Creation of policy options and strategies on multi-hazard disaster risk reduction and mitigation;
  - j) Addressing of issues on cooperation mechanisms for disaster risk management;
  - k) Addressing of issues on multi-hazard assessment, preparedness, early warning and response to disaster risks.
- 4) **Committee on Cooperative Development** - It shall study, investigate and report directly and principally relating to cooperative movements and organizations, financing assistance programs, incentives and matters that promote cooperative development to urban and rural areas including livelihood programs.
- 5) **Committee Economic Enterprises** – It shall study, investigate and report on all matters and measures relating to the establishment, maintenance and operation of all income-generating entities of the City Government such as the public markets, abattoirs, bus terminal and all sub-terminals.
- 6) **Committee on Education** - It shall study, investigate and report on all matters and measures, including proposed ordinances or resolutions concerning education, the establishment, maintenance and operation of schools, colleges and universities; libraries and museums; non-formal and community adult education.
- 7) **Committee on Environment** - It shall study, investigate and report on all matters or proposed ordinances or resolutions dealing on sanitation, ecology and natural resources; environmental protection, exploration, development, utilization and conservation of natural resources, including flora and fauna; and the preservation, protection, prevention and the development of the city's river systems and Macabalan Bay.
- 8) **Committee on Ethics and Blue Ribbon** - It shall study, investigate and report to the City Council (*Sangguniang Panlungsod*), in aid of legislation, its findings and recommendations on cases involving graft and corruption, irregular or anomalous transactions, unethical or other immoral conduct, other violations or infractions of lawful regulations committed by any official or employee of the City, Government, or in connivance with any private individual upon verified complaint.





250 All matters relating to the moral and ethical conduct, dignity, integrity and  
251 reputation of the Sanggunian and its members in connection with the performance  
252 of their official duty and their own personal conduct as public officials individually  
253 or collectively; *Provided*, That any complaint filed against any member of the  
254 Sanggunian must be made in writing and under oath. Such complaint shall be  
255 referred to the committee which shall act on it upon a vote of two-thirds of its  
256 members by recommending to the Sanggunian the censure, reprimand, suspension  
257 or expulsion, or any other appropriate disciplinary action as it may deem just and  
258 reasonable and in accordance with existing laws

259 It shall further hear and investigate administrative cases against elected  
260 barangay officials. However, on a case-to-case basis and upon majority vote of all  
261 the members, the City Council (*Sangguniang Panlungsod*) may assume jurisdiction on  
262 a particular administrative case of elected barangay officials. It shall likewise initiate  
263 and/or undertake measures that would protect and promote the basic rights of every  
264 citizen, based on truth, justice, and law, and further initiate studies, researches,  
265 inquiries and investigations of the same.

266 9) **Committee on Finance, Budget and Appropriations** - It shall study investigate  
267 and report on all matters and measures, including but not limited to proposed  
268 ordinances or resolutions directing the payment of money or creating a liability  
269 against the City Government.

270 10) **Committee on Games and Amusement** - All matters relating to games and  
271 amusement, such as but not limited to lotteries, jai-alai, horse racing, dog-racing,  
272 wrestling, cockfights/derbies.

273 11) **Committee on Health and Health Insurance** - It shall study, investigate and  
274 report on all matters concerning health and social health insurance, measures  
275 seeking the prevention and cure of diseases, and the implementation of a universal  
276 social health insurance for indigents as well as the maintenance, operation or  
277 expansion of the City Health Department, City Hospital, all Health Centers  
278 throughout the City, and the City Health Insurance Office.

279 12) **Committee on Labor & Employment** - It shall also study, investigate and report  
280 and on all matters involving the rights and duties of workers in their relations among  
281 themselves, their employers and with the public, and/or measures intended to uplift  
282 or maintain the dignity of labor; mediation, conciliation and arbitration of labor  
283 disputes, wages and hours of labor, women and child labor, statistics and labor  
284 standards.

285 13) **Committee on Laws and Rules** - It shall prepare the rules of the body, study,  
286 device, and report better methods for the smooth conduct of the body's  
287 proceedings. The committee shall also prepare the agenda for the session of the  
288 body and furnish the members thereof with a copy of the same to be delivered to  
289 their usual place of residence at least twenty-four (24) hours before the session  
290 during which said agenda is set for discussion. Furthermore, the committee shall  
291 study, investigate and report on the legal aspect of all matters and measures,  
292 including proposed motions, resolutions, ordinances, or the revision or amendment  
293 of any existing ordinance and all legislation, recommended for enactment.

294 14) **Committee on Planning, Research & Innovation and People's Organization**  
295 **Accreditation** - It shall study, investigate and report on all matters and measures  
296 pertaining to city planning, zoning, land classification, land use and management,  
297 urban community development, development and advancement of science and  
298 technology; scientific and technological research. It shall review and recommend  
299 actions on the Annual Investment Program (AIP), Comprehensive Land Use Plan  
300 (CLUP), City Development Plan (CDP), Executive Legislative Agenda (ELA) and other  
301 short- and medium-term plans of the City.



302 It shall likewise take cognizance of all matters or measures pertaining to  
303 strategic planning, research and innovation, and/or science-based technology  
304 relevant to the promotion of sustainable economic growth and social development.  
305 All matters relating to the appointments of City Government employees from Heads  
306 of Departments or Chiefs of Offices, to the rank and file personnel as well as the  
307 structures, organizational set up functions and supervision, staffing pattern and  
308 human resource development policies of all offices and departments of the City  
309 Government including their reorganizations.

310 It shall also evaluate the application for accreditation of civil society  
311 organizations and people's organizations for purposes of membership in the local  
312 special bodies.

313 15) **Committee on Public Order & Safety** – It shall study, investigate and report on  
314 all matters and measures, including proposed ordinances or resolutions dealing on  
315 police matters, including but not limited to measures concerning the prevention of  
316 destruction or injury to limb, life and property and all other matters relating to the  
317 peace and order of the City, and those concerning fire and its prevention, jail  
318 matters such as but not limited to the welfare of inmates and all matters pertaining  
319 to Barangay Police. It shall likewise study and recommend measures designed to  
320 curb all forms of vandalism, vagrancy and drug abuse.

321 16) **Committee on Public Utilities, Energy and Transportation** - It shall study,  
322 investigate and report on all matters and measures including but not limited to  
323 proposed ordinances or resolutions, and to which shall be referred all proposed  
324 legislation, messages, petitions, memorials, and other matters relating to the  
325 exploration, development, exploitation or conservation of energy and water; public  
326 utilities engaged in power and water generation, transmission, distribution and  
327 supply; rural electrification and street lighting; land, sea and air transportation and  
328 all public utilities connected therewith; transport system; road safety; traffic  
329 management; seaports; airports; postal; telegraph; radio; television; telephone; and  
330 other communication services.

331 All matters relating to telephone systems and services, advanced  
332 communication technologies (*e.g.* wireless communication systems, cable modern,  
333 etc.); IT infrastructure development, IT human resources development, IT education,  
334 research, development and advancement and other IT matters and services.

335 17) **Committee on Public Works** - It shall study, investigate and report to the body all  
336 matters concerning public works and construction, or maintenance of roads,  
337 streets, canals, drainage systems, waterworks, buildings, equipment depot and  
338 other matters of similar nature.

339 18) **Committee on Social Services** - It shall study, investigate and report on all matters  
340 and measures having to do with social welfare administration and/or those  
341 pertaining to public service, and/or directly and principally relating to the social  
342 development and welfare of persons with disabilities or special needs including  
343 social services and interventions that develop and enhance the quality of individual  
344 and community life.

345 19) **Committee on Senior Citizens** - It shall study, investigate and report on all matters  
346 relating to the proper care and welfare of the senior citizens, the aged, and the  
347 disadvantaged persons. Formulate measures, policies and programs for their  
348 benefit.

349 20) **Committee on Subdivision and Landed Estate** – It shall study, investigate and  
350 report on all matters and measures pertaining to city planning, subdivision, layout  
351 of roads, streets, canals, electric and telephone lines, and related matters and  
352 measures pertaining to the acquisition or expropriation of landed estate for the  
353 establishment of housing projects for qualified and deserving poor landless





- 354 residents and all measures for the promotion and development of human  
355 settlement.
- 356 21) **Committee on Sister City Relation** - It shall study, investigate and report on all  
357 matters involving the promotion of the sisterhood or sister city relation program for  
358 the purpose of fostering national or international understanding and friendship  
359 through exchanges of people, artifacts and ideas with residents/citizens of local and  
360 foreign cities and to develop an increased appreciation of cultural diversity for  
361 better understanding of other cities' culture.
- 362 22) **Committee on Sports and Youth Development** – It shall study, investigate and  
363 report on all matters and measures affecting the development and training of the  
364 youths for responsible leadership and civic consciousness, and promotion of  
365 various youth and sports program of the city.
- 366 23) **Committee on Tourism** - It shall study, investigate and report on all matters  
367 involving the promotion of the arts and cultural affairs; the enhancement, promotion  
368 and development of tourism and beautification; initiate, conduct and promote  
369 studies and/or researches pertinent to facts and events affecting legislation as well  
370 as look for possible avenues and sources for the establishment of a city government  
371 building that would house important works of art, historical and scientific objects  
372 depicting the life, culture and tradition of the people of Cagayan de Oro City. It may,  
373 in consultation with the Philippines Historical Commission, change the name of the  
374 city and barangays, upon the recommendation of the barangay concerned, city  
375 roads, avenues, boulevards, thoroughfares, and bridges, public elementary,  
376 secondary and vocational or technical schools, community colleges and non-  
377 chartered colleges, city hospitals, health centers and other health facilities and  
378 other historical landmarks, public places, or building owned by the City Government.
- 379 24) **Committee on Trade and Commerce** - It shall study, investigate and report on all  
380 matters relating to trade, internal commerce and industry in general, protection of  
381 such commerce and industry against unlawful restraint and monopolies, all matters  
382 relating to economic planning and programming.
- 383 25) **Committee on Urban & Rural Poor and Housing Development** – It shall study,  
384 investigate and report on all matters pertaining to the condition and status of the  
385 poor and underprivileged and promote their conditions in resettlement areas by  
386 making available to them decent housing at affordable cost, basic services and  
387 employment opportunities.
- 388 26) **Committee on Ways & Means** - It shall study investigate and report on all matters  
389 and measures, including but not limited to the levy and collection of taxes, fees,  
390 charges for services rendered by the City or any of its department, branch or office;  
391 assessment or appraisal of real properties; donations, loans and other sources and  
392 forms of revenue.
- 393 27) **Committee on Women and Family Relations** – It shall study, investigate and  
394 report on all matters relating to the protection of women and family; measures to  
395 protect working women by providing safe and healthful working conditions, taking  
396 into account their maternal functions, and such facilities and opportunities that will  
397 enhance their welfare and potentials; measures to protect the rights of spouses and  
398 children, including assistance for proper care and nutrition, and special protection  
399 from all forms of neglect, abuse, cruelty, exploitation and other conditions  
400 prejudicial to their development; measures to protect the rights of families or family  
401 associations to participate in the planning and implementation of policies and  
402 programs that affect them.
- 403 28) **Committee on Arbitration of Barangay Boundary Disputes** – It shall act on  
404 complaints regarding disputes on boundaries among the barangays in the City as  
405 well as on all matters involving boundary disputes with adjacent municipality/ies  
406 and/or province/s.



407                   **SECTION 14. - COMMITTEE COMPOSITION** – A committee shall be composed of a  
408 Chairperson, Vice-Chairperson and three members who shall be elected by majority vote of  
409 the body. The City Vice-Mayor and Presiding Officer may chair a committee.

410                   **SECTION 15. - Ex-OFFICIO MEMBERS** – The City-Vice Mayor and Majority Floor  
411 Leader shall be Ex-Officio Members of all standing committees.

412                   **SECTION 16. – SECTORAL REPRESENTATIVES** – The Sectoral Representatives/Ex-  
413 Officio members of the City Council, namely: *President of the Liga ng mga Barangay and President*  
414 *of the City SK Federation*, maybe elected or assigned to become chairperson, vice chairperson  
415 or member/s of the City Council standing committees, special committees or ad hoc  
416 committees, as the case maybe, aside from those committees or sectors they represent as  
417 provided for by law.

418                   **SECTION 17. - DUTIES OF COMMITTEES** – Permanent and special committees may  
419 hold meetings and/or public hearing to deliberate and report on matters referred to them or  
420 initiated by them whenever necessary.

421                   **SECTION 18. - QUORUM** - A majority of the regular members of the Committee  
422 shall constitute a quorum. However, for the prompt disposal of the committee's work for  
423 the ascertainment of facts or of law, the committee may proceed with the meeting even with  
424 one member thereof present; *Provided*, That the proceedings shall be duly recorded.

425                   The Committee may, however, act without conducting a formal meeting on any  
426 matter referred to it, which does not necessitate the ascertainment of facts or of law;  
427 *Provided*, That the committee report shall bear the signature of at least three members  
428 thereof. A committee member, unless he/she has entered his/her objections to the  
429 committee report or, in lieu thereof, has filed with the Secretary to the Sangguniang  
430 Panlungsod his/her dissenting vote in writing before the report is submitted to the Body in  
431 open session, shall be presumed to have concurred with the report and shall thus be  
432 precluded from opposing it in the floor.

433                   The Committee may invite any person, official or employee of the City Government  
434 or that of the National Government based in the City of Cagayan de Oro to appear before it  
435 in any of the committee meetings to shed light on matters which may be necessary in aid of  
436 legislation, and said person, official or employee should be informed of the subject matter  
437 before his/her appearance.

438                   **SECTION 19. PROCEDURE OF MEETINGS** –

- 439                   a) The chairman shall, from time to time, convene the committee. If he is absent, fails,  
440 neglects, or refuses to convene the committee, it may meet upon written petition of the  
441 majority of its members.
- 442                   b) Any person may appear at a committee meeting and present his view on the matter  
443 before the committee, at such reasonable time as, upon request, the committee may  
444 schedule.
- 445                   c) No person shall be present during the final deliberations of the committee, except the  
446 members and such employees of the legislative body as may be necessary to facilitate  
447 the performance of its legislative functions.
- 448                   d) All questions before the committee shall be put to a vote, unless agreed otherwise by  
449 the members thereof.
- 450                   e) After final deliberations and voting, the committee shall prepare for submission to the  
451 legislative body, a written report to be signed by the chairman and members. Any  
452 dissenting member shall submit in writing the reasons for his dissent. If, for urgent  
453 reason, a verbal report is submitted or reported by the chairman before the body, it shall  
454 be considered as the report of the committee, unless objected to by the majority of the  
455 members of the committee.



456                    **SECTION 20. - AD HOC COMMITTEE** - The legislative body may, from time to time  
457                    create special ad hoc committees for specific purposes, which shall automatically cease to  
458                    exist upon the receipt by the former the latter's final report.

459                    **SECTION 21. - SPECIAL COMMITTEE** - The Sanggunian may organize and/or create  
460                    special committee as it may deem necessary. The Sanggunian members may, upon majority  
461                    vote of all members, elect the members/officers or may authorize the presiding officer to  
462                    choose from the Sanggunian members the officers and members.

463                    **SECTION 22. - JOINT COMMITTEE MEETING** - When a measure covers subject  
464                    matters falling within the jurisdiction of more than one committee, said measure shall be  
465                    referred jointly to the committees concerned, which shall also jointly report them in writing,  
466                    before they are considered for deliberation by the body thru the motion of the majority floor  
467                    leader.

468                    **SECTION 23. - VACANCY** - Whenever a vacancy occurs or is declared to exist in  
469                    any of the committees, the same shall be filled by election of the majority vote of all  
470                    Sanggunian members.

471                    **SECTION 24. - COMMITTEE MEETING OR HEARING** - The committee shall determine  
472                    the frequency of its meeting or hearings; *Provided*, That it meet at least once a month or as  
473                    often as necessary.

474                    **RULE X**  
475                    **REORGANIZATION OF STANDING COMMITTEES**  
476

477                    **SECTION 25. - REQUIREMENT** – No Proposed Resolution calling for the  
478                    reorganization of the Standing Committees of the body shall be calendared for ordinary or  
479                    special session unless the proposed measure is signed by majority of the members of the  
480                    Sangguniang Panlungsod, has been duly filed with the City Secretary and copies thereof  
481                    distributed to the members 48 hours prior to the scheduled session called for the purpose.

482                    **RULE XI**  
483                    **SESSION**

484                    **SECTION 26. - SCHEDULE, VENUE OF SESSION:**

485                    a) The City Council (*Sangguniang Panlungsod*) shall meet in a Regular Session at 2:30 PM of  
486                    every Monday of each week.

487                    b) The City Council shall hold a Special Session on a date and time fixed by the City Mayor  
488                    in his/her call for Special Session or by the majority of the members of the body when  
489                    public interest so demands. In the case of special sessions, a written notice to the  
490                    members of the body shall be served personally at the members' usual place of  
491                    residence at least twenty-four (24) hours before the session is held. Unless otherwise  
492                    concurred in by two-thirds (2/3) vote of the members present, there being a quorum, no  
493                    other matters may be considered at a special session except those stated in the notice.

494                    In exigency of the service and to move the day and/or time of the Regular Session  
495                    to another day of the week or to a later time of the day and the giving of written notice  
496                    to all members cannot be complied within the 48-hour rule in the delivery of such  
497                    notices, the City Vice Mayor upon consultation with the majority members, shall inform  
498                    all the members of the change of time through the best available modern  
499                    communication technology like telephone, mobile phone and/or SMS (text messaging),  
500                    internet (email) and fax machine, among others, and get the conformity of the majority  
501                    members of such change.

502                    c) Unless otherwise fixed, the regular session shall be held at its Session Hall.



503 d) The City Council (*Sangguniang Panlungsod*) may hold its Regular Session outside of the  
504 regular venue as maybe agreed upon by majority members of the body, to hear directly  
505 the problems, issues, plans and proposals of barangay officials concerned. Except for  
506 urgent bills, no other items shall be calendared for deliberation during such session.

507 In such session, the Punong Barangay/s of the concerned barangay or cluster of  
508 barangays shall be given time to report on any problem or issues of the barangay to the City  
509 Council (*Sangguniang Panlungsod*), which shall directly refer the same, without deliberation,  
510 to concerned standing committee of the body. The committee shall immediately act  
511 thereon and report to the City Council (*Sangguniang Panlungsod*) its findings and  
512 recommendations on the matter.

513 **SECTION 27. - NATURE OF SESSION** – Sanggunian session or meetings of any  
514 committee shall be open to the public, unless a closed session is decided or ordered by the  
515 affirmative vote of the majority of all members present, there being quorum, for reasons of  
516 security, decency or morality, or for other reasons affecting the dignity of the Sanggunian or  
517 any of its members, or when confidential matters are being considered.

518 On motion to hold a closed session, duly approved, the presiding Officer shall direct  
519 the Session Hall cleared and all doors closed. Only the secretary and such other persons  
520 especially authorized by the Sanggunian to be present shall be admitted.

521 'In case, and for the duration, of a public health emergency or epidemic/pandemic,  
522 the Sanggunian session, upon majority consent of all members, may be held through web  
523 or video conferencing; *Provided*, That such session shall be aired through live audio and video  
524 web streaming; *Provided further*, That all members shall be duly notified through call or SMS  
525 at least two (2) hours before such session.

526 **SECTION 28. - EXECUTIVE SESSION** – Outside the regular or special session herein  
527 provided, the City Council (*Sangguniang Panlungsod*) may also meet in an executive session  
528 on any day, time and place as specified in the call issued by the City Mayor or the Vice  
529 Mayor.

530 **SECTION 29. - REGULAR SESSION DAY FALLS ON HOLIDAY** – In case the Regular  
531 Session Day falls on a public holiday, the preceding or next working day shall be the regular  
532 session day, unless the latter is also a public holiday, in which case, the regular session shall  
533 be held on the next working day immediately following.

534 **SECTION 30. - ATTIRE DURING SESSION** – All members shall wear during sessions  
535 *barong* or coat-and-tie for male, and equivalent formal attire for lady members.

536 **SECTION 31. - ATTENDANCE IN SESSION** - Every member of the Sanggunian shall  
537 be present in all sessions, unless expressly excluded by it or necessarily prevented from  
538 doing so by sickness or other unavoidable circumstances duly reported to the Sanggunian  
539 through the Secretary.

540 **SECTION 32. - SUSPENSION AND ADJOURNMENT** - Sessions shall not be suspended  
541 or adjourned except upon the direction of the majority of all members of the Sanggunian,  
542 but the Presiding Officer may in his discretion, declare a recess of short intervals.

543 **RULE XII**  
544 **QUORUM**

545 **SECTION 33. - QUORUM** – (a) A majority of all members of the City Council who  
546 have been elected and qualified (Art. 106 IRR – RA 7160), which shall be one-half plus one  
547 (1/2+1), shall constitute a quorum to transact official business. Should a question of





548 quorum be raised during a session, the presiding officer shall immediately proceed to call  
549 the roll of the members and thereafter announce the results.

550 (b) Where there is no quorum, the Presiding Officer may declare a recess until such time a  
551 quorum is constituted, or a majority of the members present may adjourn from day to  
552 day and may compel the immediate attendance of any member absent without  
553 justifiable cause by designating a member of the Sanggunian, to be assisted by a  
554 member/s of the City Police Office to arrest the absent member/s and present him/her  
555 at the session.

556 (c) If there is still no quorum despite the enforcement of the immediately preceding  
557 subsection, no business shall be transacted. The Presiding Officer, upon proper motion  
558 duly approved by the members present, shall then declare the session adjourned for  
559 lack of quorum.

560 **RULE XIII**  
561 **CALENDAR OF ORDINARY BUSINESS AND**  
562 **APPROVAL ON FIRST AND SECOND READING**

563 **SECTION 34. - FORMAT OF AGENDA ITEMS** – All items in the agenda for ordinary  
564 business prepared by the Committee on Laws & Rules shall be expressed and formalized in  
565 Proposed Motions, Proposed Resolutions and Proposed Ordinances.

566 The first reading of the proposed measure shall consist in the reading of the number  
567 and title thereof. The full text of the proposed measure (*regulatory and penal in character*) shall  
568 be appended to the agenda with its proper markings, copies of which agenda being  
569 furnished to every member of the City Council (*Sangguniang Panlungsod*) at least 48 hours  
570 before the Regular Session.

571 **SECTION 35. - DISCUSSION OF MEASURE** – After the reading of the number and  
572 title of any measure in the calendar of business, the City Council (*Sangguniang Panlungsod*)  
573 may amend, modify or disapprove the same after discussion of the measure, or refer it to  
574 the proper committee if the body is not ready to discuss the same, otherwise, discussion  
575 shall ensue.

576 **SECTION 36. - PERIOD OF AMENDMENT** – After the close of the debate, the City  
577 Council (*Sangguniang Panlungsod*) shall proceed to the consideration of any amendment as  
578 may be proposed by the sponsoring committee thereof or by any member of the Council.  
579 Discussion of the proposed amendment shall follow.

580 **SECTION 37. - APPROVAL OF PROPOSED MOTIONS, PROPOSED RESOLUTIONS &**  
581 **PROPOSED ORDINANCES ON FIRST READING** – After the period of discussion and/or  
582 amendment of the proposed measure, the same shall be put to a vote. No member for or  
583 against the measure or those who shall abstain from voting thereon shall be allowed to  
584 discuss or explain his/her stand on the proposed measure.

585 If the proposed measure is passed as presented and/or as amended, it shall be  
586 approved on first reading. The second and final reading thereof maybe expressly dispensed  
587 with during the first reading through a motion duly seconded.

588 **SECTION 38. - TRANSMITTAL OF APPROVED ORDINANCE TO THE CITY MAYOR** – After  
589 an ordinance is passed on second and final reading or if the second reading thereof is  
590 expressly dispensed with during the first reading, it shall be forwarded to the Mayor for  
591 approval within ten (10) days after their enactment or adoption.

592 **RULE XIV**  
593 **VOTES REQUIRED TO PASS ANY MOTION, RESOLUTION OR ORDINANCE**



594                   **SECTION 39. - TWO-THIRDS VOTE** – A concurrence of at least two-thirds (2/3) of  
595 all the members of the City Council (*Sangguniang Panlungsod*) shall be required to grant tax  
596 exemptions, incentives or relief to entities engaged in community growth-inducing  
597 industries and the same number of voters is required to override a veto of the City Mayor  
598 on any ordinance passed by the City Council (*Sangguniang Panlungsod*).  
599

600                   **SECTION 40. - MAJORITY VOTE** – A majority vote of all members of the City Council  
601 (*Sangguniang Panlungsod*) shall be required in granting a franchise to any person, partnership,  
602 corporation, or cooperative to do business within the City, establish, construct, operate and  
603 maintain ferries, wharves, markets or slaughterhouse, or undertake such other activities  
604 within the City; levying taxes, fees and charges; authorizing the City Mayor to negotiate and  
605 contract loans and other forms of indebtedness; authorizing the floating of bonds or other  
606 instruments of indebtedness, for the purpose of raising funds to finance development  
607 projects; and authorizing the city mayor to lease to private properties such public buildings  
608 held in a proprietary capacity, subject to existing laws, rules and regulations. However, all  
609 other measures shall be passed by a simple plurality.  
610

611                   **RULE XV**  
612                   **MINUTES**

613  
614                   **SECTION 41. - MINUTES OF THE PROCEEDINGS** – The City Council (*Sangguniang*  
615 *Panlungsod*) shall keep minutes of its proceedings, which shall be succinct and exact account  
616 of what has been approved in every session.  
617

618                   **SECTION 42. - CONTENTS** – The minutes shall contain the following:  
619  
620                   a) The members present  
621                   b) The members absent  
622                   c) The members on official business outside their official stations  
623                   d) The date and time convened and adjourned  
624                   e) The motions, resolutions and ordinances approved and disapproved; movant of,  
625                   and those who seconded on, each motion, resolution and ordinance approved.  
626                   f) The full text of approved Penal and Regulatory Ordinances; measures with  
627                   substantial corrections; and those approved without formal drafts submitted except  
628                   Resolutions of congratulation, commendation, condolences and the like.  
629

630                   **SECTION 43. - READING** - The reading of the Minutes of the previous session shall  
631 not be interrupted or suspended except by unanimous consent of the body.  
632

633                   **SECTION 44. - READING DISPENSED** - The reading of the Minutes of the previous  
634 session maybe dispensed with by the majority consent of the body without prejudice to  
635 correction of any part or portion thereof before final approval upon a motion to approve  
636 the same.

637                   **RULE XVI**  
638                   **SUSPENSION OF THE RULES**

639                   **SECTION 45. - SUSPENSION** – The rules of this body maybe suspended to allow  
640 non-members thereof to address it in session or whenever it is necessary and practical.  
641

642                   **SECTION 46. - VOTES REQUIRED FOR RULES SUSPENSION** – A motion to suspend  
643 the rules shall require majority vote of all the members present.

644                   **RULE XVII**  
645                   **THE CITY COUNCIL (SANGGUNIAN PANLUNGSOD) JOURNAL**

646                   **SECTION 47. - NATURE** – The City Council (*Sangguniang Panlungsod*) shall keep and  
647 preserve a journal of its session, which shall reflect in detail everything that has been said,





648 done and read in the session in such a manner that it shall express faithfully everything that  
649 takes place therein.

650 **RULE XVIII**  
651 **THE RIGHT OF THE PRESIDING OFFICER**

652 **SECTION 48. - BREAKING A TIE** – The Presiding Officer shall not vote on any  
653 measure in the agenda except to break a tie.

654 **RULE XIX**  
655 **REQUISITES OF PROPOSED RESOLUTION AND ORDINANCE**  
656 **FILED BY INDIVIDUAL MEMBER OF THE CITY COUNCIL**

657 **SECTION 49. - ORDINANCES AND RESOLUTIONS** - Legislative action of a general  
658 and permanent character shall be enacted in the form of ordinances, while those of  
659 temporary character shall be passed in the form of resolution.

660 Matters relating to proprietary functions and private concerns shall also be acted  
661 upon by resolutions

662 **SECTION 50. - REQUIREMENT** – Any proposed resolution or ordinance filed with  
663 the City Secretary by individual member of the body must be signed by one or more  
664 members. If its author is the Committee called to study it and make recommendation  
665 relative thereto, the measure shall be signed as authors by the Chairman or the Acting  
666 Chairman of the said Committee and the members present during deliberation thereof.

667 **RULE XX**  
668 **PREAMBLE OF PROPOSED RESOLUTIONS AND ORDINANCES**

669 **SECTION 51. - PREAMBLE** – All proposed resolutions and ordinances shall contain  
670 a preamble expressed in and introduced by "Whereases" and "Explanatory Notes",  
671 respectively.

672 **RULE XXI**  
673 **FILING OF PROPOSED RESOLUTION OR ORDINANCE AND TREATMENT OF**  
674 **REQUEST, PETITIONS AND OTHER COMMUNICATION FILED WITH THE BODY**

675 **SECTION 52. - MANNER OF FILING** – A proposed resolution or ordinance may be  
676 filed by the author/s with the City Secretary who upon receipt thereof shall assign to it a  
677 number for purposes of record and identification and who shall direct its immediate  
678 reference to appropriate committee of the body. The City Secretary shall also direct the  
679 immediate reference of requests, petitions and other communications filed with the body  
680 to appropriate committees.

681 **SECTION 53. - URGENT MATTERS** – The following proposed legislative measures  
682 shall be included in the agenda of the Regular Session without being referred to appropriate  
683 committees:

- 684
- 685 a. Those certified to as urgent by the City Mayor; and
  - 686 b. Those filed by members of the City Council (*Sangguniang Panlungsod*) as an offshoot of
  - 687 their Special Report and certified to as urgent by either two of the Presiding Officer
  - 688 and/or the Presiding Officer Protempore and/or Chair of the Committee on Laws and
  - 689 Rules.

690 **RULE XXII**  
691 **MANNER OF HAVING A FLOOR**

692

693 **SECTION 54. - RAISING HAND** – Whenever a member of the City Council  
694 (*Sangguniang Panlungsod*) wishes to take the floor, he/she shall raise his/her right hand and



695 request the Presiding Officer for recognition, which consent and recognition shall be  
696 necessary before taking the floor.

697 If two or more members wish to take the floor, the Presiding Officer shall recognize  
698 the one who first raises his/her right hand to seek recognition.  
699

700 **SECTION 55. - PROHIBITION** – No member of the City Council (*Sangguniang*  
701 *Panlungsod*) shall interrupt or interpolate the member who has the floor without the latter's  
702 consent.

703 **RULE XXIII**  
704 **MOTIONS AND THEIR PRECEDENCE**

705 **SECTION 56. - MOTION** – (a) Every motion made to the City Council (*Sangguniang*  
706 *Panlungsod*) shall be entered on the records of the City Council with the name of the member  
707 making it, unless withdrawn on the same session.  
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709 (b) A motion must be seconded before it shall be accepted by the Presiding Officer  
710 except for motions which do not require a second, viz:  
711

- 712 i) To raise a question of privilege;  
713 ii) To raise a point of order;  
714 iii) To raise a point of information;  
715 iv) To raise a point of parliamentary inquiry;  
716 v) To call for orders of the day;  
717 vi) To withdraw a motion;  
718 vii) To object to the consideration of a question;  
719 viii) To request for the division of the question or house.  
720

721 (c) When a motion has been made, the Presiding Officer shall state it to the Body or, if  
722 it be in writing shall cause it to be read aloud by the Secretary to the Sanggunian  
723 before being debated.  
724

725 **SECTION 57. - PRECEDENCE OF MOTION** – While a motion to approve any item in  
726 the agenda, duly seconded, is being discussed, no other motion shall be entertained except  
727 the following in the order in which they appear below:

- 728 a) Privileged Motion  
729 b) Incidental Motion  
730 c) Subsidiary Motion

731 **RULE XXIV**  
732 **MOTION FOR RECONSIDERATION OF ACTION**  
733 **TAKEN IN ANY ITEM OF THE AGENDA**

734 **SECTION 58. - REQUIREMENT** – When a motion to approve any item in the agenda  
735 has been adopted or lost, only a member who voted affirmatively for the passage of the  
736 same shall be entitled to present a motion for reconsideration in the same session. Any  
737 member who abstained from voting shall absolutely have no right to ask for reconsideration.

738 **RULE XXV**  
739 **QUESTIONING CHAIR'S RULING**

740 **SECTION 59. - MANNER** – A member who questions the ruling of the chair shall  
741 seek floor recognition and not engage in protracted debate with the chair but appeal the  
742 ruling directly to the body in a motion duly presented and seconded. Such motion shall be  
743 resolved without debate. If the body resolves the motion in the negative, or if the voting  
744 results to a tie, the decision of the chair shall be deemed to have been sustained.



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**RULE XXVI**  
**POINT OF ORDER**

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**SECTION 60. - MANNER** – All points of order may be raised at any time during session by any member of the body, which shall be resolved by the chair whose decision can be appealed to the body.

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It shall be discretionary on the part of the chair to submit to the body for resolution any point of order raised.

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**RULE XXVII**  
**VOTING**

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**SECTION 61. - TYPES OF VOTING** – Voting on any motion shall be made in any of the following methods or procedures:

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- a) by raising hand
- b) by voice
- c) by roll call
- d) by ballot
- e) division of the house

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**RULE XXVIII**  
**QUESTION HOUR**

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**SECTION 62. – RESOURCE PERSON** – The City Council (*Sangguniang Panlungsod*) may invite any person to appear before it in any session to shed light on any issue, which may be necessary in aid of legislation. Said official or personnel shall be informed of the subject matter two (2) days before his/her appearance.

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**RULE XXIX**  
**LANGUAGE REQUIREMENT**

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**SECTION 63. - OFFICIAL LANGUAGE** – The national language and English shall be used in the proceedings of the City Council (*Sangguniang Panlungsod*). However, the speaker, at his/her option, during the privilege time may choose any language or dialect spoken of and understood by the majority of the residents of the City of Cagayan de Oro.

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**RULE XXX**  
**ORDER OF BUSINESS**

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**SECTION 64. - SEQUENCE** – The Order of Business of the body shall be as follows:

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- a) Call to order by the Presiding Officer
- b) Invocation by any member of the body
- c) Singing of the National Anthem
- d) Singing of the Cagayan de Oro March
- e) Roll call and determination of quorum
- f) Reading, correction if any, and approval of the minutes of the previous session
- g) Special Report by any member (Privilege Time)
- h) Agenda
- i) Adjournment

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**RULE XXXI**  
**SPECIAL REPORT TIME (*Privilege Time*)**

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**SECTION 65. - PRIVILEGE TIME** – Special Report shall consist of one (1) hour during which any member may address the body on any matter of public interest.



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**SECTION 66. - RULES ON SPECIAL REPORT:**

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- a) Only one topic or subject matter shall be allowed per special reporter. However, if there are no other members of the Body who would like to make a special report and the one-hour privilege time has not yet expired, he/she may seek recognition and approval of the Chair to render another special report covering a different subject matter. In no case shall there be more than three Special Reporter in one Session unless allowed by the Presiding Officer.

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- b) Any member of the City Council (*Sangguniang Panlungsod*) who would like to avail of the privilege time shall signify his/her intention by stating the subject matter of his/her special report to the Majority Floor Leader who shall recommend to the Presiding Officer for his/her recognition. When two or more members want to render special report, the Majority Floor Leader shall chronologically recommend to the Presiding Officer for recognition starting with the first to signify his/her intention to render special report.

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At this juncture, the Chair shall request the member who seeks recognition from the Chair to state what question of the privilege he/she will bring to the attention of the City Council (*Sangguniang Panlungsod*) and if such question involves public nature or interest, the Chair, *moto proprio*, shall recognize him/her.

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The member so recognized to address the body during the privilege time shall continue to rise during the privilege time allotted to him/her and shall speak for not more than ten (10) minutes.

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- c) The member concerned, shall in the course of his/her privilege speech, limit or confine his/her piece to his/her stated subject and shall never deviate therefrom nor resort to name-calling, mudslinging, innuendoes and other unparliamentary or derogatory remarks against the dignity and/or reputation of any public official or private citizen or of any entity or institution. He/she shall, at all time, maintains proper decorum befitting the dignity, integrity, and reputation of a member of the Body.

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- d) If, at this juncture, the speaker deviates from his/her stated subject or resort to unparliamentary or derogatory remarks, the Presiding Officer shall interrupt him/her and warn him/her not to deviate therefrom or resort to such unparliamentary or derogatory remarks. If said speaker continues to ignore the warnings, the Chair shall direct the speaker to take his/her seat, and to order the striking out from records of such remarks.

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- e) If the ten minutes allotted to him/her is not enough, he/she shall, immediately thereafter, request the Chair for extension of not more than five (5) minutes.

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- f) Likewise, at this juncture, the Chair shall refer the request to the body for approval without debate. If approved, the Chair shall advise the speaker to continue his/her privilege speech.

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- g) While the speaker is delivering his/her privilege speech, no other member shall interrupt or interpolate said speaker until he/she has finished his/her speech, except, on question of point of order.

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- h) After the privilege speech of the speaker, any other member or members of the City Council (*Sangguniang Panlungsod*) may propound clarificatory questions to the speaker/reporter but in no case shall such interpellation exceed a period of five (5) minutes per member and shall be allowed to interpolate only twice per subject matter.

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- i) If that member feels that there is a need to give a rejoinder or to amplify the subject matter, he/she may do so if the Chair so recognizes him/her; *Provided*, That the one-hour Privilege Time is not yet exhausted.

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- j) If the privilege speech of any member calls for, before closing his/her speech, may without debate, notify the body of his/her intention to have the matter included in the agenda, or any member other than the speaker may likewise notify the body for the inclusion of the same in the agenda.



- 841 k) Debate on the merits or demerits of the measures sought to be included in the agenda  
842 shall be made only during the consideration of the same in the agenda.
- 843 l) If, after the period of interpellation, the one-hour privilege time has not yet expired, any  
844 other member may seek recognition to avail of the remaining unused privilege time, with  
845 the right to continue in the next regular session, if he/she has not finished his/her speech  
846 within the ten (10) minutes time allotted to each member under these rules.
- 847 m) Preference in reservation in the next regular session shall be in following order:
- 848 i. The member who has notified the Majority Floor Leader of his/her intention to  
849 deliver rejoinder or remarks on the matter taken up by the speaker or speakers  
850 in the previous session.
- 851 ii. The member who availed of the remaining unused privilege time and was not  
852 able to finish his/her speech arising from the expiration of the one-hour privilege  
853 time.
- 854 iii. The member who has not yet availed of the privilege time during the last two  
855 Regular Sessions.

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857 **SECTION 67. - DISPENSATION OF THE SPECIAL REPORT TIME.** – In the event there  
858 is an Appearance item/portion in the agenda of the Regular Session as approved by the  
859 Committee on Laws & Rules, the Special Report Time shall be automatically dispensed with  
860 to accommodate and give ample time to the invited guest(s)/resource person(s) to address  
861 the august body and answer queries from the members thereof. However, if time permits,  
862 any member may seek permission from the Presiding Officer to give his/her Special Report  
863 and if allowed by the Presiding Officer shall render his/her Special Report but in no case  
864 such report exceeds the allotted period for Special Report Time as provided herein.

865 **RULE XXXII**  
866 **BOOKS AND RECORDS OF THE CITY SECRETARY**

- 867 **SECTION 68. - BOOKS AND RECORDS** – The City Secretary shall keep the following:
- 868 a) The minutes where he/she shall enter all approved and vetoed actions, resolutions and  
869 ordinances.
- 870 b) The journal where he/she shall enter the City Council's (*Sangguniang Panlungsod*) entire  
871 proceedings.
- 872 c) The register where each member of the City Council (*Sangguniang Panlungsod*) shall sign  
873 and register his/her name when attending regular or special session.
- 874 d) Books and records required by the Charter, other laws or those required by the City  
875 Council (*Sangguniang Panlungsod*).

876 **RULE XXXIII**  
877 **UNPARLIAMENTARY ACTS AND UTTERANCES**

878 **SECTION 69. - UNPARLIAMENTARY ACTS OR UTTERANCES** – Acts or utterances that  
879 are derogatory to the body or any of its members shall be deemed unparliamentary.

880 **SECTION 70. - PROHIBITION** – No member of the City Council (*Sangguniang*  
881 *Panlungsod*) under any circumstances during the consideration of any item in the agenda shall  
882 use offensive or improper language against another member of the body or the body itself.

883 When a member of the body, by word or deed, violates any rule, the Chairman shall  
884 call him/her to order, and the member concerned shall immediately desist from continuing  
885 his/her unparliamentary words or deeds, or relinquish the floor if he/she happens to have  
886 the floor.





887 **SECTION 71. - STRIKING OUT FROM RECORDS** – When a member is called to order  
888 by the Presiding Officer for employing improper language during the debate or consideration  
889 of any item in the agenda, any member may move to strike out from the records the words  
890 or utterances objected to, which shall be resolved without debate. This shall likewise apply  
891 to the unparliamentary language of the Presiding Officer.

892 **SECTION 72. - NON-MEMBER, PROHIBITION** – When non-member of the body  
893 authorized to address it employs improper word derogatory to the body or its member/s on  
894 the course of his/her address or speech, the Presiding Officer shall call his/her attention  
895 thereto, and if necessary, deny him/her the floor or expel him/her from the Session Hall.

896 **RULE XXXIV**  
897 **DISCIPLINARY ACTION**

898 **SECTION 73. - VOTES REQUIRED** – (A) Any member who commits any of the  
899 following disorderly acts or behavior during session shall, by two-thirds (2/3) vote of the  
900 member present, be reprimanded by the Chair or for repeated commission of the same  
901 during the same session, be excluded from the session:

- 902
- 903 a) Refusal after repeated warnings made by the Presiding Officer to desist from  
904 employing offensive or improper language or unparliamentary or derogatory remarks  
905 against any member of the body or the body itself.
- 906 b) Refusal to abide by the ruling of the Presiding Officer or of the body on question of  
907 point of order and other question involving proper decorum.
- 908 c) Taking the floor without having been first recognized by the Chair and refusing to  
909 give up the floor after the Presiding Officer has directed him/her to this effect.
- 910 (B) By two-thirds (2/3) vote of all its members, the body may censure, reprimand, or suspend  
911 any member for incurring absences without justifiable cause for four (4) consecutive  
912 sessions.
- 913
- 914 (C) By two-thirds (2/3) vote of all its members, the body may likewise censure, reprimand or  
915 suspend a member for conduct unbecoming of a City Councilor or for any utterance/s  
916 or act/s inimical to the good name, reputation, dignity and integrity of the of the City  
917 Council (Sangguniang Panlungsod) or any of its members, whether committed inside or  
918 outside its Session Hall.
- 919
- 920 (D) The Presiding Officer may exclude from the Session or expel from the Session Hall any  
921 member of the Body or any person for refusal to abide by the ruling of the Presiding  
922 Officer, or for disorderly or scandalous conduct, unruly behavior, gross misbehavior  
923 including disrespectfulness, violence, drunkenness or for disrupting official proceedings  
924 of the City Council (Sangguniang Panlungsod) during session.

925 **RULE XXXV**  
926 **PROHIBITED ACTS AND DISCOURTESY DURING SESSION**

927 **SECTION 74. - IN COMING LATE** – While the body is in session, a member who  
928 comes in late shall seek recognition from the chair by raising his/her hand for the purpose  
929 of recording his/her presence.

930 **SECTION 75. - LEAVING THE SESSION** – Likewise, while the body is in session, a  
931 member who shall leave the Session Hall with the intention of not returning back for that  
932 session shall seek the permission of the chair.

933 **SECTION 76. - PROHIBITION** – While a member has the floor and/or discussing any  
934 item of the agenda under consideration, no two or more members shall talk or converse  
935 with each other as to disrupt the attention of the member on the floor on in any way show  
936 disrespect to the speaker.





937 Any member who would like to confer with another member/s of the body during  
938 session, shall request the chair to declare recess or suspend the session for a few minutes,  
939 who shall grant the same if the request is reasonable and the matter to be subject of the  
940 huddle or conference is related to the item in the agenda under consideration, in which case  
941 the chair before granting the request shall inquire from the requesting member of the reason  
942 for a huddle or conference.

943 **SECTION 77. - DEADLY WEAPONS** – No person shall be allowed to bring inside the  
944 Session Hall any deadly weapon, such as guns, bladed weapons, etc. except for the  
945 designated Sergeant-at-Arms.

946 Persons legally authorized to carry firearms by nature of their job shall deposit the  
947 same at the Office of the City Council Secretary before he/she shall be allowed to enter the  
948 Session Hall.

949 **RULE XXXVI**  
950 **AMENDMENT**

951 **SECTION 78. - Requirement** – These rules or any part hereof may be amended  
952 by at least two-thirds (2/3) vote of all the members of the City Council (*Sangguniang*  
953 *Panlungsod*).

954 **RULE XXXVII**  
955 **SUPPLEMENTAL RULES**

956 **SECTION 79. - SUPPLEMENTAL RULES** – The Parliamentary Rules of Procedures by  
957 Orendain and the Robert Rules of Order shall be suppletory to these rules insofar as they  
958 are not inconsistent herewith.

959 In case of conflict, however, between the provisions of this House Rules and the  
960 Local Government Code, the latter shall prevail.

961 *Resolved further*, to forward copies of this Resolution to all the members of the City Council  
962 (*Sangguniang Panlungsod*) for their information and guidance.

963 **UNANIMOUSLY CARRIED.**

964 *Proponents: All members of the Majority Bloc*

<u>Present:</u>	1 <sup>st</sup> District:	- Councilor Agapito Eriberto G. Suan - Councilor Jay R. Pascual - Councilor Romeo V. Calizo - Councilor Jose Pepe S. Abbu, Jr.	- Councilor Roger G. Abaday - Councilor Imee Rose P. Moreno - Councilor George S. Goking - Councilor Malvern A. Esparcia
	2 <sup>nd</sup> District:	- Councilor Yevonna Yacine B. Emano - Councilor Joyleen Mercedes L. Balaba - Councilor Ian Mark Q. Nacaya - Councilor Christian Rustico M. Achas	- Councilor Maria Lourdes S. Gaane - Councilor James K. Judith II - Councilor Edgar S. Cabanlas - Councilor Suzette G. Magtajas-Daba
	Ex-Officio:	- Councilor Yan Lam S. Lim	- Councilor John Michael L. Seno

965 **ADOPTED** this 4<sup>th</sup> day of July 2022 in the City of Cagayan de Oro.

I hereby certify to the correctness of the foregoing Resolution.

**ARTURO S. DE SAN MIGUEL**  
CITY COUNCIL SECRETARY

Attested as duly adopted:

**JOCELYN B. RODRIGUEZ**  
CITY VICE-MAYOR  
PRESIDING OFFICER



**RESOLUTION NO. 14196-2022**

**RESOLUTION ELECTING THE OFFICERS OF THE 20<sup>TH</sup> CITY COUNCIL (SANGGUNIAN PANLUNGSOD) OF CAGAYAN DE ORO**

*Whereas*, the Rules of Procedure of the 20<sup>th</sup> City Council provides for the election of its officers for the smooth, orderly and efficient floor deliberations;

*Therefore*, on motion by Councilor Jose Pepe S. Abbu, Jr., duly seconded by Councilor Agapito Eriberto G. Suan, be it

*Resolved*, to elect the officers of the 20th City Council (Sangguniang Panlungsod), namely:

- |                                    |   |                             |
|------------------------------------|---|-----------------------------|
| a) Presiding Officer Protempore    | - | Hon. Edgar S. Cabanlas      |
| b) Majority Floor Leader           | - | Hon. Ian Mark Q. Nacaya     |
| c) Assistant Majority Floor Leader | - | Hon. Romeo V. Calizo        |
| d) Minority Floor Leader           | - | Hon. James K. Judith II     |
| e) Assistant Minority Floor Leader | - | Hon. Jose Pepe S. Abbu, Jr. |

**UNANIMOUSLY CARRIED.**

<u>Present:</u>	1 <sup>st</sup> District:	- Councilor Agapito Eriberto G. Suan	- Councilor Roger G. Abaday
		- Councilor Jay R. Pascual	- Councilor Imee Rose P. Moreno
		- Councilor Romeo V. Calizo	- Councilor George S. Goking
		- Councilor Jose Pepe S. Abbu, Jr.	- Councilor Malvern A. Esparcia
	2 <sup>nd</sup> District:	- Councilor Yevonna Yacine B. Emano	- Councilor Maria Lourdes S. Gaane
		- Councilor Joyleen Mercedes L. Balaba	- Councilor James K. Judith II
		- Councilor Ian Mark Q. Nacaya	- Councilor Edgar S. Cabanlas
		- Councilor Christian Rustico M. Achas	- Councilor Suzette G. Magtajas-Daba
Ex-Officio:	- Councilor Yan Lam S. Lim	- Councilor John Michael L. Seno	

**ADOPTED** this 4<sup>th</sup> day of July 2022 in the City of Cagayan de Oro.

I hereby certify to the correctness of the foregoing Resolution.

**ARTURO S. DE SAN MIGUEL**  
CITY COUNCIL SECRETARY

Attested as duly adopted:

**JOCELYN B. RODRIGUEZ**  
CITY VICE-MAYOR  
PRESIDING OFFICER

CTD  
/

July 5, 2022

**Mr. Arturo de San Miguel**

City Secretary

City Council

Cagayan de Oro City



Sir:

May I respectfully request to be furnished with the following documents in connection with the updating of signatories of the City Government's depository bank accounts, to wit:

1. Notarized Resolution to change the signatories of the existing account signed by all officials.
  - a. Designating the authorized signatories
  - b. Defining the extent of their authority
2. Certificate of Canvass (COMELEC)

Thank you.

Very truly yours,

  
**JASMIN F. MAAGAD**  
City Treasurer 

7/5/2022  
HMC  
3:59 pm



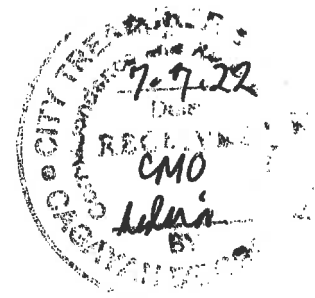
**MEMORANDUM**

No. 0057-22

To **Atty. ROY HILARIO P. RAAGAS**  
City Administrator

Re **AUTHORITY TO SIGN DOCUMENTS**

Date **1 July 2022**



By virtue of your appointment as City Administrator of Cagayan de Oro City, you are hereby authorized to sign the following documents for the period July 7 to 15, 2022, to wit:

1. Payrolls and vouchers covering salaries, wages, honoraria, allowances, and other personnel benefits, subsistence for the different centers, and the like, as authorized under the annual and Supplemental Budget of the City;
2. Purchase Requests, Requisition Issue Slip (RIS), Purchase Orders (POs), and Vouchers not exceeding Fifty Thousand Pesos (Php50,000.00), unless the vouchers to be approved are for Financial Assistance, in which case, pre-approval by the undersigned is required regardless of the amount. Purchases under Capital Outlay may be approved only upon pre-approval by the undersigned and necessary Justification for purchases;
3. Approve or countersign checks in payment for payrolls and vouchers referred to in the above paragraph 1 and 2. Authority to sign checks for vouchers in payment for supplies and other items as indicated above;
4. Approve Work and Financial Plans and Advice of Allotments, which are for the operation of the different departments and offices, except those referring to the 20% Development Fund, which requires the approval of the undersigned alone;
5. Approve Trip Tickets, Gasoline Allocations, Authority to Travel except those for travels outside the country, Clearances, and Applications for Leave of Absence not exceeding 30 days;
6. Sign Certifications, Mayor's Clearances, Requests for Retirement of Business Permits, Motorela Certificates of Inspection, Motorela





Order of Dropping, Excavation Permits, Special Permits (e.g. concerts, use of kiosk/parks, motorcade, streamers, fun run, rally, and the like;

7. Approve vouchers & checks for remittances (GSIS, PhilHealth, Withholding Tax, Pag-IBIG and other remittances) including payment for electricity, water, and telephone bills;

8. Requests for overtime services.

Be, therefore, guided accordingly.

ROLANDO

City Mayor

cc      The City Accountant  
         The City Treasurer  
         The City Budget Officer  
         Office of the City Council  
         The City Auditor  
         File

PROPOSED RESOLUTION NO. 2022-\_\_\_\_\_

RESOLUTION ELECTING THE RESPECTIVE CHAIRPERSON, VICE CHAIRPERSON AND MEMBERS OF THE STANDING COMMITTEES PROVIDED FOR IN THE RULES OF PROCEDURE ADOPTED BY THE 20<sup>TH</sup> CITY COUNCIL (SANGGUNIANG PANLUNGSOD)

Wherefore, on motion by \_\_\_\_\_, be it

Resolved, to elect the respective Chairperson, Vice Chairperson and Members of the Standing Committees provided for in the Rules of Procedure adopted by this Body, to wit:

COMMITTEE	CHAIR	VICE CHAIR	1 <sup>ST</sup> MEMBER	2 <sup>ND</sup> MEMBER	3 <sup>RD</sup> MEMBER
1. Agriculture & Fisheries & Cultural Communities	Jay R. Pascual	Ian Mark Q. Nacaya	Suzette G. Magtajas-Daba	Imee Rose P. Moreno	Roger G. Abaday
2. Barangay Affairs	Yan Lam S. Lim	John Michael L. Seno	Roger G. Abaday	Maria Lourdes S. Gaane	George S. Goking
3. Cooperatives	Imee Rose P. Moreno	Maria Lourdes S. Gaane	Roger G. Abaday	Yan Lam S. Lim	Romeo V. Calizo
4. Ethics & Blue Ribbon	Edgar S. Cabanlas	Jose Pepe S. Abbu, Jr.	Joyleen Mercedes L. Balaba	Romeo V. Calizo	Roger G. Abaday
5. Economic Enterprises	Ian Mark Q. Nacaya	George S. Goking	Romeo V. Calizo	Joyleen Mercedes L. Balaba	Jay R. Pascual
6. Education	Suzette G. Magtajas-Daba	Imee Rose P. Moreno	Maria Lourdes S. Gaane	George S. Goking	Jay R. Pascual
7. Environment	Roger G. Abaday	John Michael L. Seno	Maria Lourdes S. Gaane	Yan Lam S. Lim	Romeo V. Calizo
8. Finance, Budget & Appropriations	Joyleen Mercedes L. Balaba	Romeo V. Calizo	Edgar S. Cabanlas	John Michael L. Seno	Yan Lam S. Lim
9. Games & Amusement	Roger G. Abaday	Romeo V. Calizo	Yan Lam S. Lim	Christian Rustico M. Achas	John Michael L. Seno
10. Health & Health Insurance	Maria Lourdes S. Gaane	Joyleen Mercedes L. Balaba	Suzette G. Magtajas-Daba	George S. Goking	Imee Rose P. Moreno
11. Labor and Employment	Joyleen Mercedes L. Balaba	Aga G. Suan	Edgar S. Cabanlas	John Michael L. Seno	Suzette G. Magtajas-Daba
12. Laws And Rules	Ian Mark Q. Nacaya	Romeo V. Calizo	Edgar S. Cabanlas	George S. Goking	Roger G. Abaday
13. Planning, Innovation & Development	Ian Mark Q. Nacaya	Romeo V. Calizo	Suzette G. Magtajas-Daba	Imee Rose P. Moreno	Yan Lam S. Lim
14. Public Order And Safety	Romeo V. Calizo	Jay R. Pascual	Roger G. Abaday	Ian Mark Q. Nacaya	George S. Goking
15. Public Utilities (Energy Roads & Traffic Management)	Romeo V. Calizo	Ian Mark Q. Nacaya	Maria Lourdes S. Gaane	Roger G. Abaday	John Michael L. Seno
16. Public Works	John Michael L. Seno	Roger G. Abaday	Joyleen Mercedes L. Balaba	Jay R. Pascual	Maria Lourdes S. Gaane
17. Senior Citizens	Roger G. Abaday	Edgar S. Cabanlas	Maria Lourdes S. Gaane	Romeo V. Calizo	Yan Lam S. Lim
18. Social Services	Joyleen Mercedes L. Balaba	Ian Mark Q. Nacaya	Maria Lourdes S. Gaane	Edgar S. Cabanlas	Suzette G. Magtajas-Daba
19. Sports & Youth Development	John Michael L. Seno	Roger G. Abaday	Jay R. Pascual	Imee Rose P. Moreno	Edgar S. Cabanlas



20. SUBDIVISION & LANDED ESTATE	Edgar S. Cabanlas	Maria Lourdes S. Gaane	Joyleen Mercedes L. Balaba	George S. Goking	Roger G. Abaday
21. TOURISM	Jay R. Pascual	Suzette G. Magtajas-Daba	Joyleen Mercedes L. Balaba	Imee Rose P. Moreno	Yan Lam S. Lim
22. SISTER CITY RELATION	Suzette G. Magtajas-Daba	Imee Rose P. Moreno	Joyleen Mercedes L. Balaba	Edgar S. Cabanlas	Romeo V. Calizo
23. TRADE & COMMERCE	George S. Goking	Suzette G. Magtajas-Daba	Ian Mark Q. Nacaya	Joyleen Mercedes L. Balaba	Edgar S. Cabanlas
24. URBAN & RURAL POOR & HOUSING DEVELOPMENT	Edgar S. Cabanlas	James K. Judith II	Joyleen Mercedes L. Balaba	John Michael L. Seno	Roger G. Abaday
25. WAYS & MEANS	George S. Goking	Maria Lourdes S. Gaane	Romeo V. Calizo	Joyleen Mercedes L. Balaba	Edgar S. Cabanlas
26. WOMEN AND FAMILY RELATIONS	Imee Rose P. Moreno	Joyleen Mercedes L. Balaba	Maria Lourdes S. Gaane	Suzette G. Magtajas-Daba	Yevonna Yacine B. Emano
27. CLIMATE CHANGE ADAPTATION & MITIGATION AND DISASTER RISK REDUCTION	John Michael L. Seno	Romeo V. Calizo	Roger G. Abaday	Yan Lam S. Lim	Ian Mark Q. Nacaya
28. ARBITRATION	Yevonna Yacine B. Emano	Malvern A. Esparcia	Roger G. Abaday	Yan Lam S. Lim	John Michael L. Seno

Resolved further, to forward copies of this Resolution to all the members of the City Council (*Sangguniang Panlungsod*) for their information and guidance.

CARRIED.

Respectfully filed by the Coalition members of the City Council composing the Majority Block:



HON. JAY R. PASCUAL  
CITY COUNCILOR



HON. JOYLEEN MERCEDES L. BALABA  
CITY COUNCILOR



HON. ROGER G. ABADAY  
CITY COUNCILOR



HON. MARIA LOURDES S. GAANE  
CITY COUNCILOR



HON. GEORGE S. GOKING  
CITY COUNCILOR



HON. IAN MARK Q. NACAYA  
CITY COUNCILOR



HON. ROMEO V. CALIZO  
CITY COUNCILOR



HON. SUZETTE G. MAGTAJAS-DABA  
CITY COUNCILOR



HON. IMEE ROSE P. MORENO  
CITY COUNCILOR



HON. EDGAR S. CABANLAS  
CITY COUNCILOR



HON. YAN LAM S. LIM  
CITY COUNCILOR  
LIGA NG MGA BARANGAY PRESIDENT



HON. JOHN MICHAEL L. SENO  
CITY COUNCILOR  
CITY SK FEDERATION PRESIDENT

PROPOSED CITY RESOLUTION NO. 2022 –

AUTHORS: HON. AGA G. SUAN, HON. YEVONNA YACINE B. EMANO, HON. JOSE PEPE ABBU JR., HON. JAMES K. JUDITH II, HON. MALVERN A. ESPARCIA, HON. CRISTIAN RUSTICO ACHAS

**A RESOLUTION ORGANIZING AND ELECTING THE COMPOSITION OF THE VARIOUS STANDING COMMITTEES OF THE SANGGUNIANG PANLUNGSOD OF CAGAYAN DE ORO, SUBJECT TO ALL EXISTING LAWS AND LEGAL RULES AND REGULATIONS**

**WHEREAS**, Section 50 (b)(1) of RA No. 7160 ,otherwise known as the Local Government Code of 1991, states that the Sangguniang Panlungsod shall adopt or update its existing rules of procedure which shall include the organization of the sanggunian and the election of its officers as well as creation of standing committees

**WHEREAS**, the Sangguniang Panlungsod of Cagayan de Oro shall organize the composition of the various standing committees of the Sangguniang Panlungsod for the purpose of complying with current laws and regulations;

**NOW, THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED BY THE SANGGUNIANG PANLUNGSOD OF CAGAYAN DE ORO, BY VIRTUE OF THE POWERS VESTED IN IT BY LAW, IN SESSION ASSEMBLED**, to organize and elect the Chairpersons, Vice Chairpersons, and Members of the Standing Committees of the Sangguninang Panlungsod of Cagayan de Oro, subject to all laws and existing legal rules and regulations, to wit:

	<b>STANDING COMMITTEES</b>	<b>CHAIPERSON</b>	<b>VICE CHAIRPERSON</b>	<b>1ST MEMBER</b>	<b>2ND MEMBER</b>	<b>3RD MEMBER</b>
1	<b>LAWS AND RULES</b>	EDGAR S. CABANLAS	ROMEO V. CALIZO	IAN MARK Q. NACAYA	GEORGE S. GOKING	JAMES K. JUDITH II
2	<b>FINANCE, BUDGET, &amp; APPROPRIATIONS</b>	GEORGE S. GOKING	AGA G. SUAN	EDGAR S. CABANLAS	JOHN MICHAEL L. SENO	JAMES K. JUDITH II
3	<b>WAYS AND MEANS</b>	AGA G. SUAN	MARIA LOURDES GAANE	ROMEO V. CALIZO	JOYLEEN MERCEDES BALABA	JOSE PEPE ABBU JR.
4	<b>SOCIAL SERVICES</b>	YEVONNA YACINE B. EMANO	IAN MARK Q. NACAYA	MARIA LOURDES GAANE	EDGAR S. CABANLAS	MALVERN A. ESPARCIA
5	<b>PUBLIC UTILITIES</b>	JAMES K. JUDITH II	IAN MARK Q. NACAYA	MARIA LOURDES GAANE	ROGER G. ABADAY	CHRISTIAN RUSTICO ACHAS
6	<b>ETHICS AND BLUE RIBBON</b>	JOSE PEPE ABBU JR	EDGAR S. CABANLAS	JOYLEEN MERCEDES BALABA	ROMEO V. CALIZO	CHRISTIAN RUSTICO ACHAS
7	<b>WOMEN AND FAMILY RELATIONS</b>	IMEE ROSE P. MORENO	JOYLEEN MERECES BALABA	MARIA LOURDES GAANE	SUZETTE G. MAGTAJAS-DABA	YEVONNA YACINE B. EMANO

8	<b>PUBLIC WORKS</b>	CHRISTIAN RUSTICO ACHAS	ROGER G. ABADAY	JOYLEEN MERCEDES BALABA	JAY R. PASCUAL	JAMES K. JUDITH II
9	<b>HEALTH AND HEALTH INSURANCE</b>	MARIA LOURDES GAANE	JAMES K. JUDITH II	SUZETTE G. MAGTAJAS-DABA	GEORGE S. GOKING	AGA G. SUAN
10	<b>URBAN AND RURAL POOR AND HOUSING DEVELOPMENT</b>	JAMES K. JUDITH II	EDGAR S. CABANLAS	JOYLEEN MERCEDES BALABA	JOHN MICHAEL L. SENO	JOSE PEPE ABBU JR
11	<b>LABOR AND EMPLOYMENT</b>	JOYLEEN MERCEDES BALABA	AGA G. SUAN	EDGAR S. CABANLAS	JOHN MICHAEL L. SENO	MALVERN A. ESPARCIA
12	<b>SUBDIVISION AND LANDED ESTATE</b>	EDGAR S. CABANLAS	MARIA LOURDES GAANE	JOYLEEN MERCEDES BALABA	GEORGE S. GOKING	JOSE PEPE ABBU JR
13	<b>CLIMATE CHANGE ADAPTATION AND MITIGATION AND DISASTER RISK REDUCTION</b>	AGA G. SUAN	ROMEO V. CALIZO	ROGER G. ABADAY	YAM LAM S. LIM	MALVERN A. ESPARCIA
14	<b>TRADE AND COMMERCE</b>	GEORGE S. GOKING	SUZETTE G. MAGTAJAS- DABA	IAN MARK Q. NACAYA	JOYLEEN MERCEDES BALABA	AGA G. SUAN
15	<b>GAMES AND AMUSEMENT</b>	ROGER G. ABADAY	ROMEO V. CALIZO	YAM LAM S. LIM	CHRISTIAN RUSTICO ACHAS	AGA G. SUAN
16	<b>PUBLIC ORDER &amp; SAFETY</b>	ROMEO V. CALIZO	JAY R. PASCUAL	ROGER G. ABADAY	IAN MARK Q. NACAYA	JOSE PEPE ABBU JR
17	<b>ECONOMIC ENTERPRISE</b>	IAN MARK Q. NACAYA	CHRISTIAN RUSTICO ACHAS	ROMEO V. CALIZO	JOYLEEN MERCEDES BALABA	MALVERN A. ESPARCIA
18	<b>SENIOR CITIZENS</b>	ROGER G. ABADAY	EDGAR S. CABANLAS	MARIA LOURDES GAANE	ROMEO V. CALIZO	JAMES K. JUDITH II
19	<b>ENVIRONMENT</b>	MALVERN A. ESPARCIA	JOHN MICHAEL L. SENO	MARIA LOURDES GAANE	YAM LAM S. LIM	YEVONNA YACINE B. EMANO
20	<b>ROADS AND TRAFFIC MANAGEMENT</b>	JOSE PEPE ABBU JR	IAN MARK Q. NACAYA	MARIA LOURDES GAANE	ROGER G. ABADAY	JAMES K. JUDITH II
21	<b>TOURISM</b>	MALVERN A. ESPARCIA	SUZETTE G. MAGTAJAS- DABA	JOYLEEN MERCEDES BALABA	IMEE ROSE P. MORENO	YEVONNA YACINE B. EMANO
22	<b>EDUCATION</b>	SUZETTE G. MAGTAJAS- DABA	JOSE PEPE ABBU JR	MARIA LOURDES GAANE	GEORGE S. GOKING	YEVONNA YACINE B. EMANO
23	<b>PLANNING AND DEVELOPMENT</b>	IAN MARK Q. NACAYA	ROMEO V. CALIZO	SUZETTE G. MAGTAJAS-DABA	IMEE ROSE P. MORENO	CHRISTIAN RUSTICO ACHAS
24	<b>CULTURAL</b>	JAY R.	IAN MARK Q.	SUZETTE G.	IMEE ROSE P.	MALVERN A.

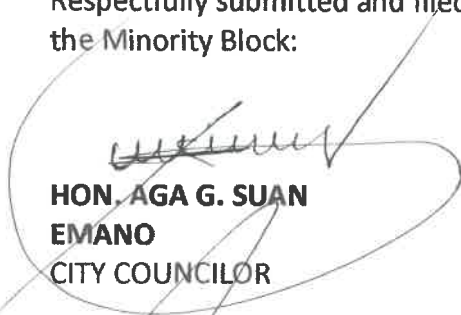
COMMUNITIES	PASCUAL	NACAYA	MAGTAJAS-DABA	MORENO	ESPARCIA
25 AGRICULTURE	YEVONNA YACINE B. EMANO	MALVERN A. ESPARCIA	SUZETTE G. MAGTAJAS-DABA	IMEE ROSE P. MORENO	CHRISTIAN RUSTICO ACHAS
26 ENERGY	ROMEO V. CALIZO	IAN MARK Q. NACAYA	MARIA LOURDES GAANE	ROGER G. ABADAY	AGA G. SUAN
27 FISHERIES AND AQUATIC RESOURCES	CHRISTIAN RUSTICO ACHAS	IAN MARK Q. NACAYA	SUZETTE G. MAGTAJAS-DABA	IMEE ROSE P. MORENO	JOSE PEPE ABBU JR
28 COOPERATIVE DEVELOPMENT	IMEE ROSE P. MORENO	MARIA LOURDES GAANE	ROGER G. ABADAY	YAM LAM S. LIM	YEVONNA YACINE B. EMANO
29 SISTER CITY RELATION	JOYLEEN MERCEDES BALABA	YEVONNA YACINE B. EMANO	SUZETTE G. MAGTAJAS-DABA	EDGAR S. CABANLAS	MALVERN A. ESPARCIA
30 SPORTS AND YOUTH DEVELOPMENT	JOHN MICHAEL L. SENO	ROGER G. ABADAY	JAY R. PASCUAL	IMEE ROSE P. MORENO	AGA G. SUAN
31 BARANGAY AFFAIRS	YAM LAM S. LIM	JOHN MICHAEL L. SENO	ROGER G. ABADAY	MARIA LOURDES GAANE	CHRISTIAN RUSTICO ACHAS

**RESOLVED FURTHER**, let copies of this Resolution be furnished the Members of the Sangguninang Panlungsod and all other concerned offices for their information, guidance, and reference.


This Resolution shall take effect immediately upon its approval.

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Respectfully submitted and filed by the members of the Sangguniang Panlungsod composing the Minority Block:

  
**HON. AGA G. SUAN  
EMANO**  
 CITY COUNCILOR

  
**HON. JOSE PEPE ABBU JR.**  
 CITY COUNCILOR

  
**HON. YEVONNA YACINE B.**  
 CITY COUNCILOR

  
**HON. JAMES K. JUDITH II**  
 CITY COUNCILOR



**HON. MALVERNA A. ESPARCIA**  
CITY COUNCILOR



**HON. CRISTIAN RUSTICO ACHAS**  
CITY COUNCILOR