



**ORDINANCE NO. 12529-2013**

**AN ORDINANCE ESTABLISHING THE SKILLS REGISTRATION SYSTEM (SRS) IN THE CITY OF CAGAYAN DE ORO AND FOR OTHER PURPOSES**

*Whereas*, unemployment and underemployment continue to be the perennial problem of Kagay-anons;

*Whereas*, there is a need to establish a roster of skilled labor in the City of Cagayan de Oro, for both employed and unemployed;

*Whereas*, the Department of Labor and Employment has established the National Manpower Skills Registration System (SRS), a government program aimed at addressing job mismatch in the country;

*Whereas*, the City recognizes the Program as a valuable tool for finding job opportunities for the populace which will help uplift the living condition of its constituents through job facilitation;

*Whereas*, the SRS database will be linked to [www.phil-job.net](http://www.phil-job.net), the official job portal of the Philippine Government, so that information can be viewed anywhere at any time through the internet and job matching can be done online;

*Whereas*, the designated databank for the collated information is Phil-JobNet, an internet-based job and applicant matching system that can help expedite job seekers' search for jobs and employers' search for manpower;

*Now, Therefore:*

**BE IT ORDAINED** by the City Council (*Sangguniang Panlungsod*) of the City of Cagayan de Oro in session assembled that:

**SECTION 1. CREATION.** There is hereby created a Skills Registration System (SRS) in the City of Cagayan de Oro.

**SECTION 2. SCOPE AND COVERAGE OF THE PROJECT.** - In order to realize the objectives and expected outputs, the Project has to install a registration system which will not only include applicants or registrants who wish to seek employment locally or abroad and at the same time encourage the enrollment or registration of employers with the SRS to post their vacancies so that job seekers will have the opportunity to apply for positions not only within the City but also anywhere in the country or even to foreign lands.

**SECTION 3. OBJECTIVES.** The Skills Registry System shall have the following objectives:

- a. Capture most, if not all, the manpower supply available for employment locally and abroad;
- b. Establish a "live" register of manpower supply through the barangay with the PhilJobNet as the repository of the Register that signals the formal creation of labor market as the environment for the interplay of manpower demand and supply;
- c. Intensify databank of manpower supply with corresponding skills and qualifications in order to access employment service to clients;
- d. Re-engineer and consolidate the existing registry of the DOLE, TESDA, POEA, OWWA, PRC with the Public Service Employment Office (PESO) of the City;
- e. Develop a dynamic system to ensure horizontal and vertical mobility;
- f. Assess the manpower training needs in the context of domestic and global markets; and
- g. Establish a system of public coordination through the PESO, coordinating with all the herein created Barangay Manpower Skills Registration Focal Person.

**SECTION 4. EXPECTED OUTPUT OF THE SRS PROJECT.** At the end of the herein project, it is expected the following:

1. Enhanced databank of manpower skills where performance indicators and statistics may be generated periodically for policy formulation and decision-making;
2. Live Register of Skills as source of list of skills where prospective employers as well as recruitment agencies can access to select their manpower requirement; and
3. Expanded databank of manpower demand from employers both local and foreign.

**SECTION 5. ORGANIZATIONAL SETUP.** The Skills Registry System (SRS) shall have the following setup:



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- a. The Public Employment Service Office (PESO) shall be the manpower skills registration arm of the SRS.
- b. Barangay Manpower Skills Registration Focal Persons who shall undertake purposive data gathering, encoding of manpower information and updating of register;
- c. Barangay Officials and personnel to assist in the implementation of the SRS.

**SECTION 6. DUTIES OF THE BARANGAYS.**- Each barangay shall appoint or designate a Barangay Manpower Skills Registration Focal Person who shall undertake purposive data gathering, encoding of manpower information and updating of register, or if the barangay is not financially capable, the secretary to the Barangay Sanggunian or any other barangay employee shall be designated in lieu thereof.

**SECTION 7. CITY PESO MANAGEMENT COMMITTEE.**- There shall be created a City PESO Management Committee which shall be composed of the following:

- a) Chairman - City Mayor
- b) Members - Chair, Committee on Labor and Employment;  
- President, Association of Barangay Councils;  
- President, of any labor unions, professional groups or vocational/technical associations within the City duly chosen by the City Mayor to represent the labor force in the private sector;  
- PESO Manager; and  
- Vice President/Registrar/Curriculum Designer of the Technical and Vocational School.

This Committee shall set policy guidelines in the establishment of the SRS within the City.

It shall meet every quarter or as often as needed.

Service to the Committee shall be voluntary and additional to their respective duties and responsibilities and as such shall receive no additional compensation except allowances during actual travels on officials business which shall be provided by the Office of the City Mayor.

The PESO Manager shall be the executive officer of the herein Committee.

**SECTION 8. SRS REGISTRATION ARM.** The Public Employment Service Office shall be the manpower registration arm of the SRS while the Secretary to the Sangguniang Barangay/Barangay Focal Person shall act as the agent/reporter of registrants/enrollees within the barangay.

The PESO/Barangay Focal Person shall:

- 1) Provide Labor Management Information services;
- 2) Provide referral and placement services for local and overseas as well as the private and civil service employment;
- 3) Provide training and vocational guidance and employment counseling services;
- 4) In coordination with the DOLE, the PESO/Barangay Focal Person shall provide the re-integration assistance services to returning Overseas Filipino Workers (OFWs).

The designated Barangay Focal Person shall be co-terminus with the Punong Barangay.

The Barangay Focal Person shall be provided by the barangay government of an allowance of not less than Five Hundred Pesos (P500.00) a month chargeable against available funds of the barangay. The Barangay Council shall provide regular appropriations in the Annual Budget of the Barangay for this purpose.

**SECTION 9. FIELD OPERATIONS MANUAL OF THE NATIONAL MANPOWER SKILLS REGISTRATION SYSTEM.**- The Field Operations Manual (updated July 14, 2009) of the National Manpower Skills Registration System of the Bureau of Local Employment of the Department of Labor and Employment shall serve as the guide in the implementation of the SRS.



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**SECTION 10. MEMORANDUM OF AGREEMENT.** – To effectively carry out the provisions and intent of this Ordinance, the City Mayor is hereby authorized to enter into and sign a Memorandum of Agreement with the Department of Labor and Employment (DOLE) covering the implementation of the SRS including the donation by the latter of equipment, software, manpower training, technology transfer and/or monetary assistance, and under such terms and conditions most advantageous to the City Government.

**SECTION 11. SEPARABILITY** – Should any part of this Ordinance be declared invalid or unconstitutional, the other parts not so declared shall remain in force and effect.

**SECTION 12. REPEALING CLAUSE.** – All City ordinances, local executive orders, circulars and/or other issuances which are inconsistent herewith are hereby repealed or modified accordingly.

**SECTION 13. EFFECTIVITY.** This ordinance shall take effect immediately upon approval.

**UNANIMOUSLY APPROVED.**

Authors: - Councilor Alexander S. Dacer - Councilor Ramon G. Tabor  
Co- Authors: - All Members

Present:  
 1<sup>ST</sup> District: - Councilor Roger G. Abaday - Councilor Simeon V. Licayan  
 - Councilor Dante B. Pajo - Councilor Adrian L. Barba  
 - Councilor Alden D. Bacal - Councilor Alvin R. Calingin  
 - Councilor Jose Pepe P. Abbu  
 2<sup>ND</sup> District: - Councilor Ramon G. Tabor - Councilor Ian Mark Q. Nacaya  
 - Councilor Nadya B. Emano-Elipe - Councilor Alexander S. Dacer  
 - Councilor President D. Elipe - Councilor Juan Y. Sia  
 - Councilor Emmanuel D. Abejuela  
 Ex-Officio Member: - Councilor Sunshine Mae C. Obsioma, *Sangguniang Kabataan (SK) President*  
 - Councilor Dometilo C. Acenas, Jr., *Liga Ng Mga Barangay (President)*

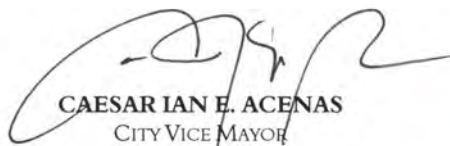
Out of the Session Hall: - Councilor Edgar S. Cabanlas, (2<sup>ND</sup> District)

Absent: - Councilor Annie Y. Daba, (1<sup>ST</sup> District)

**ENACTED** this 19<sup>TH</sup> day of February 2013 in the City of Cagayan de Oro.

I hereby certify to the correctness of the foregoing Ordinance.

Attested as duly enacted:

  
**CAESAR IAN E. ACENAS**  
 CITY VICE MAYOR  
 PRESIDING OFFICER

  
**ARTURO S. DE SAN MIGUEL**  
 CITY COUNCIL SECRETARY

Approved:



**VICENTE Y. EMANO**  
 CITY MAYOR

Attested:

  
**FEDERICO R. GEMPESAW**  
 SECRETARY TO THE MAYOR