



# 20<sup>th</sup> City Council CAGAYAN DE ORO CITY

# AGENDA



**HON. JOCELYN B. RODRIGUEZ**  
*City Vice Mayor*



**65<sup>th</sup> REGULAR SESSION**  
**Monday / 15 January 2024 / 2:30 PM**  
**Session Hall, City Hall, Cagayan de Oro City**

Copy of:

**FILE**

## CAGAYAN DE ORO MARCH

CAGAYAN DE ORO OUR PRIDE  
OUR BELOVED CITY  
THY MOUNTAINS, RIVERS, PLAINS AND SEAS  
THY PEOPLE CONTENTED HAPPY

CAGAYAN DE ORO OUR PRIDE  
OUR BELOVED CITY  
WE ARE SINGING PRAISES IN LOUD VOICE  
FOREVER TO THEE TO THEE

THE GATEWAY TO THE LAND OF PROMISE  
BRAVE MEN OF OLD FOUGHT FOR THY SAKE  
INSPIRATION THEY HAVE LEFT FOR US  
TO SERVE YOU FOREVER FREE

THE GOLD IN BRILLIANT GLITTERING  
YOU'LL FIND NOT IN VERDANT MOUNTAIN VALES  
BUT DEEP IN HOMES AND HEARTS DIVINE  
HERITAGE FOR YOU AND MANKIND, AH!

THE BEAUTIFUL, THE PLACE OF GOLD  
OUR BELOVED CITY  
THE NAME WE PRIDE WE ALL ENDEAR  
THY BANNER UP HIGH TO FLUTTER FREE

THE BEAUTIFUL, THE PLACE OF GOLD  
OUR BELOVED CITY  
TILL FOREVER AND FOREVER  
FOR THY GLORY THY GLORY BE...



**cagayan  
de Oro**  
city of golden friendship

Republic of the Philippines  
CITY OF CAGAYAN DE ORO

**OFFICE OF THE CITY COUNCIL**

(088) 857-2258; 857-4029; 857-4032; 857-4035 / www.cdeo-sanggunian.online



12 January 2024

**THE HONORABLE MEMBERS**  
**20<sup>TH</sup> CITY COUNCIL (SANGGUNIANG PANLUNGSOD)**  
CAGAYAN DE ORO CITY

Gentlemen and Ladies:

Please be informed of the 65<sup>th</sup> Regular Session of the 20<sup>th</sup> City Council (*Sangguniang Panlungsod*) of Cagayan de Oro on Monday, 15<sup>th</sup> January 2024 at 2:30 PM at the Session Hall, Legislative Bldg., City Hall, this City.

Thank you very much.

Very truly yours,

**ARTURO S. DE SAN MIGUEL**  
CITY SECRETARY

**THE HONORABLE MEMBERS**  
20<sup>TH</sup> CITY COUNCIL (SANGGUNIANG PANLUNGSOD)  
CAGAYAN DE ORO CITY

**HON. JOCELYN B. RODRIGUEZ**

CITY VICE MAYOR

*First District*

*Second District*

**HON. AGAPITO ERIBERTO G. SUAN**  
CITY COUNCILOR

**HON. YEVONNA YACINE B. EMANO**  
CITY COUNCILOR

**HON. ROGER G. ABADAY**  
CITY COUNCILOR

**HON. MARIA LOURDES S. GAANE**  
CITY COUNCILOR

**HON. JAY R. PASCUAL**  
CITY COUNCILOR

**HON. JOYLEEN MERCEDES L. BALABA**  
CITY COUNCILOR

**HON. IMEE ROSE P. MORENO**  
CITY COUNCILOR

**HON. JAMES K. JUDITH II**  
CITY COUNCILOR

**HON. ROMEO V. CALIZO**  
CITY COUNCILOR

**HON. IAN MARK Q. NACAYA**  
CITY COUNCILOR

**HON. GEORGE S. GOKING**  
CITY COUNCILOR

**HON. EDGAR S. CABANLAS**  
CITY COUNCILOR

**HON. JOSE PEPE S. ABBU, JR.**  
CITY COUNCILOR

**HON. CHRISTIAN RUSTICO M. ACHAS**  
CITY COUNCILOR

**HON. MALVERN A. ESPARCIA**  
CITY COUNCILOR

**HON. SUZETTE G. MAGTAJAS-DABA**  
CITY COUNCILOR

*Ex-Officio Members*

**HON. YAN LAM S. LIM**  
CITY COUNCILOR  
LIGA NG MGA BARANGAY PRESIDENT

**HON. KENNETH JOHN D. SACALA**  
CITY COUNCILOR  
CITY SK FEDERATION PRESIDENT

## Order of Business

- A. CALL TO ORDER BY THE PRESIDING OFFICER, HONORABLE CITY VICE MAYOR JOCELYN B. RODRIGUEZ
- B. INVOCATION BY HONORABLE COUNCILOR CHRISTIAN RUSTICO M. ACHAS
- C. SINGING OF THE LUPANG HINIRANG
- D. SINGING OF THE CAGAYAN DE ORO MARCH
- E. ROLL CALL AND DETERMINATION OF QUORUM BY THE SANGGUNIANG PANLUNGSOD SECRETARY
- F. READING, CORRECTIONS, IF ANY; AND APPROVAL OF THE MINUTES OF THE PREVIOUS REGULAR SESSION ON JANUARY 8, 2024  
(SEE APPENDIX "A" / Pages 1-9)
- G. ON SPECIAL REPORT
- 1) Councilor Jose Pepe S. Abbu, Jr. *with rejoinder* of Councilor James K. Judith II, RE: operation of motorcycles with modified mufflers.
- H. BUSINESS OF THE DAY:
- 1) **PROPOSED RESOLUTION NO. 2024-589** – returning to the **Barangay Council of Barangay No. 10**, this City, its Ordinance No. 001, Series of 2023, covering its Supplemental Budget No. 2 for CY 2023 with an Estimated Income of ₱110,000.00, with the information that said Ordinance is operative in its entirety.  
(SEE APPENDIX "B" / Pages 10-16)

**Document/s on file:**

- Endorsement of the Office of the City Budget Officer dated December 29, 2023
- Ordinance No. 001, Series of 2023 of Barangay No. 10
- Resolution No. 015-2023 of Barangay No. 10
- Supplemental Budget No. 2 CY 2023
- Certification issued by the Barangay Treasurer
- Secretary's Certification
- Resolution No. 016, Series of 2023 (Reversion)
- Barangay Development Council Resolution No. 001-2023 (SB#2 Adoption)
- Resolution No. 017, Series of 2023 (SB#2 Approval)
- FY 2023, Supplemental Annual Investment Program
- Resolution No. 14513-2023 (SB#1 Approval)

**COMMITTEE SPONSOR/S:**

- COMMITTEE ON **BARANGAY AFFAIRS**
  - COUNCILOR YAN LAM S. LIM, CHAIRPERSON
  - COUNCILOR KENNETH JOHN D. SACALA, VICE CHAIRPERSON
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR MARIA LOURDES S. GAANE, MEMBER
  - COUNCILOR EDGAR S. CABANLAS, EX-OFFICIO MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER
- COMMITTEE ON **LAWS AND RULES**
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER

- 2) **PROPOSED RESOLUTION NO. 2024-590** – returning to the **Barangay Council of Barangay No. 16**, this City, its Ordinance No. 003-2023, covering its Supplemental Budget No. 2 for CY 2023 with an Estimated Income of ₱220,000.00 with the information that said Ordinance is operative in its entirety.

(SEE APPENDIX "C" / Pages 17-21)

**Document/s on file:**

- Endorsement of the Office of the City Budget Officer dated December 21, 2023
- Ordinance No. 003-2023 of Barangay No. 16
- Resolution No. 006-2023 of Barangay No. 16
- Supplemental Budget No. 2 CY 2023
- Resolution No. 005-2023 (Reversion)
- Barangay Development Council Resolution No. 004-2023 (SB#2 Adoption)
- Resolution No. 007-2023 (SIP#2 Approval)
- FY 2023, Supplemental Annual Investment Program
- Resolution No. 14727-2023 ( SB#1 Approval)

**COMMITTEE SPONSOR/S:**

- COMMITTEE ON **BARANGAY AFFAIRS**
  - COUNCILOR YAN LAM S. LIM, CHAIRPERSON
  - COUNCILOR KENNETH JOHN D. SACALA, VICE CHAIRPERSON
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR MARIA LOURDES S. GAANE, MEMBER
  - COUNCILOR EDGAR S. CABANLAS, EX-OFFICIO MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER
- COMMITTEE ON **LAWS AND RULES**
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER

- 3) **PROPOSED RESOLUTION NO. 2024-591** - returning to the **Barangay Council of Barangay Bugo**, this City, its Ordinance No. 00-002, covering its Supplemental Budget No. 1 for CY 2023 with an Estimated Income of ₱6,384,156.26, with the information that said Ordinance is operative in its entirety.

(SEE APPENDIX "D" / Pages 22-27)

**Document/s on file:**

- Endorsement of the Office of the City Budget Officer dated December 20, 2023
- Ordinance No. 00-002 of Barangay Bugo
- Resolution No. 029-2023 of Barangay Bugo
- Supplemental Budget No. 1 CY 2023
- Resolution No. 028-2023
- Certification issued by the City Accountant
- Barangay Development Council Resolution No. 08, Series of 2023 (SIP Adoption)
- Computation of Actual Income and Actual Expenses 2022
- Resolution No. 02-2023 (Barangay Devt Plan Approval)
- Resolution No. 023-027, Series of 2023(AIP Approval)
- Resolution No. 14552-2023 ( AB CY 2023 Approval)

**COMMITTEE SPONSOR/S:**

- COMMITTEE ON **BARANGAY AFFAIRS**
  - COUNCILOR YAN LAM S. LIM, CHAIRPERSON
  - COUNCILOR KENNETH JOHN D. SACALA, VICE CHAIRPERSON
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR MARIA LOURDES S. GAANE, MEMBER
  - COUNCILOR EDGAR S. CABANLAS, EX-OFFICIO MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER
- COMMITTEE ON **LAWS AND RULES**
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER

- 4) **PROPOSED RESOLUTION NO. 2024-592** - returning to the **Barangay Council of Barangay Iponan**, this City, its Ordinance No. 002, Series of 2023, covering its Supplemental Budget No. 1 for CY 2023 with an Estimated Income of ₱10,012,267.00, with the information that said Ordinance is operative in its entirety.

(SEE APPENDIX "E" / Pages 28-34)

**Document/s on file:**

- Endorsement of the Office of the City Budget Officer dated December 21, 2023
- Ordinance No. 002, Series of 2023 of Barangay Iponan
- Resolution No. 13, Series of 2023 of Barangay Iponan
- Supplemental Budget No. 1 CY 2023
- Resolution No. 012-2023 (SIP Approval)
- Resolution No. 14703-2023 ( AB CY 2023 Approval)
- Barangay Development Council Resolution No. 2023-011 (SIP Adoption)
- Certification issued by the City Accountant
- Computation of Actual Income and Actual Expenses 2022
- Resolution No. 007-2023 (SIP#2 Approval)
- CY 2023 Supplemental Investment Program

**COMMITTEE SPONSOR/S:**

- COMMITTEE ON **BARANGAY AFFAIRS**
  - COUNCILOR YAN LAM S. LIM, CHAIRPERSON
  - COUNCILOR KENNETH JOHN D. SACALA, VICE CHAIRPERSON
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR MARIA LOURDES S. GAANE, MEMBER
  - COUNCILOR EDGAR S. CABANLAS, EX-OFFICIO MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER
- COMMITTEE ON **LAWS AND RULES**
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER

**5) PROPOSED RESOLUTION NO. 2024-593 – returning to the **Barangay Council of Barangay Gusa**, this City, its Ordinance No. 01-2023, Series of 2023 covering its Annual Budget for CY 2023 with an Estimated Income of ₱31,704,579.00, with the information that said Ordinance is operative in its entirety.**

**(SEE APPENDIX "F" / Pages 35-42)**

**Document/s on file:**

- Endorsement of the Office of the City Budget Officer dated December 28, 2023
- Ordinance No. 01-2023, Series of 2023 of Barangay Gusa
- Resolution No. 09-2023, Series of 2023 of Barangay Gusa
- Budget Message
- Certified Statement of Income
- List of Projects chargeable against the 20% Development Fund FY 2023
- Plantilla of Personnel, FY 2023
- Summary –Support Staff (Honoraria)
- Certification issued by the Barangay Treasurer
- Statement of Statutory and Contractual Obligations CY 2023
- Major Final Output
- Resolution No. 8 Series of 2023 (AIP Approval)
- Barangay Development Council Resolution No. 1-2023
- Secretary's Certification
- FY 2023 Annual Investment Program (AIP)

**COMMITTEE SPONSOR/S:**

- COMMITTEE ON **BARANGAY AFFAIRS**
  - COUNCILOR YAN LAM S. LIM, CHAIRPERSON
  - COUNCILOR KENNETH JOHN D. SACALA, VICE CHAIRPERSON
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR MARIA LOURDES S. GAANE, MEMBER
  - COUNCILOR EDGAR S. CABANLAS, EX-OFFICIO MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER
- COMMITTEE ON **LAWS AND RULES**
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER

**6) PROPOSED RESOLUTION NO. 2024-594 – endorsing and/or interposing no objection to the separation of the Cagayan de Oro National High School-Senior High School from its mother school, Cagayan de Oro National High School-Junior High School, located in Barangay Nazareth, this City.**

**(SEE APPENDIX "G" / Pages 43-48)**

**Document/s on file:**

- Endorsement of the School Division Superintendent dated December 27, 2023
- Letter of the School Parents-Teachers Association dated December 27, 2023
- Resolution No. Series of 2023 of the School Parents-Teachers Association dated December 14, 2023

**COMMITTEE SPONSOR/S:**

- COMMITTEE ON **EDUCATION**
  - COUNCILOR SUZETTE G. MAGTAJAS-DABA, CHAIRPERSON
  - COUNCILOR IMEE ROSE P. MORENO, VICE CHAIRPERSON
  - COUNCILOR MARIA LOURDES S. GAANE, MEMBER
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR JAY R. PASCUAL, MEMBER
  - COUNCILOR KENNETH JOHN D. SACALA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER
  
- COMMITTEE ON **LAWS AND RULES**
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER

**7) PROPOSED RESOLUTION NO. 2024-595** – approving and/or adopting the Institutional Development Plan for 2024-2029 of the City College of Cagayan de Oro.

**(SEE APPENDIX "H" / Pages 49-162)**

**Document/s on file:**

- Letter of City Mayor Rolando A. Uy dtd January 4, 2024
- Letter of the Office of the City Legal Officer dtd January 3, 2024
- Resolution No. 04 Series of 2023 of the City College of Cagayan de Oro Governing Board dtd September 26, 2023
- Resolution No. 08 Series of 2023 of the City College of Cagayan de Oro Governing Board dtd October 24, 2023
- Institutional Development Plan for 2024-2029

**COMMITTEE SPONSOR/S:**

- COMMITTEE ON **EDUCATION**
  - COUNCILOR SUZETTE G. MAGTAJAS-DABA, CHAIRPERSON
  - COUNCILOR MARIA LOURDES S. GAANE, MEMBER
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR JAY R. PASCUAL, MEMBER
  - COUNCILOR KENNETH JOHN D. SACALA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER
  
- COMMITTEE ON **LAWS AND RULES**
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER

**8) PROPOSED ORDINANCE NO. 2024-356** – authorizing the Honorable City Mayor Rolando A. Uy, representing the City Government of Cagayan de Oro, to enter into and sign the Memorandum of Agreement (MOA) with the National Housing Authority (NHA), represented by its Regional Manager for Region X, Engr. Alfonso L. Borlagdan, covering the NHA’s Resettlement Assistance Program for the Dansolihon Resettlement Project (for the victims of Typhoon Odette), located in Barangay Dansolihon, this City, as part of the Cagayan de Oro City Balik Probinsya Bagong Pag-asa (BP2) Housing Project, under terms and conditions stipulated therein.

**(SEE APPENDIX "I" / Pages 163-178)**

**Document/s on file:**

- Endorsement of the City Housing and Urban Development Department dated December 15, 2023
- Letter of the Officer of the City Mayor dated September 12, 2023
- Draft MOA
- Letter of the Office of the City Legal Officer dated December 4, 2023
- Letter of the CHUDD dated May 25, 2023

**COMMITTEE SPONSOR/S:**

- COMMITTEE ON **SUBDIVISION AND LANDED ESTATE**
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR MARIA LOURDES S. GAANE, VICE CHAIRPERSON
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR JOSE PEPE S. ABBU, JR., MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER

- COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER
- COMMITTEE ON **LAWS AND RULES**

**9) PROPOSED ORDINANCE NO. 2024-357** – authorizing the Honorable City Mayor Rolando A. Uy, representing the City Government of Cagayan de Oro, to enter into and sign the Memorandum of Understanding (MOU) with the LayerTech Software Labs, Inc. (LAYERTECH), represented by its President, Maria Jihan “Frei” Sangil, and the Cagayan de Oro Chamber of Commerce and Industry Foundation, Inc. (ORO CHAMBER), represented by its President, Raymund Talimio, CPA, MBM, covering the utilization of the Cloud City Feedback and Analytics Portal designed to promote citizen-centric and inclusive local government decision-making, under terms and conditions stipulated therein.

**(SEE APPENDIX “J” / Pages 179-188)**

**Document/s on file:**

- Letter of City Mayor Rolando A. Uy dated January 3, 2024
- Letter of the Officer of the City Legal Officer dated January 2, 2024
- Draft MOA

**COMMITTEE SPONSOR/S:**

- COMMITTEE ON **PLANNING, RESEARCH & INNOVATION AND PEOPLE’S ORGANIZATION ACCREDITATION**
  - COUNCILOR IAN MARK O. NACAYA, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR SUZETTE G. MAGTAJAS-DABA, MEMBER
  - COUNCILOR IMEE ROSE P. MORENO, MEMBER
  - COUNCILOR MALVERN A. ESPARCIA, MEMBER
  - COUNCILOR YAN LAM S. LIM, MEMBER
  - COUNCILOR EDGAR S. CABANLAS, EX-OFFICIO MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER
- COMMITTEE ON **LAWS AND RULES**
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER

**10) PROPOSED ORDINANCE NO. 2024-358** – changing the nomenclature of the vacant position Interpreter II (*Item No. 12/SG-10*) to Administrative Officer I (SG-10) in the plantilla of the Municipal Trial Court in Cities (MTCC), this City, to comply with the Department of Budget and Management (DBM) Local Budget Circular No. 137-2021, entitled: “*Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition*”.

**(SEE APPENDIX “K” / Pages 189-191)**

**Document/s on file:**

- Letter of the Office of the City Mayor dated December 11, 2023

**COMMITTEE SPONSOR/S:**

- COMMITTEE ON **FINANCE, BUDGET AND APPROPRIATIONS**
  - COUNCILOR YAN LAM S. LIM, CHAIRPERSON
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, VICE CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, MEMBER
  - COUNCILOR EDGAR S. CABANLAS, MEMBER
  - COUNCILOR KENNETH JOHN D. SACALA, MEMBER
  - COUNCILOR YAN LAM S. LIM, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER
- COMMITTEE ON **LAWS AND RULES**
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER



- COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
- COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
- VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER

**11) PROPOSED ORDINANCE NO. 2024-359** – changing the nomenclature of the vacant position Special Agent I (Item No. 19/SG-8) to Administrative Assistant II (SG-8) in the plantilla of the Office of the City Legal Officer, this City, to comply with the Civil Service Commission Memorandum Circular No. 12, series 2011, entitled: “*Revised Guidelines on the Determination of Positions in the Local Government Units as Primarily Confidential*”, and the Department of Budget and Management (DBM) Local Budget Circular No. 137-2021, entitled: “*Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition*”.

**(SEE APPENDIX “L” / Pages 192-196)**

**Document/s on file:**

- Letter of the Office of the City Mayor dated December 11, 2023

**COMMITTEE SPONSOR/S:**

- COMMITTEE ON **FINANCE, BUDGET AND APPROPRIATIONS**
  - COUNCILOR YAN LAM S. LIM, CHAIRPERSON
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, VICE CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, MEMBER
  - COUNCILOR EDGAR S. CABANLAS, MEMBER
  - COUNCILOR KENNETH JOHN D. SACALA, MEMBER
  - COUNCILOR YAN LAM S. LIM, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER
- COMMITTEE ON **LAWS AND RULES**
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
  - VICE MAYOR JOCELYN B. RODRIGUEZ, EX-OFFICIO MEMBER

**12) A. PROPOSED ORDINANCE NO. 2024-360** – authorizing the Honorable City Mayor Rolando A. Uy, representing the City Government of Cagayan de Oro, to enter into and sign the Memorandum of Agreement (MOA) with the-

- a) **First Community Cooperative (FICCO)**, represented by its Chief Executive Officer, Edgardo A. Micayabas;
- b) **Department of Education - Cagayan de Oro (DEPED-CDO)**, represented by its School Division Superintendent, Dr. Roy Angelo E. Gazo, CESO V;
- c) **Pedro “Oloy” N. Roa Sr. High School – Baikington Annex**, represented by its School Principal, Rowena A. Taboclaon;
- d) **Balubal National High School**, represented by its School Principal, Rodel C. Estenzo;
- e) **East Gusa National High School-FS Catanico Annex**, represented by its School Principal, Jocelyn B. Palabon;
- f) **Indahag National High School**, represented by its School Principal, Maurita M. Donasco;
- g) **Taglimao National High School**, represented by its School Principal, Marilou P. Lagac,

covering the establishment of Teen Center in the selected national high schools in Cagayan de Oro City, under the terms and conditions stipulated therein.

**B. PROPOSED ORDINANCE NO. 2024-361** – authorizing the Honorable City Mayor Rolando A. Uy, representing the City Government of Cagayan de Oro, to enter into and sign the Memorandum of Agreement (MOA) with the-

- a) **ORO Integrated Cooperative (OIC)**, represented by its Chief Executive Officer, Floriano R. Hilot and Chairperson, Patricio G. Juan;
- b) **Department of Education - Cagayan de Oro** (DEPED-CDO), represented by its School Division Superintendent, Dr. Roy Angelo E. Gazo, CESO V;
- c) **Bonbon National High School**, represented by its School Principal, Ninia Marie Estillore;
- d) **Bugo National High School**, represented by its School Principal, Ferdinand L. Vinco, Jr;
- e) **Cagayan de Oro City High School**, represented by its School Principal, Evelyn Q. Sumanda;
- f) **Kauswagan National High School**, represented by its School Principal, Marvin Anthony A. Ramos;
- g) **Macabalan National High School**, represented by its School Principal, Norma B. De Lima,

covering the establishment of Teen Center in the selected national high schools in the Cagayan de Oro City, under the terms and conditions stipulated therein.

**(SEE APPENDIX "M" / Pages 197-215)**

**Document/s on file:**

- Letter of City Mayor Rolando A. Uy dated January 3, 2024
- Letter of the Officer of the City Legal Officer dated January 2, 2024
- Draft MOA

**COMMITTEE SPONSOR/S:**

- COMMITTEE ON **EDUCATION**
  - COUNCILOR SUZETTE G. MAGTAJAS-DABA, CHAIRPERSON
  - COUNCILOR IMEE ROSE P. MORENO, MEMBER
  - COUNCILOR MARIA LOURDES S. GAANE, MEMBER
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR JAY R. PASCUAL, MEMBER
  - COUNCILOR KENNETH JOHN D. SACALA, MEMBER
  - COUNCILOR YEVONNA YACINE B. EMANO, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER
- COMMITTEE ON **LAWS AND RULES**
  - COUNCILOR EDGAR S. CABANLAS, CHAIRPERSON
  - COUNCILOR ROMEO V. CALIZO, VICE CHAIRPERSON
  - COUNCILOR GEORGE S. GOKING, MEMBER
  - COUNCILOR ROGER G. ABADAY, MEMBER
  - COUNCILOR JOYLEEN MERCEDES L. BALABA, MEMBER
  - COUNCILOR JAMES K. JUDITH II, EX-OFFICIO MEMBER

**For inclusion:**

- 13) PROPOSED ORDINANCE NO. 2024-362** – extending the deadline of the period for the renewal of business licenses/permits in Cagayan de Oro City from January 20, 2024 to February 29, 2024.

**(SEE APPENDIX "N" / Pages 216-217)**

Note: Certified urgent by Honorable City Mayor Rolando A. Uy

**Document/s on file:**

Letter of the Cagayan de Oro Chamber of Commerce and Industry Foundation, Inc. (ORO CHAMBER) dated January 8, 2024 with marginal signature of the City Mayor Rolando A. Uy

- 14) PROPOSED ORDINANCE NO. 2024-363** – authorizing the City Local Environment and Natural Resources Office (CLENRO) and/or the Project Management Team of Project: Lunhaw, this City, to conduct an inventory, assessment and evaluation of the actual condition of the trees at the areas covered by the Project: Lunhaw within Plaza Divisoria in order to comply with the requirements of the Community Environment and Natural Resources Office (CENRO) for the issuance of permit for the clearing of said trees thereat; and for this purpose, confirming the authority of the CLENRO and/or the Project

Management Team of Project: Lunhaw to apply for Tree Cutting Permit from the CENRO Initao.

**(SEE APPENDIX "O" / Pages 218-235)**

Note: *Certified urgent by Honorable City Mayor Rolando A. Uy*

**Document/s on file:**

- Letter of City Mayor Rolando A. Uy dtd 12 January 2024
- Letter of Engr. Armen C. Cuenca addressed to Mr. Jerome G. Pioquinto, CENRO Officer, dtd 18 April 2023
- Inspection Report
- Barangay Certificate issued by Barangay No. 3
- Tax Declarations
- Memorandum dtd 28 November 2022 issued by CENRO Initao re: Inventory/Inspection Report re: request of Engr. Armen Cuenca, CLENRO, to conduct actual inspection on various trees that will be affected by the Urban Plans and Re-development of Plaza Divisoria
- Photos / Perspective of the Proposed Project: Lunhaw

**MINUTES OF THE 64<sup>TH</sup> REGULAR SESSION OF THE 20<sup>TH</sup> CITY COUNCIL  
(SANGGUNIANG PANLUNGSOD) OF CAGAYAN DE ORO ON  
JANUARY 8, 2024**

1 City Vice Mayor Jocelyn B. Rodriguez, Presiding Officer, called the session to order at exactly  
2 3:01 PM.

3 The members present were the following:

4 - City Vice Mayor **JOCELYN B. RODRIGUEZ**

5 *First District:*

6 - City Councilor **AGAPITO ERIBERTO G. SUAN**

7 - City Councilor **JAY R. PASCUAL**

8 - City Councilor **ROGER G. ABADAY**

9 - City Councilor **IMEE ROSE P. MORENO**

10 - City Councilor **GEORGE S. GOKING**

11 - City Councilor **ROMEO V. CALIZO**

12 - City Councilor **JOSE PEPE S. ABBU, JR.**

13 - City Councilor **MALVERN A. ESPARCIA**

14 *Second District:*

15 - City Councilor **YEVONNA YACINE B. EMANO**

16 - City Councilor **MARIA LOURDES S. GAANE, M.D.**

17 - City Councilor **JOYLEEN MERCEDES L. BALABA**

18 - City Councilor **JAMES K. JUDITH II**

19 - City Councilor **IAN MARK Q. NACAYA**

20 - City Councilor **EDGAR S. CABANLAS**

21 - City Councilor **CHRISTIAN RUSTICO M. ACHAS**

22 - City Councilor **SUZETTE G. MAGTAJAS-DABA**

23 *Ex-Officio Member:*

24 - City Councilor **YAN LAM S. LIM** (*President, Liga ng mga Barangay*)

25 - City Councilor **KENNETH JOHN D. SACALA** (*President, City SK Federation*)

26 After determining that a quorum existed, the City Council proceeded to do business.

---

27 **A. ON MINUTES OF THE 63<sup>RD</sup> REGULAR SESSION ON DECEMBER 4, 2023, AND OF THE**  
28 **SPECIAL SESSION ON DECEMBER 21, 2023**

29 **MOTION NO. 27307-2024**

30 MOTION TO DISPENSE WITH THE READING OF THE MINUTES OF THE PREVIOUS REGULAR  
31 SESSION ON DECEMBER 4, 2023, AND OF THE SPECIAL SESSION ON DECEMBER 21, 2023, AND  
32 TO CONSIDER THE FURNISHING OF COPIES THEREOF TO EACH MEMBER AS THE READING  
33 ITSELF

34 Moved by Councilor Edgar S. Cabanlas, duly seconded by Councilors Yevonna Yacine B.  
35 Emano, Romeo V. Calizo and Kenneth John D. Sacala, UNANIMOUSLY CARRIED.

---

36 **MOTION NO. 27308-2024**

37 MOTION TO APPROVE THE MINUTES OF THE PREVIOUS REGULAR SESSION ON DECEMBER 4,  
38 2023, AND OF THE SPECIAL SESSION ON DECEMBER 21, 2023

39 Moved by Councilor Edgar S. Cabanlas, duly seconded by Councilors Yevonna Yacine B.  
40 Emano, George S. Goking and Romeo V. Calizo, UNANIMOUSLY CARRIED.

---

41 **B. ON SPECIAL REPORT**

- 42 (1) Councilor James K. Judith II proposed amendments to the Traffic Code of Cagayan  
43 de Oro City for the purpose of allowing the operation in the City of Three-Wheeled  
44 Vehicles (TWWs) or Bao-bao.

45 Action taken: The Report was referred to the Committee on Public Utilities for study and  
46 appropriate action.

47 (2) Councilor Malvern A. Esparcia reported his observations on the lack of  
48 apprehensions of rampant traffic violations in the City. He also proposed  
49 measures to alleviate the city's traffic problems through a proactive approach  
50 such as improving road conditions and enhancing overall traffic management  
51 like the use of CCTVs.

52 Action taken: The Report was referred to the Committee on Public Utilities for study and  
53 appropriate action.

54 (3) Councilor Joyleen Mercedes L. Balaba reported on the rampant cases of online  
55 sexual abuse and exploitation of children in the country. She proposed the  
56 enactment of an ordinance regarding Online Sexual Abuse and Exploitation  
57 Against Children (OSAEC) that would penalize such acts, create a supportive  
58 environment for survivors and allocate funds for the purpose.

59 Action taken: The Report was referred jointly to the Committee on Social Services, Committee  
60 on Public Order and Committee on Sports and Youth Development for study  
61 and appropriate action.

---

62 **C. ON MINUTES OF THE 64<sup>TH</sup> REGULAR SESSION ON JANUARY 8, 2024**

63 **RESOLUTION NO. 14778-2024**

64 RESOLUTION RETURNING TO THE **BARANGAY COUNCIL OF BARANGAY LUMBIA**, THIS CITY,  
65 ITS ORDINANCE NO. 03-S-2023, SERIES OF 2023, COVERING ITS SUPPLEMENTAL BUDGET NO. 3  
66 FOR CY 2023 WITH AN ESTIMATED INCOME OF ₱220,000.00, WITH THE INFORMATION THAT SAID  
67 ORDINANCE IS OPERATIVE IN ITS ENTIRETY  
68

69 Moved by Councilor Yan Lam S. Lim, duly seconded by Councilor Yevonna Yacine B. Emano,  
70 UNANIMOUSLY APPROVED.

---

71 **RESOLUTION NO. 14779-2024**

72 RESOLUTION RETURNING TO THE **BARANGAY COUNCIL OF BARANGAY NO. 04**, THIS CITY, ITS  
73 ORDINANCE NO. 03-2023, COVERING ITS SUPPLEMENTAL BUDGET NO. 2 FOR CY 2023 WITH AN  
74 ESTIMATED INCOME OF ₱280,000.00, WITH THE INFORMATION THAT SAID ORDINANCE IS  
75 OPERATIVE IN ITS ENTIRETY

76 Moved by Councilor Yan Lam S. Lim, duly seconded by Councilor Yevonna Yacine B. Emano,  
77 UNANIMOUSLY APPROVED.

---

78 **RESOLUTION NO. 14780-2024**

79 RESOLUTION RETURNING TO THE **BARANGAY COUNCIL OF BARANGAY NO. 05**, THIS CITY, ITS  
80 ORDINANCE NO. 2023-12-003, SERIES OF 2023, COVERING ITS SUPPLEMENTAL BUDGET NO. 2  
81 FOR CY 2023 WITH AN ESTIMATED INCOME OF ₱220,000.00, WITH THE INFORMATION THAT SAID  
82 ORDINANCE IS OPERATIVE IN ITS ENTIRETY

83 Moved by Councilor Yan Lam S. Lim, duly seconded by Councilor Yevonna Yacine B. Emano,  
84 UNANIMOUSLY APPROVED.

---

85 **RESOLUTION NO. 14781-2024**

86 RESOLUTION RETURNING TO THE **BARANGAY COUNCIL OF BARANGAY NO. 29**, THIS CITY, ITS  
87 ORDINANCE NO. 03-S-2023, SERIES OF 2023, COVERING ITS SUPPLEMENTAL BUDGET NO. 2 FOR  
88 CY 2023 WITH AN ESTIMATED INCOME OF ₱220,000.00, WITH THE INFORMATION THAT SAID  
89 ORDINANCE IS OPERATIVE IN ITS ENTIRETY

90 Moved by Councilor Yan Lam S. Lim, duly seconded by Councilor Yevonna Yacine B. Emano,  
91 UNANIMOUSLY APPROVED.

92 **RESOLUTION NO. 14782-2024**

93 RESOLUTION RETURNING TO THE **BARANGAY COUNCIL OF BARANGAY NO. 35**, THIS CITY, ITS  
94 ORDINANCE NO. 2-S-2023, SERIES OF 2023, COVERING ITS SUPPLEMENTAL BUDGET NO. 1 FOR  
95 CY 2023 WITH AN ESTIMATED INCOME OF ₱1,874,343.06, WITH THE INFORMATION THAT SAID  
96 ORDINANCE IS OPERATIVE IN ITS ENTIRETY

97 Moved by Councilor Yan Lam S. Lim, duly seconded by Councilor Yevonna Yacine B. Emano,  
98 UNANIMOUSLY APPROVED.

---

99 **RESOLUTION NO. 14783-2024**

100 RESOLUTION RETURNING TO THE **BARANGAY COUNCIL OF BARANGAY NO. 22**, THIS CITY, ITS  
101 ORDINANCE NO. 02, SERIES OF 2023, COVERING ITS SUPPLEMENTAL BUDGET NO. 1 FOR CY 2023  
102 WITH AN ESTIMATED INCOME OF ₱562,000.00, WITH THE INFORMATION THAT SAID ORDINANCE  
103 IS OPERATIVE IN ITS ENTIRETY

104 Moved by Councilor Yan Lam S. Lim, duly seconded by Councilor Yevonna Yacine B. Emano,  
105 UNANIMOUSLY APPROVED.

---

106 **RESOLUTION NO. 14784-2024**

107 RESOLUTION RETURNING TO THE **BARANGAY COUNCIL OF BARANGAY NO. 11**, THIS CITY, ITS  
108 ORDINANCE NO. 02, SERIES OF 2023, COVERING ITS SUPPLEMENTAL BUDGET NO. 1 FOR CY 2023  
109 WITH AN ESTIMATED INCOME OF ₱303,926.00, WITH THE INFORMATION THAT SAID ORDINANCE  
110 IS OPERATIVE IN ITS ENTIRETY

111 Moved by Councilor Yan Lam S. Lim, duly seconded by Councilor Yevonna Yacine B. Emano,  
112 UNANIMOUSLY APPROVED.

---

113 **RESOLUTION NO. 14785-2024**

114 RESOLUTION RETURNING TO THE **BARANGAY COUNCIL OF BARANGAY PATAG**, THIS CITY,  
115 ITS ORDINANCE NO. 2023-012-002, SERIES OF 2023, COVERING ITS SUPPLEMENTAL BUDGET  
116 NO. 1 FOR CY 2023 WITH AN ESTIMATED INCOME OF ₱1,872,326.56, WITH THE INFORMATION  
117 THAT SAID ORDINANCE IS OPERATIVE IN ITS ENTIRETY

118 Moved by Councilor Yan Lam S. Lim, duly seconded by Councilor Yevonna Yacine B. Emano,  
119 UNANIMOUSLY APPROVED.

---

120 **RESOLUTION NO. 14786-2024**

121 RESOLUTION RETURNING TO THE **BARANGAY COUNCIL OF BARANGAY BAYANGA**, THIS CITY,  
122 ITS ORDINANCE NO. 1-S-2023, SERIES OF 2023, COVERING ITS SUPPLEMENTAL BUDGET NO. 1  
123 FOR CY 2023 WITH AN ESTIMATED INCOME OF ₱351,579.00, WITH THE INFORMATION THAT SAID  
124 ORDINANCE IS OPERATIVE IN ITS ENTIRETY

125 Moved by Councilor Yan Lam S. Lim, duly seconded by Councilor Yevonna Yacine B. Emano,  
126 UNANIMOUSLY APPROVED.

---

127 **RESOLUTION NO. 14787-2024**

128 RESOLUTION RETURNING TO THE **BARANGAY COUNCIL OF BARANGAY NO. 36**, THIS CITY, ITS  
129 ORDINANCE NO. 02-S-2023, SERIES OF 2023, COVERING ITS SUPPLEMENTAL BUDGET NO. 1 FOR  
130 CY 2023 WITH AN ESTIMATED INCOME OF ₱89,273.00, WITH THE INFORMATION THAT SAID  
131 ORDINANCE IS OPERATIVE IN ITS ENTIRETY

132 Moved by Councilor Yan Lam S. Lim, duly seconded by Councilor Yevonna Yacine B. Emano,  
133 UNANIMOUSLY APPROVED.

---

134 **RESOLUTION NO. 14788-2024**

135 RESOLUTION RETURNING TO THE **BARANGAY COUNCIL OF BARANGAY NO. 40**, THIS CITY, ITS  
136 ORDINANCE NO. 1-2023, SERIES OF 2023, COVERING ITS ANNUAL BUDGET FOR CY 2024 WITH

137 AN ESTIMATED INCOME OF ₱3,560,004.00, WITH THE INFORMATION THAT SAID ORDINANCE IS  
138 OPERATIVE IN ITS ENTIRETY

139 Moved by Councilor Yan Lam S. Lim, duly seconded Councilor Yevonna Yacine B. Emano,  
140 UNANIMOUSLY APPROVED.

---

141 **RESOLUTION NO. 14789-2024**

142 RESOLUTION **RETURNING** TO THE **BARANGAY COUNCIL OF BARANGAY BAYANGA**, THIS  
143 CITY, ITS ORDINANCE NO. 1-2023, SERIES OF 2023, COVERING ITS ANNUAL BUDGET FOR CY 2024  
144 WITH AN ESTIMATED INCOME OF ₱6,222,751.00, WITH THE INFORMATION THAT SAID  
145 ORDINANCE IS OPERATIVE IN ITS ENTIRETY

146 Moved by Councilor Yan Lam S. Lim, duly seconded by Councilor Yevonna Yacine B. Emano,  
147 UNANIMOUSLY APPROVED.

---

148 **RESOLUTION NO. 14790-2024**

149 RESOLUTION RETURNING TO THE BARANGAY COUNCIL OF BARANGAY GUSA, THIS CITY, ITS  
150 ORDINANCE NO. 01-2023, SERIES OF 2023, COVERING ITS ANNUAL BUDGET FOR CY 2023 WITH  
151 AN ESTIMATED INCOME OF ₱31,704,579.00, WITH THE INFORMATION THAT SAID ORDINANCE IS  
152 OPERATIVE IN ITS ENTIRETY

153 Moved by Councilor Yan Lam S. Lim, duly seconded by Councilor Yevonna Yacine B. Emano,  
154 UNANIMOUSLY APPROVED.

---

155 **RESOLUTION NO. 14791-2024**

156 RESOLUTION RETURNING TO THE **BARANGAY COUNCIL OF BARANGAY TUMPAGON**, THIS  
157 CITY, ITS ORDINANCE NO. 01-2023, SERIES OF 2023, COVERING ITS ANNUAL BUDGET FOR CY  
158 2023 WITH AN ESTIMATED INCOME OF ₱4,663,845.00, WITH THE INFORMATION THAT SAID  
159 ORDINANCE IS OPERATIVE IN ITS ENTIRETY

160 Moved by Councilor Yan Lam S. Lim, duly seconded Councilor Yevonna Yacine B. Emano,  
161 UNANIMOUSLY APPROVED.

---

162 **MOTION NO. 27309-2024**

163 MOTION TO APPROVE ON SECOND READING **RESOLUTION NOS. 14778-2024, 14779-2024,**  
164 **14780-2024, 14781-2024, 14782-2024, 14783-2024, 14784-2024, 14785-2024, 14786-**  
165 **2024, 14787-2024, 14788-2024, 14789-2024, 14790-2024 AND 14791-2024**

166 Moved by Councilor Edgar S. Cabanlas, severally seconded by the members present,  
167 UNANIMOUSLY CARRIED.

---

168 *At this juncture, Councilor Ian Mark Q. Nacaya*  
169 *left the Session Hall.*  
170 -----

171 **RESOLUTION NO. 14792-2024**

172 RESOLUTION CONFIRMING THE APPOINTMENT OF THE HEREIN SPECIFIED MEMBERS OF THE  
173 CAGAYAN DE ORO DIVERSITY AND EQUALITY COMMISSION UNDER EXECUTIVE ORDER NO. 385-  
174 2023 OF THE CITY MAYOR, PURSUANT TO SECTION 16(C), ARTICLE IV OF CITY ORDINANCE NO.  
175 13941-2020, OTHERWISE KNOWN AS THE "CAGAYAN DE ORO CITY DIVERSITY AND EQUALITY  
176 ORDINANCE"

177 Moved by Councilor Edgar S. Cabanlas, duly seconded by Councilors Yevonna Yacine B.  
178 Emano, George S. Goking and Romeo V. Calizo, UNANIMOUSLY APPROVED.

---

179 **MOTION NO. 27310-2024**

180 MOTION TO APPROVE ON SECOND READING **RESOLUTION NO. 14792-2024**

181 Moved by Councilor Edgar S. Cabanlas, duly seconded by Councilors Romeo V. Calizo,  
182 George S. Goking, UNANIMOUSLY CARRIED.

183 **RESOLUTION NO. 14794-2024**

184 RESOLUTION INTERPOSING NO OBJECTION TO THE FORESHORE LEASE APPLICATION OF THE  
185 GAMA FOODS CORPORATION, COVERING A PARCEL OF LAND WITH AN AREA OF 3,987 SQUARE  
186 METERS (ADJACENT TO ITS PROPERTY COVERED UNDER LOT 1-A-1-4-B-5-B-1, TITLE NO. 137-  
187 2010000699, LOT 1-A-4-B-5-B-2, TITLE NO. 137-2019008446, LOT 1-A-4-B-5-B-3, TITLE NO. 137-  
188 2019008447), LOCATED AT PUROK 10, SITIO BALOY, BARANGAY TABLON, THIS CITY; SUBJECT TO  
189 COMPLIANCE OF THE CONDITIONS IMPOSED BY THE CITY LOCAL ENVIRONMENT AND NATURAL  
190 RESOURCES OFFICE (CLENRO), CITY ENGINEER'S OFFICE, CITY PLANNING AND DEVELOPMENT  
191 OFFICE (CPDO), AND OTHER GOVERNMENT AGENCIES

192 Moved by Councilor Edgar S. Cabanlas, duly seconded by Councilor George S. Goking,  
193 UNANIMOUSLY APPROVED.

194 **MOTION NO. 27311-2024**

195 MOTION TO APPROVE ON SECOND READING **RESOLUTION NO. 14794-2024**

196 Moved by Councilor Edgar S. Cabanlas, duly seconded by Councilors Yevonna Yacine B.  
197 Emano, Malvern A. Esparcia and James K. Judith II, UNANIMOUSLY CARRIED.

198 **MOTION NO. 27312-2024**

199 MOTION TO INCLUDE IN TODAY'S REGULAR SESSION, AS ITEM:

200 **17) PROPOSED ORDINANCE NO. 2024-354** – appropriating the sum of ₱600,000.00 from  
201 the item: *Continuing Appropriation, Supplemental Budget No. 2 CY 2022-Capital Outlay – Purchase*  
202 *of Hauling Truck (LGU Counterpart)* under the Agricultural Productivity Office (APO) to be made  
203 available for the City's counterpart fund in the implementation of the Memorandum of  
204 Agreement by and between the City Government of Cagayan de Oro and the Department  
205 of Agriculture for the procurement of transport and delivery vehicle under the Kadiwa  
206 Financial Grant Assistance Program per City Ordinance No. 14674-2023.

207 *Note: Certified urgent by Honorable City Mayor Rolando A. Uy*

208 **18) PROPOSED ORDINANCE NO. 2024-355** – approving the application of Mr. Victor P.  
209 Cabeltes for a permit to conduct a 3-Stag-Cock Derby and 2-Wins Hackfight at the Indahag  
210 Square Garden, Barangay Indahag, this City, on January 16 and 17, 2023, respectively, on  
211 the occasion of the fiesta of Sitio Talisay of the said barangay.

212 *Proponent: Councilor Roger G. Abaday*

213 **19) PROPOSED RESOLUTION NO. 2024-588**—earnestly requesting the Honorable Presiding  
214 Judge Emmanuel p. Pasal of Branch 38, Regional Trial Court, 10<sup>th</sup> Judicial Region, Cagayan  
215 de Oro City, to hold in abeyance for a period of six (6) months the implementation of the  
216 Writ of Demolition in Civil Case No. 2005-216, entitled: "*Ricardo L. Maandig, Plaintiff, versus*  
217 *Dave and Adame Ybañez, et al., Defendants*", at the Maandig Property in Sta. Cruz, Barangay  
218 Macasandig, this City, to enable the City Government of Cagayan de Oro through the City  
219 Housing and Urban Development Department (CHUDD) to conduct socio-economic survey  
220 of the affected residents thereof, and to identify a suitable relocation area for them

221 Moved by Councilor Edgar S. Cabanlas, duly seconded by Councilor Romeo V. Calizo and  
222 James K. Judith II, UNANIMOUSLY CARRIED.

223 **ORDINANCE NO. 14687-2024**

224  
225 AN ORDINANCE APPROPRIATING THE SUM OF ₱600,000.00 FROM THE ITEM: CONTINUING  
226 APPROPRIATION, SUPPLEMENTAL BUDGET NO. 2 CY 2022-CAPITAL OUTLAY – PURCHASE OF  
227 HAULING TRUCK (LGU COUNTERPART) UNDER THE AGRICULTURAL PRODUCTIVITY OFFICE (APO)  
228 TO BE MADE AVAILABLE FOR THE CITY'S COUNTERPART FUND IN THE IMPLEMENTATION OF THE



229 MEMORANDUM OF AGREEMENT BY AND BETWEEN THE CITY GOVERNMENT OF CAGAYAN DE  
230 ORO AND THE DEPARTMENT OF AGRICULTURE FOR THE PROCUREMENT OF TRANSPORT AND  
231 DELIVERY VEHICLE UNDER THE KADIWA FINANCIAL GRANT ASSISTANCE PROGRAM PER CITY  
232 ORDINANCE NO. 14674-2023

233 Moved by Councilor Jay R. Pascual, duly seconded by Councilor Edgar S. Cabanlas,  
234 UNANIMOUSLY APPROVED.

---

235 **MOTION NO. 27313-2024**

236 MOTION TO APPROVE ON SECOND AND FINAL READING **ORDINANCE NO. 14687-2024**

237 Moved by Councilor Edgar S. Cabanlas, duly seconded by the Councilor Romeo V. Calizo,  
238 UNANIMOUSLY CARRIED.

---

239 **ORDINANCE NO. 14688-2024**

240 AN ORDINANCE APPROVING THE APPLICATION OF MR. VICTOR P. CABELTES FOR A PERMIT TO  
241 CONDUCT A 3-STAG-COCK DERBY AND 2-WINS HACKFIGHT AT THE INDAHAG SQUARE GARDEN,  
242 BARANGAY INDAHAG, THIS CITY, ON JANUARY 16 AND 17, 2024, RESPECTIVELY, ON THE  
243 OCCASION OF THE FIESTA OF SITIO TALISAY OF THE SAID BARANGAY

244 Moved by Councilor Roger G. Abaday, duly seconded by Councilor Edgar S. Cabanlas,  
245 UNANIMOUSLY APPROVED.

---

246 **MOTION NO. 27314-2024**

247 MOTION TO APPROVE ON SECOND AND FINAL READING **ORDINANCE NO. 14688-2024**

248 Moved by Councilor Edgar S. Cabanlas, severally seconded by the members present,  
249 UNANIMOUSLY CARRIED.

---

250 **RESOLUTION NO. 14793-2024**

251 RESOLUTION EARNESTLY REQUESTING THE HONORABLE PRESIDING JUDGE EMMANUEL P.  
252 PASAL OF BRANCH 38, REGIONAL TRIAL COURT, 10<sup>TH</sup> JUDICIAL REGION, CAGAYAN DE ORO CITY,  
253 TO HOLD IN ABEYANCE FOR A PERIOD OF SIX (6) MONTHS THE IMPLEMENTATION OF THE WRIT  
254 OF DEMOLITION IN CIVIL CASE NO. 2005-216, ENTITLED: "RICARDO L. MAANDIG, PLAINTIFF,  
255 VERSUS DAVE AND ADAME YBAÑEZ, ET AL., DEFENDANTS", AT THE MAANDIG PROPERTY IN STA.  
256 CRUZ, BARANGAY MACASANDIG, THIS CITY, TO ENABLE THE CITY GOVERNMENT OF CAGAYAN  
257 DE ORO THROUGH THE CITY HOUSING AND URBAN DEVELOPMENT DEPARTMENT (CHUDD) TO  
258 CONDUCT SOCIO-ECONOMIC SURVEY OF THE AFFECTED RESIDENTS THEREOF, AND TO  
259 IDENTIFY A SUITABLE RELOCATION AREA FOR THEM

260 Moved by Councilor Edgar S. Cabanlas, duly seconded by Councilor Romeo V. Calizo and  
261 Councilor Yevonna Yacine B. Emano, UNANIMOUSLY APPROVED.

---

262 **MOTION NO. 27315-2024**

263 MOTION TO APPROVE ON SECOND READING **RESOLUTION NO. 14793-2024**

264 Moved by Councilor Edgar S. Cabanlas, seconded by Councilor Yevonna Yacine B. Emano  
265 and Councilor Malvern A. Esparcia, UNANIMOUSLY CARRIED.

---

266 **MOTION NO. 27316-2024**

267 MOTION TO ADJOURN THE 64<sup>TH</sup> REGULAR SESSION OF THE 20<sup>TH</sup> CITY COUNCIL (*Sangguniang*  
268 *Panlungsod*) OF CAGAYAN DE ORO

269 Moved by Councilor Edgar S. Cabanlas, severally seconded by the members present,  
270 UNANIMOUSLY CARRIED.

---

271 The session adjourned at 4:44 PM, January 8, 2024.

---

I hereby certify to the correctness of the foregoing Minutes.

**ARTURO S. DE SAN MIGUEL**  
CITY COUNCIL SECRETARY

Attested as correct:

**JOCELYN B. RODRIGUEZ**  
CITY VICE MAYOR  
PRESIDING OFFICER



**ORDINANCE NO. 14687-2024**

**AN ORDINANCE APPROPRIATING THE SUM OF ₱600,000.00 FROM THE ITEM: CONTINUING APPROPRIATION, SUPPLEMENTAL BUDGET NO. 2 CY 2022-CAPITAL OUTLAY – PURCHASE OF HAULING TRUCK (LGU COUNTERPART) UNDER THE AGRICULTURAL PRODUCTIVITY OFFICE (APO) TO BE MADE AVAILABLE FOR THE CITY'S COUNTERPART FUND IN THE IMPLEMENTATION OF THE MEMORANDUM OF AGREEMENT BY AND BETWEEN THE CITY GOVERNMENT OF CAGAYAN DE ORO AND THE DEPARTMENT OF AGRICULTURE FOR THE PROCUREMENT OF TRANSPORT AND DELIVERY VEHICLE UNDER THE KADIWA FINANCIAL GRANT ASSISTANCE PROGRAM PER CITY ORDINANCE NO. 14674-2023**

**BE IT ORDAINED** by the 20<sup>th</sup> City Council (*Sangguniang Panlungsod*) of Cagayan de Oro in session that:

**SECTION 1.** The sum of ₱600,000.00 is hereby appropriated from the item: *Continuing Appropriation, Supplemental Budget No. 2 CY 2022-Capital Outlay – Purchase of Hauling Truck* (LGU Counterpart) under the Agricultural Productivity Office (APO) to be made available for the City's counterpart fund in the implementation of the Memorandum of Agreement by and between the City Government of Cagayan de Oro and the Department of Agriculture for the procurement of transport and delivery vehicle under the Kadiwa Financial Grant Assistance Program per City Ordinance No. 14674-2023.

**SECTION 2.** This Ordinance shall take effect upon its approval.

**UNANIMOUSLY APPROVED.**

- |                 |                           |                                      |  |
|-----------------|---------------------------|--------------------------------------|--|
| <u>Present:</u> | 1 <sup>st</sup> District: | - Councilor Agapito Eriberto G. Suan | - Councilor George S. Goking           |
|                 |                           | - Councilor Jay R. Pascual           | - Councilor Jose Pepe S. Abbu, Jr.     |
|                 |                           | - Councilor Imee Rose P. Moreno      | - Councilor Roger G. Abaday            |
|                 |                           | - Councilor Romeo V. Calizo          | - Councilor Malvern A. Esparcia        |
|                 | 2 <sup>nd</sup> District: | - Councilor Yevonna Yacine B. Emano  | - Councilor Joyleen Mercedes L. Balaba |
|                 |                           | - Councilor Maria Lourdes S. Gaane   | - Councilor James K. Judith II         |
|                 |                           | - Councilor Edgar S. Cabanlas        | - Councilor Christian Rustico M. Achas |
|                 |                           | - Councilor Suzette G. Magtajas-Daba |  |
|                 | Ex-Officio:               | - Councilor Yan Lam S. Lim           | - Councilor Kenneth John D. Sacala     |
|                 | Out of the Session Hall:  | - Councilor Ian Mark Q. Nacaya       |  |

**ENACTED** this 8<sup>th</sup> day of January 2024 in the City of Cagayan de Oro.

I hereby certify to the correctness of the foregoing Ordinance.

**ARTURO S. DE SAN MIGUEL**  
CITY COUNCIL SECRETARY

Attested as duly enacted:

**JOCELYN B. RODRIGUEZ**  
CITY VICE MAYOR  
PRESIDING OFFICER

Approved:

**ROLANDO A. UY**  
CITY MAYOR

Attested:

**ATTY. ROY HILARIO P. RAAGAS**  
CITY ADMINISTRATOR



**ORDINANCE NO. 14688-2024**

**AN ORDINANCE APPROVING THE APPLICATION OF MR. VICTOR P. CABELTES FOR A PERMIT TO CONDUCT A 3-STAG-COCK DERBY AND 2-WINS HACKFIGHT AT THE INDAHAG SQUARE GARDEN, BARANGAY INDAHAG, THIS CITY, ON JANUARY 16 AND 17, 2023, RESPECTIVELY, ON THE OCCASION OF THE FIESTA OF SITIO TALISAY OF THE SAID BARANGAY**

**BE IT ORDAINED** by the 20<sup>th</sup> City Council (*Sangguniang Panlungsod*) of Cagayan de Oro in session that:

**SECTION 1.** The application of Mr. Victor P. Cabeltes for a permit to conduct a 3-Stag-Cock Derby and 2-Wins Hackfight at the Indahag Square Garden, Barangay Indahag, this City, on January 16 and 17, 2023, respectively, on the occasion of the fiesta of Sitio Talisay of the said barangay, is hereby approved; subject to the compliance of the pertinent regulations provided for under Chapter 171, as amended, of Ordinance No. 4373-94, otherwise known as the Codified Ordinance of Cagayan de Oro City.

**SECTION 2.** This Ordinance shall take effect upon its approval.

**UNANIMOUSLY APPROVED.**

- |                 |                                 |                                      |  |
|-----------------|---------------------------------|--------------------------------------|--|
| <u>Present:</u> | 1 <sup>st</sup> District:       | - Councilor Agapito Eriberto G. Suan | - Councilor George S. Goking           |
|                 |                                 | - Councilor Jay R. Pascual           | - Councilor Jose Pepe S. Abbu, Jr.     |
|                 |                                 | - Councilor Imee Rose P. Moreno      | - Councilor Roger G. Abaday            |
|                 |                                 | - Councilor Romeo V. Calizo          | - Councilor Malvern A. Esparcia        |
|                 | 2 <sup>nd</sup> District:       | - Councilor Yevonna Yacine B. Emano  | - Councilor Joyleen Mercedes L. Balaba |
|                 |                                 | - Councilor Maria Lourdes S. Gaane   | - Councilor James K. Judith II         |
|                 |                                 | - Councilor Edgar S. Cabanlas        | - Councilor Christian Rustico M. Achas |
|                 |                                 | - Councilor Suzette G. Magtajas-Daba |  |
|                 | Ex-Officio:                     | - Councilor Yan Lam S. Lim           | - Councilor Kenneth John D. Sacala     |
|                 | <u>Out of the Session Hall:</u> | - Councilor Ian Mark Q. Nacaya       |  |

**ENACTED** this 8<sup>th</sup> day of January 2024 in the City of Cagayan de Oro.

I hereby certify to the correctness of the foregoing Ordinance.

**ARTURO S. DE SAN MIGUEL**  
CITY COUNCIL SECRETARY

Attested as duly enacted:

**JOCELYN B. RODRIGUEZ**  
CITY VICE MAYOR  
PRESIDING OFFICER

Approved:

**ROLANDO A. UY**  
CITY MAYOR

Attested:

**ATTY. ROY HILARIO P. RAAGAS**  
CITY ADMINISTRATOR



Communication Number:

Date:

Receiver:

From Committee on Barangay Affairs

Subject PROPOSED RESOLUTION -- returning to the Barangay Council of Barangay No. 10, this City, its Ordinance No. 001, Series of 2023, covering its Supplemental Budget No. 2 for CY 2023 with an Estimated Income of ₱110,000.00, with the information that said Ordinance is operative in its entirety.

Respectfully referred to **COMMITTEE ON LAWS AND RULES** the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary


**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: January 8, 2024 (perusal)

**RECOMMENDING APPROVAL AND INCLUSION IN THE CALENDAR OF BUSINESS IN THE NEXT REGULAR SESSION**

Respectfully submitted:

  
**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Chairperson

  
**HON. ROMEO V. CALIZO**  
 CITY COUNCILOR  
 Vice Chairperson

  
**HON. GEORGE S. GOKING**  
 CITY COUNCILOR  
 Member

  
**HON. ROGER G. ABADAY**  
 CITY COUNCILOR  
 Member

  
**HON. JOYLEEN MERCEDES L. BALABA**  
 CITY COUNCILOR  
 Member

**EX-OFFICIO MEMBERS**

  
**HON. JOCELYN B. RODRIGUEZ**  
 CITY VICE MAYOR  
 Presiding Officer

**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Majority Floor Leader

  
**HON. JAMES K. JUDITH II**  
 CITY COUNCILOR  
 Minority Floor Leader

**DISSENTING**



Communication Number: 2024-2085

Date: 01/03/2024

Receiver: EUCILLE

From: CBO

Subject: SUPPLEMENTAL BUDGET NO. 2 FOR CY 2023 GENERAL FUND OF BARANGAY NO. 10, THIS CITY

Respectfully referred to COMMITTEE ON BARANGAY AFFAIRS the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: 1-08-2024

*recommending approval*

**HON. YAN LAM S. LIM**  
 Chairperson

**HON. KENNETH JOHN D. SACALA**  
 Vice Chairperson

**HON. ROGER G. ABADAY**  
 Member

**HON. GEORGE S. GOKING**  
 Member

**HON. MARIA LOURDES S. GAANE**  
 Member

Member

Member

**EX-OFFICIO MEMBERS**

**HON. EDGAR S. CABANLAS**  
 Majority Floor Leader

**HON. JAMES K. JUDITH II**  
 Minority Floor Leader

**HON. JOCELYN B. RODRIGUEZ**  
 City Vice Mayor

**DISSENTING**



Republic of the Philippines  
City of Cagayan de Oro  
**CITY BUDGET OFFICE**

**cagayan**  
**de Oro**  
city of golden friendship

**1<sup>st</sup> Endorsement**  
**December 29, 2023**

OFFICIAL  
Date Received: 12/29/23  
By: [Signature]  
[Signature]  
[Signature]

Respectfully forwarded to the Honorable Members of Sangguniang Panlungsod, this City, thru MR. ARTURO S. DE SAN MIGUEL, City Board Secretary, the herein copy of Supplemental Budget No. 2 CY 2023 General Fund of Barangay No. 10, Cagayan de Oro City, involving the total appropriations of P 110,000.00 under Appropriation and Ordinance No. 001, which is favorably recommended for approval having been found to be in order, having substantially complied with the basic requirements pursuant to the relevant provisions of the Local Government Code (RA 7160), subject to the following conditions:

1. That the additional sources of funds from the Maintenance and Other Operating Expenses Item Other Maintenance and Other Operating Expenses is reverted to Personal Services per Resolution No. 016.
2. That the appropriation for the Personal Services item Service Recognition Incentive in the amount of P 110,000.00 is allowed due to the absence of such provision in the Annual Budget CY 2023
3. That in all cases, disbursements of appropriation covered in this Supplemental Budget shall be subject to availability of funds and to all accounting and auditing rules and regulations.

Compliance to all existing laws, administrative rules and regulations shall be the responsibility of the implementing barangay, subject to the posting requirement under Section 59 of RA 7160.

[Signature]  
**ROXANNE MAE A. RAVIDAS, CPA**  
Acting City Budget Officer  
For the Local Finance Committee



TECHNICAL REVIEW ANALYSIS SHEET

LGU: ~~Sarangani~~ LGU: ~~Sarangani~~

LGU: **Barangay No. 10**

CY 2023 Supplemental Budget No. 2 General Fund

*NA*

Approp. Items By Object of Expenditures	A m o u n t	City Budget Office Specific Findings	Remarks
1. Net available resources for Appropriation Less: Total Appropriations Unappropriated Balance	P 110,000.00 110,000.00 P -	1. Complied	
2. Appropriations for Personal Services a. Total Annual Regular Income actually realized from local sources during the next preceding (CY 2021) P 3,234,028.42 b. 55% thereof (Legal limitation for PS) 1,778,716.00 c. Amount appropriated for PS (11 Positions) 1,730,270.00 d. Waived PS(Cash Gift/V&S Leave Benefit) 117,000.00 h. Still Allowable or (Deficiency) 165,446.00	P 110,000.00	2. Complied	
3. Development Fund (Section 287 RA 7160) a. Amount of NTA 2,108,401.00 b. 20% thereof 421,680.20 c. Amount Appropriated 740,363.20		3. Complied	
4. Sangguniang Kabataan (SK) Fund (Sec. 329 LGC) a. Total Income (Gen. Fund) 3,392,401.00 b. 10% thereof 339,240.00 c. Amount Appropriated 339,240.00		4. Complied	
5. BDRRMF (Sec. 324 (d)) a. Total est. revenue fr. regular sources 3,392,401.00 b. 5% thereof 169,620.00 c. Amount Appropriated 169,620.00		5. Complied	
6. Discretionary Fund (Sec. 325 (h)) a. Total RPT of CY 2021 1,103,438.47 b. 2% thereof 22,068.77 c. Amount Appropriated 22,068.77		6. Complied	
7. GAD Program a. Total Appropriation 3,392,401.00 b. 5% thereof 169,620.00 c. Amount Appropriated 169,620.00		7. Complied	
8. Senior Citizen Program a. Must beb appropriated Substantial Amo 3,392,401.00 b. 5% thereof 169,620.00 c. Amount Appropriated 169,620.00		8. Complied	/



TECHNICAL REVIEW ANALYSIS SHEET  
 LGU: **Barangay No. 10**  
 CY 2023 Supplemental Budget No. 2, General Fund

Approp. Items By Object of Expenditures	A m o u n t	City Budget Office Specific Findings	Remarks
9. Implementation of LCPC Program a. Must be appropriated Substantial Amo      3,392,401.00 b. 1% thereof    33,924.01 c. Amount Appropriated                                33,924.01		9. Complied	
10. Other Appropriations: Maint. & Other Oprtg. Expenditures              731,591.00 Capital Outlay: Equipments Infrastructure Projects Others	-	10. Complied	



Republic of the Philippines  
 CITY OF CAGAYAN DE ORO  
**BARANGAY 10**  
 Burgos- Yacapin Sts., Cagayan de Oro City

**OFFICE OF THE PUNONG BARANGAY**

**MINUTES OF THE SESSION OF BARANGAY 10 HELD AT BARANGAY HALL ON DECEMBER 18, 2023.**

Present:

Barangay Chairman	<u>Christopher Y. Calunod</u>	Barangay Kagawad	<u>Irien L. Eblacas</u>
Barangay Kagawad	<u>Aida Mae P. Cababarro</u>	Barangay Kagawad	<u>Federico S. Berdos</u>
Barangay Kagawad	<u>Johven L. Maape</u>	Barangay Kagawad	<u>Joyce O. Verdadero</u>
Barangay Kagawad	<u>Ilde Resurrecion P. Gaane</u>	SK Chairman	<u>Ramil Vincent P. Neri</u>
Barangay Kagawad	<u>Joan Rey L. Dela Rama</u>		

**RESOLUTION NO. 015-2023**

Presented for consideration is the SUPPLEMENTAL BUDGET NO. 2 of Barangay 10 for the period December 1, 2023 to December 31, 2023 in the sum of P110,000.00.

NOW THEREFORE, on motion of Kagawad Aida Mae P. Cababarro and duly seconded by the majority members present.

RESOLVED, as it is hereby resolved, to enact the following Appropriation Ordinance, to wit:

**APPROPRIATION ORDINANCE NO.001**  
**Series of 2023**

**APPROPRIATING FUNDS FOR THE PERIOD FROM DECEMBER 1, 2023 TO DECEMBER 31, 2023.**

Be it enacted by the Sangguniang Barangay of Barangay 10 that the Supplemental Budget No. 2 covering the period from December 1, 2023 to December 31, 2023 with a total estimated income of P 110,000.00 as against total appropriation in the amount of P 110,000.00 is hereby approved.

RESOLVED FURTHER, to submit copies of this resolution with the approved budget as embodied in the Appropriation Ordinance to the Sangguniang Panlungsod for review.

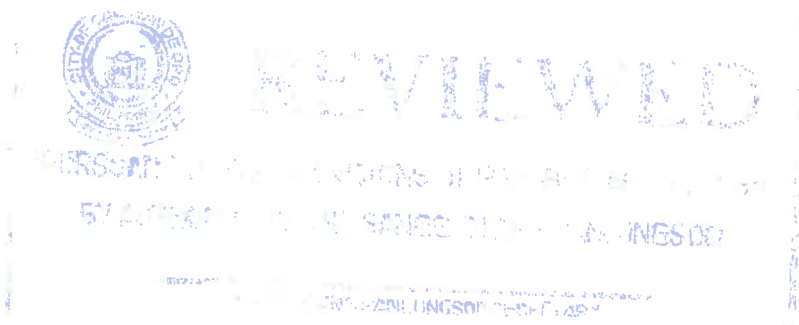
APPROVED December 18, 2023

I hereby certify that the foregoing Resolution No. 07, embodying Appropriation Ordinance No. 001, series of 2023, which approved the Barangay Supplemental Budget No. 2 for the period December 1, 2023 to December 31, 2023 of Barangay 10, City of Cagayan de Oro, were duly enacted by the Sangguniang Barangay in its regular session held at Barangay 10 on December 18, 2023.

ATTESTED:

*L.B. Salarda*  
**LOVELY B. SALARDA**  
 Barangay Secretary

*Christopher Y. Calunod*  
**CHRISTOPHER Y. CALUNOD**  
 Punong Barangay



## CALENDAR YEAR 2023

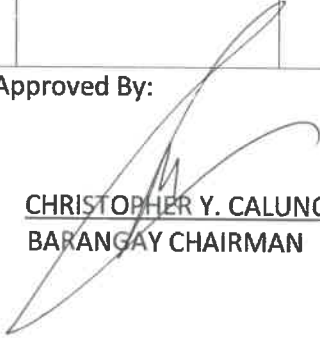
Supplemental Budget No. 2  
Barangay 10  
City of Cagayan de Oro  
General fund

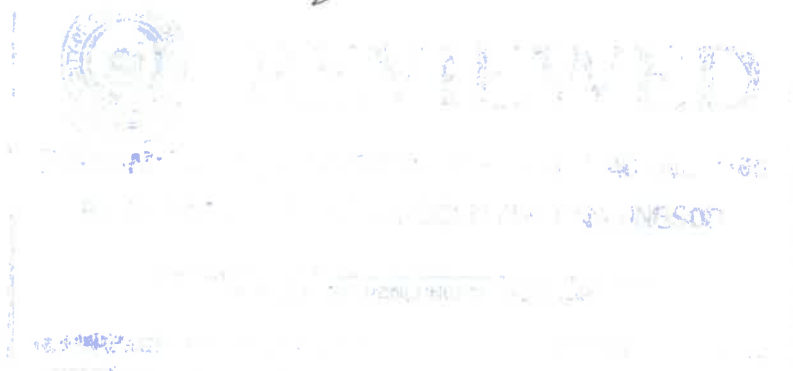
PART 1- STATEMENT OF FUND			
PARTICULARS			AMOUNT
1. FUNDS ACTUALLY AVAILABLE			
RESOLUTION REVERSION NO. 016- 2023			<u>110,000.00</u> P 110,000.00
		Account	Amount
1.	OBJECT OF EXPENDITURES	CLASSIFICATION	
Office of the Barangay Council	PERSONAL SERVICES		
	OTHER PERSONNEL BENEFITS - SRI		P 110,000.00
	<b>TOTAL SUPPLEMENTAL APPROPRIATION</b>		<b>P 110,000.00</b>

Prepared by:

  
MARJORIE D. LAURON  
BARANGAY TREASURER

Approved By:

  
CHRISTOPHER Y. CALUNOD  
BARANGAY CHAIRMAN





Communication Number:

Date:

Receiver:

From Committee on Barangay Affairs

Subject PROPOSED RESOLUTION – returning to the Barangay Council of Barangay No. 16, this City, its Ordinance No. 003-2023, Series of 2023, covering its Supplemental Budget No. 2 for CY 2023 with an Estimated Income of ₱220,000.00, with the information that said Ordinance is operative in its entirety.

Respectfully referred to **COMMITTEE ON LAWS AND RULES** the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
City Council Secretary


**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: January 8, 2024 (perusal)

**RECOMMENDING APPROVAL AND INCLUSION IN THE CALENDAR OF BUSINESS IN THE NEXT REGULAR SESSION**

Respectfully submitted:

  
**HON. EDGAR S. CABANLAS**  
CITY COUNCILOR  
Chairperson


  
**HON. ROMEO V. CALIZO**  
CITY COUNCILOR  
Vice Chairperson

  
**HON. GEORGE S. GOKING**  
CITY COUNCILOR  
Member

  
**HON. ROGER G. ABADAY**  
CITY COUNCILOR  
Member

  
**HON. JOYLEEN MERCEDES L. BALABA**  
CITY COUNCILOR  
Member

**EX-OFFICIO MEMBERS**

  
**HON. JOCELYN B. RODRIGUEZ**  
CITY VICE MAYOR  
Presiding Officer

**HON. EDGAR S. CABANLAS**  
CITY COUNCILOR  
Majority Floor Leader

  
**HON. JAMES K. JUDITH II**  
CITY COUNCILOR  
Minority Floor Leader

**DISSENTING**



Communication Number: 2023-2081

Date: 12/22/2023

Receiver: MERCY

From: CBO

Subject: SUPPLEMENTAL BUDGET NO. 2 FOR CY 2023 OF BARANGAY NO. 16, THIS CITY.

Respectfully referred to COMMITTEE ON BARANGAY AFFAIRS the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: 1-08-2024

*recommending approval*

**HON. YAN LAM S. LIM**  
 Chairperson

**HON. KENNETH JOHN D. SACALA**  
 Vice Chairperson

**HON. ROGER G. ABADAY**  
 Member

**HON. GEORGE S. GOKING**  
 Member

**HON. MARIA LOURDES S. GAANE**  
 Member

Member

Member

EX-OFFICIO MEMBERS

**HON. EDGAR S. CABANLAS**  
 Majority Floor Leader

**HON. JAMES K. JUDITH II**  
 Minority Floor Leader

**HON. JOCELYN B. RODRIGUEZ**  
 City Vice Mayor

DISSENTING

Republic of the Philippines  
City of Cagayan de Oro

**CITY BUDGET OFFICE**

**1<sup>st</sup> Endorsement**

**December 21, 2023**

Respectfully forwarded to the Honorable Members of Sangguniang Panlungsod, this City, thru MR. ARTURO S. DE SAN MIGUEL, City Secretary, the herein copy of Supplemental Budget No. 2 CY 2023 General Fund of Barangay 16, Cagayan de Oro City, involving the total appropriations of P 220,000.00 under Appropriation and Ordinance No. 3, which is favorably recommended for approval having been found to be in order, having substantially complied with the basic requirements pursuant to the relevant provisions of the Local Government Code (RA 7160), subject to the following conditions:

1. That the additional sources of funds is duly approved resolution no. 5 dated December 19,2023.
2. That the appropriation for the additional fund of Personal Services item Other Personnel Benefits – SRI in the amount of P 220,000.00 is allowable under existing laws/rules.
3. That the appropriation for Maintenance and Other Operating Expenses Item Travelling Expenses and Other Maintenance & Operating are reverted to Other Personnel Benefits-SRI.
4. That in all cases, disbursements of appropriation covered in this Supplemental Budget No. 2 shall be subject to availability of funds and to all accounting and auditing rules and regulations.

Compliance to all existing laws, administrative rules and regulations shall be the responsibility of the implementing barangay, subject to the posting requirement under Section 59 of RA 7160.

Republic of the Philippines  
City of Cagayan de Oro  
OFFICE OF THE CITY SECRETARY  
Date Received: 12/21/23 Time: 2:35 PM  
By: [Signature]  
APPROVED  
Refer to Cont'd on Brgy. Affairs  
Date: [Signature]  
CPS Secretary

**ROXANNE MAE A. RAVIDAS, CPA**

af Acting City Budget Officer  
For the Local Finance Committee



Republic of the Philippines  
City of Cagayan de Oro  
Barangay 16

**OFFICE OF THE SANGGUNIANG BARANGAY**

EXCERPTS FROM THE MINUTES OF THE SPECIAL SESSION OF BARANGAY 16 COUNCIL HELD ON December 19, 2023 AT THE BARANGAY OFFICE, 142 TIANO/DEL PILAR STS., BRGY. 16, CAGAYAN DE ORO CITY.

PRESENT:

DANILO R. GUEVARA	Punong Barangay
ARMENCITO C. JUSAY	Barangay Kagawad
BENJIE S. ASPIRIN	Barangay Kagawad
EUSEBIO DODGE A. KIUNISALA JR.	Barangay Kagawad
ANNABELLE G. LAZALITA	Barangay Kagawad
MICHAEL S. CAGAANAN	Barangay Kagawad
CHRISTINE C. JAVIER	Barangay Kagawad
MARL ANTHONY B. CAIREL	Barangay Kagawad

**RESOLUTION NO. 006-2023**

Presented for consideration is the Supplemental Budget No. 2 of the Barangay 16 for the period of December 19, 2023 to December 31, 2023 in the sum of Php 220,000.00

NOW THEREFORE, on the motion of Kagawad Christine C. Javier and duly seconded by Kagawad Michael S. Cagaanan.

RESOLVED, as it is hereby resolved, to enact the following Appropriation Ordinance, to wit:

**APPROPRIATION ORDINANCE NO. 003 – 2023**

APPROPRIATING FUNDS FOR THE PERIOD OF December 19, 2023 TO DECEMBER 31, 2023

Be it enacted by the Sangguniang Barangay of Barangay 16 that the Supplemental Budget No. 2 covering the period from December 19, 2022 to December 31, 2023 with a total estimated income of Php 220,00.00 as against total appropriation in the amount of Php 220,000.00 is hereby approved.

RESOLVED FURTHER, to submit copies of this Resolution with the approved budget as embodied in the Appropriation Ordinance to the Sangguniang Panlungsod for review.

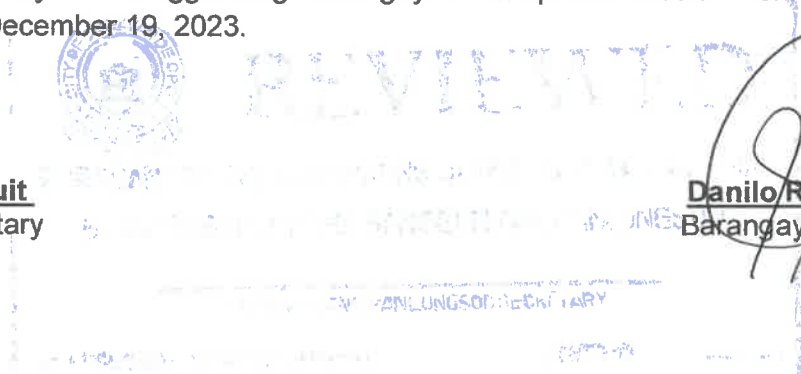
APPROVED, December 19, 2023

I hereby certify that the foregoing Resolution No. 006 embodying Appropriation Ordinance No. 003 both series of 2023, which approved the Barangay Supplemental Budget No. 2 for the period of December 19, 2023 to December 31, 2023 of Barangay 16, City of Cagayan de Oro, was duly enacted by the Sangguniang Barangay in its Special session held at Barangay 16 Session Hall on December 19, 2023.

ATTESTED:

  
**Anita A. Balacuit**  
Barangay Secretary

  
**Danilo R. Guevara**  
Barangay Chairman



**CALENDAR YEAR 2023**

Supplemental Budget No. 1  
**BARANGAY 16**  
 City of Cagayan de Oro  
**General Fund**

**PART I - STATEMENT OF FUND**

PARTICULARS	AMOUNT
1. Funds Actually Available RESOLUTION NUMBER 005-2023	220,000.00
<b>TOTAL</b>	<b>Php 220,000.00</b>

**PART II - STATEMENT OF SUPPLEMENTAL APPROPRIATIONS**

	OBJECT OF EXPENDITURES	ACCOUNT CLASSIFICATION	AMOUNT
1. Office of the Barangay Council	<b><u>PERSONAL SERVICES</u></b>		
	Other Personnel Benefits- SRI		220,000.00

**TOTAL SUPPLEMENTARY APPROPRIATION**

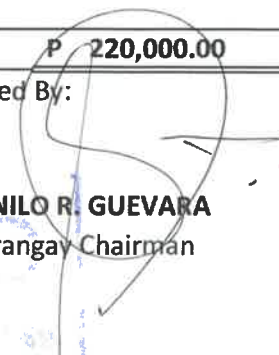
**P 220,000.00**

Prepared By:



**REMEDIOS A. CAGA-ANAN**  
Barangay Treasurer

Approved By:



**DANILO R. GUEVARA**  
Barangay Chairman





Communication Number:

Date:

From Committee on Barangay Affairs

Receiver:

Subject PROPOSED RESOLUTION – returning to the Barangay Council of Barangay Bugo, this City, its Ordinance No. 002, covering its Supplemental Budget No. 1 for CY 2023 with an Estimated Income of ₱6,384,166.26, with the information that said Ordinance is operative in its entirety.

Respectfully referred to **COMMITTEE ON LAWS AND RULES** the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: January 8, 2024 (perusal)


**RECOMMENDING APPROVAL AND INCLUSION IN THE CALENDAR OF BUSINESS IN THE NEXT REGULAR SESSION**

Respectfully submitted:

  
**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Chairperson


  
**HON. ROMEO V. CALIZO**  
 CITY COUNCILOR  
 Vice Chairperson

  
**HON. GEORGE S. GOKING**  
 CITY COUNCILOR  
 Member

  
**HON. ROGER G. ABADAY**  
 CITY COUNCILOR  
 Member

  
**HON. JOYLEEN MERCEDES L. BALABA**  
 CITY COUNCILOR  
 Member

**EX-OFFICIO MEMBERS**

  
**HON. JOCELYN B. RODRIGUEZ**  
 CITY VICE MAYOR  
 Presiding Officer

**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Majority Floor Leader

  
**HON. JAMES K. JUDITH II**  
 CITY COUNCILOR  
 Minority Floor Leader

**DISSENTING**



Communication Number: 2024-2100

Date: 01/05/2024

Receiver: EUCILLE

From: CBO

Subject: SUPPLEMENTAL BUDGET NO. 1 FOR CY 2023 OF BARANGAY BUGO, THIS CITY

Respectfully referred to COMMITTEE ON BARANGAY AFFAIRS the herein communication for study, investigation, report and/or recommendation.

*Arturo S. de San Miguel*  
**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: *01-08-2024*

*Recommending approval*

*Yan*  
**HON. YAN LAM S. LIM**  
 Chairperson

*Kenneth*  
**HON. KENNETH JOHN D. SACALA**  
 Vice Chairperson

*Roger G. Abadaya*  
**HON. ROGER G. ABADAYA**  
 Member

*George S. Goking*  
**HON. GEORGE S. GOKING**  
 Member

*Maria Lourdes S. Gaane*  
**HON. MARIA LOURDES S. GAANE**  
 Member

Member

Member

EX-OFFICIO MEMBERS

*Edgar S. Cabanlas*  
**HON. EDGAR S. CABANLAS**  
 Majority Floor Leader

*James K. Judith II*  
**HON. JAMES K. JUDITH II**  
 Minority Floor Leader

*Jocelyn B. Rodriguez*  
**HON. JOCELYN B. RODRIGUEZ**  
 City Vice Mayor

DISSENTING



Republic of the Philippines  
City of Cagayan de Oro  
**CITY BUDGET OFFICE**

Republic of the Philippines  
City of Cagayan de Oro  
Received: 1-4-23 2:57 PM  
Cagayan de Oro  
city of golden friendship  
Refer to Bury. Affairs Code

**1<sup>st</sup> Endorsement**  
**December 20, 2023**

Respectfully forwarded to the Honorable Members of Sangguniang Panlungsod, this City, thru MR. ARTURO S. DE SAN MIGUEL, City Board Secretary, the herein copy of Supplemental Budget No. 1 CY 2023 of Barangay Bugo, Cagayan de Oro City, involving the total appropriations of P 6,384,156.26.00 under Appropriation and Ordinance No. 002, Series of 2023 which is favorably recommended for approval having been found to be in order, having substantially complied with the basic requirements pursuant to the relevant provisions of the Local Government Code (RA 7160), subject to the following conditions:

1. That the new source of funds derived from the savings of prior-year operations as per attached Certificate of Availability of Funds duly certified by Mey V. Gomez, CPA, Acting City Accountant and the Barangay Treasurer.
2. That the said savings from CY 2022 was appropriated to Maintenance & Other Operating Expenses P 2,522,823.26, Service Recognition Incentive (SRI) P 220,000.00 and 20% Development Fund P 3,384,156.00.
3. That in all cases, disbursements of appropriation covered in this Supplemental Budget No. 1 CY 2023 shall be subject to availability of funds and to all accounting and auditing rules and regulations.

Compliance to all existing laws, administrative rules and regulations shall be the responsibility of the implementing barangay, subject to the posting requirement under Section 59 of RA 7160.

**ROXANNE MAE A. RAVIDAS, CPA**  
Acting City Budget Officer  
For the Local Finance Committee





**OFFICE OF THE SANGGUNIANG BARANGAY**

Excerpts from the minutes of the Regular Session of the Sangguniang Barangay of Bugo, this City held at Barangay Bugo Session Hall on December 20, 2023.

**Attendance:**

**Punong Barangay**  
**Barangay Kagawad**  
**Barangay Kagawad**  
**Barangay Kagawad**  
**Barangay Kagawad**  
**Barangay Kagawad**  
**Barangay Kagawad**  
**Sk Chairman**  
**Barangay Secretary**  
**Barangay Treasurer**

**Spencer L. Cailing**  
**Monico R. Capirig**  
**Noel Che G. Guevara**  
**Noli P. Yagao**  
**Ariel V. Igot**  
**Edwin V. Aban**  
**Raul M. Aleria**  
**Ronald Rey S. Cabana**  
**Clint Russel P. Dosal**  
**Emilor J. CABANOS**  
**Mariann J. Ditan**

**RESOLUTION NO. 029 - 2023**

Presented for consideration is the Supplemental Budget No. 001 of Sangguniang Barangay of Bugo for the period of July 1, 2023 to December 31, 2023 in the sum of **P6, 384,156.26**

NOW THEREFORE, on motion by Kag. Raul M. Aleria and duly severally seconded;

RESOLVED as it is hereby resolved to approve the following appropriation.

APPROPRIATION ORDINANCE NO. 00- 002 .

Appropriating funds for the period of July 1, 2023 to December 31, 2023.

Be enacted by the Sangguniang Barangay of Bugo that the Supplemental Budget No. 001-2023 covering the period of July 1, 2023 to December 31, 2023 with a total amount Php**P6, 384,156.26** is hereby approved.

RESOLVED FURTHER, to submit copies of this resolution with the approved budget as embodied in the Appropriation Ordinance to the SANGGUNIANG PANGLUNGSOD for review.

APPROVED December 20, 2023.

I hereby certify that the foregoing Resolution No. \_\_\_-2023 embodying Appropriation Ordinance No. 00 Series of 2023, which APPROVED THE Barangay Supplemental Budget No. 001- \_\_\_ for the period of July 1, 2023 to December 31, 2023 of Barangay Bugo, City of Cagayan de Oro was duly enacted by the Sangguniang Barangay in its regular session held at Session Hall, Bugo, and this City on December 20, 2023.

**EMILOR J. CABANOS**  
Barangay Secretary

Attested by:  
**SPENCER L. CAILING**  
Punong Barangay

Republic of the Philippines  
City of Cagayan de Oro  
CITY PLANNING AND DEVELOPMENT OFFICE

RECEIVED  
Date: JAN 04 2024

**CALENDAR YEAR 2023**

Supplemental Budget No. 1  
BARANGAY BUGO  
City of Cagayan de Oro  
**General Fund**

**PART I - STATEMENT OF FUND**

PARTICULARS	AMOUNT
1. Funds Actually Available	
20% DF 2022	3,641,333.00
Net Funds Free 2022	2,742,823.26
	<b>P 6,374,156.26</b>

**PART II - STATEMENT OF SUPPLEMENTAL APPROPRIATIONS**

	OBJECT OF EXPENDITURES	ACCOUNT CLASSIFICATION	AMOUNT
1. Office of the Barangay Council	<b>PERSONAL SERVICES</b>		
	Service Recognition Incentive		220,000.00
			<b>220,000.00</b>

**MAINTENANCE & OTHER OPERATING EXPENSES**

Repair & Maint. Of Motor Vehicle	250,000.00
Office Supplies Expenses	246,836.26
Other Supplies Expense - Brgy. Police	141,860.00
Other Supplies Expense -Lupon	47,925.00
Other Supplies Expense - Office Equipment Repair	37,708.80
Other Supplies Expense -Fuel & Lubes	38,924.00
Cultural & Athletics Expense	1,000,000.00
OMOE- GAD Program	23,400.00
OMOE - Health Program	115,460.00
OMOE_-Solidwaste Management Program	100,964.00
OMOE_-MASA MASID Program	75,300.00
OMOE_-Trainings & Seminars Expenses	48,800.00
OMOE_-Persons with Disability	45,000.00
OMOE_Senior Citizens	30,000.00
OMOE_Aid to Indigent	16,000.00
OMOE- BCPC	157,800.00
OMOE- Rehab of Parks & plaza	146,845.20
	<b>2,522,823.26</b>

**Total Budgetary Appropriations**

**P 2,742,823.26**

**20% Barangay Development Fund**

Rehab of Local Roads	500,000.00
Rehab of Drainage & Canals	500,000.00
De clogging of Canals	641,333.00
Repair of MP Bldg	500,000.00
Inst. & Maint. Of Streetlights	500,000.00
Rehab of Day Care Centers	500,000.00
Improvement of Health Center	500,000.00
	<b>3,641,333.00</b>

**6,384,156.26**

This appropriation Ordinance shall take effect on July 30, 2022 RESOLVED FURTHER, to submit copies of this resolution \_\_\_\_-2023 embodying Appropriation Ordinance No. \_\_\_\_-23, Series of 2023, which approved the Barangay Supplemental Budget for the period of October 13, 2023 to December 31, 2023 of Barangay Bugo, city of Cagayan de Oro, was duly enacted by the Sangguniang Barangay in its Regular Session on October 13, 2023.



**MARIANN J. DITAN**  
Barangay Treasurer



**SPENCER L. CAILING**  
Punong Barangay



Communication Number:

Date:

Receiver:

From Committee on Barangay Affairs

Subject PROPOSED RESOLUTION – returning to the Barangay Council of Barangay Iponan, this City, its Ordinance No. 002-2023, Series of 2023, covering its Supplemental Budget No. 1 for CY 2023 with an Estimated Income of ₱10,012,267.00, with the information that said Ordinance is operative in its entirety.

Respectfully referred to **COMMITTEE ON LAWS AND RULES** the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: January 8, 2024 (perusal)

**RECOMMENDING APPROVAL AND INCLUSION IN THE CALENDAR OF BUSINESS IN THE NEXT REGULAR SESSION**

Respectfully submitted:

  
**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Chairperson


  
**HON. ROMEO V. CALIZO**  
 CITY COUNCILOR  
 Vice Chairperson

  
**HON. GEORGE S. GOKING**  
 CITY COUNCILOR  
 Member

  
**HON. ROGER G. ABADAY**  
 CITY COUNCILOR  
 Member

  
**HON. JOYLEEN MERCEDES L. BALABA**  
 CITY COUNCILOR  
 Member

**EX-OFFICIO MEMBERS**

  
**HON. JOCELYN B. RODRIGUEZ**  
 CITY VICE MAYOR  
 Presiding Officer

**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Majority Floor Leader

  
**HON. JAMES K. JUDITH II**  
 CITY COUNCILOR  
 Minority Floor Leader

**DISSENTING**



Communication Number: 2023-2077

Date: 12/22/2023

Receiver: EUCILLE

From: CBO

Subject: SUPPLEMENTAL BUDGET NO. 1, FOR CY 2023 OF BARANGAY IPONAN, THIS CITY.

Respectfully referred to COMMITTEE ON BARANGAY AFFAIRS the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: 1-8-2024

*recommending approval*

**HON. YAN LAM S. LIM**  
 Chairperson

**HON. KENNETH JOHN D. SACALA**  
 Vice Chairperson

**HON. ROGER G. ABADAY**  
 Member

**HON. GEORGE S. GOKING**  
 Member

**HON. MARIA LOURDES S. GAANE**  
 Member

Member

Member

EX-OFFICIO MEMBERS

**HON. EDGAR S. CABANLAS**  
 Majority Floor Leader

**HON. JAMES K. JUDITH II**  
 Minority Floor Leader

**HON. JOCELYN B. RODRIGUEZ**  
 City Vice Mayor

DISSENTING





Republic of the Philippines  
City of Cagayan de Oro  
**CITY BUDGET OFFICE**

Office of the City Treasurer  
Cagayan de Oro  
12-21-23 2:26 PM  
city of golden friendship  
Report to City Affairs Clerk  
*[Signature]*

**1<sup>st</sup> Endorsement  
December 21, 2023**

Respectfully forwarded to the Honorable Members of Sangguniang Panlungsod, this City, thru MR. ARTURO S. DE SAN MIGUEL, City Board Secretary, the herein copy of Supplemental Budget No. 1 CY 2023 of Barangay Iponan, Cagayan de Oro City, involving the total appropriations of P 10,012,267.00 under Appropriation and Ordinance No. 002, Series of 2023 which is favorably recommended for approval having been found to be in order, having substantially complied with the basic requirements pursuant to the relevant provisions of the Local Government Code (RA 7160), subject to the following conditions:

1. That the new source of funds derived from the savings of prior-year operations as per attached Certificate of Availability of Funds duly certified by Mey V. Gomez, CPA, Acting City Accountant and the Barangay Treasurer.
2. That the said savings from CY 2022 was appropriated to Maintenance & Other Operating Expenses P 4,162,267.00, Service Recognition Incentive (SRI) P 200,000.00 and Capital Outlay P5,650,000.00.
3. That in all cases, disbursements of appropriation covered in this Supplemental Budget No. 1 CY 2023 shall be subject to availability of funds and to all accounting and auditing rules and regulations.

Compliance to all existing laws, administrative rules and regulations shall be the responsibility of the implementing barangay, subject to the posting requirement under Section 59 of RA 7160.

**ROXANNE MARA. RAVIDAS, CPA**  
Acting City Budget Officer  
For the Local Finance Committee  
*[Signature]*





Republic of the Philippines  
BARANGAY IPONAN  
City of Cagayan de Oro

**OFFICE OF THE BARANGAY COUNCIL**

MINUTES OF THE SPECIAL SESSION OF BARANGAY IPONAN HELD AT BARANGAY HALL ON  
December 18, 2023.

**Present:**

Barangay Chairman	<u>Vengie L. Reyes</u>	Barangay Kagawad	<u>Joel D. Obsioma</u>
Barangay Kagawad	<u>Rudy G. Guligado</u>	Barangay Kagawad	<u>Rodel G. Reyes</u>
Barangay Kagawad	<u>Lemuel Y. Enerio</u>	SK Chairman	<u>Nel James O. Del Rosario</u>
Barangay Kagawad	<u>Fulgencio R. Rara</u>		
Barangay Kagawad	<u>Eddie A. Zambas</u>		

**RESOLUTION NO. 13  
SERIES OF 2023**

Presented for consideration is the SUPPLEMENTAL Budget I of the Barangay Iponan for the period December 18, 2023 to March 31, 2023 in the sum of Ps 10,012,267.00.

NOW THEREFORE, on motion of Kagawad Joel D. Obsioma and duly seconded by Kagawad Rodel G. Reyes.

RESOLVED, as it is hereby resolved, to enact the following Appropriation Ordinance, to wit:

**APPROPRIATION ORDINANCE NO. 002  
SERIES OF 2023**

APPROPRIATING FUNDS FOR THE PERIOD FROM DECEMBER 18, 2023 TO MARCH 31, 2023.

Be it enacted by the Sangguniang Barangay of Barangay Iponan that the Supplemental Budget No. 1 covering the period from December 31, 2023 to March 31, 2023 with a total estimated income of Ps 10,012,267.00 as against total appropriation in the amount of Ps 10,012,267.00 is hereby approved.

RESOLVED FURTHER, to submit copies of this Resolution with the approved budget as embodied in the Appropriation Ordinance to the Sangguniang Panlungsod for review.

APPROVED December 18, 2023.

I hereby certify that the foregoing Resolution No. 2, embodying Appropriation Ordinance No. 002, both series of 2023, which approved the Barangay Supplemental Budget No. 1 for the period December 18, 2023 to March 31, 2023 of Barangay Iponan, City of Cagayan de Oro, were duly enacted by the Sangguniang Barangay in its regular session held at Barangay Hall of Brgy. Iponan on December 18, 2023.

ATTESTED:

  
**RIZZEL JOY M. CEMACIO**  
Barangay Secretary

  
**VENGIE L. REYES**  
Punong Barangay


**CALENDAR YEAR 2023**

**Supplemental Budget No. 1**  
**BARANGAY IPONAN**  
City of Cagayan de Oro  
**General Fund**

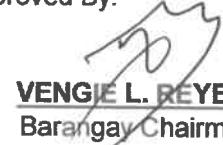
<b>PART I - STATEMENT OF FUND</b>	
<b>PARTICULARS</b>	<b>AMOUNT</b>
1. Funds Actually Available	
Unappropriated Balance (Per last Budget)	
Additional Realized Income	
Beginning Balance (Period Ending December 31, 2022)	
Net Funds Free - 2022	P 10,012,267.00
2 New Revenue Sources:	
Estimated Income from New Revenue Sources	
Additional Estimated IRA	
<b>TOTAL</b>	<b>P 10,012,267.00</b>

	<b>ACCOUNT</b>	<b>AMOUNT</b>
1.	<b>OBJECT OF EXPENDITURES</b>	<b>CLASSIFICATION</b>
Office of the Barangay Council	<b>PERSONAL SERVICES</b>	
	Service Recognition Incentives (SRI)	P 200,000.00
		<b>P 200,000.00</b>
	<b>MAINTENANCE &amp; OTHER OPERATING EXPENSES</b>	
	Other Maint. & Operating Exp.-Cultural and Athletics	P 2,000,000.00
	Other Maint. & Operating Exp.-Extra Services	1,000,000.00
	Other Maint. & Operating Expenses	1,162,267.00
		<b>P 4,162,267.00</b>
	<b>CAPITAL OUTLAY</b>	
	Purchase of (1) unit Aircondition	P 50,000.00
	Purchase of Furnitures & Fixtures	200,000.00
	Purchase of (6) unit Computer sets w/ Printer	400,000.00
	Construction of Multi-Purpose Hall	5,000,000.00
		<b>P 5,650,000.00</b>
	<b>TOTAL SUPPLEMENTAL APPROPRIATIONS</b>	<b>P 10,012,267.00</b>

Prepared By:

  
**ELENA E. NAGA**  
Barangay Treasurer

Approved By:

  
**VENGIE L. REYES**  
Barangay Chairman



Republic of the Philippines  
City of Cagayan de Oro  
Barangay Iponan

OFFICE OF THE SANGGUNIANG BARANGAY COUNCIL

MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BARANGAY OF BARANGAY IPONAN, THIS CITY, HELD AT BARANGAY IPONAN SESSION HALL ON December 18, 2023.

**PRESENT:**

Barangay Chairman	<u>VENGIE L. REYES</u>	Barangay Kagawad	<u>EDDIE A. ZAMBAS</u>
Barangay Kagawad	<u>RUDY G. GULIGADO</u>	Barangay Kagawad	<u>JOEL D. OBSIOMA</u>
Barangay Kagawad	<u>LEMUEL Y. ENERIO</u>	Barangay Kagawad	<u>RODEL G. REYES</u>
Barangay Kagawad	<u>FULGENCIO R. RARA</u>	SK Chairperson	<u>NEL JAMES O. DEL ROSARIO</u>

**RESOLUTION NO. 012**  
**Series of 2023**

**RESOLUTION APPROVING THE CY 2023 SUPPLEMENTAL INVESTMENT PLAN (SIP) OF THE PROJECTS, ACTIVITIES AND PROGRAM OF BARANGAY IPONAN, AS APPROVED AND SUBMITTED BY THE BARANGAY DEVELOPMENT COUNCIL.**

**WHEREAS,** the Barangay Development Council is mandated to formulate and prioritize long term, medium term and annual socio-economic development plans and policies, programs, and projects;

**WHEREAS,** the members of the Barangay Council of Barangay Iponan has convened and formulated the 2023 Supplemental Investment Plan on December 18, 2023 held at Barangay Hall, this city;

**WHEREAS,** to confirm with, the Sangguniang Barangay of Barangay Iponan adopt and approve the projects, activities and programs listed in the SIP CY 2023 for utilization;

**WHEREFORE** on motion jointly seconded by all members, it was;

**RESOLVED,** as we hereby resolves to adopt and approve the SIP of CY 2023 as presented and for this purpose indorsing the same to City Planning and Development Office and the City Budget Office for information;

**UNANIMOUSLY APPROVED**

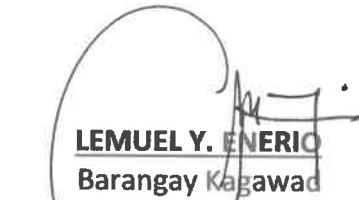
Done this 18<sup>th</sup> day of **December 2023** at Barangay Iponan Session Hall, Cagayan de Oro City, Philippines.

**I HEREBY CERTIFY** to the correctness of the foregoing Resolution.

APPROVED AND ADOPTED.



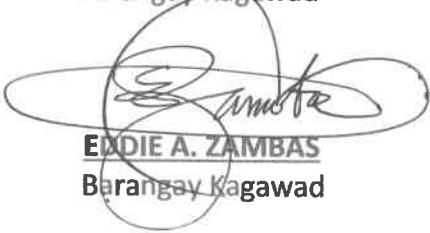
**RUDY G. GULIGADO**  
Barangay Kagawad



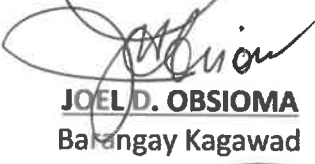
**LEMUEL Y. ENERIO**  
Barangay Kagawad



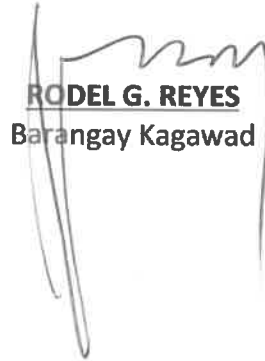
**FULGENCIO R. RARA**  
Barangay Kagawad



**EDDIE A. ZAMBAS**  
Barangay Kagawad



**JOEL D. OBSIOMA**  
Barangay Kagawad



**RODEL G. REYES**  
Barangay Kagawad



**NEL JAMES O. DEL ROSARIO**  
SK Chairperson



CERTIFIED CORRECT

**RIZZEL JOY M. CERNACIO**  
Barangay Secretary



APPROVED:  
**VENGIE L. REYES**  
Barangay Chairman



Communication Number:

Date:

Receiver:

From Committee on Barangay Affairs

Subject **PROPOSED RESOLUTION** – returning to the Barangay Council of Barangay Gusa, this City, its Ordinance No. 01-2023, covering its Annual Budget for CY 2023 with an Estimated Income of ₱31,704,579.00, with the information that said Ordinance is operative in its entirety.

Respectfully referred to **COMMITTEE ON LAWS AND RULES** the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: January 8, 2024 (perusal)

**RECOMMENDING APPROVAL AND INCLUSION IN THE CALENDAR OF BUSINESS IN THE NEXT REGULAR SESSION**

Respectfully submitted:

  
**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Chairperson


  
**HON. ROMEO V. CALIZO**  
 CITY COUNCILOR  
 Vice Chairperson

  
**HON. GEORGE S. GOKING**  
 CITY COUNCILOR  
 Member

  
**HON. ROGER L. ABADAY**  
 CITY COUNCILOR  
 Member

  
**HON. JOYLEEN MERCEDES L. BALABA**  
 CITY COUNCILOR  
 Member

**EX-OFFICIO MEMBERS**

  
**HON. JOCELYN B. RODRIGUEZ**  
 CITY VICE MAYOR  
 Presiding Officer

**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Majority Floor Leader

  
**HON. JAMES K. JUDITH II**  
 CITY COUNCILOR  
 Minority Floor Leader

**DISSENTING**



Communication Number: 2024-2086

Date: 01/04/2024

Receiver: EUCILLE

From: CBO

Subject: ANNUAL BUDGET FOR CY 2023 GENERAL FUND OF BARANGAY GUSA, THIS CITY

Respectfully referred to COMMITTEE ON BARANGAY AFFAIRS the herein communication for study, investigation, report and/or recommendation.

  
**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: Jan. 8, 2024

recommending approval

- |  |  |
|--|--|
| ✓ <b>HON. YAN LAM S. LIM</b><br>Chairperson  | ✓ <b>HON. KENNETH JOHN D. SACALA</b><br>Vice Chairperson |
| ✓ <b>HON. ROGER G. ABADAY</b><br>Member      | ✓ <b>HON. GEORGE S. GOKING</b><br>Member                 |
| <b>HON. MARIA LOURDES S. GAANE</b><br>Member | _____<br>Member  |
| _____<br>Member                              |  |

**EX-OFFICIO MEMBERS**

- |  |   |
|--|---|
| ✓ <b>HON. EDGAR S. CABANLAS</b><br>Majority Floor Leader | <b>HON. JAMES K. JUDITH II</b><br>Minority Floor Leader |
| ✓ <b>HON. JOCELYN B. RODRIGUEZ</b><br>City Vice Mayor    |   |

**DISSENTING**

\_\_\_\_\_

1-3-23 12:04 PM

Republic of the Philippines  
City of Cagayan de Oro

**CITY BUDGET OFFICE**  
**1<sup>st</sup> Endorsement**  
**December 28, 2023**

Respectfully forwarded to the Honorable Members of Sangguniang Panlungsod, this City, thru MR. ARTURO S. DE SAN MIGUEL, City Secretary, the herein copy of Annual Budget CY 2023 General Fund of Barangay Gusa, Cagayan de Oro City, involving the total appropriations of P 31,704,579.00 under Appropriation Ordinance No. 1-2023, which is favorably recommended for approval having been found to be in order, having substantially complied with the basic requirements pursuant to the relevant provisions of the Local Government Code (RA 7160), subject to the following conditions:

1. That the utilization of the corresponding mandatory obligations/automatic appropriations shall be made in accordance with the pertinent provisions under RA 7160, and its implementing rules/regulations, viz:
  - 1.1. 5% Calamity Fund –Per Section 234 (d) of (RA 7160) and NDRRMC/DBM/DILG Joint Memorandum Circular No. 2013-1 dated March 25, 2013.
  - 1.2. 10% SK Fund- PerSection 239 of RA 7160 and RA 10742 Series of 2015 (SK Reform Act)and DBM/DILG/NYC Joint Memorandum Circular No. 1 dated January 23, 2019.
  - 1.3. 20% Development Fund –Per Section 287of RA 7160 and DBM/DOF/ DILG Joint Memorandum Circular No. 1 dated November 4, 2020.
2. That in all cases, disbursements of appropriation covered in this Annual Budget shall be subject to availability of funds and to all accounting and auditing rules and regulations.

Compliance to all existing laws, administrative rules and regulations shall be the responsibility of the implementing barangay, subject to the posting requirement under Section 59 of RA 7160.

**ROXANNE MAE A. RAVIDAS, CPA**  
Acting City Budget Officer  
For the Local Finance Committee



Republic of the Philippines  
City of Cagayan de Oro  
**BARANGAY GUSA**  
**OFFICE OF THE PUNONG BARANGAY**

**BUDGET MESSAGE**

**THE HONORABLE MEMBERS**  
SANGGUNINAG BARANGAY  
BARANGAY GUSA, CAGAYAN DE ORO CITY

SIR/MADAM:

It is my honor and privilege to submit to you our Annual Budget for the Year 2023 amounting to **31,704,579.00**. For the Calendar Year 2023 Budgetary Annual Budget, there is an increase, so it will not be the same to our 2022 Annual Budget.

Our policy thrust for CY 2023 is to raise the revenue in order to have ready funds to finance necessary expenditures to meet the much needed services and can provide development projects. The policy measures to achieve an increase of revenue are the following;

1. Formulate strategy to increase fees in accordance with the City Ordinance.
2. Intensify collection on realty tax in the area of responsibilities.
3. Create policy to safeguard the assets of barangay in its internal control.
4. Strictly collect fees with the corresponding issuance of Official Receipts.

Our estimated and realistic income for CY 2023 is higher compared to last year. Our desire is to make the barangay free from IRA dependence.

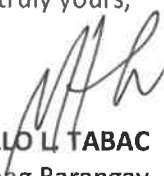
The expected results or major final output on goods and services of our barangay as laid out in or Annual investment Program are as follows:

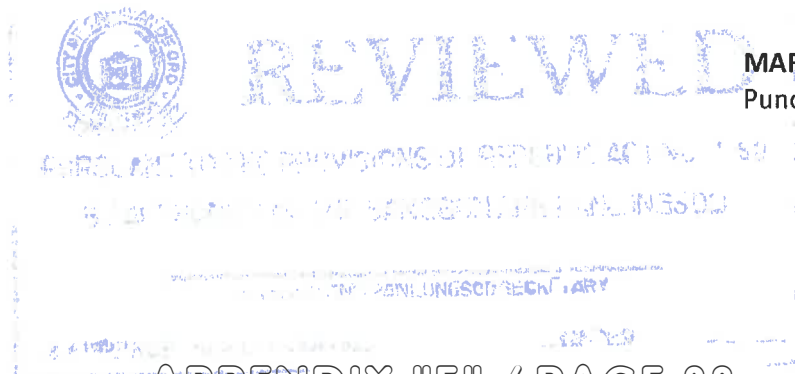
MAJOR FINAL OUTPUT	PERFORMANCE INDICATOR	TARGET
Health & Nutrition Services	Provide Children Nutrition	1,350 Children
Peace & Order Services	Conflicts Decided	150 Conflicts
	Persons Apprehended	22 Persons
Infrastructure Services	Drainage Maintained	75 Drainages
	Pathways Maintained	19 Pathways
Administrative & Legislative Services	Brgy. Official Trained	11 Officials
	Resolution passed	28 resolution
	Ordinance passed	2 ordinance

We hope therefore, that this Annual Budget will guide in disbursing our Barangay Funds legally and effectively.

Thank you.

Very truly yours,

  
**MARLO L. TABAC**  
Punong Barangay



Republic of the Philippines  
City of Cagayan de Oro  
Barangay Gusa

**OFFICE OF THE SANGGUNIANG BARANGAY**

MINUTES OF THE SESSION OF BARANGAY GUSA COUNCIL HELD AT BARANGAY HALL ON SEPTEMBER 15 , 2023.

Present:

<b>MARLO L. TABAC</b>	Punong Barangay
<b>MARTIN MONICO Q. GADRINAB</b>	Barangay Kagawad
<b>IMELDA D. SALCEDO</b>	Barangay Kagawad
<b>JOSEPH M. BALTAZAR</b>	Barangay Kagawad
<b>LEONIDES R. WAGAS</b>	Barangay Kagawad
<b>EMMANUEL G. BEJA</b>	Barangay Kagawad
<b>CAMILO B. SACALA</b>	Barangay Kagawad
<b>ERWIN C. OBENZA</b>	Barangay Kagawad
<b>HERBE S. BLANELA</b>	SK Chairman

**Resolution No. 09-2023**  
Series of 2023

Presented for consideration is the Annual Budget of the Barangay Gusa for the period January 1, 2023 to December 31, 2023 in the sum of P 31,704,579.00.

**NOW THEREFORE**, on motion of kagawad Emmanuel G. Beja duly seconded of the members of the Sangguniang Barangay present.

**RESOLVED**, as it is hereby resolved, to enact the following Appropriation Ordinance, to wit:

**APPROPRIATION ORDINANCE NO. 01-2023**  
Series of 2023

**APPROPRIATION FUNDS FOR THE PERIOD FROM JANUARY 1, 2023 TO DECEMBER 31, 2023.**

Be it enacted by the Sangguniang Barangay of Barangay Gusa that the Barangay Annual Budget covering the period from January 1, 2023 to December 31, 2023 with a total estimated income of P 31,704,579.00 as against total appropriation in the amount of P 31,704,579.00 is hereby approved, summarized as follows:

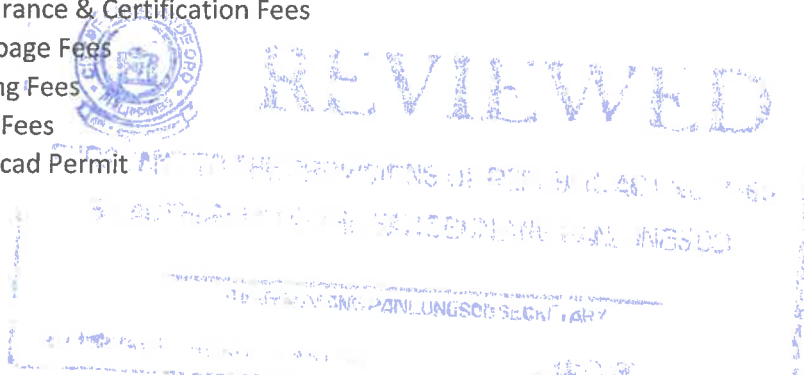
**Available Resources**

**1. Income**

Real Property Tax - Due Component	P 1,897,000.00
Real Property Tax - Equal Sharing	750,000.00
Internal Revenue Allotment	27,350,597.00
Community Tax	163,086.00
Business Tax & Licenses	1,053,850.00
Income from Waterworks System	39,480.00
Clearance & Certification Fees	216,271.00
Garbage Fees	124,405.00
Filling Fees	8,570.00
Toll Fees	22,140.00
Trisicad Permit	79,180.00

**2. Total Income**

**P 31,704,579.00**



**A. Current Operating Expenditures**

**1 Personal Services**

Honoraria	3,187,236.00
Cash Gift	1,105,000.00
Mid - Year Bonus	265,603.00
Vacation & Sick Leave Benefits	384,004.00
PAG-IBIG Contribution	39,600.00
Other Personnel Benefits	926,680.00
Honoraria - Support Staff	8,438,000.00
Productivity Enhancement Incentive	55,000.00
Year End Bonus	265,603.00
<b>Sub - Total</b>	<b><u>14,666,726.00</u></b>

**2 Maintenance & Other Operating Expenses**

Internet Expenses	50,000.00
Training Expenses	150,000.00
Other Supplies Expenses - Brgy. Police	100,000.00
Other Supplies Expenses - Uniform	200,000.00
Other Supplies & Materials Expenses	400,000.00
Office Supplies Expenses	200,000.00
Other Supplies Expenses-Daycare, BHW BNS	80,000.00
Water Expenses	200,000.00
Electricity Expenses	500,000.00
Membership Dues & Contributions to Organizations	50,000.00
Auditing Services	136,752.00
Repair and Maintenance - Land Transportation Equipment	300,000.00
Travelling Expenses	100,000.00
Rent Expenses	60,000.00
Fuel, Oil & Lubricants Expenses	400,000.00
Representation Expenses	102,000.00
Telephone Expenses	50,000.00
Other Maintenance & Operating Expenses-Cultural & Athletic	400,000.00
Extraordinary Expenses	52,039.00
Insurance/ Re-insurance - Fidelity Bond, Premiums	50,000.00
Other Maintenance and Operating Expenses-BCPC	50,000.00
Other Maint. & Oper. Exp.-Aid to Senior Citizen & Dis-abled Person	100,000.00
Other Maintenance and Operating Expenses-GAD Program	80,000.00
Other Maintenance and Operating Expenses-Nutrition Program	80,000.00
Other Maintenance and Operating Expenses-Health Program	50,000.00
Other Maintenance & Operating Expenses-Medical Assistance	50,000.00
Other Maintenance and Operating Expenses-Aid to Indigent	300,000.00
Other Maintenance and Operating Expenses-Lupong Tagapamayapa	80,000.00
Other Maintenance and Operating Expenses-VAWC	50,000.00
Other Maintenance and Operating Expenses-Triscad/motorized/business plates	50,000.00
Other Maintenance and Operating Expenses-CBRP/BADAC	50,000.00
Other Maintenance and Operating Expenses-Brgy. Devp't. Planning	50,000.00
Other Maintenance and Operating Expenses	42,256.00
General Services - Job-Order	1,469,000.00
<b>Sub - Total</b>	<b><u>6,032,047.00</u></b>

**3 SPECIAL PURPOSE APPROPRIATION**

5 % Calamity Fund	1,585,229.00
10 % SK Fund - Youth Development Program	3,170,458.00
20 % Development Fund	5,470,119.00
<b>Sub - Total</b>	<b><u>10,225,806.00</u></b>

**Breakdown of 20% DF**

Livelihood & Development Project	300,000.00
Construction of Drainage System @ Purok 5	150,000.00
Construction of Drainage System @ Purok 3	200,000.00
Flood Control-Declogging of Canal	1,070,879.00
Rehabilitation of Road Pathways	700,000.00
Rehabilitation of Material Recovery Facilities & ESWM	300,000.00
Reforestation and Greening Project	300,000.00
Rehabilitation of Waterworks System	100,000.00
Rehabilitation of Multi-Purpose Hall-Office & Other Facilities	800,000.00
Ecological Solid Waste Management	800,000.00
Installation of Street Lighting Facilities	749,240.00
	<u>5,470,119.00</u>

**Breakdown of 5% Calamity Fund**

Quick Response Fund	475,569.00
Purchase of Calamity Related Equipment & Supplies	1,109,660.00
	<u>1,585,229.00</u>

**CAPITAL OUTLAY**

Purchase of Dumptruck Cowl	700,000.00
Purchase of 1 unit Aircon	80,000.00
	<u>780,000.00</u>

**Total Budgetary Appropriations**

31,704,579.00

**This Appropriation Ordinance shall take effect on January 1, 2023.**

**RESOLVED FURTHER**, to submit copies of this Resolution with the approved budget as embodied in the Appropriation Ordinance to the Sangguniang Panglungsod for review.

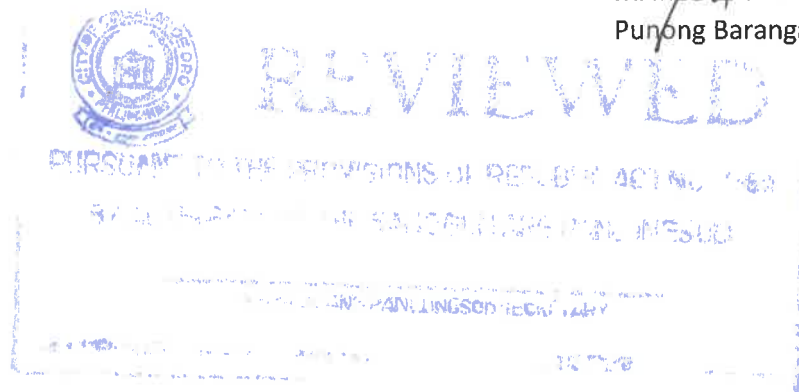
**APPROVED SEPTEMBER 15, 2023**

I hereby certify that the foregoing Resolution No. 029-2023 embodying Appropriation Ordinance No. 1, both series of 2023, which approved the Barangay Annual Budget for the period January 1, 2023 to December 31, 2023 of Barangay Gusa, City of Cagayan de Oro, was duly enacted by the Sangguniang Barangay in its regular session held at Barangay Hall, Barangay Gusa on September 15, 2023.

Attested:

  
**FELISA C. ATON**  
Barangay Secretary

  
**MARLON L. TABAC**  
Punong Barangay



Barangay Budget Preparation Form No. 1

**CERTIFIED STATEMENT OF INCOME**

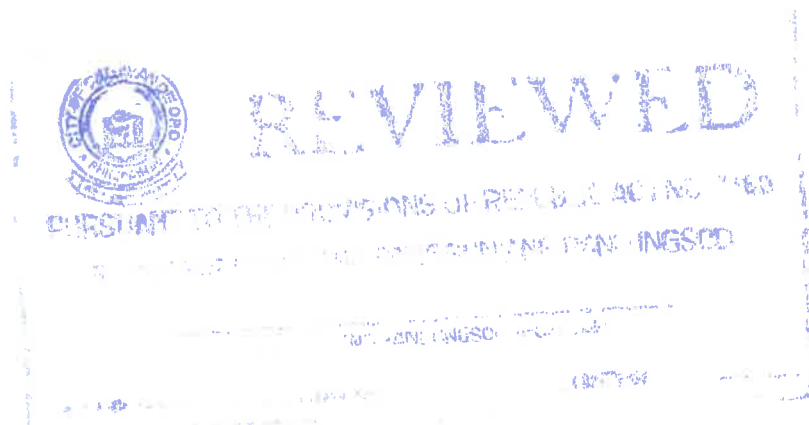
Barangay Gusa  
City of Cagayan de Oro

Account Code	Source of Income Particulars	2021	2022	2023
	Real Property Tax - Due Component		1,894,000.00	1,897,000.00
	Real Property Tax - Equal Sharing	2,646,518.47	750,000.00	750,000.00
	National Tax Allotment	23,113,521.00	32,104,393.00	27,350,597.00
	Community Tax	184,191.56	214,530.00	163,086.00
	Clearance & Certification Fees - AF-51	1,645,653.00	294,060.00	216,271.00
	Business Tax & Licenses	-	1,517,832.00	1,053,850.00
	Sand & Gravel	-	-	-
	Subsidy from LGUs	-	13,000.00	-
	Income from Waterworks system	-	51,560.00	39,480.00
	Interest Income	153.18		
	Filling Fees		137,930.00	8,570.00
	Garbage Fees	-	137,930.00	124,405.00
	Toll and Terminal Fees	-	19,800.00	22,140.00
	Trisicad Permit		61,260.00	79,180.00
	<b>TOTAL</b>	<b>27,590,037.21</b>	<b>37,196,295.00</b>	<b>31,704,579.00</b>

Certified By:

  
**MARIE FRANCES B. ABANES**  
Barangay Treasurer

  
**MARLO L. TABAC**  
Punong Barangay





Communication Number:

Date:

Receiver:

From Committee on Education

Subject PROPOSED **RESOLUTION** endorsing and/or interposing no objection to the separation of Cagayan de Oro National High School-Senior High School from its mother school Cagayan de Oro National High School-Junior High School, located in Barangay Nazareth, this City, and to be named as Cagayan de Oro National Senior High School.

Respectfully referred to **COMMITTEE ON LAWS AND RULES** the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary


**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: January 4, 2024 (perusal)

**RECOMMENDING APPROVAL AND INCLUSION IN THE CALENDAR OF BUSINESS IN THE NEXT REGULAR SESSION**

Respectfully submitted:

  
**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Chairperson

  
**HON. ROMEO V. CALIZO**  
 CITY COUNCILOR  
 Vice Chairperson

  
**HON. GEORGE S. GOKING**  
 CITY COUNCILOR  
 Member

  
**HON. ROGER G. ABADAY**  
 CITY COUNCILOR  
 Member

  
**HON. JOYLEEN MERCEDES L. BALABA**  
 CITY COUNCILOR  
 Member

**EX-OFFICIO MEMBERS**

  
**HON. JOCELYN B. RODRIGUEZ**  
 CITY VICE MAYOR  
 Presiding Officer

  
**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Majority Floor Leader

  
**HON. JAMES K. JUDITH II**  
 CITY COUNCILOR  
 Minority Floor Leader

**DISSENTING**



Communication Number: 2024-2089

Date: 01/04/2024

Receiver: EUCILLE

From: DEPED

Subject: JOINT RESOLUTION FROM SCHOOLS PARENTS-TEACHERS ASSOCIATION (SPTA) AND SCHOOL GOVERNANCE COUNCIL (SGC) OF CAGAYAN DE ORO NATIONAL HIGH SCHOOL "A" SENIOR HIGH SCHOOL REQUESTING FOR THE SUPPORT FOR THE SEPARATION OF THE SAID SCHOOL FROM ITS MOTHER UNIT, CAGAYAN DE ORO NATIONAL HIGH SCHOOL JUNIOR HIGH SCHOOL, FOR APPROVAL

Respectfully referred to COMMITTEE ON EDUCATION the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

*Recommending Approval* Date of Meeting: 1/8/2024

**HON. SUZETTE G. MAGTAJAS-DABA**

Chairperson

**HON. IMEE ROSE P. MORENO**

Vice Chairperson

**HON. MARIA LOURDES S. GAANE**

Member

**HON. GEORGE S. GOKING**

Member

**HON. JAY R. PASCUAL**

Member

**HON. KENNETH JOHN D. SACALA**

Member

**HON. YEVONNA YACINE B. EMANO**

Member

**EX-OFFICIO MEMBERS**

**HON. EDGAR S. CABANLAS**

Majority Floor Leader

**HON. JAMES K. JUDITH II**

Minority Floor Leader

**HON. JOCELYN B. RODRIGUEZ**

City Vice Mayor

**DISSENTING**



Republic of the Philippines  
**Department of Education**  
**REGION X**  
**DIVISION OF CAGAYAN DE ORO CITY**

Office of the Schools Division Superintendent

**1<sup>st</sup> Endorsement**  
 December 27, 2023

Respectfully forwarded to the Honorable City Council through the Honorable City Councilor Suzette M. Daba, Chairman of the Committee on Education, the herein attached joint resolution from Schools Parents-Teachers Association (SPTA) and School Governance Council (SGC) of Cagayan de Oro National High School – Senior High School requesting for the support for the separation of the said school from its mother unit, Cagayan de Oro National High School – Junior High School; for approval.

**ROY ANGELO E. GAZO**  
 Schools Division Superintendent

Received at the Office of the Schools Division Superintendent  
 Office of the Schools Division Superintendent  
 OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT  
 Received: 12-28-23 Time: 1:24 PM  
 ACTION ITEM  
 Respond To Education Code

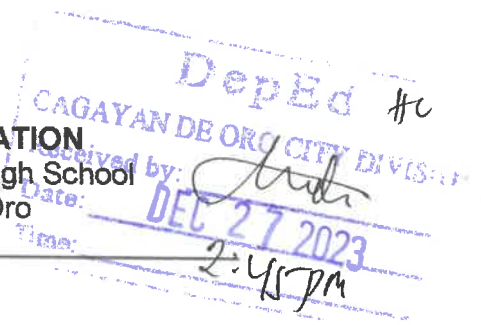


**Address:** Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
**Mobile No:** +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)  
**Email Address:** cagayandeoro.city@deped.gov.ph





**SCHOOL PARENTS-TEACHERS ASSOCIATION**  
Cagayan de Oro National High School-Senior High School  
8<sup>th</sup>- 2<sup>nd</sup> Streets, Nazareth, Cagayan de Oro



December 27, 2023

**DR. ROY ANGELO E. GAZO, CESO V**  
Schools Division Superintendent  
DepED -Division of Cagayan de Oro  
Cagayan de Oro City

Sir:

Greetings of peace!

The undersigned is earnestly requesting your office for the endorsement of our request to the honorable City Council of Cagayan de Oro through a joint resolution of Schools Parents Association (SPTA) and School Governance Council (SGC) to support the separation of Cagayan de Oro National High School - Senior High School from its mother school, Cagayan de Oro National High School - Junior High School of which both schools shared only one school ID.

Looking forward for your utmost consideration and favorable action

Very truly yours,

  
**PROX D. ALMEDA**  
SPTA President

Concurred:

  
**JERSON B. HERRERO**  
Secondary School Principal III

*Enclosure: Joint SPTA & SGC Resolution*



**SCHOOL PARENTS-TEACHERS ASSOCIATION**  
Cagayan de Oro National High School-Senior High School  
8<sup>th</sup>- 2<sup>nd</sup> Streets, Nazareth, Cagayan de Oro

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**RESOLUTION NO. \_\_\_\_**  
Series of 2023

**A RESOLUTION REQUESTING THE SUPPORT OF THE HONORABLE CITY COUNCIL OF CAGAYAN DE ORO CITY FOR THE SEPARATION OF CAGAYAN DE ORO NATIONAL HIGH SCHOOL - SENIOR HIGH SCHOOL FROM ITS MOTHER SCHOOL, CAGAYAN DE ORO NATIONAL HIGH SCHOOL IN BARANGAY NAZARETH, CAGAYAN DE ORO CITY**

**WHEREAS**, RA No. 9155, otherwise known as “An Act Instituting a Framework of Governance for Basic Education, Establishing Authority and Accountability, Renaming the Department of Education, Culture, and Sports as the Department of Education, and for Other Purpose,” requires the states to protect and promote the right of all Filipinos to quality and accessible education by providing free and compulsory education in the elementary level and free education in the high school level;

**WHEREAS**, DepEd Order No. 40, s. 2014, otherwise known as “*Establishment, Merging, Conversion, and Naming/ Renaming Of Public Schools, and Separation of Public School Annexes in Basic Education*” strengthens RA No. 9155 provided that all its Implementing Rules and Regulations (IRR) are effectively strictly complied with;

**WHEREAS**, DepEd Order No. 40, s 2014 Part VI.A.2 of the same DepEd order details, “The SDS, in consultation with the stakeholders, may initiate the separation of a school annex, provided said school annex is offering complete elementary or secondary education program, subject to compliance with the criteria set under Part VI, Item B.2 of these guidelines”;

**WHEREAS**, A committee shall be formed to oversee the transition process, including the development of a detailed plan for the separation. This committee shall consist of representatives from both Cagayan de Oro National High School - Junior High School and Cagayan de Oro National High School - Senior High School.

**WHEREAS**, at present, the Cagayan de Oro National High School – Senior High school shares the same School ID 304111 with the Cagayan de Oro National High School – Junior High School, and the latter shares budgetary management processing with the former;

**WHEREAS**, the said school, CDONHS-SHS, a categorized large urban school, has been established since SY 2017-2018 with its separate school principal and school site from Cagayan de Oro National High School - Junior High School (CDONHS-JHS) offering academic and technical-vocational tracks with the following strands: Accountancy, Business, and Management (ABM), General Academic Strand (GAS), Humanities and Social Sciences (HUMSS), Science, Technology, Engineering, and Mathematics (STEM), Information and Communications Technology (ICT), Electrical Installation and Maintenance (EIM), and Home Economics (HE). Additionally, the Alternative Learning System (ALS) of education has been catered in the school.

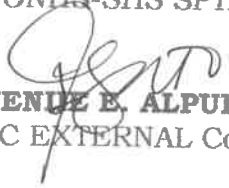
**WHEREAS**, CDONHS-SHS has also met the criteria on catchment area with a standard classroom-student ratio and other relevant official data (e.g. distance, topography, presence of the SHS Voucher Program recipient school), as well as the following: offering of the abovementioned tracks and strands, documentation of the title or evidence of ownership, clearance that the school not within a hazardous and/or high-risk, disaster-prone geographical location, and willing and able partners to provide sufficient venues for Immersion for all SHS learners;

**THEREFORE**, School Parents Association together with the School Governing Council, hereby formally request the honorable City Council to support the application on the separation of CDO-SHS to bear its new name to Cagayan de Oro National Senior High School.

**BE IT FURTHER RESOLVED**, that the copies of this resolution be transmitted to Cagayan de Oro City Council for their consideration and endorsement.

**APPROVED AND ADOPTED** this 14<sup>th</sup> day of December 2023.

  
**PROX D. ALMEDA**  
CDONHS-SHS SPTA President

  
**QUENYE B. ALPUERTO**  
SGC EXTERNAL Co-Chairman

Noted by:

  
**JERSON B. HERRERO**  
Secondary School Principal III



Communication Number:

Date:

Receiver:

From Committee on Education

Subject PROPOSED RESOLUTION approving and/or adopting the Institutional Development Plan for 2024-2029 of the City College of Cagayan de Oro.

Respectfully referred to **COMMITTEE ON LAWS AND RULES** the herein communication for study, investigation, report and/or recommendation.


**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: January 4, 2024 (perusal)

**RECOMMENDING APPROVAL AND INCLUSION IN THE CALENDAR OF BUSINESS IN THE NEXT REGULAR SESSION**

Respectfully submitted:

  
**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Chairperson

  
**HON. ROMEO V. CALIZO**  
 CITY COUNCILOR  
 Vice Chairperson

  
**HON. GEORGE S. GOKING**  
 CITY COUNCILOR  
 Member

  
**HON. ROGER G. ABADAY**  
 CITY COUNCILOR  
 Member

  
**HON. JOYLEEN MERCEDES L. BALABA**  
 CITY COUNCILOR  
 Member

**EX-OFFICIO MEMBERS**

  
**HON. JOCELYN B. RODRIGUEZ**  
 CITY VICE MAYOR  
 Presiding Officer

**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Majority Floor Leader

  
**HON. JAMES K. JUDITH II**  
 CITY COUNCILOR  
 Minority Floor Leader

**DISSENTING**



Communication Number: 2024-2104

Date: 01/08/2024

Receiver: EUCILLE

From: CMO

Subject: REQUEST FOR AN URGENT ORDINANCE TO ADOPT THE INSTITUTIONAL DEVELOPMENT PLAN FOR 2024-2029 OF THE CITY COLLEGE OF CAGAYAN DE ORO

Respectfully referred to COMMITTEE ON EDUCATION the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: 1/8/2024

*Recommended Approval*

*Suzette G. Magtajas-Daba*

**HON. SUZETTE G. MAGTAJAS-DABA**  
 Chairperson

*Maria Lourdes S. Gaane*

**HON. MARIA LOURDES S. GAANE**  
 Member

*Jay R. Pascual*

**HON. JAY R. PASCUAL**  
 Member

**HON. IMEE ROSE P. MORENO**  
 Vice Chairperson

*George S. Goking*

**HON. GEORGE S. GOKING**  
 Member

*Kenneth John D. Sacala*

**HON. KENNETH JOHN D. SACALA**  
 Member

**HON. YEVONNA YACINE B. EMANO**  
 Member

EX-OFFICIO MEMBERS

**HON. EDGAR S. CABANLAS**  
 Majority Floor Leader

**HON. JAMES K. JUDITH II**  
 Minority Floor Leader

**HON. JOCELYN B. RODRIGUEZ**  
 City Vice Mayor

DISSENTING



4 January 2024

**THE HONORABLE PRESIDING OFFICER, and  
THE HONORABLE MEMBERS OF THE SANGGUNIANG PANLUNGSOD,**  
This City

**SUBJECT: REQUEST FOR AN URGENT ORDINANCE TO ADOPT THE INSTITUTIONAL DEVELOPMENT  
PLAN FOR 2024-2029 OF THE CITY COLLEGE OF CAGAYAN DE ORO**

LADIES AND GENTLEMEN:

I am pleased to inform you that the City Government has been making significant milestones in attaining the institutional recognition of the City College of Cagayan de Oro (City College).

Pursuant to Item (3), Section II of Annex B- "*List of Parameters for Validation of Compliance to Requirements for the Grant of Institutional Recognition as Higher Education Institution to Local Colleges and Universities by virtue of CMO 18 Series of 2022 and the Local Government Code of 1991 (RA 7160)*" of the Commission of Higher Education (CHED) Memorandum Order No. 18 Series 2022, all local colleges must ensure the sustainability of its operations through a five-year institutional development plan duly approved by its Governing Board as its highest policy-making body and supported by a duly enacted ordinance.

In connection thereto, the interim administration of the City College has prepared the Institutional Development Plan for 2024-2029 of the City College of Cagayan de Oro. The same has been approved by the City College Governing Board through Resolution Nos. 04 and 08, both series of 2023, entitled "*Approving the Vision, Mission, Core Values, College Agenda, and Graduate Attributes of the City College of Cagayan de Oro*" and "*Approving the Institutional Development Plan of the City College of Cagayan de Oro for 2024-2029*".

As such, the said institutional development plan must now be adopted into an ordinance by your good office in order to fully comply with the aforementioned requirement for the institutional recognition of the City College in time for its inaugural opening for academic year 2024-2025.

In this regard, I am respectfully requesting the appropriate action of the Sanggunian on this matter. Copies of the Institutional Development Plan for 2024-2029 of the City College of Cagayan de Oro as well as the relevant Governing Board Resolutions are herewith attached for your perusal.

Hoping for your favorable and prompt response on this request.

Thank you.

Very truly yours,

**ROLANDO A. UY**  
City Mayor

*Klarax*  
*K*

1-8-24 1:56 PM  
*Request To Education Center*



3 January 2024

**DR. JESTONI P. BABIA, EdD**  
Interim President  
City College of Cagayan de Oro

Dear Sir,

Greetings!

This is in response to your endorsement seeking for review and legal opinion on the herewith attached draft Institutional Development Plan (IDP) for 2024-2029 of the City College of Cagayan de Oro (City College).

With the approval of the said document by the City College of Cagayan de Oro Governing Board through Resolution Nos. 04 and 08, both series of 2023, entitled "*Approving the Vision, Mission, Core Values, College Agenda, and Graduate Attributes of the City College of Cagayan de Oro*" and "*Approving the Institutional Development Plan of the City College of Cagayan de Oro for 2024-2029*", respectively, the same is therefore, deemed approved by the City College's highest policy-making body<sup>1</sup>.

Pursuant to Item (3), Section II of Annex B- "*List of Parameters for Validation of Compliance to Requirements for the Grant of Institutional Recognition as Higher Education Institution to Local Colleges and Universities by virtue of CMO 18 Series of 2022 and the Local Government Code of 1991 (RA 7160)*" of the Commission of Higher Education (CHED) Memorandum Order No. 18 Series 2022, the same must be duly endorsed to the Sangguniang Panlungsod for the enactment of an ordinance.

In this connection, kindly be informed that this Office has also reviewed the herewith attached copy of the aforementioned document and finds the same to be in legal order and, thus, poses no legal objection to the endorsement of the Institutional Development Plan (IDP) for 2024-2029 of the City College of Cagayan de Oro to the City Council for their appropriate legislative action.

For your guidance and information.

Prepared by:

  
ATTY. ETHEL T. LLENAS  
Executive Assistant V

Reviewed by:

  
ATTY. KENNETH O. TAMALA, MBA  
City Legal Officer

<sup>1</sup> Section 5 of Ordinance No. 14564-2023 otherwise known as the Charter of the City College of Cagayan de Oro



4 January 2024

**THE HONORABLE PRESIDING OFFICER, and  
THE HONORABLE MEMBERS OF THE SANGGUNIANG PANLUNGSOD,**  
This City

**SUBJECT: REQUEST FOR AN URGENT ORDINANCE TO ADOPT THE INSTITUTIONAL DEVELOPMENT  
PLAN FOR 2024-2029 OF THE CITY COLLEGE OF CAGAYAN DE ORO**

LADIES AND GENTLEMEN:

I am pleased to inform you that the City Government has been making significant milestones in attaining the institutional recognition of the City College of Cagayan de Oro (City College).

Pursuant to Item (3), Section II of Annex B- *"List of Parameters for Validation of Compliance to Requirements for the Grant of Institutional Recognition as Higher Education Institution to Local Colleges and Universities by virtue of CMO 18 Series of 2022 and the Local Government Code of 1991 (RA 7160)"* of the Commission of Higher Education (CHED) Memorandum Order No. 18 Series 2022, all local colleges must ensure the sustainability of its operations through a five-year institutional development plan duly approved by its Governing Board as its highest policy-making body and supported by a duly enacted ordinance.

In connection thereto, the interim administration of the City College has prepared the Institutional Development Plan for 2024-2029 of the City College of Cagayan de Oro. The same has been approved by the City College Governing Board through Resolution Nos. 04 and 08, both series of 2023, entitled *"Approving the Vision, Mission, Core Values, College Agenda, and Graduate Attributes of the City College of Cagayan de Oro"* and *"Approving the Institutional Development Plan of the City College of Cagayan de Oro for 2024-2029"*.

As such, the said institutional development plan must now be adopted into an ordinance by your good office in order to fully comply with the aforementioned requirement for the institutional recognition of the City College in time for its inaugural opening for academic year 2024-2025.

In this regard, I am respectfully requesting the appropriate action of the Sanggunian on this matter. Copies of the Institutional Development Plan for 2024-2029 of the City College of Cagayan de Oro as well as the relevant Governing Board Resolutions are herewith attached for your perusal.

Hoping for your favorable and prompt response on this request.

Thank you.

Very truly yours,

**ROLANDO** *Klaray* **A. UY**  
City Mayor  
*K*





Republic of the Philippines  
 City of Cagayan de Oro  
**CITY COLLEGE OF CAGAYAN DE ORO**  
**Governing Board**



EXCERPTS FROM THE MINUTES OF THE SECOND BOARD MEETING OF THE CITY COLLEGE OF CAGAYAN DE ORO GOVERNING BOARD ON 26 SEPTEMBER 2023, 10:00 A.M. AT THE TEAM BUILDING ROOM, 9<sup>TH</sup> FLOOR, MALLBERRY SUITES BUSINESS HOTEL, CAGAYAN DE ORO CITY

**RESOLUTION No. 04 Series of 2023**

**APPROVING THE VISION, MISSION, CORE VALUES, COLLEGE AGENDA, AND GRADUATE ATTRIBUTES OF THE CITY COLLEGE OF CAGAYAN DE ORO**

**WHEREAS**, Section 5 of Article II- The Governing Board of Ordinance No. 14564-2023, as amended, otherwise known as the Charter of the City College of Cagayan de Oro provides that the City College of Cagayan de Oro Governing Board is the highest policy making body of the City College of Cagayan de Oro (City College) which shall approve plans or policies related to the over-all governance of the City College.

**WHEREAS**, under the above-cited provision of the Charter of the City College of Cagayan de Oro, the Governing Board is mandated to set the vision and strategic direction of the City College, ensuring its alignment with the City Government's RISE development agenda, higher education agenda, and the national government's thrust.

**WHEREAS**, it is important to set the Vision, Mission, Goals, Core Values, Agenda and Graduate Attributes of the City College so as to ensure that it is properly anchored and aligned with the City Government's RISE agenda.

**WHEREAS**, the interim administration of the City College developed and presented the proposed Vision, Mission, Goals, Core Values, Agenda and Graduate Attributes for the City College of Cagayan de Oro during the Second Board Meeting of the Governing Board.

**WHEREAS**, the proposed Vision, Mission, Goals, Core Values, and Agenda are:

**VISION**

A City College that nurtures and produces global citizens supported by cutting-edge technologies for innovation and excellence by 2033.

**MISSION**

Our mission is to provide transformative and inclusive learning driven by artificial intelligence and other emerging technologies, equipping both the institution and the community to create innovative, culturally-relevant, and data-driven solutions for local and global impact. We actively contribute to sustainable development goals by forging strategic partnerships, engaging in problem-based research, instruction, extension, production, and equipping our graduates with professionally-aligned outcomes.

**AIM HIGHER**



Resolution No. 04  
 Series of 2023  
 Page 1 of 5



Republic of the Philippines  
City of Cagayan de Oro  
**CITY COLLEGE OF CAGAYAN DE ORO**  
**Governing Board**



**CORE VALUES**

**Adaptability:** Embracing change and possessing the flexibility to navigate evolving landscapes.

**Innovation:** Pushing boundaries, exploring new ideas, and challenging conventional norms.

**Motivation:** A strong commitment to a shared vision of making a meaningful difference and contributing to the greater good.

**Honesty:** Fostering an environment of transparency, integrity, and ethical conduct in all aspects of our work.

**Inclusion:** Embracing diversity and promoting an inclusive culture where every individual is valued, respected, and empowered.

**Godliness:** Acknowledging the importance of spirituality and moral grounding, guided by principles of faith, compassion, and justice.

**Humanity:** Striving to treat others with empathy, kindness, and compassion, both within our organization and in our interactions with the wider community.

**Excellence:** Pursuit of continuous improvement and setting high standards, while also embracing and conserving natural landscapes and utilizing natural resources to achieve excellence.

**Respect:** Cultivation of an environment of mutual respect, where diverse cultural perspectives and the environment are valued, and differing opinions are heard.

**COLLEGE AGENDA**

**Develop, Map, Implement, and Evaluate:**

- Develop relevant curricula
- Map out sustainable site designs (Control pollution, plant trees, utilize native plants, preserve open spaces)
- Implement IP Nahilaran culture and tradition preservation

**Research Driving Institutional Commitment and Policy Improvement:**

- Conduct research that drives improvement in institutional commitment and policy
- Innovate in greening initiatives for the campus
- Research the preservation of Nahilaran culture and tradition, flora, and fauna

**Organize and Strengthen:**

- Organize the college to function as a local economic enterprise
- Strengthen the leadership and structure for sustainability
- Organize and empower the community for adaptive development

**AIM HIGHER**





Republic of the Philippines  
 City of Cagayan de Oro  
**CITY COLLEGE OF CAGAYAN DE ORO**  
**Governing Board**



**Network and Partner:**

- Network with indigenous peoples for continued engagement, health and wellness, and sustainability
- Partner for health and wellness promotion
- Partner for health and wellness and sustainable lifestyles

**Expand and Encourage:**

- Expand academic programs and business resources
- Expand financial resources, including revenue from the local economic enterprise, and alternative sources

**Service-Learning Exchange:**

- Promote mobility of faculty, staff and students for service-learning exchange

**GRADUATE ATTRIBUTES**

<b>Graduate Attributes</b>	<b>Graduate Outcomes</b>
Adaptive Innovators	Apply innovative problem-solving techniques and embrace change effectively.
Mission-Driven Problem Solvers	Demonstrate a strong commitment to addressing complex issues and creating positive societal impacts.
Ethical and Inclusive Collaborators	Exhibit effective communication skills that prioritize integrity, transparency, and accountability in teamwork.
Holistically Excellent Individuals	Apply a holistic approach to develop data-driven solutions with a significant community impact.
Engaged Community Contributors	Collaborate with stakeholders to address local needs and create positive change.

**WHEREAS**, the aforementioned Vision, Mission, Core Values, College Agenda and Graduate Attributes are found to be consistent with the RISE development agenda of the City Government as well as that of the higher education thrust of the national government;

**NOW, THEREFORE, BE IT RESOLVED**, as it is hereby RESOLVED by the Governing Board, through its 2<sup>nd</sup> Board Meeting herein assembled, to approve the proposed Vision, Mission, Core Values, College Agenda and Graduate Attributes of the City College of Cagayan de Oro.

**APPROVED** this 26<sup>th</sup> of September 2023, Cagayan de Oro City.



Resolution No. 04  
 Series of 2023  
 Page 3 of 5




Republic of the Philippines  
 City of Cagayan de Oro  
**CITY COLLEGE OF CAGAYAN DE ORO**  
 Governing Board




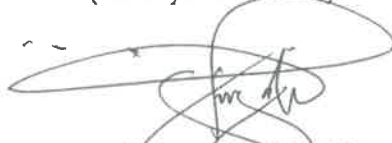
**HON. ROLANDO "KLAREX" A. UY**  
 City Mayor  
 Chairperson

**DR. JESTONI P. BABIA, PHD**  
 Interim President/Administrator, City College of Cagayan de Oro  
 Vice-Chairperson

  
**HON. SUZETTE G. MAGTAJAS-DABA**  
 City Councilor,  
 Chairperson, Committee on Education

  
**MS. QMIYA O. LINOG**  
 Instructor I, City College of Cagayan de Oro  
 (Faculty Association)

  
**MR. DEXTER L. GATCHALIAN**  
 Alumni Representative, City College of Cagayan  
 de Oro

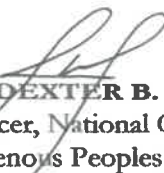
  
**MS. AIZA M. SUNGAHID**  
 Student Body Representative, City College of  
 Cagayan de Oro

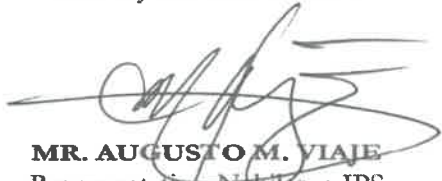
**ENGR. ROMELA N. RATILLA, DPA**  
 Regional Director, Department of Science and  
 Technology Region 10

**DIR. CARLENE C. COLLADO, CPA**  
 Regional Executive Director, Department of  
 Agriculture Region 10

  
**DR. ROY ANGELO E. GAZO, PHD**  
 Schools Division Superintendent, Department  
 of Education- Division of Cagayan de Oro

**DIR. ALMER R. MASILLONES**  
 Provincial Director, Department of Trade and  
 Industry-Misamis Oriental

  
**ATTY. DEXTER B. PRECIOSO**  
 Legal Officer, National Commission on  
 Indigenous Peoples Region 10

  
**MR. AUGUSTO M. VIAJE**  
 Representative, Nabalaran IPS

AIM HIGHER





Republic of the Philippines  
 City of Cagayan de Oro  
**CITY COLLEGE OF CAGAYAN DE ORO**  
**Governing Board**



**MR. THOR JAPO T. TURRECHA**  
 meldCX  
 (ICT Industry Sector)

**ENGR. NEIL BRYAN G. ORAIZ**  
 Hanabana Group  
 (Engineering Sector)

**DR. FERDINAND D. MIRANDA, MD**  
 J.R. Borja General Hospital  
 (Health Sector)

**MR. JOHN W. ASUNCION**  
 Oro Trade and Investment Promotions Center  
 (Business Sector)

**MS. ROXANNE MAE A. RAVIDAS, CPA**  
 Acting City Budget Officer

**ATTY. KENNETH O. TAMALA, MBA**  
 City Legal Officer

**ATTY. JOEFFREY D. NAMALATA**  
 City General Services Officer

**MS. SHEILA B. LUMBATAN**  
 Chief of Staff, City Mayor's Office

Attested by:

  
**ATTY. RACHIE NE C. AGUHOB**  
 Board Secretary



AIM HIGHER



Resolution No. 04  
 Series of 2023  
 Page 5 of 5



Republic of the Philippines  
City of Cagayan de Oro  
**CITY COLLEGE OF CAGAYAN DE ORO**  
Governing Board



WITH EXCERPTS FROM THE MINUTES OF THE THIRD BOARD MEETING OF THE CITY COLLEGE OF CAGAYAN DE ORO GOVERNING BOARD ON 24 OCTOBER 2023, 10:00 A.M. AT THE CITY COUNCIL SESSION HALL, 2<sup>ND</sup> FLOOR LEGISLATIVE BLDG., CITY HALL COMPOUND, CAGAYAN DE ORO CITY

**RESOLUTION No. 08 Series of 2023**

**APPROVING THE INSTITUTIONAL DEVELOPMENT PLAN OF THE CITY COLLEGE OF CAGAYAN DE ORO FOR 2024-2029**

**WHEREAS**, Section 5 of Article II- The Governing Board of Ordinance No. 14564-2023, as amended, otherwise known as the Charter of the City College of Cagayan de Oro provides that the City College of Cagayan de Oro Governing Board is the highest policy-making body of the City College of Cagayan de Oro (City College) which shall approve plans or policies related to the overall governance of the City College.

**WHEREAS**, under the above-cited provision of the Charter of the City College of Cagayan de Oro, the Governing Board is mandated to set the vision and strategic direction of the City College of Cagayan de Oro, ensuring its alignment with the City Government's development agenda (RISE), higher education agenda, and the national government's thrust.

**WHEREAS**, in accordance with Commission on Higher Education (CHED) Memorandum Order No. 18 series of 2022, an institutional development plan is an essential requirement not only for the institutional recognition of the City College but also for the overall direction, operation, and administration of the City College.

**WHEREAS**, the interim administration of the City College has drafted and prepared a five-year Institutional Development Plan (IDP) for the City College of Cagayan de Oro covering the years 2024 to 2029 which was presented and duly recommended to the Governing Board during its Second Board Meeting on 26 September 2023.

**WHEREAS**, it was moved during that said meeting that the members be given at least fifteen (15) days to review and provide their respective comments and recommendations to the IDP.

**WHEREAS**, when the Notice of Meeting dated 10 October 2023 for the Governing Board's Third Board Meeting was disseminated, the members were furnished with electronic copies of the IDP for their reference.

**WHEREAS**, when the Third Board Meeting was convened, the members moved that they be given another five (5) days or until 31 October 2023 to review the IDP.

**WHEREAS**, the interim administration of the City College has also requested that they be given until 10 November 2023 to consolidate the recommendations and incorporate the same into the IDP.

**WHEREAS**, the said recommendations have now been properly incorporated into the Manual.

**WHEREAS**, the said Institutional Development Plan (2024-2029) is found to be consistent with the City Government's RISE Agenda as well as that of the higher education thrust of the national government.

**AIM HIGHER**



Resolution No. 08  
Series of 2023  
Page 1 of 3



Republic of the Philippines  
 City of Cagayan de Oro  
**CITY COLLEGE OF CAGAYAN DE ORO**  
 Governing Board



NOW, THEREFORE, BE IT RESOLVED, as it is hereby RESOLVED by the Governing Board to approve the Institutional Development Plan of the City College of Cagayan de Oro for 2024-2029.

APPROVED this 11<sup>th</sup> of November 2023, Cagayan de Oro City.

**HON. ROLANDO "KLAREX" A. UY**

City Mayor  
 Chairperson

K

**DR. JESTONI P. BABIA, PHD**

Interim President/Administrator, City College of Cagayan de Oro  
 Vice-Chairperson

**HON. SUZETTE G. MAGTAJAS-DABA**

City Councilor  
 Chairperson, Committee on Education

**MS. OMIYA O. LINOG**

Instructor I, City College of Cagayan de Oro  
 (Faculty Association)

**MR. DEXTER L. GATCHALIAN**

Alumni Representative, City College of Cagayan de Oro

**MS. AIZA M. SUNGAHID**

Student Body Representative, City College of Cagayan de Oro

**ENGR. ROMELA N. RATILLA, DPA**  
 Regional Director, Department of Science and Technology Region 10

**DIR. CARLENE C. COLLADO, CPA**  
 Regional Executive Director, Department of Agriculture Region 10

**DR. ROY ANGELO E. GAZO, PHD**  
 Schools Division Superintendent, Department of Education- Division of Cagayan de Oro

**DIR. ERMEDIO J. ABANG**  
 Regional Director, Department of Trade and Industry Region 10


AIM HIGHER




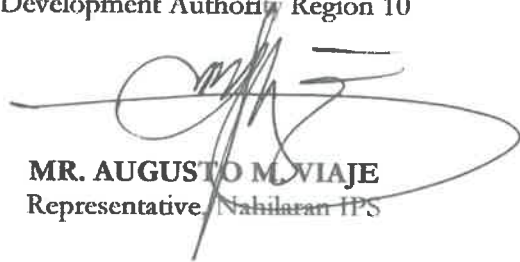


Republic of the Philippines  
 City of Cagayan de Oro  
**CITY COLLEGE OF CAGAYAN DE ORO**  
 Governing Board

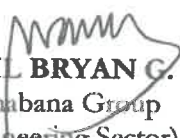


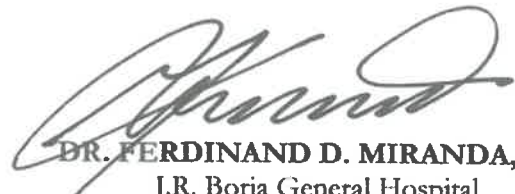
  
**DIR. MYLAH FAYE AURORA B. CARIÑO, CESO III**  
 Regional Director, National Economic and  
 Development Authority Region 10

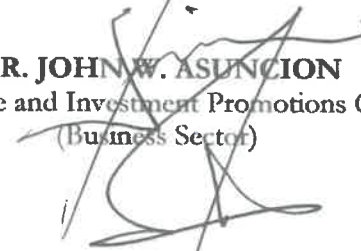
  
**ATTY. DEXTER B. PRECIOSO**  
 Legal Officer, National Commission on  
 Indigenous Peoples Region 10

  
**MR. AUGUSTO M. VIAJE**  
 Representative, Nabilaran IPS

  
**MR. THOR JAPO T. TURRECHA**  
 mldCX  
 (ICT Industry Sector)

  
**ENGR. NEIL BRYAN G. ORAIZ**  
 Hanabana Group  
 (Engineering Sector)


  
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 J.R. Borja General Hospital  
 (Health Sector)

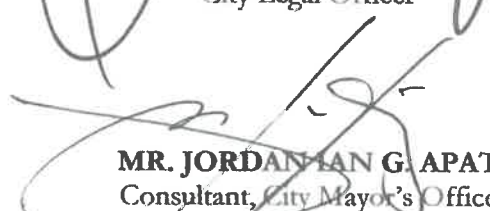
  
**MR. JOHN W. ASUNCION**  
 Oro Trade and Investment Promotions Center  
 (Business Sector)

  
**MS. ROXANNE MAE A. RAVIDAS, CPA**  
 Acting City Budget Officer

  
**ATTY. JOEFFREY D. NAMALATA**  
 City General Services Officer

  
**ATTY. KENNETH O. JAMALA, MBA**  
 City Legal Officer

  
**MS. SHEILA B. LUMBATAN**  
 Chief of Staff, City Mayor's Office

  
**MR. JORDAN IAN G. APAT**  
 Consultant, City Mayor's Office

Attested by:

  
**ATTY. RACHIENE C. AGUOB**  
 Board Secretary

AIM HIGHER







3 January 2024

**DR. JESTONI P. BABIA, EdD**  
Interim President  
City College of Cagayan de Oro

Dear Sir,

Greetings!

This is in response to your endorsement seeking for review and legal opinion on the herewith attached draft Institutional Development Plan (IDP) for 2024-2029 of the City College of Cagayan de Oro (City College).


With the approval of the said document by the City College of Cagayan de Oro Governing Board through Resolution Nos. 04 and 08, both series of 2023, entitled "*Approving the Vision, Mission, Core Values, College Agenda, and Graduate Attributes of the City College of Cagayan de Oro*" and "*Approving the Institutional Development Plan of the City College of Cagayan de Oro for 2024-2029*", respectively, the same is therefore, deemed approved by the City College's highest policy-making body<sup>1</sup>.

Pursuant to Item (3), Section II of Annex B- "*List of Parameters for Validation of Compliance to Requirements for the Grant of Institutional Recognition as Higher Education Institution to Local Colleges and Universities by virtue of CMO 18 Series of 2022 and the Local Government Code of 1991 (RA 7160)*" of the Commission of Higher Education (CHED) Memorandum Order No. 18 Series 2022, the same must be duly endorsed to the Sangguniang Panlungsod for the enactment of an ordinance.

In this connection, kindly be informed that this Office has also reviewed the herewith attached copy of the aforementioned document and finds the same to be in legal order and, thus, poses no legal objection to the endorsement of the Institutional Development Plan (IDP) for 2024-2029 of the City College of Cagayan de Oro to the City Council for their appropriate legislative action.

For your guidance and information.

Prepared by:

  
ATTY. ETHEL T. LLENAS  
Executive Assistant V

Reviewed by:

  
ATTY. KENNETH O. TAMALA, MBA  
City Legal Officer

<sup>1</sup> Section 5 of Ordinance No. 14564-2023 otherwise known as the Charter of the City College of Cagayan de Oro



# INSTITUTIONAL DEVELOPMENT PLAN

## City College of Cagayan de Oro

2024-2029



cagayan  
de Oro  
city of golden friendship



# CITY COLLEGE OF CAGAYAN DE ORO

## GOVERNING BOARD

### CHAIRPERSON

**HON. ROLANDO "KLAREX" A UY**  
City Mayor

### VICE CHAIRPERSON

**DR. JESTONI P. BABIA**  
President

### MEMBERS

**HON. SUZETTE MAGTAJAS-DABA**  
City Councilor, Chairman on Education

**MS. OMIYA O. LINO**  
Instructor I, City College of Cagayan de Oro Faculty Association

**MR. DEXTER L. GATCHALIAN**  
Alumni Representative, City College of Cagayan de Oro

**MS. AIZA M. SUNGAHID**  
Student Body Representative, City College of Cagayan de Oro

**ENGR. ROMELA N. RATILLA, DPA**  
Regional Director, Department of Science and Technology Region 10

**DIR. CARLENE C. COLLADO, CPA**  
Regional Executive Director, Department of Agriculture Region 10

**DR. ROY ANGELO E. GAZO**  
Schools Division Superintendent, Department of Education – CDO Division

**DIR. ERMEDIO J. ABANG**  
Regional Director, Department of Trade and Industry Region 10

**DIR. MYLAH FAYE AURORA B. CARIÑO, CESO III**  
Regional Director, National Economic and Development Authority Region 10

**ATTY. DEXTER B. PRECIOSO**  
Legal Officer, National Commission on Indigenous Peoples (NCIP)

**MR. THOR JAPO T. TURRECHA**  
ICT Industry Sector, MeldCx

**ENGR. NEIL BRYAN G. ORAIZ**  
Engineering Sector, Hanabana Group

**MR. AUGUSTO M. VIAJE**  
Representative, Nahilaran IPS



# CITY COLLEGE OF CAGAYAN DE ORO

## GOVERNING BOARD

**MS. ROXANNE MAE A. RAVIDAS**  
City Budget Officer

**ATTY. KENNETH O. TAMALA**  
CDO City Legal Officer

**MR. JOHN W. ASUNCION**  
Representative, Business Sector

**DR. FERDINAND D. MIRANDA**  
Representative, Health Sector

**ATTY. GEOFFREY D. NAMALATA**  
City General Services Officer

**MS. SHEILA B. LUMBATAN**  
Chief of Staff, City Mayor's Office

**MR. JORDAN IAN G. APAT**  
Consultant, City Mayor's Office

### PERMANENT RESOURCE PERSONS

**DR. FREDDIE T. BERNAL, CESO III**  
Regional Director, Commission on Higher Education - Region 10

**DIR. DAN M. NAVARRO, DPA**  
Regional Director, Technical Education and Skills Development  
Authority - Region 10

**DIR. ALMER R. MASILLONES**  
Provincial Director, Department of Trade and Industry - Misamis Oriental

### BOARD SECRETARY

**ATTY. RACHIENE C. AGUHOB**  
City Legal Office

### HEAD SECRETARIAT

**DR. ALICIA E. ANGHAY**  
Executive Director, Local School Board  
Focal Person for Education

### SECRETARIAT MEMBERS

**MS. ROXANNE JUL L. TANDANG**  
City College of Cagayan de Oro

**MS. ZENIA A. LAGO**  
Local School Board



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2.5	References.....	60





## MESSAGE OF THE MAYOR

To My Fellow Kagay-anons,

I hope this message finds you well. It is with great pride and a sense of accomplishment that I announce the establishment of the City College of Cagayan de Oro, a monumental step forward in our collective pursuit of progress and development under the RISE CDO governance platform, specifically focusing on Safety, Security, & Human Development and Economic Recovery.

Our journey towards this significant milestone has been nothing short of remarkable, and I am thrilled to witness this vision become a reality. The City College stands as a testament to our unwavering commitment to the betterment of our beloved city and the future of our youth.

I would like to extend my heartfelt gratitude to the dedicated members of the Technical Working Group who have tirelessly worked on crafting the Institutional Development Plan (IDP) for the City College. Your dedication and expertise have been invaluable in shaping this institution, which will undoubtedly become a cornerstone of educational excellence in our region.

I would also like to express my wholehearted support for the City College's Institutional Development Plan (IDP) and its vision for the future. The IDP outlines a comprehensive roadmap for the college's growth and development, ensuring that it becomes a hub for knowledge, innovation, and human empowerment. I hope that the Governing Board will also lend their support to this crucial plan.

To the esteemed staff and faculty who will nurture the minds of our future leaders, I extend my warmest wishes and encouragement. Your commitment to delivering quality education will pave the way for countless success stories, and I have no doubt that you will rise to the occasion.

To our valued stakeholders, both within and beyond our city's borders, I invite you to join hands with us in this noble endeavor. Your support and collaboration are vital in creating a brighter future for our youth and our community.

I would also like to acknowledge our brothers and sisters of the Higaonon Indigenous Peoples of Nahilaran, whose partnership and collaboration have been instrumental in the establishment of the City College. This endeavor is a testament to our commitment to inclusivity and diversity, ensuring that opportunities for education are accessible to all.

The establishment of the City College of Cagayan de Oro is a beacon of hope for our youth, offering them a chance to access quality education right here in our city. It represents the embodiment of our dreams for a safer, more secure, and more prosperous future.

Let us stand together in support of this endeavor, knowing that by investing in education, we are investing in the future of our city. With your unwavering support, I am confident that the City College will shine as a symbol of excellence and promise for generations to come. Thank you, Cagayan de Oro, for your trust and unwavering dedication to our shared vision of progress and prosperity.

Sa Pag-uswag, Kauban Ta Uy! ””



HON. ROLANDO *Klarex* A. UY

City Mayor



## MESSAGE OF THE PRESIDENT



Dear Members of the City College Community,

It is with immense pride and great enthusiasm that I present to you the City College of Cagayan de Oro's Institutional Development Plan (IDP) 2024-2029, a blueprint for our journey towards academic excellence and community empowerment. This plan, deeply rooted in Mayor Rolando "Klarex" Uy's RISE CDO governance platform, embodies our shared commitment to Safety, Security, & Human Development and Economic Recovery, with a focus on serving the needs of our brothers and sisters from the Higaonon Indigenous Peoples of Nahilaran.

Our IDP 2024-2029 is built upon six key pillars, each representing a critical aspect of our mission to provide exceptional education and contribute to the growth of Cagayan de Oro: Development, mapping, implementation, and evaluation of relevant curricula (*Curriculum and Co-Curriculum*): We will continuously refine and innovate our curricula to ensure they remain relevant in a rapidly changing world. This involves mapping learning outcomes, designing forward-thinking courses, implementing effective teaching strategies, and regularly assessing our programs to guarantee their effectiveness.

Research and innovation for institutional commitment and policy (*Institutional Commitment and Policy*): We are dedicated to fostering a culture of research and innovation. Through the provision of resources, support for research endeavors, promotion of collaborations, and the integration of emerging technologies, we aim to become leaders in scholarly excellence and policy innovation.

Organizational development and strengthening of sustainable leadership and structure (*Leadership and Structure*): To support our vision and mission, we will develop sustainable leadership and organizational structures. This will involve providing opportunities for professional development, fostering inclusivity and a positive work environment, and implementing effective governance practices.

Network and partnerships (*Partnerships*) and continued engagement with the indigenous peoples: We recognize the power of collaboration, and we will actively seek and nurture strategic partnerships with stakeholders across sectors. These partnerships will open doors to collaborative initiatives, knowledge exchange, internships, and industry exposure, thereby enhancing our students' practical skills.

Expand funding opportunities, financial resources, and alternative revenue streams (*Institutional Sustainability*): As we expand our research activities, diversify program offerings, and enhance financial sustainability, we are laying the foundation for the long-term growth and development of our institution. This will enable us to provide innovative educational opportunities and secure our future.



## MESSAGE OF THE PRESIDENT

**Service Learning & Exchange (Mobility of Faculty, Staff, and Students):** We understand the importance of a highly motivated and skilled workforce. Thus, we will prioritize local and global partnerships, engagements, and exchange programs to ensure that our faculty and staff remain dynamic and committed to our institution's vision and mission.

This IDP is not merely a document; it is a roadmap to transform our aspirations into reality. It is a testament to our dedication to the youth of Cagayan de Oro and the future development of our beloved city. It is a call to action, an invitation for all of us - the Governing Board, City College Faculty and Staff, Stakeholders, and the entire community - to unite, commit, and work together tirelessly to ensure the successful implementation of this plan.

As we embark on this journey, let us remember that our mission is not only to educate but also to empower and uplift. Together, we will create a brighter, more prosperous future for the youth of Cagayan de Oro.

Thank you for your unwavering support and dedication to this noble cause. Let us forge ahead, hand in hand, toward a brighter future.



**JESTONI P. BABIA, Ed.D**

Interim President  
City College of Cagayan de Oro







**CITY COLLEGE**  
**OF CAGAYAN DE ORO**  
AIM HIGHER

# PART 1

## City College of Cagayan de Oro Through the Systematic Lens



cagayan  
de Oro  
city of golden friendship



## 1.1 HISTORY

In 2018, under the administration of then Mayor Oscar S. Moreno, the Cagayan de Oro Technical Vocational Institute (CDO-TVI) was established by virtue of City Ordinance 13473-2018, with Councilor Suzette Magtajas-Daba as the principal author. This Technical-Vocational Institute is proudly owned and operated by the Local Government of Cagayan de Oro, focusing on offering TESDA-accredited programs primarily in the construction and tourism sectors. These qualifications include Carpentry NC II, Plumbing NC I & NC II, Shielded Metal Arc NC I & NC II, Electrical Installation & Maintenance NC II, and Housekeeping NC II. These programs were chosen strategically to cater to Cagayan de Oro's growing metropolization, with a particular emphasis on construction and tourism sectors. CDO-TVI's mission was to provide free center-based and community-based technical skills training, prioritizing out-of-school youth and low-income families. CDO-TVI's physical location is at Barangay Agusan, District 2, Cagayan de Oro City.

In 2021, CDO-TVI responded to the challenges posed by the COVID-19 pandemic by offering Barangay Health Services NC II, equipping and empowering Barangay Health Workers in partnership with the City Health Office.

With a change in leadership in July 2022, former 1st District Congressman Hon. Rolando "Klarex" Uy assumed the role of Mayor of Cagayan de Oro City. One of his top priorities, as articulated in his RISE CDO Governance Platform, was to provide access to quality education, leading to the vision of establishing a City College.

In 2023, City Ordinance 14564-2023 was passed, paving the way for the creation of the City College of Cagayan de Oro. This ordinance expanded the mandate of CDO-TVI, transforming it into a higher education institution offering not only tech-voc programs but also diploma and bachelor's degree programs, to be monitored by the Technical Education and Skills Development Authority (TESDA) and the Commission on Higher Education (CHED). The establishment of the City College was a result of a comprehensive process, including the formation of Technical Working Groups, extensive consultations, and focus group discussions.

The City College of Cagayan de Oro will operate as a multi-campus institution, with campuses in Barangay Agusan (the existing CDO-TVI Campus), Barangay Kauswagan, Barangay Puerto (El Gaucho), and the main campus in Barangay Dansolihon, which was made possible through a usufruct agreement allocating a 60-hectare ancestral domain by the Higaonon Indigenous Peoples of Nahilaran and the City Government of Cagayan de Oro. This expansion aims to bring higher education opportunities closer to the youth residing in upland barangays, addressing the geographic gap that previously existed.

In the same year, the newly established City College initiated a partnership with MeldCx, an international Artificial Intelligence company, and piloted a 6-month training program on Practical Artificial Intelligence for sixteen (16) out-of-school youth.



In addition to the existing tech-voc programs, the City College is set to pilot new programs in 2024, including Trainers' Methodology NC II, Emergency Medical Services NC II, Electrical Installation and Maintenance NC III, Bachelor of Arts in Communication, Bachelor of Technology and Livelihood Education, Bachelor of Technical-Vocational Teacher Education, and training programs on Artificial Intelligence and emerging technologies. These programs reflect the institution's commitment to providing a diverse and comprehensive educational experience to meet the needs of its students and the evolving demands of the local and global labor markets.



## 1.2 VISION, MISSION, GOALS, CORE VALUES, AGENDA

### VISION

*“A City College that nurtures and produces global citizens supported by cutting-edge technologies for innovation and excellence by 2033.”*

### MISSION

*“Our mission is to provide transformative and inclusive learning driven by cutting-edge technologies, including artificial intelligence that equip the institution and the community to create innovative, relevant, and data-driven solutions for local and global impact.*

*We are committed to addressing the needs of the Cagayan de Oro youth and of the indigenous peoples’ communities by respecting and incorporating culture and tradition to address societal challenges and drive positive change.*

*We actively contribute to sustainable development goals by forging strategic partnerships, engaging relevant research and extension, and equipping our graduates with professionally-aligned competencies.”*

### GOALS

- **Academic Excellence and Innovation:** Establish a culture of academic excellence and innovation by integrating cutting-edge technologies, including artificial intelligence, into the curriculum.
- **Inclusivity and Cultural Sensitivity:** Foster inclusivity and cultural sensitivity to address the needs of both the local youth and indigenous communities.
- **Community Engagement and Impact:** Actively contribute to sustainable development goals and drive positive change within the local community.
- **Transparency, Openness, and Ethical Conduct:** Uphold an environment of transparency, integrity, mutual respect, and ethical conduct in all aspects of the institution's operations.
- **Environmental Stewardship:** Pursue environmental sustainability and responsible development.



## 1.2 VISION, MISSION, GOALS, CORE VALUES, AGENDA

### CORE VALUES

**ADAPTIVENESS.** *We embrace change and possess the flexibility to navigate evolving landscapes, a changing society, and the diversity of people, for advancing quality learning and preparing students for the 21st century and upliftment of the community.*

**INNOVATIVENESS.** *We push boundaries and explore new ideas that will lead to new and innovative solutions to poverty, social inequality, unemployment, digital divide, and climate change.*

**MISSION-DRIVEN.** *We commit to a shared vision of making a meaningful difference and contributing to the greater good by providing and maintaining a student-centered campus experience where everyone is respected and empowered.*

**HONESTY.** *We uphold an environment of transparency, integrity, and ethical conduct in all aspects of curriculum, instruction, research, and community engagements.*

**INCLUSIVITY.** *We celebrate diversity and promote inclusivity in all aspects of our institution. We value unique backgrounds, experiences, and perspectives of our students, faculty, and staff. We strive to create an inclusive and welcoming environment that respects and appreciates the contributions of every individual, ensuring equal opportunities for growth and success.*

**GOD-FEARING.** *We deeply acknowledge the profound importance of spirituality and moral grounding in our institution. Guided by principles of faith, compassion, and justice, we strive to cultivate a nurturing environment that fosters personal and collective growth.*

**HUMANE.** *We recognize and value the inherent dignity and worth of every individual. We are dedicated to treating everyone with respect, empathy, and understanding. We strive to treat everyone with empathy, kindness, and compassion, both within our organization and in our interaction with the wider community.*

**EXCELLENCE.** *We pursue continuous improvement and set high standards for ourselves, pushing beyond mediocrity to achieve exceptional results in environmental stewardship, sustaining life, and responsible development.*

**RESPECT.** *We cultivate an environment of mutual respect, where diverse perspectives are valued, and differing opinions are heard. We place a premium on open-dialogue, professionalism, empathy, ethical conduct, and personal growth. We foster a sense of belonging, collaboration, and well-being for all members of our community.*



## 1.2 VISION, MISSION, GOALS, CORE VALUES, AGENDA

### AGENDA

#### D

**Development, mapping, implementation, and evaluation of relevant curricula (Curriculum and Co-Curriculum):**

- Continuous development and enhancement of curricula
- Alignment with industry demands, emerging technologies, and global trends
- Mapping learning outcomes
- Designing innovative courses
- Implementing effective teaching strategies
- Regularly evaluating curriculum for relevance and effectiveness

#### R

**Research and Innovation for Institutional Commitment and Policy (Institutional Commitment & Policy):**

- Fostering a culture of research and innovation
- Providing support and resources for faculty and students
- Promoting research collaborations
- Securing grants
- Establishing policies for research excellence
- Integrating emerging technologies and AI into policies and practices

#### O

**Organizational development and strengthening of sustainable leadership and structure (Leadership and Structure):**

- Developing sustainable leadership, organizational structures, and infrastructure
- Providing professional development opportunities
- Fostering a positive and inclusive work environment
- Implementing effective governance and management practices



## 1.2 VISION, MISSION, GOALS, CORE VALUES, AGENDA

### AGENDA

N

#### Network and partnerships (Partnerships):

- Actively seeking and cultivating strategic partnerships
- Involving industry, government agencies, community organizations, and international institutions
- Collaborative initiatives and knowledge exchange

E

#### Expand program funding opportunities, financial resources, and alternative revenue streams (Institutional Sustainability):

- Enhancing financial sustainability

S

#### Service-Learning and Exchange (Mobility of Faculty, Staff, and Students):

- Prioritizing local and global partnerships and exchange programs
- Internships, industry exposure, and job placement
- Intercultural Competence Development



## 1.3 GRADUATE ATTRIBUTES

GRADUATE ATTRIBUTES	GRADUATE LEARNING OUTCOMES
Adaptive Innovators	Generate innovative and relevant solutions through creative problem-solving techniques.
Mission-Driven Professionals	Demonstrate a commitment to making a positive impact on society through their work.
Ethical and Inclusive Leaders	Demonstrate effective leadership skills that uphold integrity, transparency, and accountability.
Data-Driven Excellence	Develop and implement data-driven solutions that have a significant impact on local communities and beyond.
Engaged Community Contributors	Collaborate with community stakeholders to address local needs and create a positive impact.

## 1.4 QUALITY POLICY STATEMENT

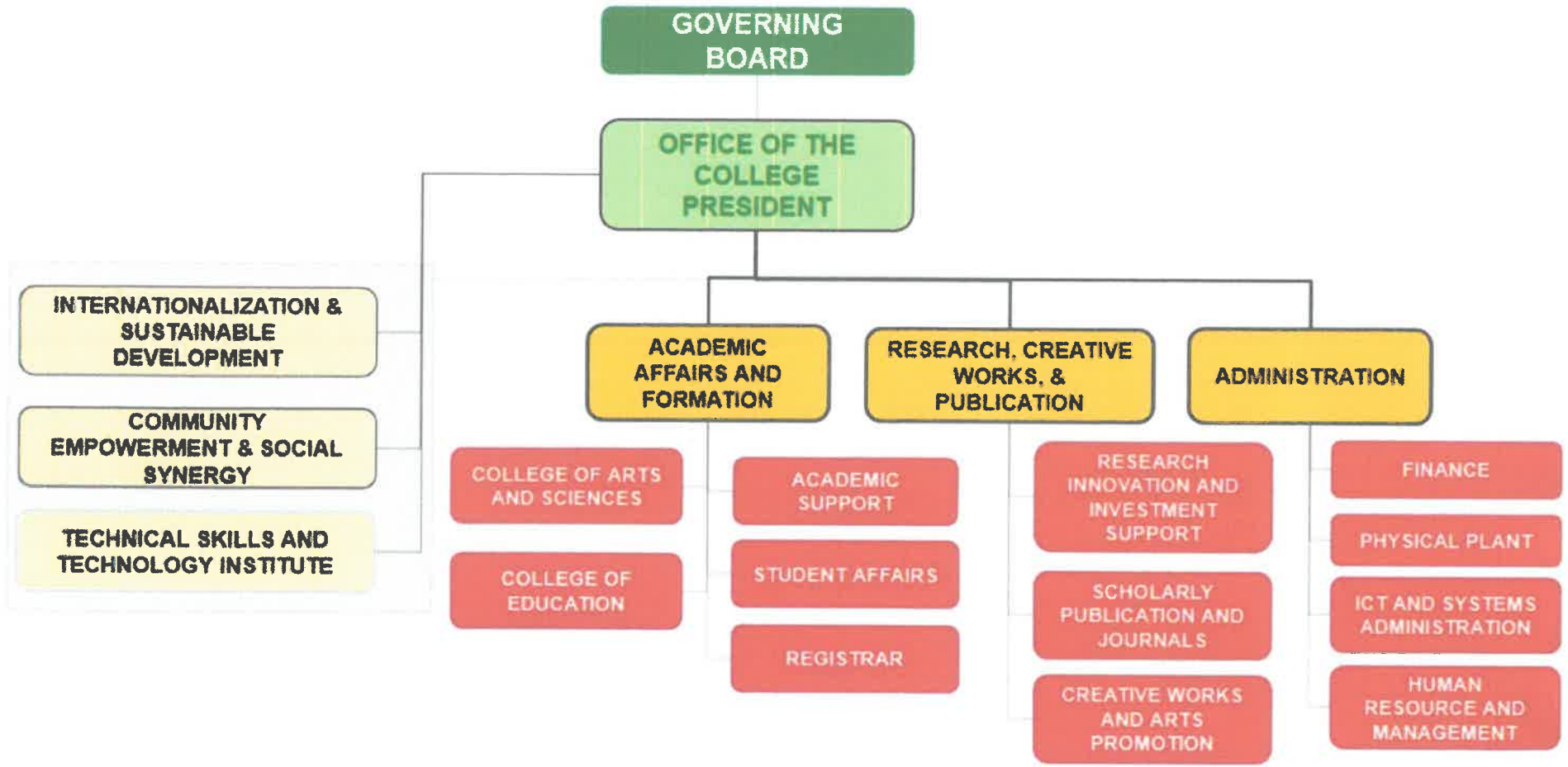
At the City College of Cagayan de Oro, students are deeply committed to upholding excellence in education, research, and community service. They foster a diverse and inclusive learning environment, cultivating adaptable innovators, mission-driven professionals, ethical leaders, data-driven problem solvers, and engaged community contributors. The institution empowers graduates with the tools to address complex challenges, encourage innovation, and promote positive societal change. Through transparency, accountability, and inclusivity, it ensures that education is a transformative force, shaping leaders who make a meaningful impact in their communities and beyond.





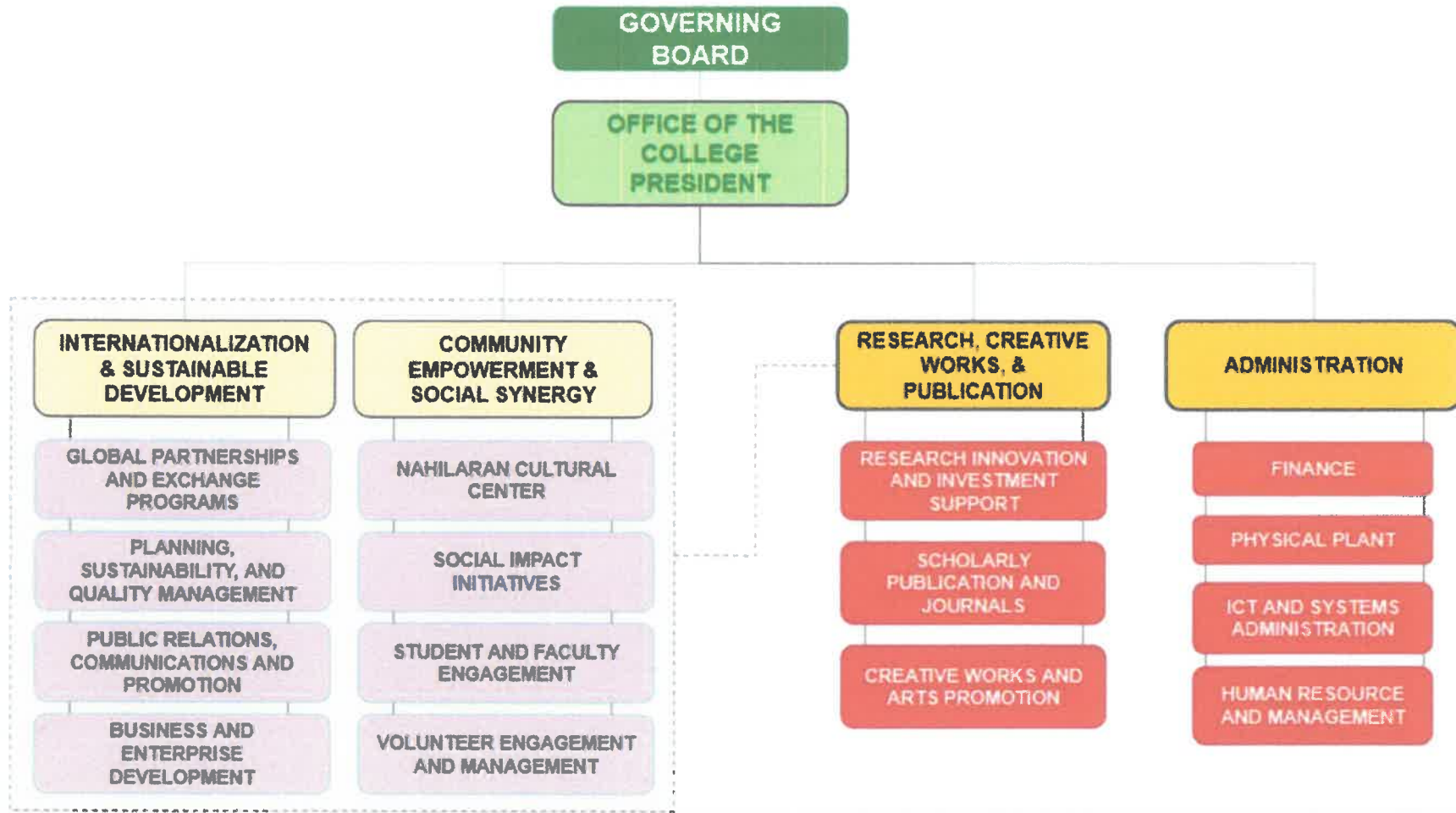
# 1.5 ORGANIZATIONAL STRUCTURE

Figure 1: The City College of Cagayan de Oro Functional Chart



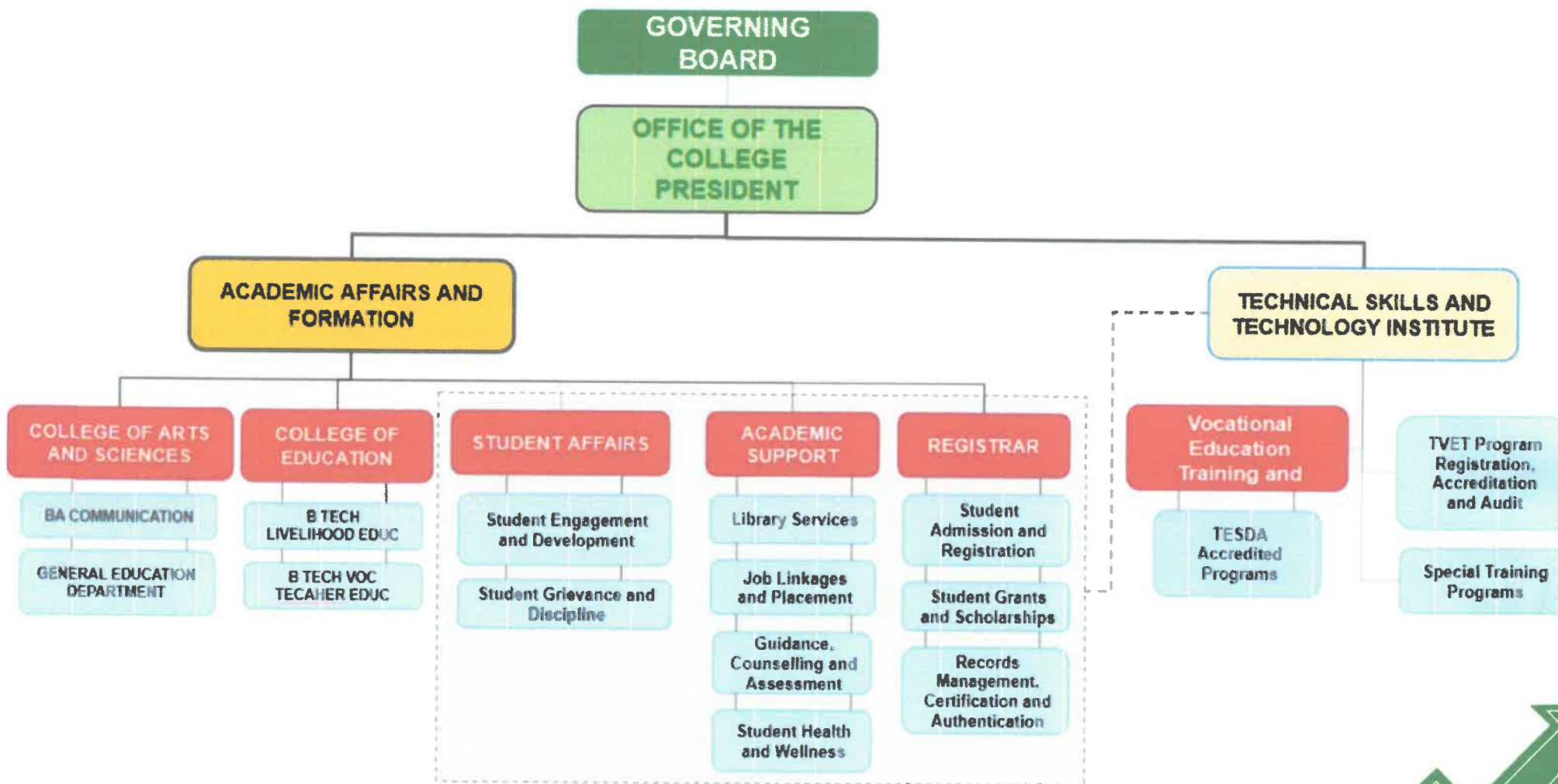
# 1.5 ORGANIZATIONAL STRUCTURE

Figure 2: The Office of the President



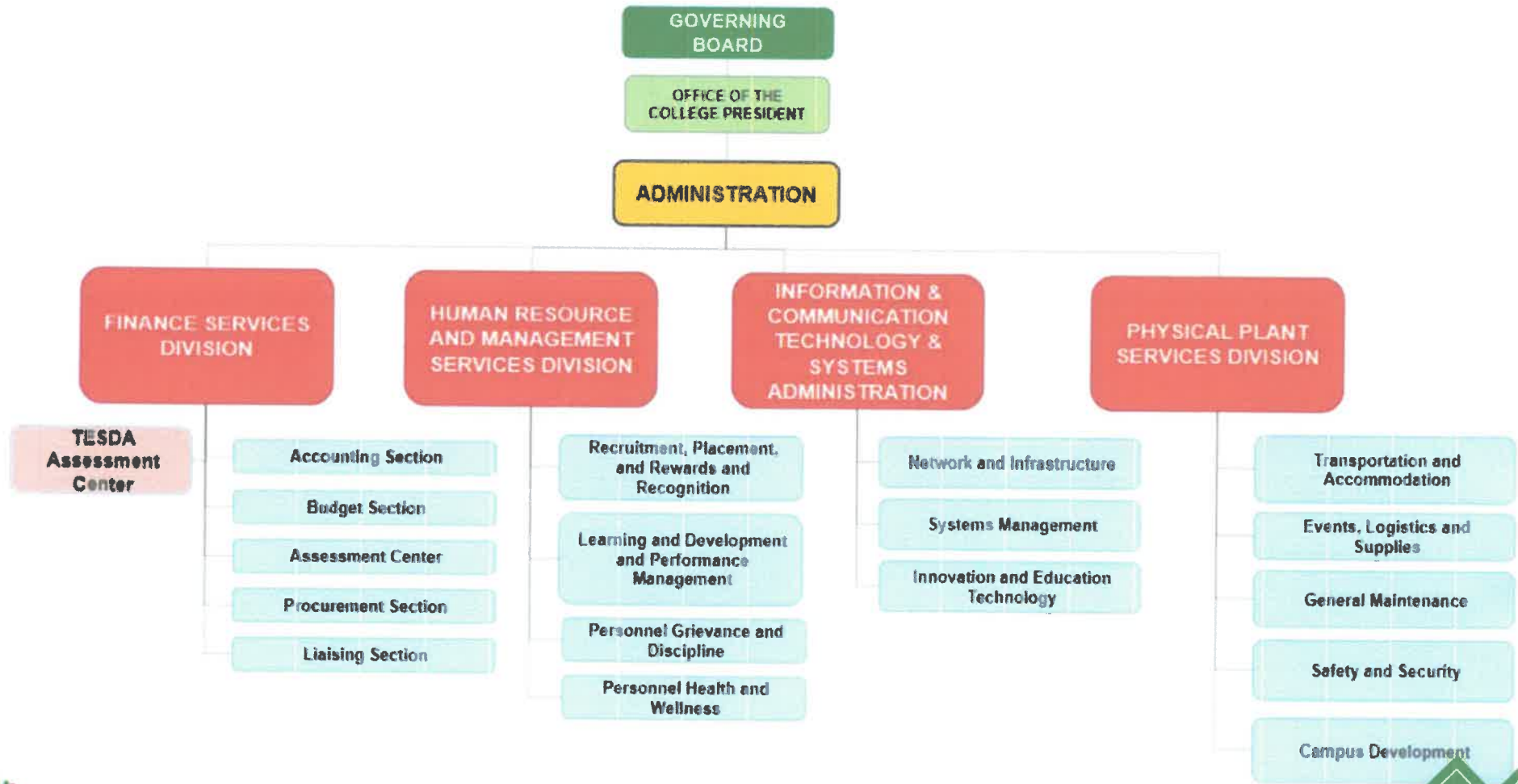
## 1.5 ORGANIZATIONAL STRUCTURE

**Figure 3: The Academic Affairs and Formation Cluster**



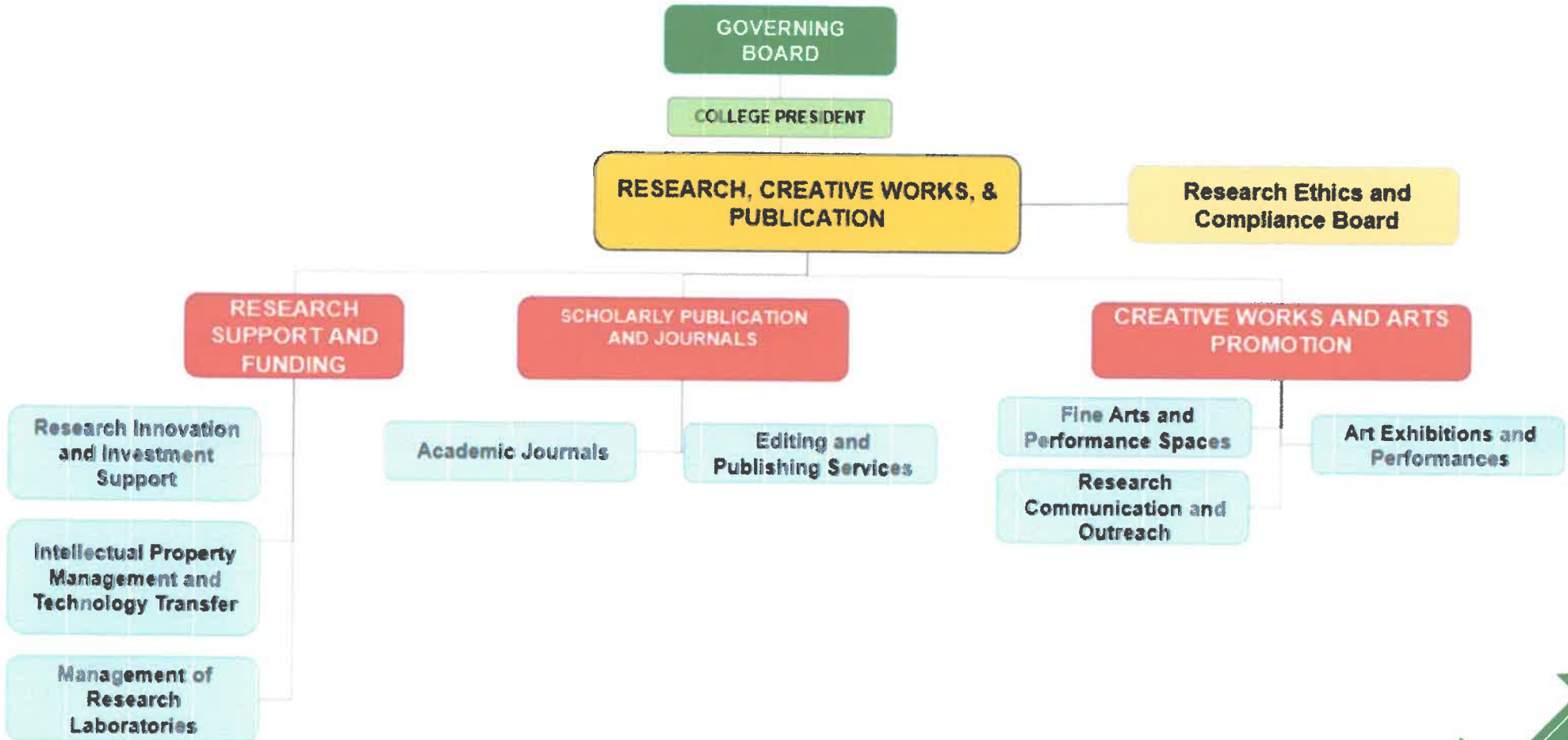
# 1.5 ORGANIZATIONAL STRUCTURE

Figure 4: The Administrative Cluster



# 1.5 ORGANIZATIONAL STRUCTURE

Figure 5: The Research, Creative Works, and Publication Cluster



## The City College of Cagayan de Oro Functional Chart

The City College of Cagayan de Oro Functional Chart is a hierarchical organizational structure that places the Governing Board at the top, responsible for setting the strategic direction and policies of the institution. At the heart of the chart is the City College President, who is tasked with overseeing the daily operations and implementation of the board's directives. Under the leadership of the City College President, the following offices and clusters play crucial roles in achieving the institution's goals:

**a. Office of Internationalization and Sustainable Development:** This office focuses on promoting business development, global engagement, and fostering sustainable practices within the college. It is responsible for forging international partnerships, enhancing the college's global presence, and integrating sustainable development principles into the institution's activities.

**b. Office of Community Empowerment and Social Synergy:** This office is dedicated to fostering strong ties between the college and the local community. It works on initiatives that empower the community and promote social cohesion. Community extension, service programs, and collaborative projects fall under its mandate.

**c. Technical Skills and Technology Institute:** This office is responsible for equipping students with the technical skills and knowledge needed to excel in a rapidly evolving technological landscape. It focuses on offering relevant technical vocational courses and training programs to prepare students for the demands of the modern workforce.

**d. Academic Affairs and Formation Cluster:** This cluster is instrumental in maintaining and enhancing the academic quality of the institution. It oversees curriculum development, faculty development, and student formation. It ensures that the academic programs are aligned with the college's mission and vision.

**e. Research, Creative Works, and Publication Cluster:** This cluster promotes a culture of research and creativity within the college. It supports faculty and students in their research endeavors, fosters innovation, and manages the publication of scholarly works to disseminate knowledge and findings.

**f. Administrative Cluster:** This office plays a vital role in the college's day-to-day operations, overseeing administrative functions such as human resources, finance, facilities management, and general institutional support services. It ensures the smooth functioning of the college's administrative processes.

This functional chart provides a clear and organized structure for the City College of Cagayan de Oro, allowing for effective governance, academic excellence, community engagement, and a commitment to sustainable development and technical skills development. Each office and cluster has a specific role in contributing to the college's success and fulfillment of its mission.



## 1.6 STATISTICAL PROFILE OF THE COLLEGE

The data presented in this profile is essential for understanding the institution's historical context and serves as a foundation for the development of strategies and policies within the IDP. These statistics play a critical role in guiding the college's future plans and decisions as it moves forward in its mission to provide high-quality education and meet the evolving needs of its students and community.

Furthermore, these figures also assist in assessing the college's present resources and absorptive/carrying capacity. This knowledge is vital for forecasting future programs, projects, and activities that align with the college's mandates and mission. By leveraging this demographic data, the college can strategically plan for the introduction of new programs and initiatives that cater to the educational needs of the community, ensuring alignment with its goals and aspirations.

### TECHNICAL VOCATIONAL EDUCATION AND TRAINING (TVET) DELIVERY

The data within this section is primarily focused on providing valuable demographic insights concerning the institution's student body. It's crucial to underscore that the college, previously known as the Cagayan de Oro City - Technical Vocational Institute (CDOC-TVI), had been exclusively offering TESDA-accredited qualifications, which will continue to be available through the college's Technical Skills and Technology Institute (TSTI), operating as the Technical Vocational Education and Training (TVET) department of the institution.

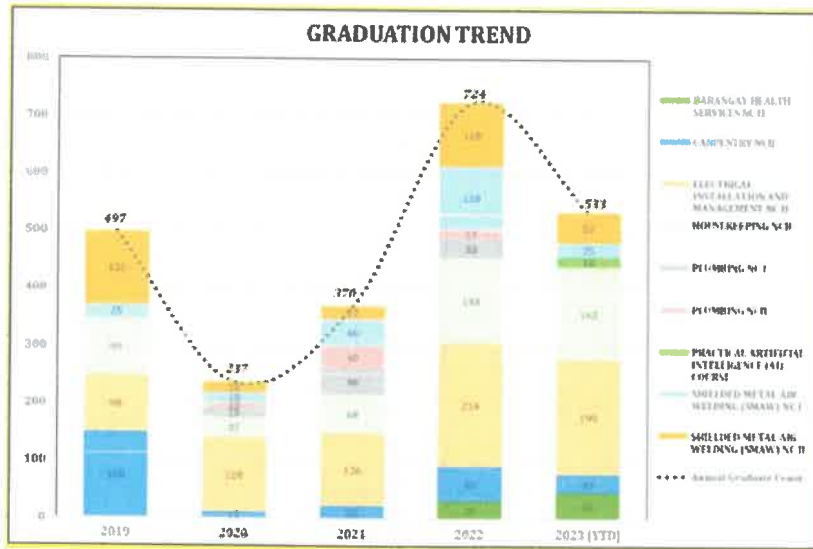
As City College of Cagayan de Oro transitions into a higher education institution, it is imperative that it adheres to the regulatory requirements set forth by the Commission on Higher Education (CHED). At the time of this report, the data does not encompass information related to undergraduate students or programs. This is because the college is presently in the process of meeting the prerequisites necessary for offering CHED-accredited undergraduate courses.



## A. REGULAR PROGRAM

### ANNUAL GRADUATION TREND

Chart 1: Regular Program, Annual Graduation Trend (2019 - 2023 YTD)



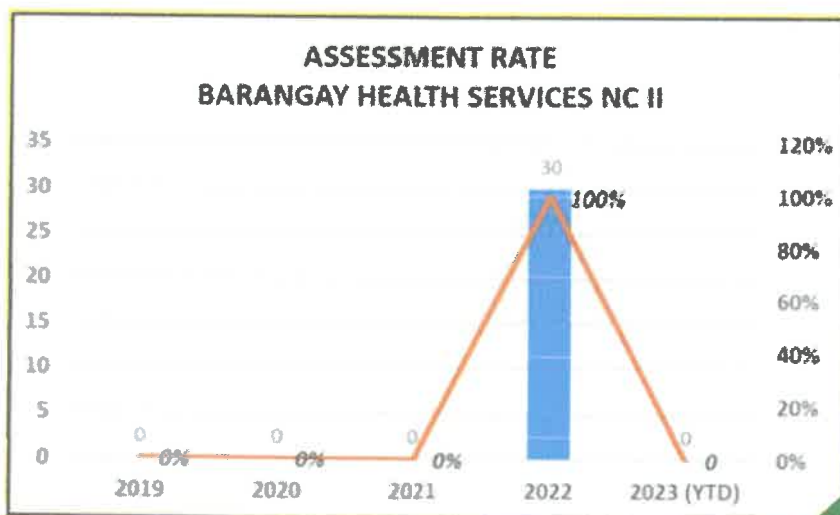
Source: City College of Cagayan de Oro, Office of the Registrar

### ANNUAL ASSESSMENT RATE PER QUALIFICATION

Legend:

- █ Bar - Headcount
- Line - Rating

Chart 2: Regular Program, Annual Assessment Rate: Barangay Health Services (BHS) NC II (2022 - 2023 YTD)

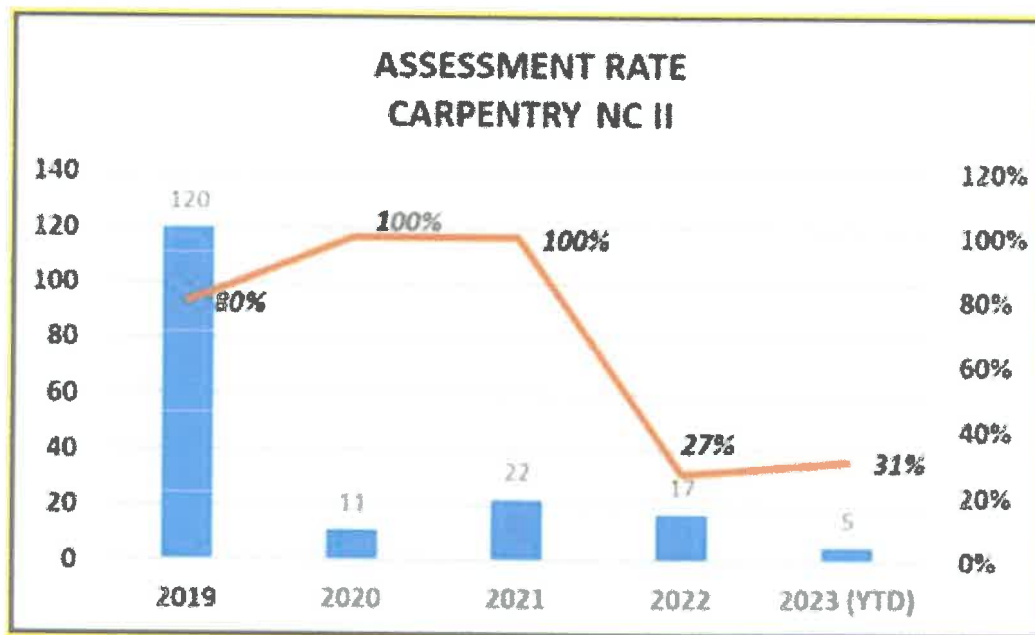


Source: City College of Cagayan de Oro, Office of the Registrar



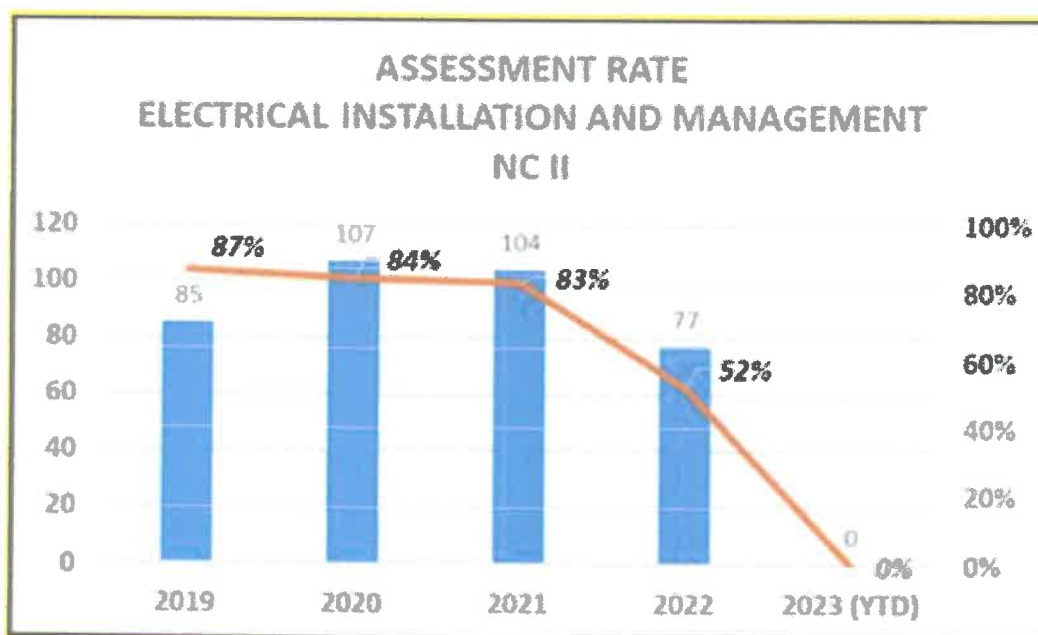


**Chart 3: Regular Program, Annual Assessment Rate: Carpentry NC II (2019 - 2023 YTD)**

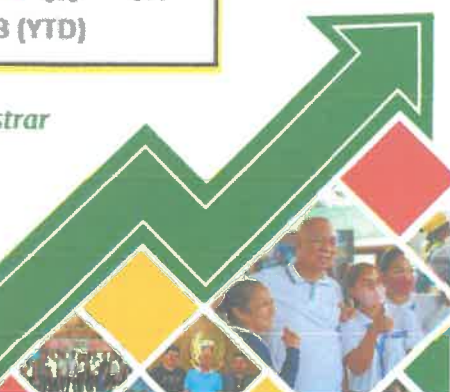


Source: City College of Cagayan de Oro, Office of the Registrar

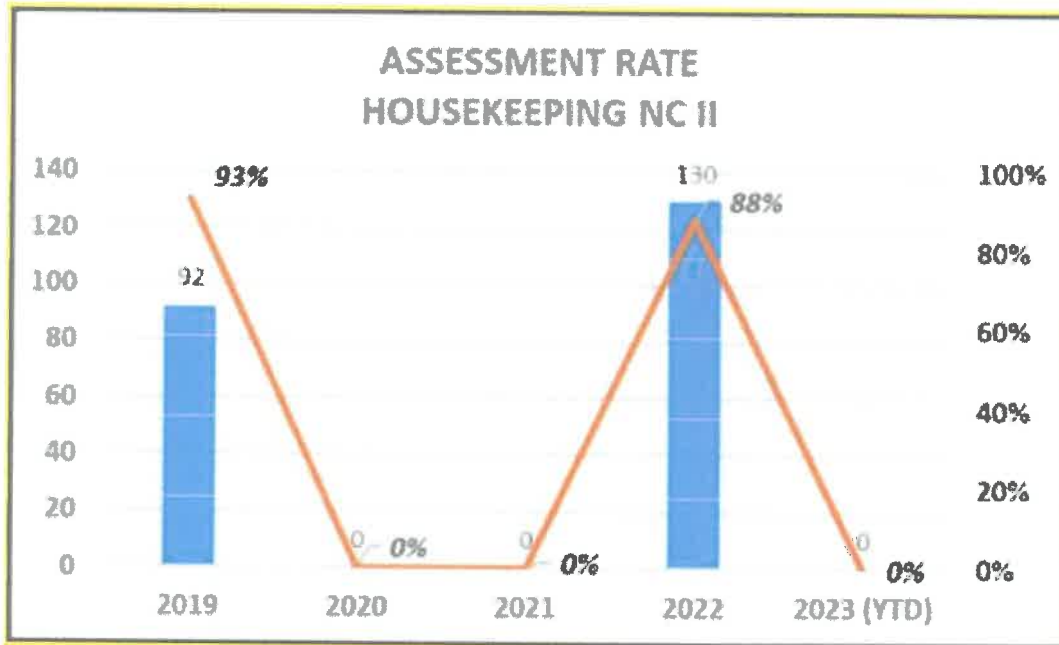
**Chart 4: Regular Program, Annual Assessment Rate: Electrical Installation and Management (EIM) NC II (2019 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

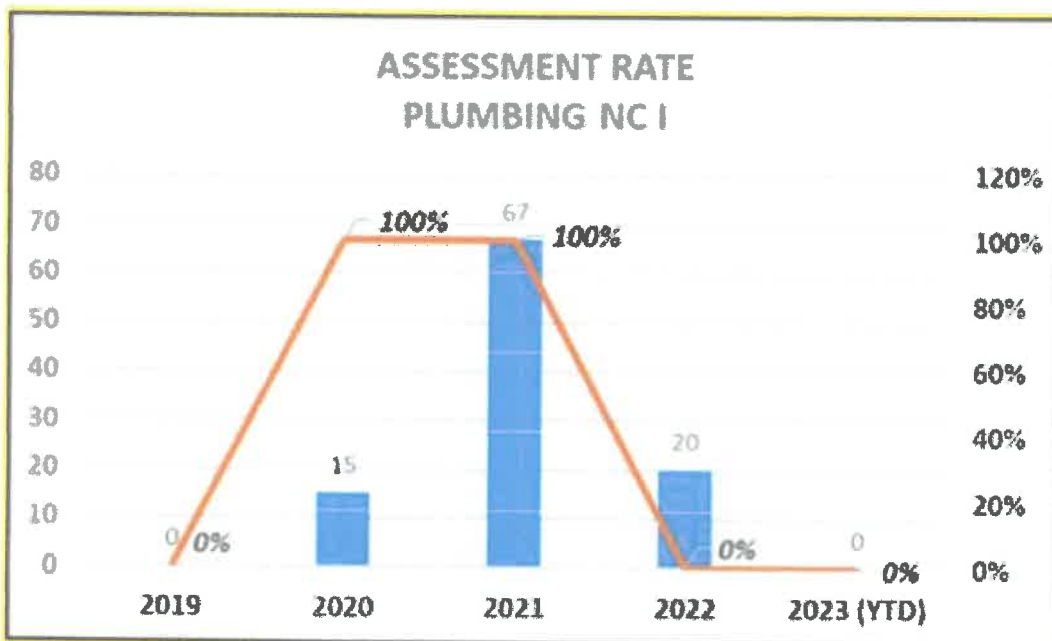


**Chart 5: Regular Program, Annual Assessment Rate: Housekeeping NC II (2019 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

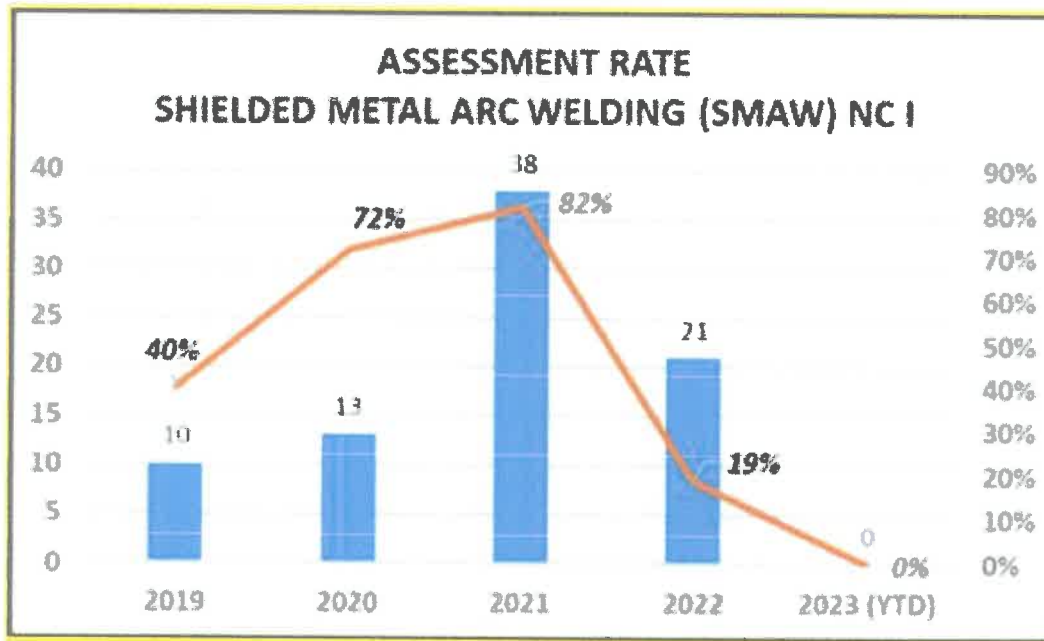
**Chart 6: Regular Program, Annual Assessment Rate: Plumbing NC I (2019 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

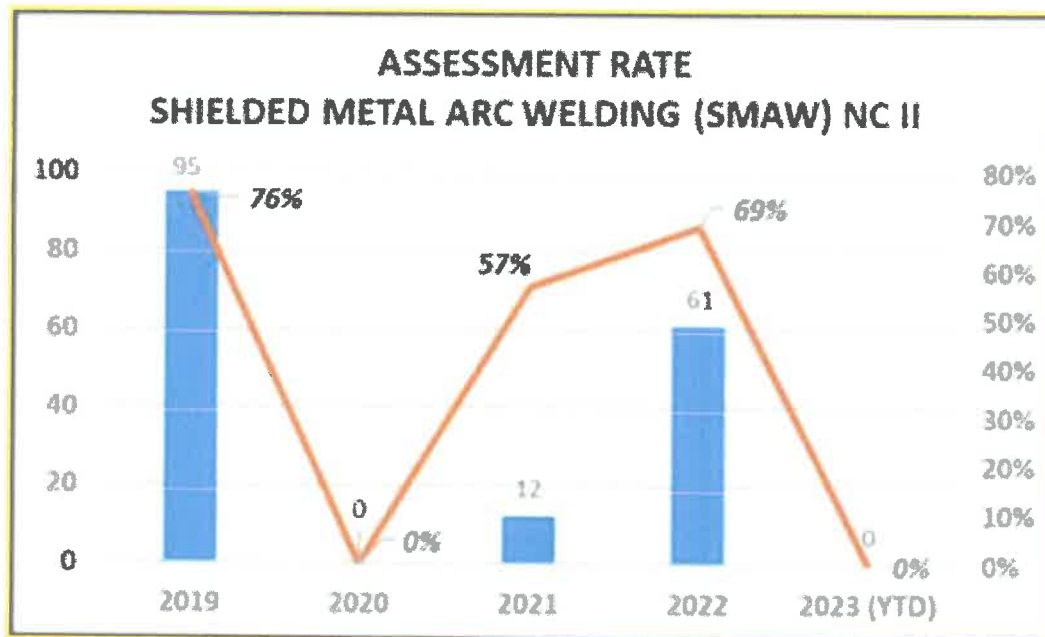


**Chart 7: Regular Program, Annual Assessment Rate: Shielded Metal Arc Welding (SMAW) NC I (2019 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

**Chart 8: Regular Program, Annual Assessment Rate: Shielded Metal Arc Welding (SMAW) NC II (2019 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

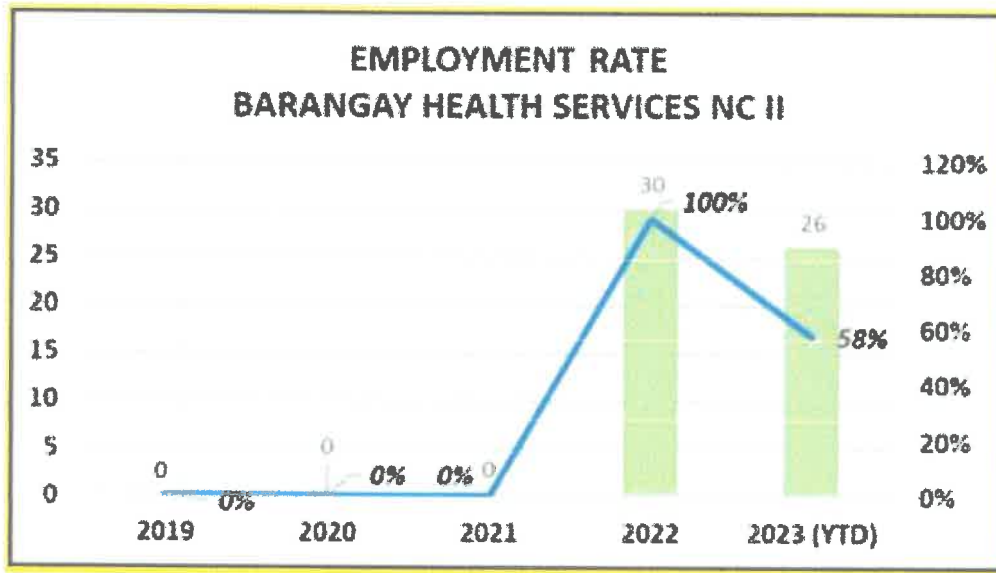


## ANNUAL EMPLOYMENT RATE

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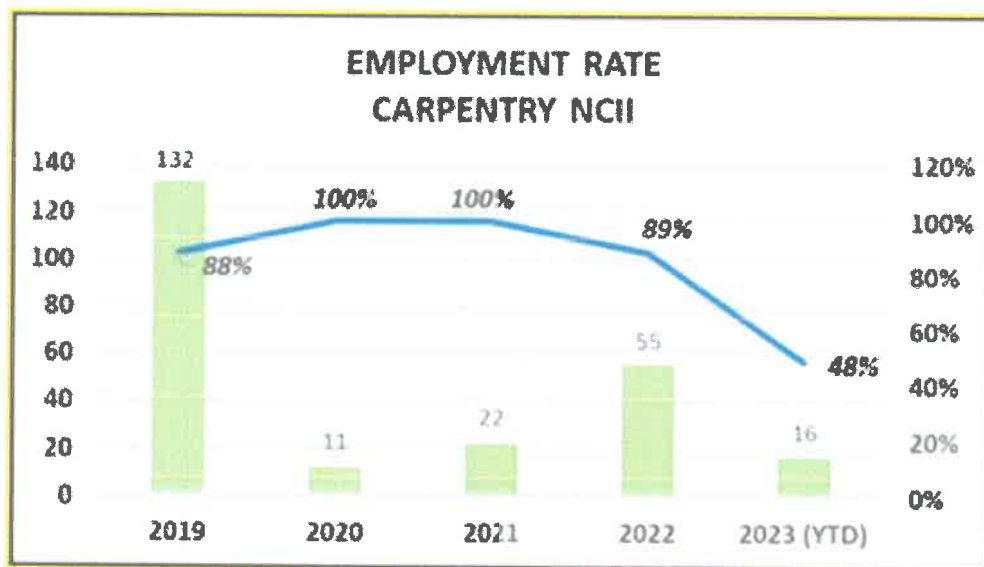
- Bar - Headcount
- Line - Rating

**Chart 9: Regular Program, Annual Employment Rate: Barangay Health Services (BHS) NC II (2019 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

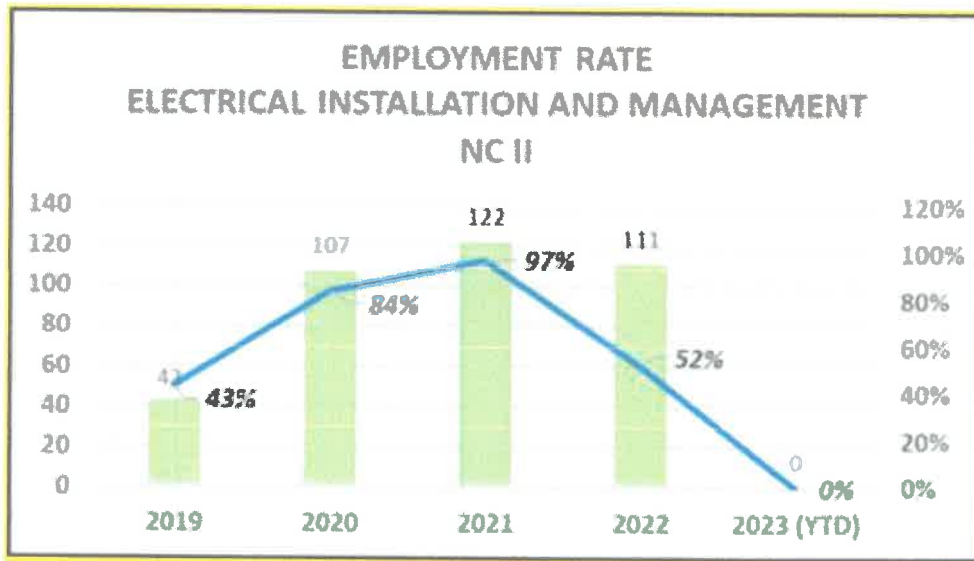
**Chart 10: Regular Program, Annual Employment Rate: Carpentry NC II (2019 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

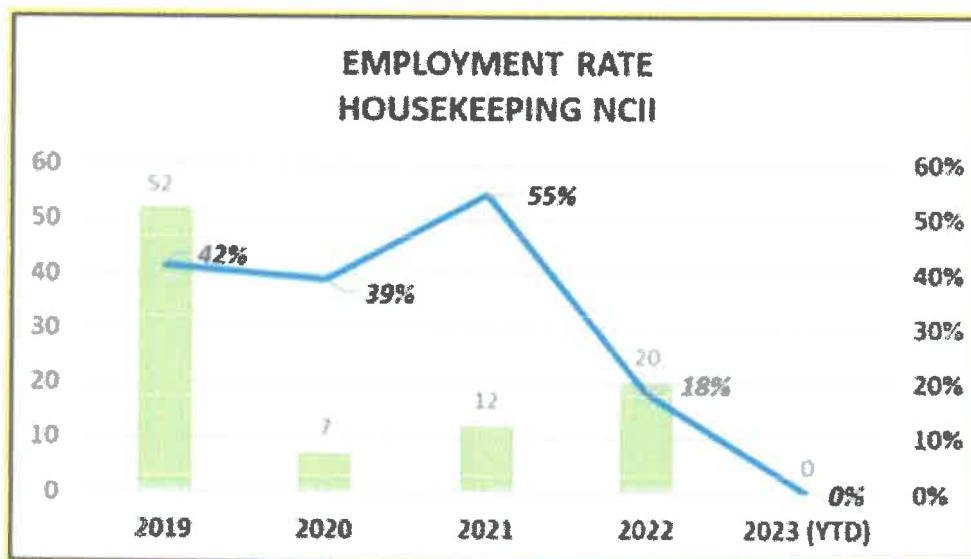


**Chart 11: Regular Program, Annual Employment Rate: Electrical Installation and Management (EIM) NC II (2019 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

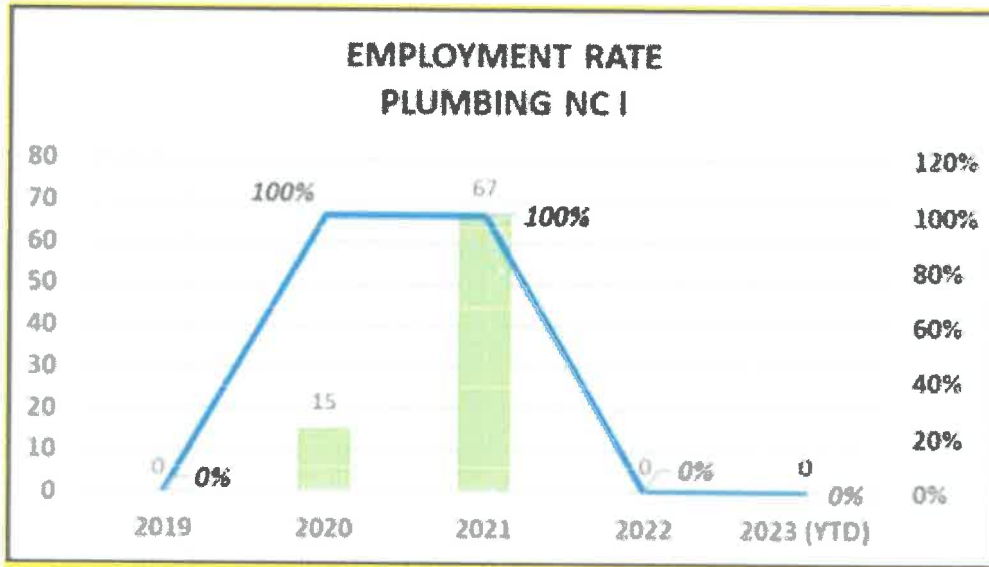
**Chart 12: Regular Program, Annual Employment Rate: Housekeeping NC II (2019 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

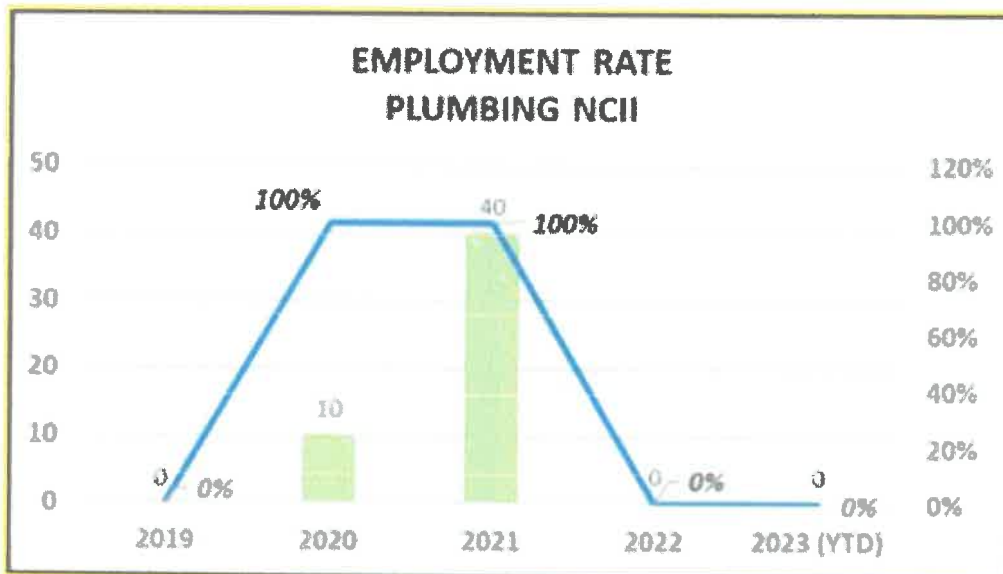


**Chart 13: Regular Program, Annual Employment Rate: Plumbing NC I (2019 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

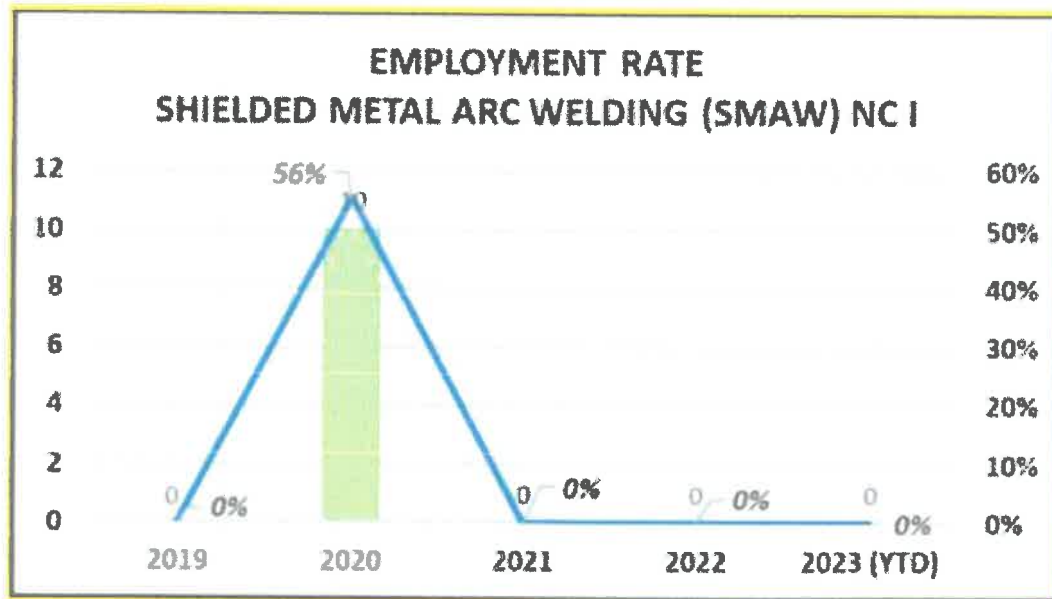
**Chart 14: Regular Program, Annual Employment Rate: Plumbing NC II (2019 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

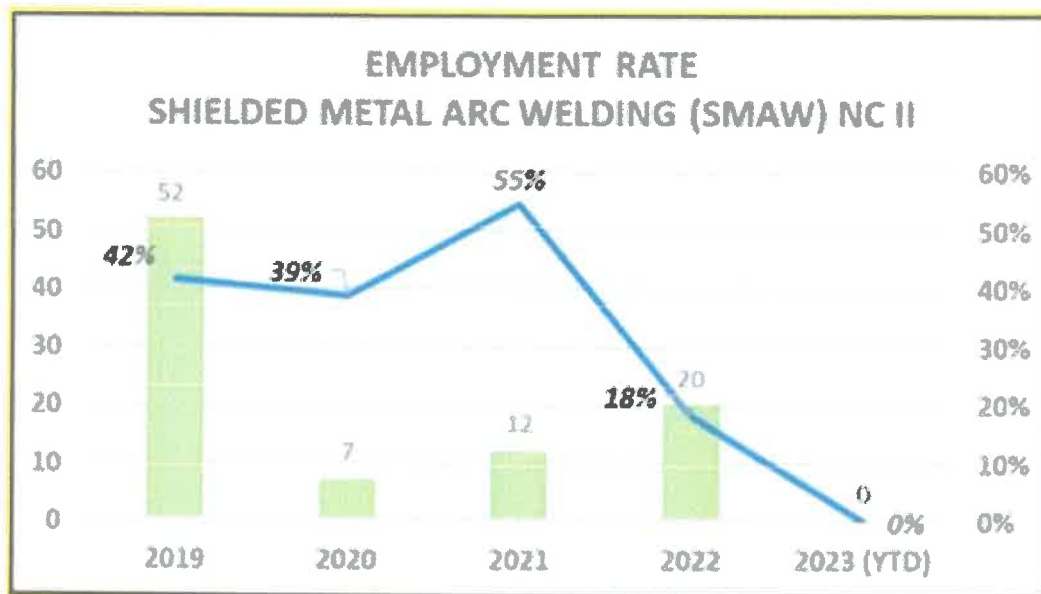


**Chart 15: Regular Program, Annual Employment Rate: Shielded Metal Arc Welding (SMAW) NC I (2019 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

**Chart 16: Regular Program, Annual Employment Rate: Shielded Metal Arc Welding (SMAW) NC II (2019 - 2023 YTD)**



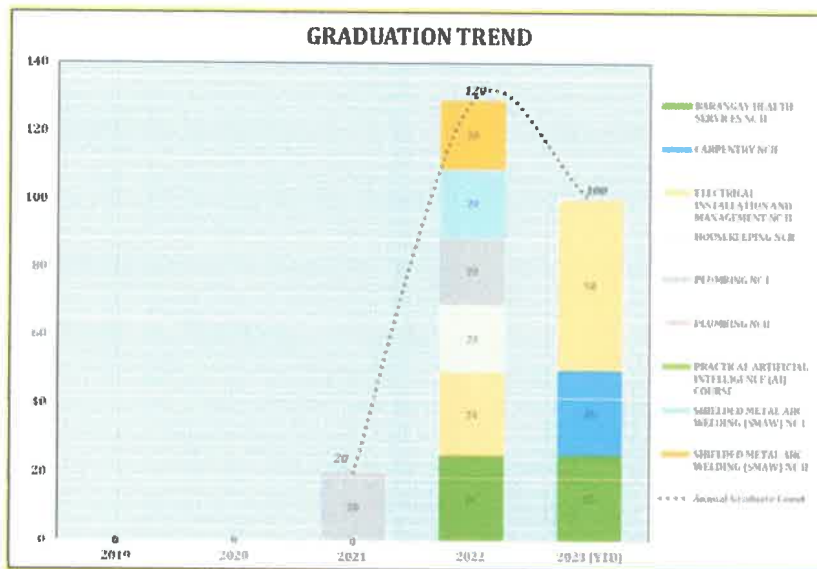
Source: City College of Cagayan de Oro, Office of the Registrar



## B. TRAINING FOR WORK SCHOLARSHIP PROGRAM (TWSP)

### ANNUAL GRADUATION TREND

Chart 17: Training for Work Scholarship Program (TWSP), Annual Graduation Trend (2021 - 2023 YTD)



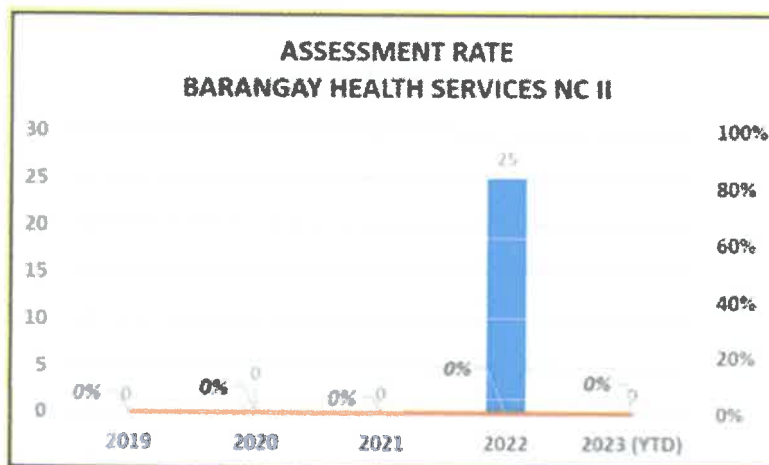
Source: City College of Cagayan de Oro, Office of the Registrar

### ANNUAL ASSESSMENT RATE PER QUALIFICATION

Legend:

- █ Bar - Headcount
- Line - Rating

Chart 18: Training for Work Scholarship Program (TWSP), Annual Assessment Rate: Barangay Health Services (BHS) NC II (2022 - 2023 YTD)

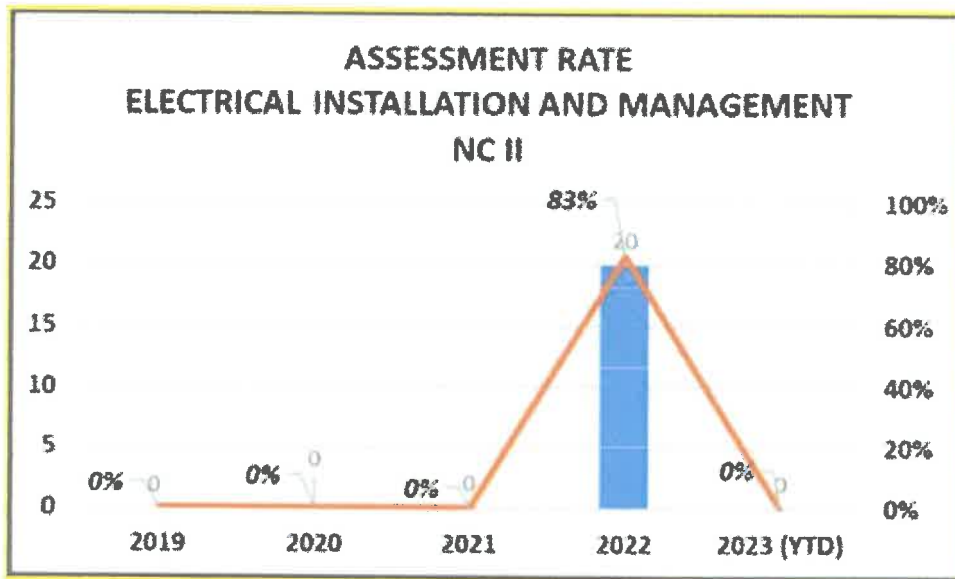


Source: City College of Cagayan de Oro, Office of the Registrar



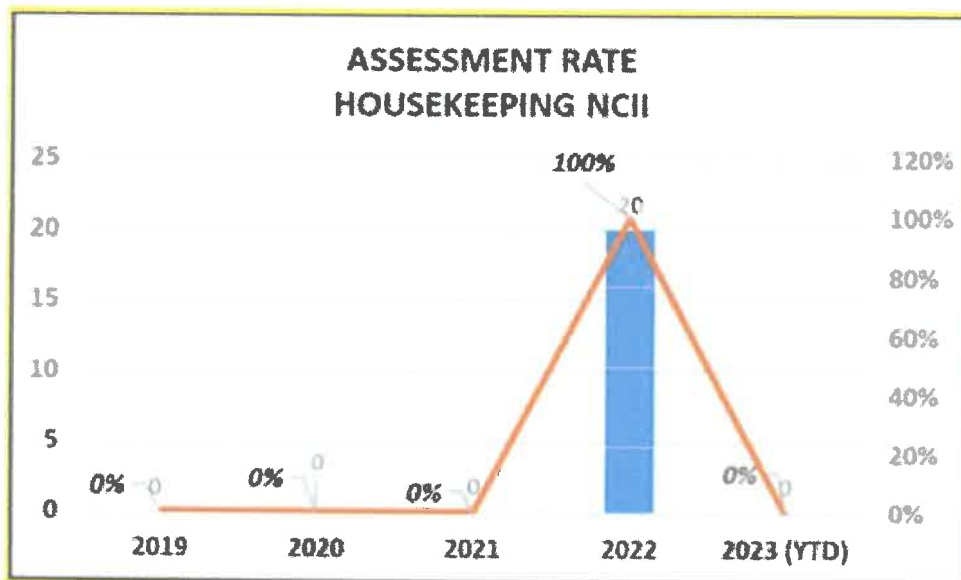


**Chart 19: Training for Work Scholarship Program (TWSP), Annual Assessment Rate: Electrical Installation and Management (EIM) NC II (2022 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

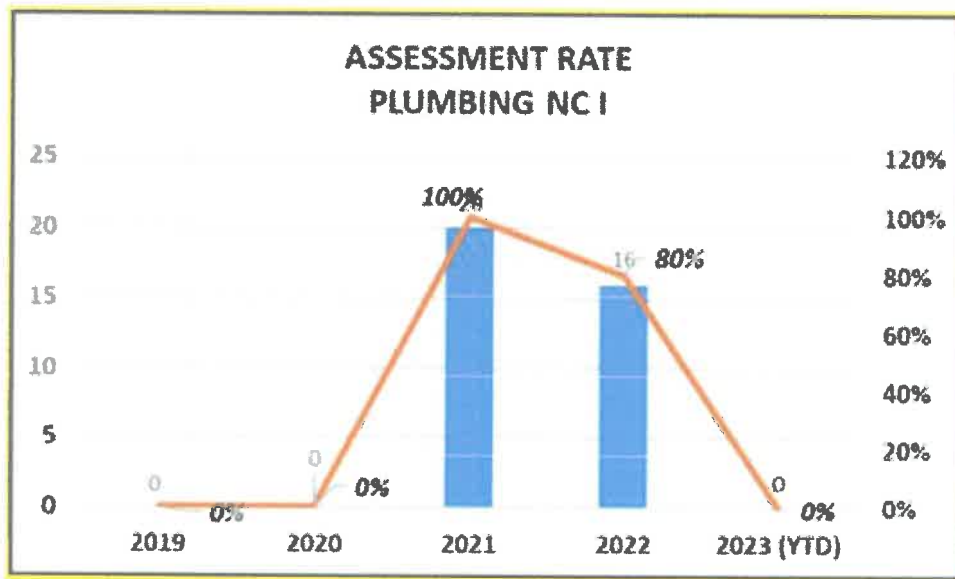
**Chart 20: Training for Work Scholarship Program (TWSP), Annual Assessment Rate: Housekeeping NC II (2022 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

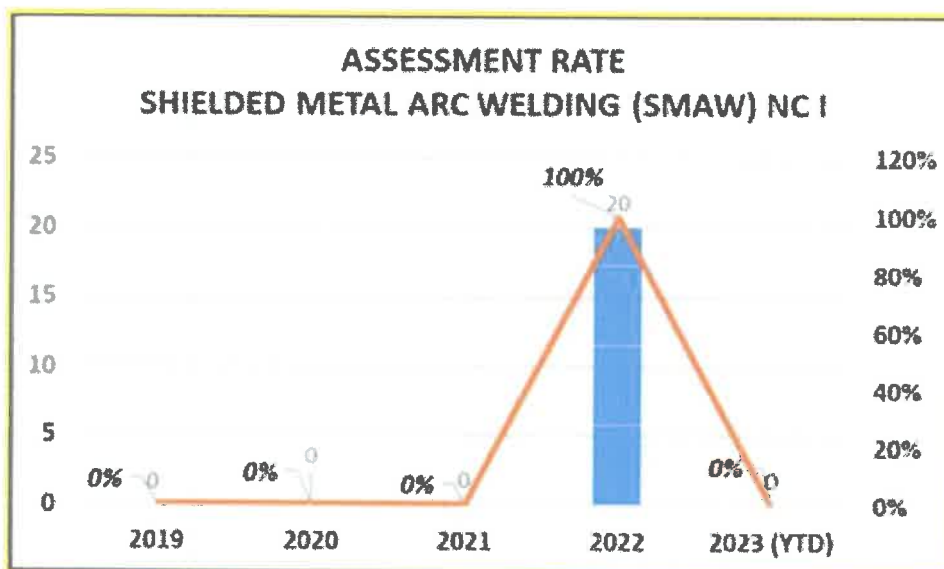


**Chart 21: Training for Work Scholarship Program (TWSP), Annual Assessment Rate: Plumbing NC I (2021 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

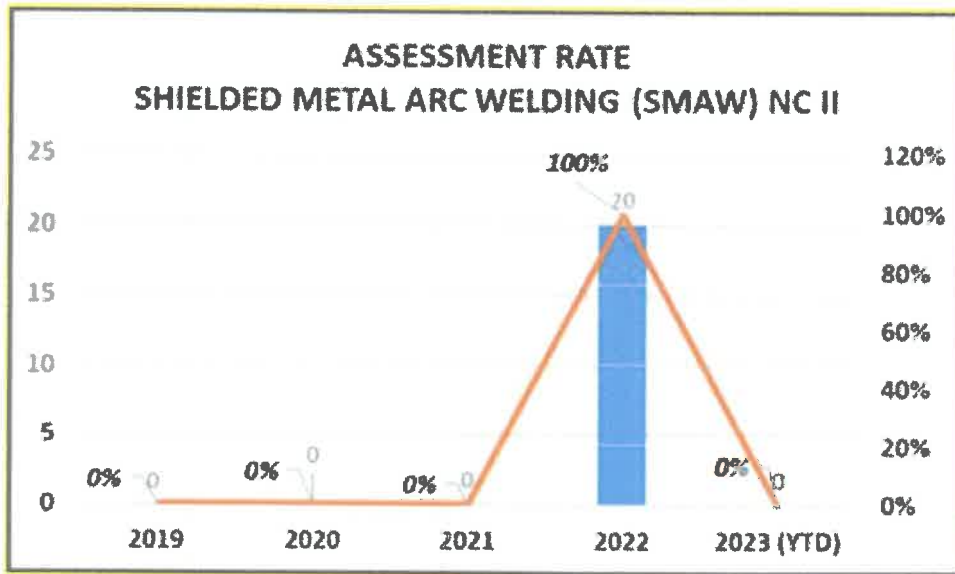
**Chart 22: Training for Work Scholarship Program (TWSP), Annual Assessment Rate: Shielded Metal Arc Welding (SMAW) NC I (2022 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar



**Chart 23: Training for Work Scholarship Program (TWSP), Annual Assessment Rate: Shielded Metal Arc Welding (SMAW) NC II (2022 - 2023 YTD)**



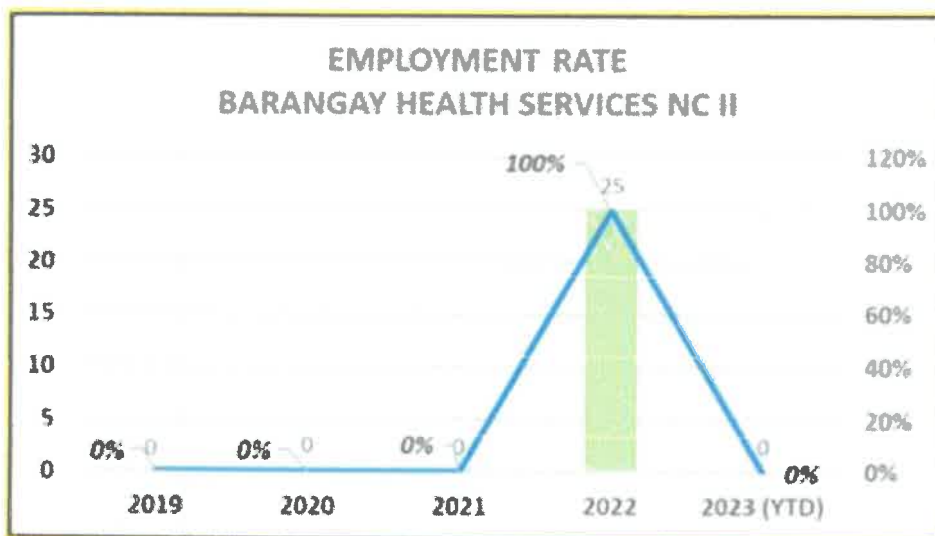
Source: City College of Cagayan de Oro, Office of the Registrar

### ANNUAL EMPLOYMENT RATE

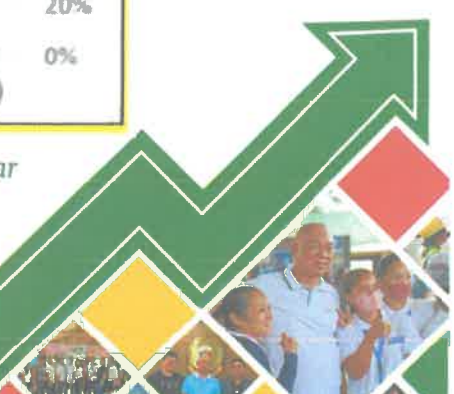
Legend:

- Bar - Headcount
- Line - Rating

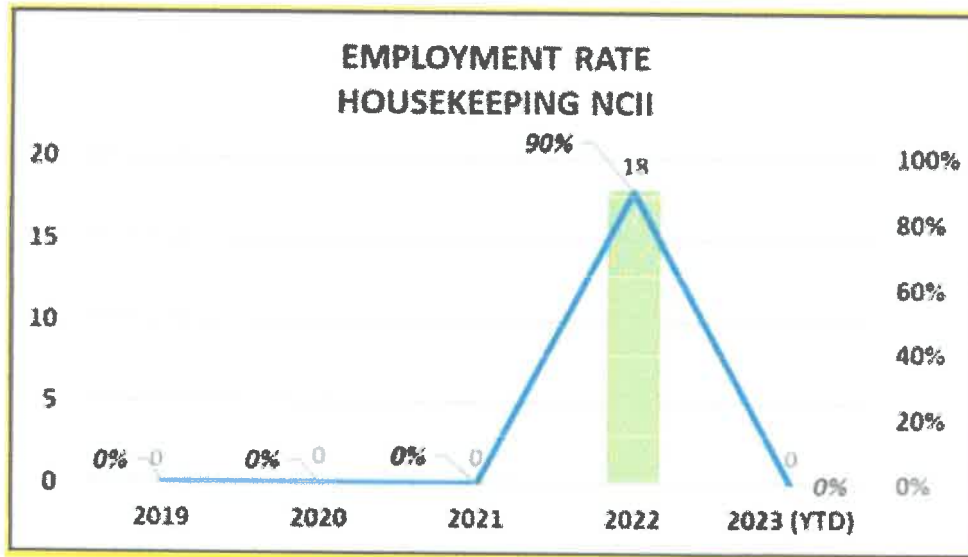
**Chart 24: Training for Work Scholarship Program (TWSP), Annual Employment Rate: Barangay Health Services (BHS) NC II (2022 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar



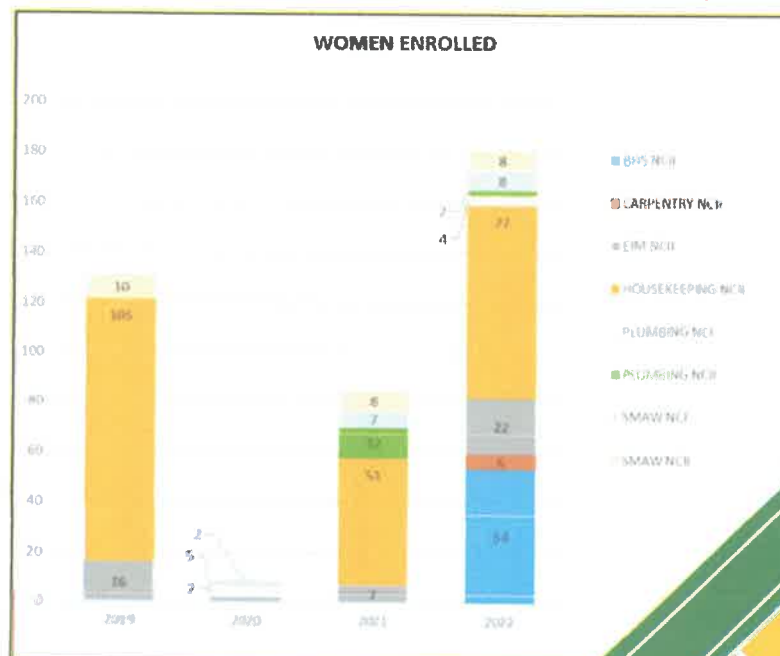
**Chart 25: Training for Work Scholarship Program (TWSP), Annual Employment Rate: Housekeeping NC II (2022 - 2023 YTD)**



Source: City College of Cagayan de Oro, Office of the Registrar

Within the context of the Institutional Development Plan, the enrollment of women holds significant importance, contributing to a more diverse and inclusive educational environment. This active participation not only advances gender equality but also fosters an atmosphere of innovation and economic empowerment. By promoting women's higher education, the institution takes a crucial step towards nurturing future leaders and contributing to broader societal progress. The impact of women's enrollment is not confined to our institution alone but resonates in the wider community, making it a pivotal aspect of the IDP's mission and goals.

**Chart 26: Count of women enrolled per qualification (2019 - 2022)**



Source: City College of Cagayan de Oro, Office of the Registrar



Work-areas and laboratories accounted herein are tailored for Technical Vocational Education and Training (TVET) trainees that aids in their practical and hands-on dimensions of the training. These dedicated spaces serve as the cornerstone of skill development, offering a dynamic and immersive learning environment where students acquire real-world experience.

**Table 1: Work-area/Laboratory Resources and Training Staff Distribution (2023).**  
**Source: City College of Cagayan de Oro, Academic Affairs and Formation.**

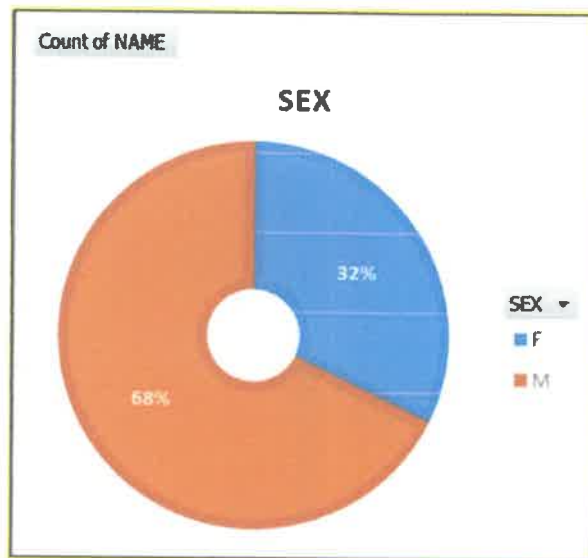
QUALIFICATIONS	COUNT OF WORK AREA	COUNT OF TRAINER	COUNT OF TRAINING ASSISTANT
Barangay Health Services NCII	1	3	1
Carpentry NCII	1	1	2
Plumbing NCI	1		
Plumbing NCII	1		
Electrical Installation and Maintenance NCII	2	2	1
Housekeeping NCII	2	2	1
Practical Intelligence (AI) Course	1	1	0
Shielded Metal Arc Welding NCI	1	1	1
Shielded Metal Arc Welding NCII	1	1	



## WORKER DEMOGRAPHICS

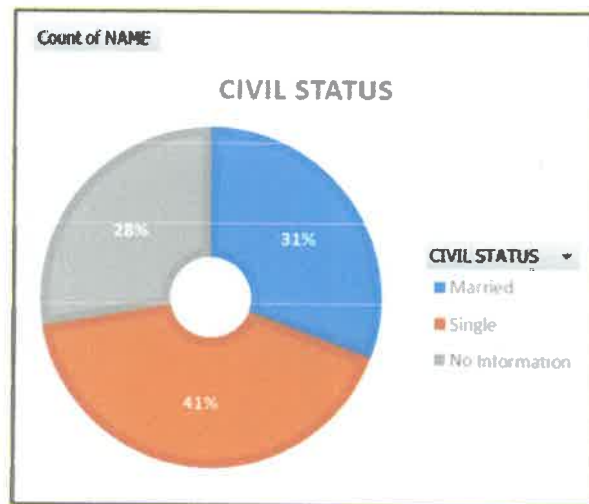
In this section, the worker demographics of the City College of Cagayan de Oro will be examined, providing insights into the diverse and dynamic profiles of its employees. This knowledge not only fosters an appreciation for the richness of the institution's team but also serves as the cornerstone for informed decisions and strategies that align with the commitment to a thriving and inclusive workplace.

**Figure 6: Worker Demographics - Sex Distribution.**



Source: City College of Cagayan de Oro, Human Resource Management Services Office

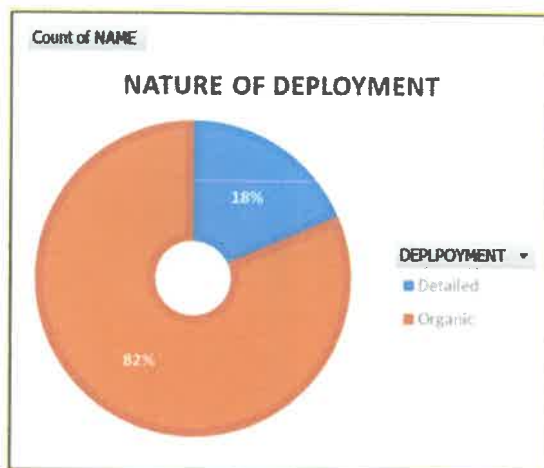
**Figure 7: Worker Demographics - Civil Status**



Source: City College of Cagayan de Oro, Human Resource Management Services Office

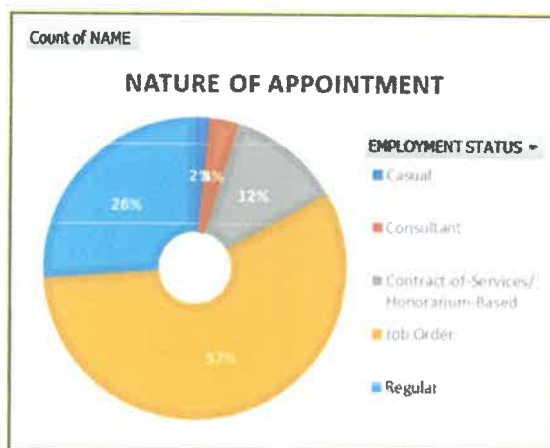


**Figure 8: Worker Demographics - Nature of Deployment.**



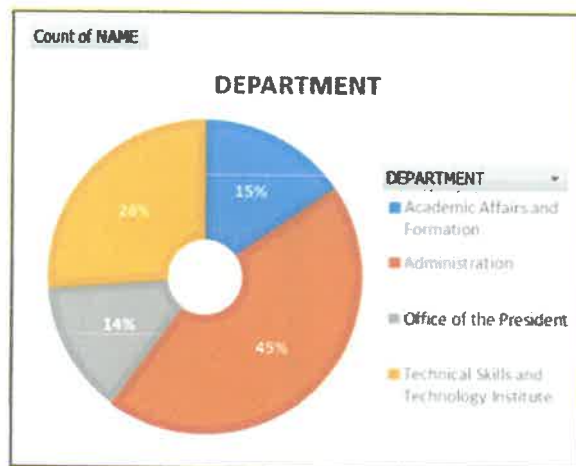
Source: City College of Cagayan de Oro, Human Resource Management Services Office

**Figure 9: Worker Demographics - Nature of Appointment.**



Source: City College of Cagayan de Oro, Human Resource Management Services Office

**Figure 10: Worker Demographics - Departmental Staff Distribution.**



Source: City College of Cagayan de Oro, Human Resource Management Services Office





**CITY COLLEGE  
OF CAGAYAN DE ORO**

AIM HIGHER

## PART 2

# City College of Cagayan de Oro Institutional Development Plan 2024-2029



cagayan  
de Oro  
city of golden friendship





## 2.1 RATIONALE

In the ever-evolving landscape of educational institutions, the need for a well-defined and comprehensive roadmap has become paramount. As organizations, including universities and colleges, expand in scope and complexity, it becomes imperative to craft a blueprint that guides their trajectory towards their envisioned destination. The Institutional Development Plan (IDP) serves as the compass that aligns an institution's actions and aspirations, steering it in the direction it wishes to journey.

The IDP of the City College of Cagayan de Oro is rooted in a commitment to align with global development priorities while addressing the pressing educational needs of our local community, with a particular focus on the youth in Cagayan de Oro, especially within the underserved Nahilaran Community. Our vision is to nurture and produce global citizens empowered by Artificial Intelligence (AI) and emerging technologies, fostering innovation and excellence by 2033, ensuring that individuals from all backgrounds can access transformative education and uplift not only their lives but also those of their families.

The IDP is intricately woven into a comprehensive framework adhering to international, national, regional, and local development agendas. This approach underscores the college's commitment to addressing the educational and human development needs of its Kagay-anons while aligning seamlessly with various key plans and visions, such as:

- **United Nations Sustainable Development Goals (UN-SDGs):** The IDP's core commitment to education resonates with the global pursuit of 17 Sustainable Development Goals, focusing on quality education, economic growth, and social equality. The IDP plays a vital role in advancing these international aspirations by placing education at its forefront.
- **Ambisyon Natin 2040:** The long-term national vision for a Matatag, Maginhawa, and Panatag na buhay for all Filipinos is a shared aspiration. The IDP embodies these ideals by promoting the achievement of holistic development and recognizing education as a cornerstone for improving the well-being of individuals, families, and communities.
- **Philippine Development Plan (PDP) 2030:** The IDP is intrinsically linked to the Philippine Development Plan 2030, emphasizing the paramount importance of human capital development and social inclusion. By expanding technical skills development and offering scholarships, the IDP aligns seamlessly with the national goal of enhancing the capabilities of Filipinos and uplifting their socio-economic status.
- **Northern Mindanao Regional Development Plan (NM-RDP) 2023 - 2028:** In alignment with the Northern Mindanao Regional Development Plan 2023-2028, the City College of Cagayan de Oro is dedicated to enhancing education and lifelong learning opportunities for Filipino learners.



Committed to raising educational standards and fostering desired competencies, the College echoes the regional vision of socioeconomic transformation through education. Emphasizing the institutionalization of good manners, values, and patriotism, the College contributes to the overarching goal of cultivating a morally upright and highly literate citizenry in Northern Mindanao.

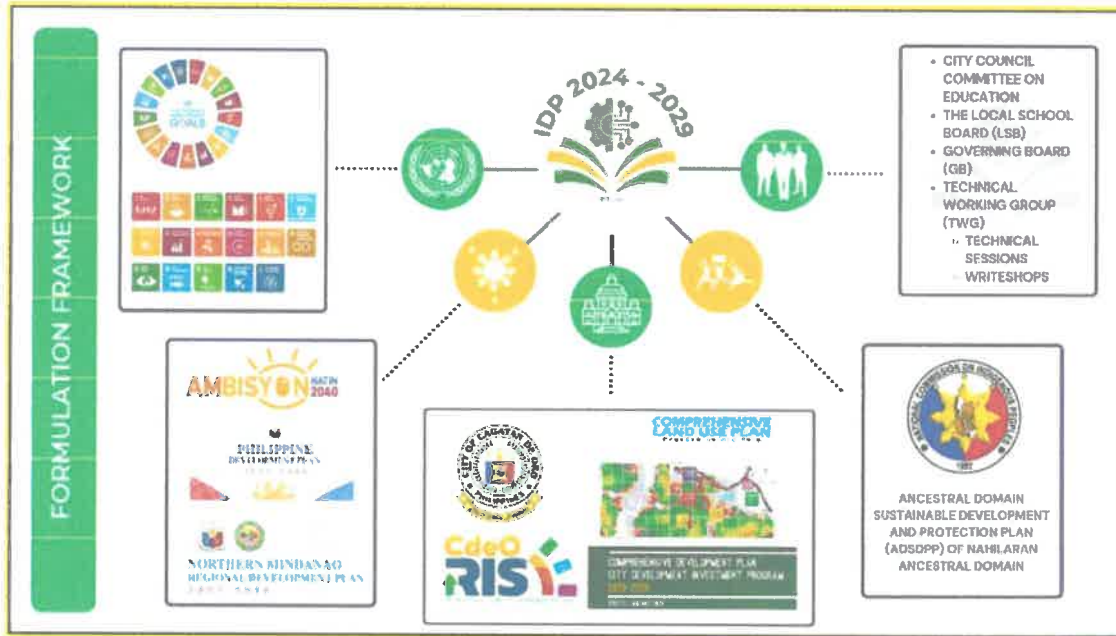
- **Comprehensive Land Use Plan (CLUP) 2013-2022:** The city's vision of effective governance, economic competitiveness, and sustainable living is deeply connected to the educational and skill development programs of the IDP. Education stands as the bedrock of human capital development and plays a pivotal role in achieving these objectives.
- **Comprehensive Development Plan 2020-2025:** The sectoral goal for education within the Comprehensive Development Plan closely mirrors the IDP's mission to cultivate a highly literate and technically proficient citizenry. The IDP's strategies for enhancing educational access and quality are tailored to fulfill the city's development objectives.
- **RISE Development Agenda:** The IDP's commitment to expanding technical skills development and scholarships for tertiary education resonates with the RISE Development Agenda's emphasis on safety, security, and human development. By prioritizing education and ensuring the welfare of its constituents, the IDP actively contributes to the creation of a more secure and inclusive community.
- **Ancestral Domain Sustainable Development and Protection Plan (ADSDPP):** The educational development initiatives within the ADSDPP are harmoniously aligned with the IDP's core mission to provide learning opportunities to marginalized indigenous communities, particularly the Nahilaran Community.

The IDP seeks to empower individuals, uplift marginalized communities, and contribute to the overarching goal of creating a prosperous, inclusive, and sustainable future. Education remains at the heart of this framework, echoing its fundamental role in human development and social progress. Furthermore, the IDP places a special focus on the Nahilaran Community, recognizing the community's unique needs, their marginalized status, and the imperative to preserve their cultural identity as it pursues education and development. This commitment reflects a dedication to inclusivity, social justice, and the empowerment of all constituents, including the most underserved.



## FORMULATION FRAMEWORK

Figure 10: Formulation Framework. Developed by: City College of Cagayan de Oro, Technical Working Group for the Institutional Development Plan (TWG - IDP)



## STRATEGY FRAMEWORK

Figure 11: Strategy Framework. Developed by: City College of Cagayan de Oro, Technical Working Group for the Institutional Development Plan (TWG - IDP)



## COURSES AND EDUCATIONAL PROGRAMS VERSUS INDUSTRY DEMANDS

In response to the evolving needs of Cagayan de Oro's dynamic economy and the pressing demand for skilled professionals, the City College of Cagayan de Oro has strategically curated a range of educational programs. These programs not only reflect the city's growth aspirations but also directly address the challenges posed by the rapidly transforming regional industries.

### Industry Situationer

The Department of Labor and Employment-Bureau of Local Employment (DOLE-BLE) has recently unveiled a labor market report emphasizing the urgent need to bridge the job-skills mismatch prevalent in the Philippine workforce through the JobsFit 2022 – 2025 Labor Market Information (LMI) Report. Various sectors, including agriculture, IT-BPO, healthcare, and construction, have shown significant potential for growth, demanding a workforce equipped with the latest technical and digital skills. Additionally, the city's emphasis on good governance and sustainability highlights the need for professionals with expertise in environmental science, industrial security management, and entrepreneurship.

### Program Alignment with Industry Demands

- **Bachelor of Science in Agriculture (BSA):** Addressing the region's emphasis on agricultural sustainability, the BSA program equips students with the necessary skills to contribute to the growth of the agricultural sector and promote sustainable farming practices.
- **Bachelor of Science in Information Systems (BSIS):** With the rapid digitization of industries, the BSIS program produces graduates proficient in IT, preparing them to meet the growing demand for digital expertise in many sectors, especially in banking, finance, and healthcare.
- **Bachelor of Science in Entrepreneurship (BSE):** In line with the city's push for entrepreneurial development, the BSE program fosters a new generation of business leaders, providing them with the skills and knowledge necessary to succeed in a competitive market.
- **Bachelor of Science in Environmental Science (BSES):** Given the region's focus on environmental sustainability, the BSES program produces graduates equipped to address ecological challenges, contributing to the management and conservation of natural resources.
- **Bachelor of Science in Industrial Security Management (BSISM):** Meeting the increasing need for security professionals in the expanding industrial landscape, the BSISM program prepares students to undertake roles critical for protecting industrial assets and promoting a secure working environment.



- **Technical-Vocational Education and Training (TVET):** The comprehensive range of TVET programs, spanning diverse industries such as agriculture, construction, IT-BPO, and healthcare, ensures that students receive specialized training that directly aligns workforce talents with the needs of the industry.
- **Specialized Trainings:** The inclusion of specialized training programs in emerging technologies like Artificial Intelligence, Data Science, and Cybersecurity is designed to equip students with the latest skills sought after in the modern job market, ensuring they are well-prepared for the digital age.

By offering these strategic educational programs, the City College of Cagayan de Oro not only bridges the current skills gap but also ensures that graduates are well-equipped to contribute to the city's continued economic growth and development. These programs stand as a testament to the college's commitment to producing industry-ready professionals capable of meeting the challenges of the ever-evolving job market.



## 2.2 DESCRIPTION OF THE DEVELOPMENT PLAN

The Institutional Development Plan (IDP) of the City College of Cagayan de Oro is a strategic framework that outlines the college's vision, mission, core values, and key areas of focus to guide its growth and development. The IDP serves as a roadmap for the institution, aligning its aspirations with the changing landscape of education and the evolving needs of the community.

The IDP addresses the gaps between traditional educational practices and the evolving demands of the digital age. It recognizes the need for graduates who possess adaptive and innovative mindsets, ethical leadership skills, and the ability to harness the power of data and technology for societal advancement. By aligning its curriculum with industry demands and global trends, the college aims to bridge the gap between academic learning and real-world applications. The IDP also addresses the need for faculty and staff support, focusing on their engagement, professional development, and the cultivation of a positive work environment.

To achieve its objectives, the Institutional Development Plan focuses on six key areas:

1. **Develop, Map, Implement, and Evaluate Relevant Curricula: (Curriculum and Co-Curriculum):** The college will continuously develop and enhance curricula that align with industry demands, emerging technologies, and global trends. This includes mapping learning outcomes, designing innovative courses, implementing effective teaching strategies, and regularly evaluating the curriculum to ensure its relevance and effectiveness in equipping students with the necessary knowledge and skills.
2. **Research and Innovation for Institutional Commitment and Policy (Institutional Commitment & Policy):** The college will foster a culture of research and innovation by providing support and resources for faculty and students to engage in scholarly activities. This includes promoting research collaborations, securing grants, and establishing policies that encourage and recognize research excellence. The institution will also prioritize the integration of emerging technologies and AI into its policies and practices to drive innovation.
3. **Organizational development and strengthening of sustainable leadership and structure (Leadership and Structure):** The college will focus on developing sustainable leadership and organizational structures that support its vision and mission. This includes providing professional development opportunities for faculty and staff, fostering a positive and inclusive work environment, and implementing effective governance and management practices.



4. **Network and partnerships (Partnerships):** The college will actively seek and cultivate strategic partnerships with relevant stakeholders, including industry, government agencies, community organizations, and international institutions. These partnerships will provide opportunities for collaborative initiatives, knowledge exchange, internships, and industry exposure, enabling students to address community needs and enhance their practical skills.
5. **Expand program funding opportunities, financial resources, and alternative revenue streams (Institutional Sustainability):** The college aims to expand its research activities, diversify its program offerings, and enhance its financial sustainability. These efforts will contribute to the growth and development of the institution, provide innovative educational opportunities to students, and establish a foundation for long-term institutional sustainability.
6. **Service-Learning and Exchange (Mobility of Faculty, Staff, and Students):** The college recognizes the importance of highly motivated and skilled students, faculty, and staff. Therefore, it will prioritize local and global partnerships, engagements, and exchange programs of its students, faculty, and staff members through continuous training, mentoring programs, and recognition schemes. This will ensure that the college maintains a dynamic and competent workforce committed to the institution's vision and mission.

Looking forward, the IDP sets the direction for the college to embark on a journey of organizational development and sustainable leadership. It aims to strengthen the college's structures, governance, and management practices to ensure the effective implementation of its vision and mission. The IDP also highlights the importance of strategic partnerships with relevant stakeholders, enabling the college to access resources, foster collaborations, and provide students with practical experiences and industry exposure. Furthermore, the IDP emphasizes the engagement of faculty and staff, recognizing their crucial role in delivering quality education and nurturing graduates who embody the institution's values and aspirations.

In conclusion, the Institutional Development Plan of the City College of Cagayan de Oro outlines the college's strategic roadmap for the future. It aspires to nurture global citizens who are equipped with adaptive and innovative mindsets, possess ethical leadership skills, excel in data-driven excellence, and actively contribute to their communities. By addressing the gaps in traditional education, fostering partnerships, and focusing on faculty and staff support, the IDP paves the way for the college to become a leading institution that embraces the power of AI and emerging technologies, while remaining committed to its core values (AIM HIGHER) of adaptability, innovation, mission-driven approach, honesty, inclusivity, god-fearing, humanity, excellence, and respect.



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

COAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
Academic Excellence and Innovation	Development, Mapping, Implementation, and Evaluation of Relevant Curricula.	Number of curricula mapped	6 degree curricula mapped (CHED) 2 diploma programs mapped (TESDA)	2025	Conduct of inventory of sustainability initiatives  Curriculum mapping of course offerings with AI and sustainable development integration  Assessment of program educational objectives with stakeholders and specialists  Adaption of assessment methods Identification of resources and instructional strategies	Academic Affairs & Formation	PhP 200,00.00
		Number of curricula designed	6 degree curricula designed (CHED) 2 diploma programs designed (TESDA)	2025	Conduct industry needs assessments  Establish partnerships with industry leaders, organizations, and professional associations to gain insights into industry requirements and foster collaborative curriculum development initiatives, including internships, guest lectures, and industry-driven projects  Design course and program offerings that embed/integrate AI and sustainable development actions	Academic Affairs & Formation; Internationalization & Sustainable Development	



## 23 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Number of curricula reviewed, evaluated, revised, and updated	6 degree programs (CHED) 18 TVET qualifications (TESDA) 2 diploma programs (TESDA)	2029	<p>Conduct a comprehensive analysis of existing curricula, identifying gaps, outdated content, and areas for improvement to inform the development of relevant curricula</p> <p>Implement a robust system for ongoing evaluation of curricula, including regular feedback mechanisms from students, alumni, employers, and faculty, to identify areas for improvement and ensure continuous enhancement of curriculum relevance and effectiveness</p>	Academic Affairs & Formation; Research, Creative Works, & Publication	
	Research and Innovation for Institutional Commitment & Policy	Establishment of R&D office and infrastructure	4 research labs and facilities	2029	<p>Establishment of the Research and Development Division</p> <p>Hiring of personnel</p> <p>Procurement of equipment and tools</p> <p>Subscriptions to publication platforms</p>	Research, Creative Works, & Publication	PhP 2,000,000.00



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Increased research funding	2M annual budget	2024-2029	Preparation of annual budget proposal Identify external funding sources and establish grant-writing workshops Facilitate research partnerships and collaboration	Research, Creative Works, & Publication	
			50M grants accessed	2029	Provide grant-writing support and workshops for faculty and researchers		
		Number of research outputs	1-2 research papers published per year per teacher/instructor	2024-2029	Promote research collaborations and establish publishing support programs	Research, Creative Works, & Publication	
		Establishment of research policies and guidelines	1 approved research policies and guidelines	2024	Creation and mobilization of a committee to formulate research policies and guidelines Formulation of research policies and guidelines Presentation, board approval and adoption of the research policies and guidelines	Research, Creative Works, & Publication	

## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	ACENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Establishment of research ethics and compliance committee	1 Research ethics committee  1 Research Ethics Director	2024	Creation and mobilization of a research ethics committee  Develop clear and comprehensive standard operating procedures for research ethics review process  Formulation of research ethical guidelines  Presentation, board approval and adoption of the research ethical guidelines  Develop and implement research ethics training programs	Research, Creative Works, & Publication	
		Establishment of Annual Research Recognition and Awards Rites	Annual recognition rites	2024-2029	Increase in research accolades  Establish research excellence awards and recognition programs	Research, Creative Works, & Publication	
		Establishment of Intellectual Property Management	20 citations and/or patents annually  30 peer-reviewed or expert-reviewed publications annually  10 Innovative products produced annually	2024-2029	Education and awareness on IP management IP enforcement and compliance Initiate partnerships with industry associations or technology transfer networks Establish connections with local startups, incubators, and innovation hubs for collaboration opportunities Establishment of mechanisms for technology transfer and commercialization Promote college-owned	Research, Creative Works, & Publication; Internationalization & Sustainable Development; Community Empowerment & Social Synergy	PhP 500,000.00



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Research collaboration and partnership both local and international.	At least 5-7 research partners within the next 5 years.	2029	Creation of local advisory board Creation of international advisory board Mobilization of advisory boards	Research, Creative Works, & Publication; Internationalization & Sustainable Development	PhP 500,000.00
	Organizational development and strengthening of sustainable leadership and structure (Leadership and Structure) - Strengthening Sustainable Leadership - Infrastructures	Percentage of recruited qualified faculty and staff with Masteral and Doctoral Degrees	Hired 60% of Faculty Members with full time plantilla/regular positions with masters or doctoral degree and Hired 40% of part-time faculty with 3 years probation period for Higher Education. Hired 30% of Faculty Members with full time plantilla/regular positions with a master's degree and 50% of Faculty Member with Bachelor's degree for TechVoc Education	2029	Develop a recruitment strategy and processes Advertise job openings in relevant platforms Conduct interviews and selection process	Administration	2024: PhP 47.9 M 2025: PhP 65 M 2026: PhP 76 M 2027: PhP 84.1 M 2028: PhP 90.5 M 2029: PhP 93.8 M



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
<p>Improve the quality of the institution through the development of the institution's leadership and the implementation of the institution's strategic plan.</p>	<p>Develop and implement the institution's strategic plan.</p>	Percentage of student enrollment	Increase in student enrollment SY 2025-2026 -; 65.6% SY 2026-2027: 51.2% SY 2027-2028: 38.5% SY 2028-2029: 22%	2025-2029	Develop targeted marketing campaigns	Administration; Internationalization & Sustainable Development	PhP 200,000.00
		Accreditation Status	Achieved 100% compliance for program accreditation status (e.g. CHED-RQAT, TESDA, ALCUCAO, AACUP, etc.)	2028	Submit pertinent requirements as specified by the memoranda, policies, and guidelines	Academic Affairs & Formation; Administration; Internationalization & Sustainable Development; Research, Creative Works, & Publication; Community Empowerment & Social Synergy	PhP 20,000.00
		Development of leadership capabilities and succession/ Leadership development programs	Trained 100% of the administrators and future leader successors (annually) using CAPDEV plans for Teaching and Non-Teaching Personnel	2024-2029	Implement leadership training programs  Create mentoring programs for leadership growth  Establish talent development and succession plans	Administration	PhP 700,000.00
		Creation of 1 centralized student governing body	Representation of all students under undergraduate and techvoc programs offered  Annual student body election	2024-2029	Create a formal structure for the centralized student governing body, including a constitution and by-laws that outlines its purpose, responsibilities, and decision-making processes	Academic Affairs & Formation	



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGET'S	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
Environmental Stewardship		Establishment of a Green Campus	<p>Achieve at least 50% campus-wide sustainable power supply (e.g. Solar power, Mini hydro power plant)</p> <p>Construction of 2 bamboo structures</p> <p>Creation of comprehensive waste management system</p> <p>Construction of at least one (1) Material Recovery</p> <p>Facility(MRF) Allot at least one (1) hectare land area for Organic farming as alternative food source (plant based and livestock)</p>	<p>2029</p> <p>2025-2028</p> <p>2025</p> <p>2024</p> <p>2026</p>	<p>Develop a renewable energy master plan.</p> <p>Create a comprehensive plan outlining the specific goals, targets, and timelines for implementing solar power and mini hydro power plants on campus.</p> <p>Consider factors like energy demand and integration with the existing power infrastructure.</p> <p>Nahjaran IPS Community completion of bamboo training camps on the utilization of bamboo as sustainable construction material</p> <p>Establish Waste Segregation and Recycling Program, Composting and Organic Waste Management, and Waste Reduction and Reuse Initiatives</p> <p>Identify suitable areas on campus for organic farming. Allocate land for crop cultivation, pasture, and livestock housing.</p> <p>Implement organic farming techniques such as crop rotation, cover cropping, and natural fertilizers to promote soil health and fertility.</p>	<p>Administration; Academic Affairs &amp; Formation; Community Empowerment &amp; Social Synergy; Internationalization &amp; Sustainable Development</p>	<p>PhP 10,000,000.00</p>

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## 23 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Establishment of Learning Resource Facilities	<p>Construction of 45 lecture rooms for each undergraduate courses</p> <p>Construction of (1) 2-storey Library, (1) Speech Lab, (1) Computer Lab, (4) Science Laboratories, Sports facilities (1) PE Hall and (1) Oval, (2) Auditoriums and Performing Arts Space (1) Incubation Hub for Entrepreneurship</p> <p>Construction of Child minding facilities (1) Cafeterias and food services (3) and multiple outdoor spaces</p>	2024-2025	<p>Invest in interactive whiteboards, projectors, and audio systems to enhance classroom learning experiences.</p> <p>Equip science labs with modern tools, instruments, and safety equipment.</p> <p>Expand library resources by purchasing new books, e-books, and online databases.</p> <p>Create a quiet study area. Establish on-site child minding facilities to support parents and staff with young children during school hours.</p> <p>Improve cafeteria infrastructure, offer nutritious food options, and maintain high hygiene standards.</p> <p>Design flexible learning spaces that encourage group work, discussion, and collaboration among students.</p>	Administration	PhP 1,100,000,000.00 (CONTINUING)
		Technological infrastructure enhancement	<p>Achieve 100% campus-wide Wi-Fi coverage</p> <p>Provision of one (1) Server package for AI courses annually</p>	2024-2029	Upgrade and expand network infrastructure powered by AI	Administration	PhP 24,000,000.00



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Placement of School wide Security Systems and Protocols	Construction of campus wide AI powered Security systems and equipment	2029	Install security cameras, access control systems, and develop protocols to ensure safety and security	Administration	PhP2,000,000.00
		Establishment and placement of transportation network scheme	Establishing PUJ route from City proper to Dansolihon Campus	2029	Expand public transportation options Improve road signage and markings Develop transportation hubs near industrial zones	Administration	PhP200,000.00
		Placement of water resource management	Provide 100% clean and potable water within the campus area with certification  Installation of Drainage system	2029  2024	Upgrade water treatment facilities Construct new sewage treatment plants Repair and maintain water distribution networks Implement regular water quality testing programs Construct new drainage channels in vulnerable locations  Implement green infrastructure solutions, such as bioswales and retention ponds, to manage stormwater runoff	Administration	PhP 2,000,000.00





## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Compliance of RA 11396 Land Use Development and Infrastructure Plan provisions	At least 50% of the approved City College LUDIP is implemented	2029	<p>Establish a Campus Development TWG that is dedicated to ensure the full compliance of LUDIP, TESDA Memos and CHED PSGs</p> <p>Develop a comprehensive implementation plan with clear roles, responsibilities, and timelines</p> <p>Monitor and evaluate the progress of compliance</p> <p>Collect feedback from faculty, students, staff, stakeholders and partners for the implementation and sustainability of the LUDIP compliance</p> <p>Prepare and submit reports to the LGU of CDO, CHED, TESDA and others.</p>	Administration	PhP 50,000,000.00
Community Engagement & Impact	Networking & Partnerships	Establish potential local and international partners	Establish 15 partnerships (local and international ) annually	2024 - 2029	<p>Establish a networking and partnerships plan</p> <p>Send out proposals to potential partners</p>	Internationalization & Sustainable Development	PhP100,000.00
		Attend local and international education conferences and events to network	Attend at least 5 local and international conferences annually	2024 - 2029	<p>Establish a networking and partnerships plan</p>	Internationalization & Sustainable Development	PhP 2,000,000.00
		Utilize Social media platforms to connect with potential partners or influencers	10% increase in social media engagement annually	2024 - 2029	<p>Engage in targeted social media campaigns</p>	Internationalization & Sustainable Development	PhP 250,000.00



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Organize industry-focused events and workshops	Organized 2 industry focused events with at least 20 industry attendees	2024-2029	Plan and execute industry-focused workshops	Internationalization & Sustainable Development, Academic Affairs & Formation	PhP 2,000,000.00
		Volunteer in community projects and initiatives participated by Faculty, Staff, and Students	Participated in 2 Education for Sustainable Development (ESD)-based community projects annually Organized 2 Education for Sustainable Development (ESD)-based community projects annually Implemented at least two (2) batches of Technology-Based Community Training Program per year (ref. TESDA Circular No. 090 Series 2018)	2024-2029	Plan and execute community projects	Community Empowerment & Social Synergy	PhP 1,000,000.000
		Alumni Engagement	At least 10% of alumni participating and engaging in fundraising activities At least 3 alumni-led campaigns and initiatives 80% satisfaction rate of alumni's relationship with the institution and their willingness to support its sustainability	2024-2029	Develop strong alumni engagement strategies to foster connections and collaborations that support financial stability and long-term sustainability. Form an alumni association and hold regular events.	Academic Affairs & Formation, Institutionalization & Sustainable Development	PhP 1,000,000.00



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Establish a feedback mechanism for regular partner communication	80% Partner satisfaction survey results	2024-2029	Implement quarterly partner satisfaction surveys	Internationalization & Sustainable Development; Academic Affairs & Formation; Community Empowerment & Social Synergy	PhP 20,000.00
		Define KPIs to assess partnership performance and impact	80% Completion rate of partnership KPIs	2024-2029	Development and execution of tool		PhP 20,000.00
		Track revenue generated from partner collaborations	5 % Revenue growth from partnerships per year	2024-2029	Develop a tracking system	Internationalization & Sustainable Development	PhP 20,000.00

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## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
Transparency, Openness, and Ethical Conduct	Expand funding opportunities, financial resources, and alternative revenue streams (Institutional Sustainability)	Growth in Financial Resources	<p>10% increase in the overall institutional budget annually</p> <p>10% increase in alternative revenue streams (sponsorship, partnerships, fundraising, etc.)</p> <p>10 % increase in revenue generated through research contracts, consultancy services, or industry collaborations.</p>	2024 -2029	<p>Apply for Private-Public Partnerships / Corporate Partnerships / Government Grants</p> <p>Business Development - i.e. Offer Certification Programs and Develop Online Education / Continuing Learning, Facilities Rental</p>	Internationalization & Sustainable Development; Administration; Academic Affairs & Formation	PhP 1,000,000.00



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	ACENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Enhanced Grant and Contract Acquisitions	<p>60% success rate of grant applications submitted by faculty and staff</p> <p>5% increase in the number of research contracts and consultancy opportunities secured annually.</p> <p>Php 10,000,000 amount of funds obtained through successful grant applications and research contracts annually.</p> <p>80% satisfaction rate from funding agencies or partners on the quality of proposals and institution's reputation.</p>	2024 - 2029	<p>Attend grant-related conferences, workshops, and networking events to build relationships with funding agencies and other grant-seeking organizations.</p> <p>Develop Data-Driven Proposals Provide training and support to faculty and staff in-charge of grant acquisition</p> <p>Implement grant management software to track grant deadlines, progress, and financial reporting</p> <p>Continuously evaluate the effectiveness of grant acquisition strategies and make necessary adjustments</p>	Internationalization & Sustainable Development; Research, Creative Works, and Publication	PhP 2,000,000.00
		External Recognition	At least one (1) Recognition or award received for successful research projects, programs, or initiatives annually	2024 - 2029	<p>Apply for institutional awards and recognitions in higher education, sustainability, or community engagement.</p> <p>Join relevant academic and professional associations to connect with peers, share best practices, and gain recognition in the field.</p>	Internationalization & Sustainable Development	



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
Community Engagement & Impact	Service-Learning and Exchange Programs (Faculty, Staff, and Students Mobility)	Number of Participating Students	<p>Increased number of students participating in service-learning and exchange programs by at least 25% annually</p> <p>Achieve a completion rate of 90% in the SL projects</p>	2024-2029	<p>Design and enhance the CHED and TESDA curricula and assessments with aligned service learning projects.</p> <p>Provide reflection and feedback mechanisms to track their progress and goals for skill development.</p> <p>Offer special training and workshops that address identified areas for improvement (Mentoring)</p> <p>Recognize and celebrate student achievements in mastering their knowledge, skills, and character through the service learning experiences.</p>	Community Empowerment & Social Synergy; Academic Affairs & Formation	PhP 500,000.00
		Number of Participating Faculty	<p>Increase the number of faculty participating in service-learning by at least 15% annually</p> <p>Achieve a completion rate of 90% in the SL projects</p>	2024-2029	<p>Co-design, with the TVET and Undergraduate faculty and the SL community partners, the course syllabi integrating the service learning framework</p> <p>Provide regular feedback and reflection opportunities to monitor progress and acquisition of necessary skills and knowledge</p> <p>Offer targeted workshops and sessions to continually improve the learning experiences of the students</p> <p>Recognize and celebrate the achievements of the faculty through the merit and promotions mechanisms and recognition events</p>	Community Empowerment & Social Synergy; Academic Affairs & Formation	



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Participant Satisfaction Rate	Achieve a participant satisfaction rate of 80-90%	2024-2029	<p>Collect feedback from participants through surveys and evaluations, and implement necessary improvements based on feedback</p> <p>Provide support and resources to SL students and faculty</p> <p>Incorporate reflective practices to encourage critical awareness about civic consciousness and responsibilities</p>	Community Empowerment & Social Synergy; Academic Affairs & Formation	PhP 100,000.00
		Community Impact Assessment	Assess the positive impact of the service learning projects in the partner communities	2024-2029	<p>Establish partnerships with local organizations, conduct impact assessments, and document tangible outcomes and benefits to the community</p> <p>Document and report, annually, all SL achievements.</p> <p>Recognize and celebrate the achievements of the SL</p>	Community Empowerment & Social Synergy	PhP 200,000.00



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Intercultural Competence Development	Increased cross-cultural understanding reported by the participants (Faculty and Students)	2024-2029	Implement onboarding and post-return orientation sessions to prepare participants for cultural immersion and facilitate reflection upon return.	Community Empowerment & Social Synergy Internationalization and Sustainable Development	PhP 2,500,000.00
			Expansion of cross-cultural collaborations of the City College through internships, research, job opportunities and others		Create opportunities for participants to engage in structured learning cultural exchange experiences		
		Increase in the number of students who complete their degree within the expected time frame	97% completion rate within the 4-year term	2028	Develop a comprehensive academic plan for each student to ensure they are on track to graduate on time.	Academic Affairs & Formation	Php 100,000.00
			3% Dropout rate annually	2024-2029	Offer academic advising and support services to students to help them stay on track. Provide financial aid and scholarship opportunities to students to reduce financial barriers to completion.		





## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Increase in the number of students who participate in internships and other experiential learning opportunities	80% increase in the number of students who participate in internships and other experiential learning opportunities	2026	<p>Develop partnerships with local businesses and organizations to provide internship opportunities for students.</p> <p>Offer workshops and information sessions to students on the benefits of experiential learning.</p> <p>Provide academic credit for internships and other experiential learning opportunities.</p>	Academic Affairs & Formation	PhP 100,000.00
		Increase in the number of students who graduate with skills relevant to the job market	35% increase in the number of students who graduate with skills (TESDA) relevant to the job market within the next 5 years	2029	<p>Develop partnerships with local businesses and organizations to identify in-demand skills.</p> <p>Offer courses and programs that teach in-demand skills.</p> <p>Provide career counseling and support services to students to help them identify and pursue career paths.</p>	Academic Affairs & Formation	PhP 30,000.00
		Increase in the number of students who are employed within 6 months of graduation	35% increase in the number of students who are employed within 6 months of graduation within the next 5 years	2029	<p>Develop partnerships with local businesses and organizations to identify job opportunities.</p> <p>Offer career counseling and support services to students to help them identify and pursue job opportunities.</p> <p>Provide networking opportunities for students to connect with potential employers.</p>	Academic Affairs & Formation	PhP 30,000.00

## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
Inclusivity and Cultural Sensitivity	Nahilaran Community Development	Percentage increase in the City College's participation for the Nahilaran Community's environmental, social, and economic sustainability practices.	Achieve a 20% increase in participation in sustainability awareness	2026	<p>Integrate the Nahilaran culture and traditions in school uniforms, infrastructure, TVET and Undergraduate Curricula, and other school activities</p> <p>Host sustainability-focused events, such as eco-seminars, tree-growing of endemic and fruit-bearing trees, and other activities</p> <p>Adopt youth-led farming, forestry, and conservation initiatives</p> <p>Collaborate with the College of Agriculture, Environment, and Sanitary Engineering for eco-friendly projects</p>	Community Empowerment & Social Synergy; Internationalization & Sustainable Development; Academic Affairs & Formation	PhP 500,000.00
		Number of Nahilaran Cultural Center events and exhibitions promoting local and regional culture and arts.	Host a minimum of three (3) cultural events annually	2024 - 2029	<p>Establish a cultural committee responsible for event planning and execution</p> <p>Invite local artists and performers to showcase their talents</p> <p>Host local and international institutions for intercultural exchange programs and dialogues with the Nahilaran IPS</p> <p>Collaborate with the Department of Tourism and Hospitality Management for cultural tourism initiatives</p>	Community Empowerment & Social Synergy	PhP 1,000,000.00



## 2.3 CITY COLLEGE OF CAGAYAN DE ORO INSTITUTIONAL DEVELOPMENT PLAN 2023-2029

GOAL	AGENDA	SUCCESS INDICATORS	TARGETS	TIMELINE	STRATEGIC INITIATIVES	CONCERNED OFFICES	BUDGET ALLOCATION (per fiscal year)
		Establishment of the Nahilaran Cultural Center	Successfully establish the Nahilaran Cultural Center within the next 2 years.	2026	<p>Appoint a dedicated team to plan, design, and establish the cultural center.</p> <p>Secure necessary funding and resources for the center's infrastructure and operations.</p> <p>Plan and design the Nahilaran IPS Community Museum</p> <p>Develop guided tours in the museum and in the Nahilaran Ancestral Domain and offer it with special promotions, memberships, or incentives</p> <p>Establish a sustainable business model for the center</p> <p>Foster research collaborations between City College of Cagayan de Oro faculty, students, and the Nahilaran Community to address local challenges.</p>	Community Empowerment & Social Synergy; Internationalization & Sustainable Development; Research, Creative Works, and Publication	PhP 25,000,000.00

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## 2.4 EVALUATION AND MEASUREMENT OF ACCOMPLISHMENTS

### Institutional Development Plan (IDP) Implementation and Monitoring Plan

#### Objective:

To ensure the effective implementation and progress tracking of the City College of Cagayan de Oro's Institutional Development Plan (IDP), fostering continuous improvement and alignment with institutional goals.

#### Components of the Mechanism:

##### Establishment of Evaluation Framework:

- Develop a comprehensive framework outlining key focus areas of the IDP, including curriculum development, research and innovation, organizational development, partnerships, and faculty/staff support.
- Define specific, measurable outcomes and indicators aligned with the institution's vision, mission, and core values.

##### Outcome-based Assessment:

- Conduct regular assessments to measure progress in achieving predefined outcomes for each key IDP area.
- Utilize a mix of quantitative and qualitative methods to evaluate the effectiveness of strategies.
- Ensure outcomes are directly linked to identified graduate attributes and institutional goals.

##### Data Collection and Analysis:

- Implement diverse data collection mechanisms, such as surveys, interviews, focus group discussions, and performance metrics.
- Analyze quantitative data (e.g., student performance indicators, research outputs) using statistical methods.
- Use qualitative data (e.g., stakeholder feedback, case studies) to gain insights into IDP impact

##### Key Performance Indicators (KPIs):

- Identify specific, measurable, time-bound KPIs for each IDP focus area.
- Regularly monitor and track progress against KPIs to ensure alignment with desired outcomes.
- Establish a reporting system for addressing deviations from the planned trajectory.



### **Review and Feedback Mechanisms:**

- Conduct regular reviews and feedback sessions involving stakeholders (students, faculty, staff, industry partners, and the community).
- Use surveys, focus group discussions, suggestion boxes, and stakeholder forums to gather input.
- Analyze feedback to identify strengths, weaknesses, opportunities, and threats (SWOT) for continuous improvement.

### **Periodic Reporting:**

- Prepare periodic reports to communicate IDP progress and accomplishments to internal and external stakeholders.
- Summarize evaluation findings, highlight key achievements, and present areas for improvement.
- Ensure transparency and accountability in reporting for stakeholder trust.

### **Strategic Action Planning:**

- Develop action plans based on evaluation results and stakeholder feedback.
- Prioritize actions and allocate resources to address identified areas for improvement.
- Monitor the implementation of action plans and adjust strategies as needed.

### **Continuous Improvement Cycle:**

- Establish a cyclical process for continuous improvement, revisiting the evaluation framework, outcomes, and strategies periodically.
- Foster a culture of learning and adaptability within the institution.

### **Responsibilities:**

- **Evaluation Team:** Coordinate the assessment of outcomes and collection of data.
- **Implementation Team:** Oversee the execution of IDP strategies and action plans.
- **Reporting Team:** Prepare and disseminate periodic reports to stakeholders.

### **Timeline:**

- Implement ongoing monitoring with regular evaluation cycles, e.g., quarterly reviews, annual reports.
- Adjust timelines based on the nature of specific IDP initiatives.

### **Communication Strategy:**

- Regularly communicate progress updates to all stakeholders through various channels, including newsletters, website updates, and meetings.



## Evaluation Criteria:

- Assess the degree of achievement of predefined targets.
- Evaluate the effectiveness of strategies in each IDP focus area.
- Solicit feedback on the overall impact of IDP initiatives.

## Review and Adjustment:

- Conduct periodic reviews to assess the effectiveness of the monitoring mechanism.
- Adjust the mechanism based on feedback, changing circumstances, or evolving institutional needs.

This sample template provides a framework for the effective implementation and monitoring of the Institutional Development Plan at the City College of Cagayan de Oro. Adjustments can be made based on the specific context and needs of the institution.



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# ANNEX A

## EXECUTIVE ORDER NO. 310-2023

### "AN ORDER REORGANIZING THE CITY COLLEGE OF CAGAYAN DE ORO GOVERNING BOARD"



Republic of the Philippines  
City of Cagayan de Oro  
**OFFICE OF THE CITY MAYOR**

**cagayan  
de Oro**  
city of golden friendship

EXECUTIVE ORDER NO. 310  
Series of 2023

#### AN ORDER REORGANIZING THE CITY COLLEGE OF CAGAYAN DE ORO GOVERNING BOARD

WHEREAS, the City College of Cagayan de Oro Governing Board was constituted through Executive Order No 232 series of 2023 dated 29 August 2023;

WHEREAS, Ordinance No. 14629-2023 was enacted on 11 September 2023 which amended the Charter of the City College of Cagayan de Oro and expanded the composition of the City College of Cagayan de Oro Governing Board;

WHEREAS, the City College of Cagayan de Oro Governing Board is the highest policy making body of the City College of Cagayan de Oro and is mandated to set policies, allocate resources, and oversee the operations of the City College of Cagayan de Oro in order to ensure that the vision and strategic direction of the City College of Cagayan de Oro is aligned with the City Government's development agenda (RISE), higher education agenda, and the national government's thrust;

WHEREAS it is essential to reorganize the City College of Cagayan de Oro Governing Board to strengthen the coordination amongst its members in accordance with the Charter of the City College of Cagayan de Oro, as amended;

NOW, THEREFORE, I, ROLANDO "KLAREX" A. UY, City Mayor of Cagayan de Oro, by virtue of the powers vested in me by law, do hereby Order:

#### Section 1. CREATION AND COMPOSITION OF THE CITY COLLEGE OF CAGAYAN DE ORO GOVERNING BOARD:

- Chairperson : **HON. ROLANDO "KLAREX" A. UY**  
City Mayor
- Vice-Chairperson : **DR. JESTONI P. BABIA, PHD**  
President/Administrator, City College of Cagayan de Oro
- Members : **HON. SUZETTE G. MAGTAJAS-DABA**  
City Councilor, Chairperson, Committee on Education
- MS. OMIYA O. LINOG**  
Instructor I, City College of Cagayan de Oro (Faculty Association)
- MR. DEXTER L. GATCHALIAN**  
Alumni Representative, City College of Cagayan de Oro
- MS. AIZA M. SUNGAHID**  
Student Body Representative, City College of Cagayan de Oro
- ENGR. ROMELA N. RATILLA, DPA**  
Regional Director, Department of Science and Technology  
Region 10
- DR. CARLENE C. COLLADO, CPA**  
Regional Executive Director, Department of Agriculture Region 10







Republic of the Philippines  
City of Cagayan de Oro  
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**DR. ROY ANGELO E. GAZO, PHD**  
Schools Division Superintendent, Department of Education-  
Division of Cagayan de Oro

**DIR. ERMEDIO J. ABANG**  
Regional Director, Department of Trade and Industry Region 10

**DIR. MYLAH FAYE AURORA B. CARIÑO, CESO III**  
Regional Director, National Economic and Development Authority  
Region 10

**ATTY. DEXTER B. PRECIOSO**  
Legal Officer, National Commission on Indigenous Peoples  
Region 10

**MR. AUGUSTO M. VIAJE**  
Representative, Nahilaran IPS

**MR. THOR JAPO T. TURRECHA**  
meldCX (ICT Industry Sector)

**ENGR. NEIL BRYAN G. ORAIZ**  
Hanabana Group (Engineering Sector)

**DR. FERDINAND D. MIRANDA, MD**  
J.R. Borja General Hospital (Health Sector)

**MR. JOHN W. ASUNCION**  
Oro Trade and Investment Promotions Center (Business Sector)

**MS. ROXANNE MAE A. RAVIDAS, CPA**  
Acting City Budget Officer

**ATTY. KENNETH O. TAMALA, MBA**  
City Legal Officer

**ATTY. JOEFFREY D. NAMALATA**  
City General Services Officer

**MS. SHEILA B. LUMBATAN**  
Chief of Staff, City Mayor's Office

**MR. JORDAN IAN G. APAT**  
Consultant, City Mayor's Office

Permanent  
Resource  
Persons

: **DR. FREDDIE T. BERNAL, PHD, CESO III**  
Regional Director, Commission on Higher Education Region 10

**DIR. DAN M. NAVARRO, DPA**  
Regional Director, Technical Education and Skills Development  
Authority Region 10

**DIR. ALMER R. MASILLONES**  
Provincial Director, Department of Trade and Industry-Misamis  
Oriental





Republic of the Philippines  
 City of Cagayan de Oro  
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- Board Secretary : ATTY. RACHIENE C. AGUHOB**  
 City Legal Office
- Head Secretariat : DR. ALICIA E. ANGHAY, PHD**  
 Focal Person for Education, Local School Board
- Secretariat Members : MS. ROXANNE JUL L. TANDANG**  
 City College of Cagayan de Oro
- MS. ZENNIA A. LAGO**  
 Local School Board

**Section 2. DUTIES AND FUNCTIONS OF THE CITY COLLEGE OF CAGAYAN DE ORO GOVERNING BOARD.**

- 2.1 Generally, the Governing Board is the highest policy making body of the City College of Cagayan de Oro, and as such, shall:
- 2.1.1 Set the vision and strategic direction of the City College of Cagayan de Oro, ensuring its alignment with the City Government's development agenda (RISE), higher education agenda, and the national government's thrust;
  - 2.1.2 Establish effective and efficient structure of the City College of Cagayan de Oro; and
  - 2.1.3 Approve plans or policies related to the overall governance of the City College of Cagayan de Oro.
- 2.2 Specifically, the Governing Board shall have the following duties and responsibilities:
- 2.2.1 Establish policy guidelines, rules, regulations and procedures not contrary to law and which are necessary to carry the purpose of the function of the City College of Cagayan de Oro, and ensure participative decision-making and transparency within the institution;
  - 2.2.2 Approve academic arrangements for capacity building of the institution, with appropriate institutions and agencies, public or private, local or foreign, and to appoint experts/specialists as consultants, or visiting or exchange professors, researchers, as the case may be, consistent with the provisions of the Transnational Higher Education Act (RA No. 11448), and other guidelines of Commission on Higher Education (CHED) relative to such academic arrangements;
  - 2.2.3 Approve the curricula, institutional programs and rules of discipline drawn by the administrative and academic councils in accordance with the existing CHED Policies, Standards and Guidelines and Technical Education and Skills Development Authority (TESDA) Circulars/Guidelines on program registration, scholarship and assessment and certification systems;





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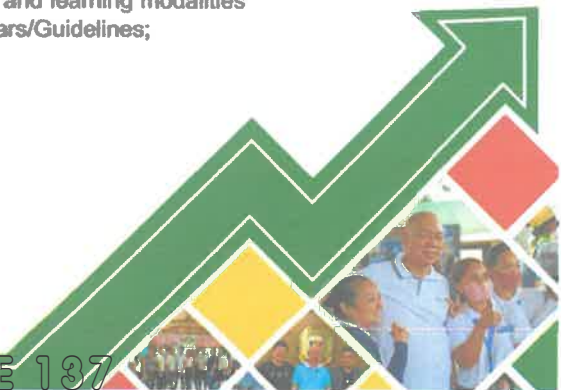
- 2.2.4 Set policies on admission, retention, and graduation of students;
- 2.2.5 Award honorary degrees upon persons in recognition of outstanding contribution in the field of education, public service, arts, science and technology or in any field of specialization within the academic competence of the City College of Cagayan de Oro, subject to the existing CHED guidelines, and to authorize the award of certificates of completion of non-degree and non-traditional courses, subject to existing CHED policies and guidelines and TESDA circulars/guidelines;
- 2.2.6 Ensure the efficient management of non-academic services such as medical and dental, guidance and counseling, career and job placement, canteen, buildings, grounds, property maintenance and similar services;
- 2.2.7 Institutionalize and strengthen research, technology research, and extension programs;
- 2.2.8 Recommend to the Local Chief Executive the appointment of President/Administrator or equivalent position of the City College of Cagayan de Oro from the list of three (3) qualified candidate/s / applicant/s based on the search made under Section 12 of CMO No. 18 Series 2022;
- 2.2.9 Recommend to the Local Chief Executive the appointment/designation of the vice-presidents, deans, directors, heads of departments, faculty members and other officials and employees whose salaries and wages are wholly or mainly paid out of the local funds and whose appointments are not otherwise provided for under RA No. 7160, as well as those the Local Chief Executive may be authorized by law to appoint;
- 2.2.10 Fix the tuition fees and other necessary school charges, such as but not limited to matriculation fees, graduation fees and laboratory fees, as their respective boards may deem proper to impose after due consultations with the involved sectors subject to compliance with existing CHED policies, standards and guidelines and TESDA Circulars/Guidelines on program registration, scholarship and assessment and certification systems;
- 2.2.11 Adopt and implement a socialized scheme of tuition and school fees for greater access to poor but deserving students, if in case the City College of Cagayan de Oro is not a recipient of a government subsidy;
- 2.2.12 Coordinate with the Sangguniang Panlungsod to provide for the regular support for the development, operation, and maintenance of the City College of Cagayan de Oro;
- 2.2.13 Recommend to the Sangguniang Panlungsod policies on higher education and other related development legislation on effective governance and management;
- 2.2.14 Approve consortia and other forms of linkages with local government units, institutions and agencies, both public and private, local and foreign, in





furtherance of the purposes and objectives of the institution including its internationalization initiatives;

- 2.2.15 Receive and appropriate budget as may be provided, to support the institution in the manner it may determine, in its discretion, to carry out the purposes and functions of the City College of Cagayan de Oro;
- 2.2.16 Receive in trust legacies, gifts and donations of real and personal properties of all kinds to administer and dispose of the same when necessary for the benefit of the City College of Cagayan de Oro, subject to limitations, directions and instructions of the donors, if any. Administer the same in the absences of the specific directives of the donor. Such donations shall be subject to applicable laws on tax exemptions on donations and gifts, and all applicable laws;
- 2.2.17 Recommend to and implement the City Government-approved construction or repair of its buildings, machineries, equipment and other facilities and the purchases and acquisition of real and personal properties including necessary supplies, materials and equipment. Purchases and other transactions entered to by City College of Cagayan de Oro through the Governing Board shall be subject to applicable laws on tax exemptions on donations and gifts, and all applicable laws;
- 2.2.18 Approve salaries of faculty members and administrative officials and employees subject to the provisions of the revised compensations and classification system and other pertinent budget and compensation laws governing hours of service, and such other duties and conditions as it may deem proper; to grant them, at its discretion, leaves of absence under such regulations as it may promulgate, any provisions of existing law to the contrary withstanding; and to remove them for cause in accordance with the requirements of due process of law;
- 2.2.19 Approve the absorption/adoption of City Government acquired non-chartered tertiary institutions within the city in coordination with the CHED and other relevant agencies to offer therein needed programs or courses, to promote and carry out equal access to educational opportunities mandated by the Constitution;
- 2.2.20 Establish chairs in the City College of Cagayan de Oro and to provide fellowships for qualified faculty members and scholarships to deserving students;
- 2.2.21 Authorize, as may be needed, an external management audit of the institution to institute reforms, including academic and structural changes, on the basis of the audit results and recommendations;
- 2.2.22 Approve the set up on the adoption of modern and innovative modes of transmitting knowledge through different teaching and learning modalities subject to CHED requirements and TESDA Circulars/Guidelines;





- 2.2.23 Seek technical advice and updates from resources persons from CHED and TESDA pertaining to the City College of Cagayan de Oro operations;
- 2.2.24 Institutionalize and strengthen programs that prioritize and support the City Government's development programs and capacity development needs;
- 2.2.25 Establish, maintain, and institute mechanisms to share with the City Government and stakeholders, a knowledge-base of the City College of Cagayan de Oro's experts and resources to support City Government governance and administration processes; and
- 2.2.26 Delegate specific duties and responsibilities provided for hereinabove to the President/Administrator or equivalent position and/or other officials of the City College of Cagayan de Oro as it may deem appropriate so as to expedite the administration of the affairs of the City College of Cagayan de Oro.

### **Section 3. TERM OF OFFICE AND COMPENSATION.**

- 3.1. The terms of office of the Chairperson, Vice-Chairperson, Chairperson of the Sanggunian Committee on Education, the President of the Faculty Association, the President of the Supreme Student Council, and the President of the Alumni Association shall be co-terminus with the terms of office of their respective positions;
- 3.2. The term of the representatives shall be co-terminus to their positions subject to the confirmation of the Chairman of their respective Heads of Agency;
- 3.3. The representatives from an accredited business or industry shall serve a term of two (2) years with one possible re-election/re-appointment;
- 3.4. The representatives from the Members of the Board shall serve without compensation other than per diems and/or actual and necessary expenses incurred either in attendance upon meetings of the Board or upon other official business authorized by Resolution of the Board.

### **Section 4. MEETING AND QUORUM.**

- 4.1. The Governing Board shall meet quarterly. Special meetings may be convened by the Chairperson, provided that there shall be no more than three special meetings in a given year;
- 4.2. A quorum of the Governing Board shall consist of a majority of all the members. All processes against the Governing Board shall be served on the President or Secretary thereof;
- 4.3. The Chairperson shall preside over all the Regular and Special Meetings of the Board. In case he/she is unavailable, the Vice Chairperson shall serve as the Presiding Officer.





**Section 5. FILLING IN OF VACANCY.**

- 5.1. Any vacancy occurring within the Governing Board of the City College of Cagayan de Oro shall be promptly acted upon and replaced with the vote of the majority of the remaining members of the Governing Board constituting quorum. The respective organization or entity to which the vacant position belongs shall initiate the process of selecting and appointing a successor. The successor appointed shall have the qualifications and meet the criteria set forth for the respective position on the Governing Board. The successor shall serve only for the unexpired term of the vacant position, maintaining the continuity and stability of the board.
- 5.2. The City College of Cagayan de Oro administration shall promptly acknowledge and recognize the appointment of the successor, ensuring their seamless integration into the Governing Board and shall maintain accurate records of the succession process and update the Governing Board membership accordingly.

**Section 6. REPEALING CLAUSE.** Any provision or part of previous executive orders, regulations, or policies that are inconsistent with or contravene the provisions of this executive order are hereby repealed, revoked, and rendered null and void.

**Section 7. EFFECTIVITY.** This executive order shall take effect immediately upon its approval and signing.

SO ORDERED.

ISSUED, this OCT 13 2023 day of September 2023, Cagayan de Oro City.

**ROLANDO A. UY**  
City Mayor

Attested by:

**ATTY. ROY HILARIO P. RAAGAS**  
City Administrator



## ANNEX B

### ORDINANCE NO. 14564 - 2023

# "AN ORDINANCE ESTABLISHING THE CITY COLLEGE OF CAGAYAN DE ORO, DEFINING ITS POWERS AND FUNCTIONS, APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES"



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#### ORDINANCE NO. 14564-2023

#### AN ORDINANCE ESTABLISHING THE CITY COLLEGE OF CAGAYAN DE ORO, DEFINING ITS POWERS AND FUNCTIONS, APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES

**BE IT ORDAINED** by the 20<sup>th</sup> City Council (*Sangguniang Panlungsod*) in session duly assembled that:

#### ARTICLE I GENERAL PROVISIONS

**SECTION 1. Title.** This Ordinance shall be known as the Charter of the *City College of Cagayan de Oro*.

**SECTION 2. Declaration of Policy.** - The City of Cagayan de Oro affirms the mandate of the Constitution that "the State shall give priority to education, science and technology, arts, culture, and sports to foster patriotism and nationalism, accelerate social progress, and promote total human liberation and development."

Thus, it is the declared policy of the College to provide tertiary education and training to its youth that shall embody these ideals, and that no student shall be denied access to education for reasons of poverty, age, sex, nationality, religious belief, or political affiliation.

**SECTION 3. General Mandate.** - The City College of Cagayan de Oro City shall provide quality, accessible, relevant, and future-ready education and training that aligns with the evolving needs of the local job market, contribute to the equitable development of Cagayan de Oro City and enhance its global competitiveness, thereby fostering economic growth and social mobility within the region.

It shall equip students with relevant skills, knowledge and practical experiences to secure meaningful and sustainable employment.

It shall produce graduates with high levels of academic, thinking, behavioral, and technical skills/competencies that are aligned with national academic and industry standards and needs and international standards, when applicable.

Specifically, its purposes are:

1. Provide the youth and others of the City access to quality higher education, technical-vocational education and training, and professional instruction that is globally competitive;
2. Offer a wide range of tertiary and technical vocational education training programs that are relevant to the needs and interests of the local and global community;
3. Offer technical-vocational education and training programs and to get accreditation as assessment center;
4. Enhance the skills and quality of the city's human resources and prepare Kagay-anons for success in their careers and further education through practical training, re-skilling and upskilling, and academic excellence;
5. Bolster employment opportunities, minimize job mismatch, and uplift individuals from poverty;
6. Foster research and development activities that contribute to the advancement of knowledge and the improvement of the quality of life in Northern Mindanao;
7. Cultivate partnerships with industries, businesses, organizations, and institutions in order to enhance the educational opportunities and resources available to students; and,
8. Promote social responsibility, civic engagement, and ethical behavior among students, faculty and staff.

**Section 4. Curricular Offerings.** The City College of Cagayan de Oro is the premiere higher education institution of the local government of Cagayan de Oro which shall give priority attention





to the educational and training needs of the communities, industries, and other establishments in the city and neighboring areas, guided by the principle of complementing the neighboring TVET and higher education institutions in the region, and in effect, strengthening the overall educational system of the city and the region.

Possible programs and courses that will be offered include:

A. Degree Programs:

1. Bachelor of Science in Agriculture (BSA) CMO 23, s. 2021
2. Bachelor of Science in Information Systems (BSIS) CMO 25, s. 2015
3. Bachelor of Science in Entrepreneurship (BSE) CMO 18, s. 2017
4. Bachelor of Science Environmental Science (BSES) CMO 35, s. 2005
5. Bachelor of Science Sanitary Engineering (BSSE) CMO 98, s. 2017
6. Bachelor of Science in Industrial Security Management (BSISM) CMO. 6, S. 2018
7. Other undergraduate programs as deemed necessary

B. Technical-Vocational Education and Training Qualifications:

1. Agriculture, Fisheries, and Forestry
2. Construction
3. Creative Industries
4. IT-BPO
5. Health, Wellness and Other Social Services
6. Tourism, Hotels, and Restaurants
7. Ladderized Diploma Programs
8. Other programs as deemed necessary

C. Specialized Trainings:

1. Micro-Certificates on Emergent Technologies such as Artificial Intelligence, Data Science and Analytics, Cybersecurity, Internet of Things (IoT), and Cloud Computing
2. And all other specialized trainings deemed necessary

Handwritten signature or mark.

**SECTION 5. Location** - The campuses of the City College of Cagayan de Oro shall be located in Barangays Dansolihon-Tignapoloan, Barangay Agusan, Barangay Kauswagan, Barangay Puerto (E/ Gaucha) on parcels of land duly owned or leased by the City Government or the City College of Cagayan de Oro, as the case maybe. The Governing Board may expand the City College to new locations upon conducting a feasibility study and complying with all applicable legal requirements.

**ARTICLE II**  
**THE GOVERNING BOARD**

**SECTION 1. The Governing Board (GB).** - The City College shall be governed by a Governing Board composed of the following:

- a. Chairperson: City Mayor
- b. Vice Chairperson: President
- c. Members:
  - i. President of the duly recognized Faculty Association
  - ii. President of the duly recognized Supreme Student Council/Government
  - iii. President of the duly recognized Alumni Association
  - iv. Chairperson of the PCM's Committee on Education of the Local Sanggunian
  - v. Representative of the Department of Science and Technology (DOST)
  - vi. A representative from the duly-recognized Business or Industry Sector who shall be appointed by the GB for a term of two years
  - vii. A representative of the Department of Trade and Industry
  - viii. A representative of the Department of Education Division of Cagayan de Oro
  - ix. A representative of the Nahilaran IPS







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d. Resource Persons

- i. A representative from CHED designated by the CHED Chairperson
- ii. A representative from the Regional Office of the National Economic and Development Authority
- iii. Legal Representative of the Nahilaran IPS
- iv. Others as needed

**SECTION 2. Secretary of the City College Governing Board** - The Governing Board shall designate a secretary who shall serve as such for both the GB and the City College and shall keep all records and proceedings of the GB. The Secretary shall communicate to each member of the GB notice of meetings.

**SECTION 3. Term of Office and Compensation of the Governing Board:**

- a) The terms of Office of the Chairman, Vice Chairman, Chairman of the Sanggunian Committee on Education, the President of the Faculty Association, the President of the Supreme Student Council, and the President of the Alumni Association shall be co-terminus with the terms of office of their respective positions;
- b) The term of the representatives shall be coterminous to their positions, subject to the confirmation of the Chairman of their respective Heads of Agency;
- c) The Representatives from an accredited business or industry sector shall serve a term of two (2) years with one possible re-election/ re-appointment;
- d) Members of the Board shall serve without compensation other than per diems and/or actual and necessary expenses incurred either in attendance upon meetings of the Board or upon other official business authorized by resolution of the Board.

**SECTION 4. Meeting and Quorum of the Governing Board.**

- a) The Governing Board shall meet quarterly. Special meetings may be convened by the Chairperson, provided that there shall be no more than three special meetings in a given year;
- b) A quorum of the Governing Board shall consist of a majority of all the members. All processes against the Governing Board shall be served on the President or Secretary thereof;
- c) The Chairperson shall preside over all Regular and Special Meetings of the Board. In case he/she is unavailable, the Vice Chairman shall serve as the Presiding Officer.

**SECTION 5. Functions of the Governing Board:**

- A. Generally, the GB is the highest policy making body of the City College, and as such, shall:
  - 1) Set the vision and strategic direction of the City College, ensuring its alignment with the LGU's development agenda (RISE), higher education agenda, and the national government's thrust;
  - 2) Establish effective and efficient structure of the City College;
  - 3) Approve plans or policies related to the overall governance of the City College.
- B. Specifically, the GB shall have the following duties and responsibilities:
  - 1) Establish policy guidelines, rules, regulations and procedures not contrary to law and which are necessary to carry the purpose of the function of the City College, and ensure participative decision-making and transparency within the institution;
  - 2) Approve academic arrangements for capacity building of the institution, with appropriate institutions and agencies, public or private, local or foreign, and to appoint experts/specialists as consultants, or visiting or exchange professors, researchers, as the case may be, consistent with the provisions of the Transnational





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- Higher Education Act (RA No. 11448), and other guidelines of CHED relative to such academic arrangements;
- 3) Approve the curricula, institutional programs and rules of discipline drawn by the administrative and academic councils in accordance with the existing CHED Policies, Standards and Guidelines and TESDA Circulars/Guidelines on program registration, scholarship and assessment and certification systems;
  - 4) Set policies on admission, retention, and graduation of students;
  - 5) Award honorary degrees upon persons in recognition of outstanding contribution in the field of education, public service, arts, science and technology or in any field of specialization within the academic competence of the City College, subject to the existing CHED guidelines, and to authorize the award of certificates of completion of non-degree and non-traditional courses, subject to existing CHED policies and guidelines and TESDA circulars/guidelines;
  - 6) Ensure the efficient management of non-academic services such as medical and dental, guidance and counseling, career and job placement, canteen, buildings, grounds, property maintenance and similar services;
  - 7) Institutionalize and strengthen research, technology research, and extension programs;
  - 8) Recommend to the Local Chief Executive the appointment of President/Administrator or equivalent position of the City College from the list of three (3) qualified candidate/s / applicant/s based on the search made under Section 12 of CMO No. 18 Series 2022;
  - 9) Recommend to the Local Chief Executive the appointment/designation of the vice-presidents, deans, directors, heads of departments, faculty members and other officials and employees whose salaries and wages are wholly or mainly paid out of the local funds and whose appointments are not otherwise provided for under RA No. 7160, as well as those the Local Chief Executive may be authorized by law to appoint;
  - 10) Fix the tuition fees and other necessary school charges, such as but not limited to matriculation fees, graduation fees and laboratory fees, as their respective boards may deem proper to impose after due consultations with the involved sectors subject to compliance with existing CHED policies, standards and guidelines and TESDA Circulars/Guidelines on program registration, scholarship and assessment and certification systems;
  - 11) Adopt and implement a socialized scheme of tuition and school fees for greater access to poor but deserving students, if in case the City College is not a recipient of a government subsidy;
  - 12) Coordinate with the PCM's local Sanggunian to provide for the regular support for the development, operation, and maintenance of the City College;
  - 13) Recommend to the PCM's local Sanggunian policies on higher education and other related development legislation on effective governance and management;
  - 14) Approve consortia and other forms of linkages with local government units, institutions and agencies, both public and private, local and foreign, in furtherance of the purposes and objectives of the institution including its internationalization initiatives;
  - 15) Receive and appropriate budget as may be provided, to support the institution in the manner it may determine, in its discretion, to carry out the purposes and functions of the City College;
  - 16) Receive in trust legacies, gifts and donations of real and personal properties of all kinds to administer and dispose of the same when necessary for the benefit of the City College, subject to limitations, directions and instructions of the donors, if any. Administer the same in the absences of the specific directives of the donor. Such donations shall be subject to applicable laws on tax exemptions on donations and gifts, and all applicable laws;





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- 17) Recommend to and implement the Local Government Unit-approved construction or repair of its buildings, machineries, equipment and other facilities and the purchases and acquisition of real and personal properties including necessary supplies, materials and equipment. Purchases and other transactions entered to by the City College through the GB shall be subject to applicable laws on tax exemptions on donations and gifts, and all applicable laws;
- 18) Approve salaries of faculty members and administrative officials and employees subject to the provisions of the revised compensations and classification system and other pertinent budget and compensation laws governing hours of service, and such other duties and conditions as it may deem proper; to grant them, at its discretion, leaves of absence under such regulations as it may promulgate, any provisions of existing law to the contrary withstanding; and to remove them for cause in accordance with the requirements of due process of law;
- 19) Approve the absorption/adoption of LGU acquired non-chartered tertiary institutions within the city in coordination with the CHED and other relevant agencies to offer therein needed programs or courses, to promote and carry out equal access to educational opportunities mandated by the Constitution;
- 20) Establish chairs in the City College and to provide fellowships for qualified faculty members and scholarships to deserving students;
- 21) Authorize, as may be needed, an external management audit of the institution to institute reforms, including academic and structural changes, on the basis of the audit results and recommendations;
- 22) Approve the set up on the adoption of modern and innovative modes of transmitting knowledge through different teaching and learning modalities subject to CHED requirements and TESDA Circulars/Guidelines;
- 23) Seek technical advice and updates from resources persons from CHED and TESDA pertaining to the City College operations;
- 24) Institutionalize and strengthen programs that prioritize and support the LGU's development programs and capacity development needs;
- 25) Establish, maintain, and institute mechanisms to share with the LGU and stakeholders, a knowledge-base of the City College's experts and resources to support LGU governance and administration processes; and
- 26) Delegate specific duties and responsibilities provided for hereinabove to the President/Administrator or equivalent position and/or other officials of the City College as it may deem appropriate so as to expedite the administration of the affairs of the City College.

## ARTICLE II ADMINISTRATION AND OPERATION

**SECTION 1. Administration.** - The administration of the City College shall be vested in the President of the College who shall render full-time service. The powers and duties of the President, in addition to those specifically provided in CMO No. 18, Series 2022, shall be those usually pertaining to the offices of the president of other colleges/universities, and those delegated by the Governing Board. The President shall have a term of four (4) years and shall be eligible for reappointment for another term only. The President shall hold a doctoral degree, defined as level 8 in the Philippine Qualifications Framework (L8) as stipulated in POF-National Coordinating Council Resolution No. 2014-03 adopted in December 11, 2014 and its amendments thereafter, from a CHED-recognized higher learning institution, with at least five (5) years of relevant administrative experience. He/She shall be appointed by the Board upon recommendation of a duly constituted Search Committee.

**SECTION 2. Vacancy.** - In case of vacancy by reason of death, resignation, removal for cause, or incapacity of the President to perform the functions of his office, the Board shall have the authority to designate an Officer-in-Charge pending the appointment of a new president. In such case, his successor shall hold office for the unexpired term.





**SECTION 3. Powers and Duties** - The powers and duties of the President of the College, in addition to those specifically provided in this Ordinance, shall be those usually pertaining to the Office of the President of a similar institution of higher education, and those instructions, circulars, memos, rules and regulations issued by the Commission on Higher Education (CHED) and the Association of Local College and Universities, and those delegated by the Board.

**SECTION 4. Salary** - The salary of the President of the College shall be equivalent to Salary Grade 26 position classification, subject to the existing compensation and position classification system and shall be comparable to that being received by other presidents of similar educational institutions of like standing.

**SECTION 5. Term** - The term of office of the College President shall be four (4) years, with one possible re-appointment for another term.

**SECTION 6. Process of Selection of President** - The Search Process and Minimum Qualifications for the City College of Cagayan de Oro President are based on the applicable provisions of CMO No. 7, series of 2022. The following conditions shall apply in the conduct of the search for City College President:

**1. Creation of Search Committee for President.**

- a) The Governing Board of the City College of Cagayan de Oro shall create a Search Committee for President (SCP) to search, screen, and recommend eligible candidates for President no later than six (6) months before the end of the term of the incumbent. The GB will designate the members of the SCP Secretariat to assist the SCP with its tasks and activities.
- b) The SCP shall have at least five (5) members selected by the GB composed of qualified representatives from the academic community, the private sector, CHED, Association of Local Universities and Colleges (ALCU) if the institution is a member of said organization, and other relevant government agencies as may be identified by the GB. The GB shall designate the Chairperson of the SCP from among its members. The SCP shall meet within fifteen (15) days from its constitution.
- c) No SCP member shall be related within the fourth civil degree of consanguinity or affinity, had or have personal, social, professional relationships, business interests of financial connections, and political party affiliations to an applicant for City College President to avoid conflict of interest.

If any such relationships exist, the SCP member shall disclose the relationship to the GB. The disclosure or discovery of such relations and conflict of interests or partially will serve as the basis for the GB to decide whether to revoke the appointment of the concerned SCP member.

To ensure the effective and efficient performance of its duties, the GB shall allocate budget and provide facilities of the City College of Cagayan de Oro to SCP.

- 2. **Publication of Notice of Search for City College of Cagayan de Oro President** - The SCP shall, within one (1) month from its first meeting, prepare the notice of search for City College President and publish it in at least one (1) newspaper of general circulation for at least three (3) consecutive weeks.

Publication in multimedia of the notice within the same time frame is also encouraged. The notice shall include the minimum qualifications specified under Number 3 of Annex E of CMO No. 18, s. 2022, the documentary requirements specified in Number 4 Annex E of CMO No. 18, s. 2022, the deadline for submitting the requirements, and the place for the submission of the application. The applications shall be sent through the SCP Secretariat, addressed to the SCP Chairperson.

The applications and other documentary requirements shall be filed personally, through a representative, by registered mail, or by authorized private courier with the SCP Secretariat, provided that all the applications must be received on or before the deadline.





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3. **Minimum Qualifications.** - The minimum qualifications of any applicant for the City College Presidency shall be:
- Not less than thirty-five (35) years old and not a day older than the sixty-first (61st) birthday at the time of application;
  - A Filipino citizen;
  - Holder of an earned doctorate degree that is defined as level 8 in the PQF under RA No. 10968, awarded by a CHED-recognized HEI or foreign institution accredited by its higher education ministry/commission or appropriate regulatory body;
  - With proven track record as HEI administrator (e.g. president, vice-president, dean, campus administrator, director) or high level management executive/administrator, whether in the public or private sector, for at least five (5) years; Nomenclature of the position is high-level management; and
  - Must not have been convicted for a crime involving moral turpitude, or an offense punishable by imprisonment for a period exceeding six (6) years, or suspended administratively for twelve (12) months, or dismissed from the service.

The GB may set additional minimum qualifications it deems fit.

4. **Documentary Requirements for City College Presidential Applicants.** -Interested applicant must submit one (1) of original and six (6) certified photocopies of the following documents to the SCP Secretariat:
- Formal application letter addressed to the Chairman of the Governing Board;
  - Detailed curriculum vitae, attested and signed by the applicant;
  - Transcript of records, training certifications, professional accreditations, diplomas, and employment/service records;
  - Published research work, if any;
  - Signed and notarized statement containing the Proposed Vision, Mission and Development Goals for the City College of Cagayan de Oro;
  - Certificates/clearances from the following government agencies, obtained not more than three (3) months from the filing date of the application indicating that the applicant has not been found guilty in any administrative and/or criminal case:
    - National Bureau of Investigation (NBI)
    - Sandiganbayan
    - Civil Service Commission (CSC)
    - Municipal or Regional Trial Court
    - Ombudsman (for government employees)
    - Institution/Company where the applicant is presently employed

In case of delay in the issuance of the agency/office concerned due to pandemic or fortuitous events, proof of payment of application fee may be used in the application subject to submission of the certificates/clearances at the time of the pre-evaluation process by the SCP. The deadline of which can be set by the SCP.

- Birth certificate authenticated by the Philippine Statistics Authority;
- Medical certificate of physical fitness issued by a Physician from a government health institution not in any way connected with the applicant of the City College;
- Drug testing certificate pursuant to the CSC memorandum Circular No. 13, s. 2017;
- Neuro-psychiatric examination result obtained from a government health institution. In the case there is none, the neuro-psychiatric examination result shall be obtained from a DOH-accredited institution not connected with the applicant;
- Duly accomplished, computerized, and notarized Personal Data Sheet (CSC Form 12); and,
- Other documents that may be required by the City College GB.





The documentary requirements shall be submitted on or before the deadline specified in the published notice of search and call for application.

An applicant who does not meet any of the above minimum qualifications and fails to submit any of the documentary requirements shall automatically be disqualified from the search process.

5. **Submission and Pre-Evaluation Process.** – The procedure for the submission and pre-evaluation of applications for the City College Presidency is as follows:
  - a. An applicant or his/her representative must submit all the required documents to the SCP Secretariat within the prescribed period.
  - b. The SCP Secretariat shall transmit the original and photocopies of the documents submitted by an applicant to the SCP. All original documents submitted by an applicant that are accepted by the SCP secretariat must be returned to the applicant within sixty (60) days after the completion of the search and selection processes.
  - c. The SCP Secretariat shall submit a status report relative to 5.a and 5.b, as well as a summary of documents received and the issues it encountered, to the SCP Chairperson within ten (10) calendar days after the deadline set in the Published Notice.
  - d. Upon receipt of the SCP Secretariat Report, the SCP shall convene within a reasonable period to determine if the documents screened and pre-evaluated by the SCP Secretariat are indeed complete. The SCP shall also look into the documentary issues that the SCP Secretariat encountered and reported, and all the documents attached to the report to validate the decision of the SCP Secretariat. During this period, the SCP is given the authority to ascertain, validate the validity of the compliance with the minimum requirements and/or documentary requirements.
  - e. If the SCP decides to disqualify an applicant because of failure to comply with all the minimum requirements and/or submit all the documentary requirements, it shall immediately inform the applicant, stating the reasons for the disqualification.
  - f. A motion for reconsideration of an applicant's disqualification may be filed with the SCP and should be resolved by the SCP within five (5) days from the receipt of the MR. Decisions of the SCP may be appealed to the GB. The decision or resolution of the SCP disqualifying an applicant for failure to submit the complete requirements on time shall be final. All original documents shall be returned to the applicant.
  - g. In case the SCP has determined, that there are three or more qualified applicants, the SCP through its Chairperson shall immediately send formal notices to the applicants inviting them to proceed with the succeeding phases of the search; i.e., the public presentation and panel interview to be held in the City College premises.
  - h. In case the SCP has determined that there are less than three (3) applicants who have submitted applications or less than three (3) applicants who have qualified, the SCP shall report the same to the GB.
6. **Criteria for Evaluation.** - In general, applicants for City College Presidency shall be evaluated in, but not limited to, the following major areas:
  - a. Professional Competence
  - b. Academic Background
  - c. Public Forum/Presentation
  - d. Panel Interview

The evaluation instrument shall be developed by the SCP subject to the approval by the GB.

7. **Search Process Proper.** - The screening and selection of candidates/applicants shall observe the following process:
  - a. Profile Appraisal. The SCP shall devise its appraisal form considering the requirements for the position.





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b. Panel Interview by the SCP:

- i. The sequence of the interview shall be determined by drawing of lots.
- ii. Each of the applicants shall be interviewed using a set of predetermined questions formulated and agreed upon by the SC and rated accordingly using an evaluation criteria sheet devised by the SCP.
- iii. Each member of the Committee shall be allowed to ask a minimum of three (3) questions. Each question, however, may be followed up by another clarificatory question.
- iv. Questions related, but not limited to the following areas may be asked during the individual interview:
  - a) Leadership skills
  - b) Relations with City College community and the general public
  - c) Management competencies
  - d) Resource generation/Good relations with Alumni
  - e) Personal values/Stature in the academic profession
  - f) Commitment to academic excellence and promotion of academic freedom
- v. The same process shall be observed up to the least interviewee
- vi. There shall be a designated place, which shall serve as the holding area for applicants waiting for their turn to be interviewed.
- vii. Nothing in this process, however, shall prevent the GB from conducting the interview of the applicants for better appreciation of the applicants' abilities and readiness for the position.

c. Public Forum/Presentation

- i. The applicants shall appear before an audience composed primarily of representatives coming from the following sectors: the students, faculty, non-teaching staff, LGU, parents, alumni association, and other stakeholders.
- ii. Prior to the scheduled public forum/presentation, the aforementioned concerned sectors shall select from among themselves, representatives who shall act as the sector's spokespersons during the public forum.
- iii. An evaluation criteria sheet shall be devised by the SCP to rate the applicant's presentation.
- iv. The sequence of the individual presentation shall be determined by drawing of lots.
- v. After drawing lots, a five-minute (5 minute) recess shall be declared to give a chance to the presenter to prepare while the rest shall be ushered to a separate waiting area where they will not have the opportunity to listen to the presentations being done by other candidates.
- vi. The applicant shall be given a maximum of fifteen (15) minutes (depending on the number of applicants) to give a brief description about himself/herself and present to the public his/her mission/vision for the City College.
- vii. The presenter shall be allowed to use slide presentations or presentations with the aid of any equipment provided that they submit a printed report of their presentation to the SCP before the presentation.
- viii. A timekeeper shall be assigned to remind the applicant two (2) minutes before the expiration of the fifteen (15) minutes given and another reminder at the expiration of the fifteen (15) minutes.
- ix. The same process shall be observed up to the last presenter.
- x. After the last presenter, there shall be a 15-minute recess for the preparation of the Open Forum.
- xi. Sheets of paper will be made available during the presentation for those, which shall be read by the moderator for the applicants to respond.





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- xii. The SCP shall screen questions from the audience to avoid inappropriate queries which shall be derogatory to the applicant.
- xiii. The Finalization and Submission of the SCP Report

The SCP shall submit the names of all qualified candidates ranked based on the accumulated scores that each obtained in the major areas for evaluation to the GB. Furthermore, the SCP shall submit to the GB the summary of the criteria evaluation sheet and the procedures followed/used for the Search.

- 8. **Re-Opening of Submission of Applicants.** - The City College of Cagayan de Oro shall reopen the submission of applicants for City College President if upon report of SCP:
  - a) Less than three (3) aspirants have submitted applications; or,
  - b) Less than three (3) aspirants have qualified.

The SCP shall publish the Notice of Search in accordance with Number 2 Publication of Notice of Search for City College President of CMO No. 18, s. 2022. Applicants who have already submitted his/her application and documentary requirements during the previous search need not submit anew.

After re-opening the submission of application, and there are still less than three (3) qualified applicants, the City College GB may choose to reopen the search or choose from the qualified applicants per evaluation of the Search Committee.

- 9. **Appointment** - The GB shall forward to the Local Chief Executive the list of the three (3) qualified candidates/applicants and the recommended candidate/applicant from among them.

The City College President will be appointed by the LCE, being the appointing authority pursuant to the powers and duties of Municipal Mayors, City Mayors, and Governors as provided for in Sections 444 (b)(1)(v), 455 (b)(1)(v), and 465 (b)(1)(v), respectively, under Chapter III of RA No. 7160.

- 10. **Hold-Over.** In the event of the expiration of term of a City College President, the concerned City College GB may allow hold-over capacity of its President under the following conditions:

- a) The LUC has substantially undertaken the activities for the evaluation for re-appointment of the incumbent President;
- b) The GB has not yet resolved whether the President will be reappointed for a second term, or in case the President has signified his/her intention not to be re-appointed, the GB has not yet appointed a new President;
- c) The GB has approved the hold-over capacity before the expiration of the term; and,
- d) No hold-over capacity shall exceed the period of six (6) months. After the expiration of that period and no President has been elected, the GB shall designate an OIC-President.

- 11. **Re-appointment of City College President under Secondment.** - The reappointment of City College President under secondment shall, aside from complying with the requirements prescribed below, strictly adhere to the requirements of Civil Service Commission (CSC) MC No. 15, s. 1999, as amended by CSC Resolution No. 06-1165 dated July 5, 2006, the Guidelines on Secondment, and the applicable provisions of the 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA), Revised 2018 issued by the CSC.

- A. Six (6) months prior to the end of the first term of an incumbent City College President, He/She may apply for re-appointment for second term subject to the evaluation of his/her performance by an Evaluation Committee constituted by the GB. A President who will undergo evaluation for a second term, must not have been convicted to any administrative offense or crime.







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- B. The Evaluation Committee shall submit the results of its evaluation to the GB.
- C. The GB recommendation for the re-appointment of the City College President to the Local Chief Executive must be a majority of the sitting members. Otherwise, the GB shall constitute the SCP. The GB, however, upon its discretion, may opt to constitute the SCP to open the selection/search process to other interested applicants for the position of City College President. Moreover, in case there is no re-appointment, another search will be conducted.

**ARTICLE IV  
OTHER COLLEGE OFFICIALS AND EMPLOYEES**

**SECTION 1.** The following are the other officials of the City College:

**A. COLLEGE PRESIDENT (SG 26)**

ii Staff

- 1) **Executive Secretary (Administrative Officer IV-SG 15).** Performs a range of administrative and secretarial duties to support the President's Office and ensure its efficient operation and smooth functioning and coordination among various departments and stakeholders.
- 2) **Quality Management Officer (Management and Audit Analyst II-SG 15).** Works closely with the city college administration, faculty, staff, and stakeholders to develop, implement, and monitor quality assurance and quality improvement of programs and systems of the city college, with the goal of ensuring compliance with the standards and regulations set by TESDA, CHED, and other relevant agencies.
- 3) **Planning and Advancement Officer (Development Management Officer II-SG 15).** Works closely with the city college administration, faculty, staff and stakeholders in the strategic plans and initiatives to advance the city college's mission and goals, to secure resources to support its programs and operations and fostering partnerships, and to promote the college's brand and reputation.
- 4) **Support Staff (Administrative Aide VI-SG 6).** Provides vital administrative assistance by performing a variety of clerical duties to ensure the efficient operation of the office.
- 5) **Liaison/Messenger (Administrative Aide IV-SG 4).** Supports the daily operations of the President's Office which include the delivery of documents and packages, errands, managing office supplies, logistics and materials needed for activities and meetings.
- 6) **Driver (Administrative IV-SG 4).** Facilitates the mobility of the President and administration, ensuring that transportation logistics are managed efficiently and effectively.

**B. VICE-PRESIDENT FOR ACADEMIC AFFAIRS**

- i) **Functions of the VP for Academic Affairs (SG-24).** The Vice-President for Academic Affairs is directly responsible to the President for carrying out all the educational policies, for implementing all programs, and projects of the institution, for supervising curricular, instructional, and other academic activities in the institution. S/He implements approved plans on academic affairs and programs of the city college in coordination with other Division Heads and Heads of Units. S/He assumes educational leadership in the college council.

ii) **Teaching Personnel and Functions**

- 1) **Associate Professors II (Undergraduate Programs Deans/Chairpersons-SG 20).**
  - 1.1 Oversees and manages the academic programs within the college
  - 1.2 Develops strategic plans for the academic programs





- 1.3 Oversees the development and revisions of the academic programs and courses and makes sure these are up-to-date, relevant, and aligned with industry standards
  - 1.4 Serves as leader and mentor to the faculty and staff of the college in areas of curriculum development, guidance and support, and instructional techniques and student engagement
  - 1.5 Ensures that adequate support is given to the students such as academic advising, students services, and support programs
  - 1.6 Works closely with the accreditation bodies and other regulatory agencies to ensure that the college is in compliance with all relevant regulations, guidelines, policies, and standards
  - 1.7 Represents the college to external stakeholders, industry partners, government agencies, and other educational institutions; and builds and maintains partnerships and collaborations that benefit the college and its students
- 2) **Associate Professor IV** (Director for Research and Development-SG 22). Carries out all research, development and innovation programs of the city college. Plays a vital role in advancing the knowledge and capabilities of the city college, driving innovation and excellence in research and development.
  - 3) **Faculty** (SG 12 to SG 26). As the key resource for students, they provide top-notch instruction, mentorship, and academic leadership and support to students pursuing various degree programs offered by the city college.
    - a) Professor III (SG 26)
    - b) Professor I (SG 24)
    - c) College Instructor I (SG 12)
  - 4) **Vocational School Administrator I** (Director for TVET Programs-SG 22). Oversees the planning, implementation, and evaluation of the technical-vocational education and training. Addresses audit concerns and findings reported by TESDA.
  - 5) **Instructor II** (TESDA UTPRAS Officer-SG 13). Responsible for facilitating the city college's recognition of TVET qualifications ascertaining the compliance of all technical and vocational education and training offerings are aligned to the existing policies, standards, and guidelines of TESDA.
  - 6) **National TVET Trainers**. As TESDA certified experts (NTTC holders), they plan and deliver training programs that are aligned and compliant with the TESDA curricula.
    - a) Instructor I (SG 12)
    - b) Instructor III (SG 14)
- iii) Non-Teaching Personnel and Functions
- 1) **Administrative Officer II** (Coordinator for Nahilaran Cultural Center-SG 11). Oversees the programs, projects, and activities that promote and protect the preservation of the culture, tradition, and arts of the Nahilaran cultural community.
  - 2) **Administrative Officer II** (Manager for Project Development and Publication-SG 15). Promotes the city college's strategic objectives through effective project development and publication of various materials and contents.
  - 3) **Administrative Assistant I** (Administrative Assistant to the OVP Acads-SG 7). Performs a range of administrative and duties to support the Office of the Vice President for Academic Affairs and ensure its efficient operation and smooth functioning and coordination among various departments and units.

**C. VICE-PRESIDENT FOR ADMINISTRATION**





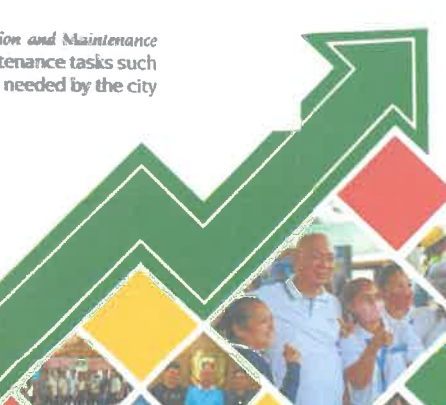
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- i) *Functions of the VP for Administration* (SG 24). - Oversees all administrative operations, planning, general services, and finance matters that support the educational and training needs of the city college.
- ii) **Staff and Functions**
  - 1) **Administrative Assistant I** (*Administrative Assistant to the OVP Admin-SG 7*). Performs a range of administrative and duties to support the Office of the Vice President for Administration and ensure its efficient operation and smooth functioning and coordination among various departments and units.
  - 2) **Supervising Administrative Officer** (*Director of Physical Plant Services-SG 22*). Oversees and manages the maintenance, construction, and renovation of buildings, grounds, and physical infrastructure of the city college and ensures the compliance to safety regulations and environmental standards.
  - 3) **Administrative Aide IV** (*Driver - SG 4*). Facilitates the mobility needs of the city college, ensuring that transportation logistics are managed efficiently and effectively.
  - 4) **Information Technology Officer I** (*Information Technology Officer-SG 19*). Develops and implements strategies to protect the city college's data and information security, identifies new technologies and solutions to support the operations and the learning activities of the campuses.
  - 5) **Information Systems Researchers III** (*Information Systems Researchers III-SG 17*). Maintains existing IT systems, emerging technologies, and strategies to improve and sustain the operations of the City College.
  - 6) **Administrative Assistant III** (*Dormitory Manager-SG 9*). Manages the day-to-day operations of the city college dormitories (faculty and students), works with other departments to ensure the safety and security of the residents.
  - 7) **Administrative Aide III** (*Dormitory Attendant-SG 3*). Provides basic administrative support of the dormitories, and maintains the cleanliness and orderliness of dormitory facilities, assists residents with their needs and enforces policies.
  - 8) **Administrative Aide IV** (*Faculty Residence Attendant-SG 4*). Provides basic administrative support and maintains the cleanliness and organization of the living quarters for faculty and staff.
  - 9) **Supply Officer II** (*Supply Officer/Property Custody Supervisor-SG 14*). Manages the city college's inventory of supplies and ensures that the needs of the faculty and staff are available.
  - 10) **Administrative Assistant III** (*Property Custodians-SG 8*). Manages the city college's physical assets, ensuring that these are secured, well maintained and accounted for. Keeps an up-to-date inventory of assets, manages their use and distribution, performs routine maintenance and repair tasks, and develops policies and procedures related to asset management.
  - 11) **Administrative Officer II** (*General Maintenance and Campus Development Officer-SG 14*). Provides the city college's needs for a well maintained and safe environment for all employees and students. Plans and implements the maintenance, repairs, and construction activities.
  - 12) **Administrative Aide IV** (*Utility Janitors-SG 4*). Performs various cleaning and maintenance tasks, maintains inventory of supplies and equipment, reports any issues to their immediate supervisor. Ensures that facilities are clean and safe for the administration, faculty, staff, and students.
  - 13) **Construction and Maintenance Capataz** (*General Construction and Maintenance Workers-SG 5*). Performs a variety of construction and maintenance tasks such as basic carpentry, electrical, plumbing, and painting tasks needed by the city college campuses.





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- 14) **Security Officer III** (*Security Officer-SG 18*). Heads and supervises the protection, safety and security operations of the city college. Enforces protocols in the city college premises, assets, employees, students and visitors and responds to emergencies, and coordinates with local law enforcement and emergency services.
- 15) **Watchman II** (*Head Watchmen-SG 4*). Patrol the campus buildings and facilities, monitors security cameras, investigates incidents, and sets work schedules.
- 16) **Watchman I** (*Watchmen-SG 2*). Patrol the area, inspect premises to prevent and detect signs of intrusion, theft, or criminal activity. Control access points, checks identification, respond to emergencies and ensure compliance with security regulations and protocols.
- 17) **Supervising Administrative Officer** (*Director for Finance Services-SG 22*). Oversees the city college's financial operations, including budgeting, reporting and risk management. Works closely with the administration and departments to achieve financial stability.
- 18) **Accountant III** (*Accountant II-SG 19*). Records, analyzes, and maintains the financial transaction and ensures that financial reports comply with accounting standards and regulations.
- 19) **Administrative Assistant III** (*Senior Bookkeeper-SG 9*). Manages the financial records and transactions, including accounts payables and receivables, reconciles financial statements, prepares financial reports and advises the management on financial matters.
- 20) **Administrative Assistant I** (*Administrative Assistant-SG 7*). Performs a range of administrative and duties to support the Finance Office and ensure its efficient operation and smooth functioning and coordination among various departments and units.
- 21) **Administrative Officer II** (*Budget Officer-SG 11*). The Budget Officer is responsible for ensuring the financial resources are managed effectively and in accordance with institutional priorities and goals.
- 22) **Administrative Assistant I** (*Administrative Assistant I-SG 7*). Performs a range of administrative and duties to support the Finance office and ensure its efficient operation and smooth functioning and coordination among various departments and units.
- 23) **Administrative Officer III** (*Supply Officer II-SG 14*). The Procurement Officer is responsible for managing the procurement processes for the city college.
- 24) **Administrative Assistant I** (*Administrative Assistant-SG 7*). Assists in the administrative functions of the procurement processes for the city college.
- 25) **Administrative Officer V** (*TESDA Assessment Center Supervisor-SG 18*). Oversees the general functions and duties of implementing all policies promulgate by the Technical Education and Skills Development Authority (TESDA). Approves and signs the Registry of Works Assessed and Certified (RWAC) Report. Approves capital expenditures and signs all major disbursements within the budgetary limit. Signs all contracts and legal papers of the assessment center. Prepares and submits TESDA Assessment reports to the Governing Board.
- 26) **Administrative Officer II** (*Processing Officer, Assessment Center (TESDA Assessments-SG 11)*). Assists the Assessment Manager in all matters affecting general policies of the assessment center; takes charge for the admission of applicants and provide information on assessment; supervise the overall process of assessment; supervise the duties and responsibilities of the competency assessors; contact and assign assessors and make schedule for the assessment; submit Registry of Workers Assessed and Certified (RWAC) Report to the TESDA Provincial Office (PO); attend meetings, seminars,





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conferences, and other gatherings related to his/her function especially called by TESDA; and perform all duties and functions incidental to the office assigned to him/her by the manager of the Assessment Center.

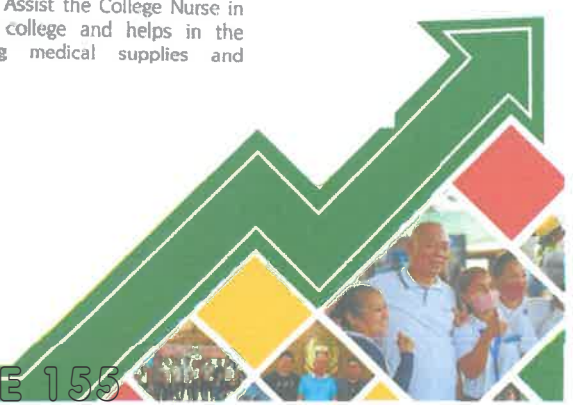
- 27) **Administrative Officer II** (TVET Assessor-SG 11). Responsible for planning and managing the assessment process; administer and follow strictly the methods of assessment prescribed in TESDA competency assessment methodology; maintain accurate records and confidentiality of the assessment procedure, evidences collected and the outcome according to the policies and procedures set by TESDA; and, endorse assessment results or outcomes to the Assessment Center Focal Person.
- 28) **Administrative Officer III** (Cashier II-SG 14). The cashiers have the critical role of managing financial transactions and making certain that all payments are processed accurately and efficiently. (Refer to Assessment Fees for the Assessment Centers for TESDA Qualifications)
- 29) **Administrative Aide VI** (Assessment Center Aide-SG 6). Prepare Registry of Workers Assessed and Certified (RWAC) Report; keep and maintain all documents including admission slip, rating sheets, and test package, RWAC report, Competency Assessment Result Summary (CARS); and maintain up-to-date and systematic recording of assessment records.
- 30) **Administrative Aide IV** (Liaison Staff/Messenger-SG 4). Supports the daily operations of the Finance Office which include the delivery of documents and packages, errands, managing office supplies, logistics and materials needed for activities and meetings.
- 31) **Supervising Administrative Officer** (Director for Academic Support Services-SG 22). Oversees and manages academic support programs and services and coordinates tutoring, academic advising, and other resources to enhance student learning outcomes. Collaborates with various stakeholders to design and implement effective initiatives that promote academic success and provide comprehensive support to students.
- 32) **Registrar II** (City College Registrar-SG 15). Manages and supervises staff in the registration of incoming and continuing technical vocation education and training and undergraduate students; the transfer of credits and degree evaluations. Ensures the integrity, accuracy, and security of all academic records of current and former students, and facilitates an efficient system for graduation/graduation clearances; maintains up-to-date course schedules, catalogues, and final examinations; manages efficient use of the classrooms; and, interprets and enforces academic policies and regulations.
- 33) **Administrative Aide VI** (Records Staff-SG 6). Processes student applications, updates personal and academic information, and issues transcripts and other official documents. Ensures compliance with relevant CHED and TESDA policies and regulations, record retention, and archival processes. Provides support to students and faculty regarding record-related inquiries.
- 34) **Administrative Officer I** (Scholarships Administration-SG 10). Administers scholarship programs, reviews applications, determines eligibility and coordinates with the Finance Office for the disbursement of scholarship funds. Collaborates with donors and stakeholders to establish and maintain scholarship opportunities. Tracks recipients' progress and provides support to help them succeed.
- 35) **Administrative Assistant I** (Records Staff-SG 7). Helps maintain the integrity and confidentiality of student records while facilitating efficient and administrative processes within the Registrar's Office.
- 36) **Administrative Officer II** (Admission, Registration, and Certification Section Head-SG 11). Develops and implements admission policies and procedures and





ensures the timely enrolment of all students. Oversees and manages the processes related to student admissions, registration and certification.

- 37) **Administrative Assistant I** (Records Staff-SG 7). Provides the necessary administrative and clerical support in the admissions, registration and certification services.
- 38) **Administrative Officer V** (Student Affairs and Services Coordinator-SG 18). Develops methods to encourage student participation in student activities programs. Prepares student development and disciples handbooks, guides, and brochures. Participates in College committees, work groups, and campus-wide initiatives. Oversees the student disciplinary processes. Supervises co-curricular and extracurricular student activities.
- 39) **Administrative Officer II** (Student Activities and Development-SG 14). Creates a vibrant campus life by organizing co-curricular and extra-curricular activities, clubs, and events. Supports student leadership development and provides resources to enhance academic, social, and personal growth and promotes student success within the City College.
- 40) **Administrative Officer II** (Student Engagement and Formation-SG 14). Enforces disciplinary policies, addresses student misconduct, and implements appropriate measures. Promotes a positive learning environment and provides guidance and formation programs to help students develop character and responsible behavior. Ensures compliance with the code of conduct and support students' personal and ethical development.
- 41) **Administrative Officer V** (Service, Extension, and Linkages Officer-SG 18). Establishes linkages and network with the academe, industries, relevant government, and non-government organizations, alumni, parents, and other stakeholders through partnerships and collaborations. Coordinates, monitors, and evaluates the extension services rendered by the various institutes/programs in the partner communities of the city college.
- 42) **Administrative Officer II** (Partnership and Development Officer-SG 14). Establishes and manages strategic partnerships with external stakeholders. Seeks funding opportunities, develops grant proposals, and oversees fundraising initiatives to support the city college's programs and initiatives.
- 43) **Administrative Officer II** (Marketing and Promotions Officer-SG 14). Develops and implements marketing strategies to promote the city college's programs and services. Creates engaging promotional campaigns and materials to attract prospective students and stakeholders. Coordinates events and initiatives to enhance the city college's brand awareness and reputation within the community.
- 44) **Administrative Officer III** (Job Linkaging and Networking Services (JOLINS)-SG 14) Employment Officer. Connects students and graduates with employment opportunities. Establishes and maintains relationships with employers and industry partners. Provides career counseling, job search assistance, and organizes networking events to help students and graduates succeed in the job market.
- 45) **College Nurse I** (College Nurse-SG 15). Provides healthcare services to students, faculty, and staff within the city college. Assists in maintaining medical records, coordinates referrals to healthcare professionals, and promotes a healthy and safe campus environment.
- 46) **Nursing Attendant II** (Nursing Attendant-SG 6). Assist the College Nurse in providing healthcare services with the city college and helps in the administrative tasks such as maintaining medical supplies and documentation.





- 47) **College Librarian II (City College Librarian-SG 15).** Provides professional library services in the City College. Manages and administers library resources, including collection development, cataloguing, and classification of materials. Assists students and faculty in accessing and utilizing library resources, provides research assistance, and delivers information literacy instruction. (Refer to CHED Memorandum Order No. 22, Series of 2021)
- 48) **College Librarian I (City College Librarian-SG 13).** Supports the operations and services of the City College Library. Assists the College Librarian in the cataloguing, shelving, and maintaining of the collections. Assists library users locate and access materials, research inquiries, and other library services.
- 49) **Administrative Officer V (Guidance Counseling Coordinator-SG 18).** Oversees and coordinates the guidance and counseling services of the City College. Develops and implements programs to support the academic, career, and personal/social development and success of the students.
- 50) **Administrative Officer IV (Testing Officer/Psychometrician-SG 18).** Administers, scores, and analyzes tests and assessments, ensuring the validity, and reliability of assessment tools and maintains test security and confidentiality. Provides valuable data and insights into the students' abilities and characteristics. Supports in the decision-making process and program evaluation with the City College.
- 51) **Guidance Counselors (SG 15).** Implement the programs to support students' needs for counseling and interventions when necessary. Play a key role in promoting a positive and inclusive school climate and foster students' overall well-being and success.

**ARTICLE V**  
**THE COUNCILS, CITY COLLEGE HIRING SELECTION BOARD, MERIT AND PROMOTION COMMITTEE**

**SECTION 1. The Administrative Council -**

- (a) There shall be an Administrative Council, consisting of the President of the City College, the Vice-Presidents, chairpersons and directors.
- (b) Powers and Function. Subject to the approval of the GB, the Administrative Council shall have the following powers:
  - 1. Policy Development. Formulate policies for efficient governance of the City College.
  - 2. Strategic Planning. Set goals and strategies for long-term growth.
  - 3. Institutional Oversight. Supervise units for compliance and accountability.
  - 4. Resource Management. Optimize allocation of resources.
  - 5. Decision Making. Make informed decisions on academic and administrative matters.
  - 6. Stakeholder Engagement. Foster relationships with stakeholders.
  - 7. Continuous Improvement. Assess performance and implement enhancements in the delivery of services.

**SECTION 2. The Academic Council:**

- (a) There shall be an Academic Council consisting of the VP for Academics, the Chairpersons of the Undergraduate Programs, Director of the TVET Programs.
- (b) Powers and Function. The Academic Council shall have the power to prescribe the policies and guidelines on matters such as curriculum development, review, and implementation, program assessment, faculty appointment and promotion, academic policies, student academic support, and accreditation and quality assurance. The College Council alone shall have the power to set the requirements for admissions, graduation and receiving of title or degree and recommend students or others to be recipients of titles or degrees. Through the





City College President, or committee, it shall have disciplinary power over the students within the limits prescribed by the rules of discipline. All these are subject to the approval of the Governing Board.

**SECTION 3. City College Hiring and Selection Board:**

- (a) There shall be the City College Hiring and Selection Board which shall be composed by the following:
  - 1. The Vice-President for Academic Affairs (for faculty positions) or the Vice President for Administration (for non-teaching positions) as *chair*;
  - 2. Director, Human Resource Development and Management Office
  - 3. Chairperson, where the vacancy exists
  - 4. Director of the office/s where the vacancy exists
  - 5. Ranking faculty member chosen by the College President
- (b) *Powers and Function.* The College Hiring and Selection Board shall assist the Governing Board in the judicious and objective selection of candidates for appointment in accordance with their roles to include, but are not limited to, the following:
  - 1. Develop internal procedures for the proper and efficient discharge of its duties and functions, in accordance with existing laws and regulations;
  - 2. Recommend to the Governing Board *the* designation of subcommittee/s, as deemed necessary, to assist in the conduct of comparative assessment of applicants, and facilitate the evaluation process;
  - 3. Evaluate and deliberate the qualifications of all applicants in accordance with its policy, and relevant hiring guidelines;
  - 4. Make a systematic assessment of the qualifications and competence of applicants for appointment to the vacant positions;
  - 5. Develop and conduct further assessment such as written examination, skills test, and others, as deemed necessary;
  - 6. Submit to the City College President the candidates for appointment;
  - 7. Maintain fairness and impartiality in the assessment of applicants;
  - 8. Recommend areas of improvement, through proper channels, on the recruitment, selection, and placement policies; and
  - 9. Perform other related functions as may be assigned.

**SECTION 4. The Merit and Promotion Committee.** This committee evaluates the faculty members' performance and accomplishments, assessing their eligibility for merit recognition and recommending candidates for faculty promotions. They develop and review criteria for merit recognition and promotions, ensuring fairness and transparency. The committee reviews applications, maintains comprehensive records, and provides objective evaluations based on predefined criteria set by the CHED programs standards and guidelines and TESDA's circulars and standards. Their recommendation and reports are submitted to the City College President and are subject to the final approval of the Governing Board.

**SECTION 5. The College Faculty.** The body of instructors and professors of the College shall constitute the faculty of the College, with the President as the Presiding Officer. In the appointment of professors or instructors of the College, no religious test shall be applied, nor shall religious opinions or affiliations of the faculty of the College be made a matter of examination or inquiry; provided, however, that no instructor or professor in the College shall inculcate sectarian tenets in any of the teachings, nor attempt either directly or indirectly, under penalty of dismissal by the Governing Board, to influence students or attendants at the College for or against any particular church or religious sect.







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**SECTION 6.** All the regular faculty in the College shall be exempt as such from any civil service examinations or regulations as a requisite to appointment, or subject to the Civil Service eligibility requirements prior to its appointment.

**SECTION 7.** The non-teaching personnel of the College are employees who perform duties and responsibilities toward the efficient administration of the College. The Board shall have the power to create non-teaching personnel positions in line with existing rules and regulations.

**ARTICLE VI  
MISCELLANEOUS PROVISIONS**

**SECTION 1.** *City Treasurer* - The Treasurer of the City of Cagayan de Oro shall be ex-officio Treasurer of the College and all accounts and expenses thereof shall be audited by the Commission on Audit (COA) or his/her duly authorized representative.

**SECTION 2.** *Reporting* - On or before the 31<sup>st</sup> day of December of each year, the Governing Board shall file with the Office of the Local Chief Executive, the Sangguniang Panlungsod, the Commission on Higher Education, and the Association of Local Colleges and Universities a detailed report, setting forth the progress, conditions, and needs of the College.

**SECTION 3.** *Academic Freedom.* The City College of Cagayan de Oro shall enjoy academic freedom and institutional autonomy, pursuant to Paragraph 2, Section 5 of Article XVI of the 1987 Constitution of the Republic of the Philippines.

**ARTICLE VII  
APPROPRIATIONS**

**SECTION 1.** *Budget.* - The City Mayor shall include in the City Government's program the implementation of this Ordinance, the funding of which shall be included in the Annual Budget of the City Government. The budget for the year 2024 shall be taken from the Chief Executive Department. The budget appropriation, existing and upcoming trust fund for CDO-TVI shall be carried over to the City College to keep up the operation and implementation of technical-vocational education and training.

**ARTICLE VIII  
TRUST FUND**

**SECTION 1.** *The City College Trust Fund.* There is hereby created a trust fund, to be known as the City College Trust Fund. Said trust fund, which shall be used exclusively for the development and expansion of the City College and its services, but not to include salaries and allowances, shall be funded out of the following:

1. Unexpended City College Fund
2. Donations given by private donors
3. All interest income of the trust fund
4. Funds raised through City College's income generating projects and grants
5. Students' Fees (If applicable)

The trust fund shall be administered by the Board in accordance with existing government auditing rules and regulations.

**ARTICLE VIII  
TRANSITORY PROVISION**

**SECTION 1.** *Interim appointment of the college president.* The Local Chief Executive may, in the interim, appoint an interim president of the college. He/she may be appointed to not more than one (1) term, provided that all other minimum qualifications are met.





**SECTION 2. Transition** – The management of all existing programs and services implemented by the Cagayan de Oro City Technical Vocational Institute shall be transferred to the City College upon the effectivity of this ordinance.

**SECTION 3. Transfer of existing plantilla positions to the City** - All existing plantilla positions created in Ordinance No. 13473-2018, otherwise known as the Cagayan de Oro Technical Vocational Institute Charter, and other related ordinances, are hereby transferred to the City College of Cagayan de Oro.

The transfer of the plantilla positions shall be carried out in accordance with existing civil service laws, rules, and regulations. The employees currently occupying these positions shall be retained by the City College of Cagayan de Oro, and shall be subject to the same terms and conditions of employment as those in the original ordinances.

The City College of Cagayan de Oro is hereby authorized to make the necessary adjustments to its budget and staffing levels to accommodate the transferred plantilla positions.

**ARTICLE IX  
FINAL PROVISIONS**

**SECTION 1. Formulation of Implementing Rules and Regulations** - Within six (6) months after the approval of this Ordinance, the Interim officers of the City College through a technical working group shall formulate and issue the appropriate rules and regulations necessary for the efficient and effective implementation of any and all provisions of this Ordinance which shall be effective upon the approval by the City Mayor.

**SECTION 2. Separability Clause.** If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue in full force and effect.

**SECTION 3. Repealing Clause.** Ordinance No. 13473-2018, otherwise known as the Cagayan de Oro Technical Vocational Institute Charter, and Ordinance No. 14011-2021, otherwise known as the Ordinance authorizing the incorporation of the Cagayan de Oro City Technical Vocational Institute, all ordinances, local issuances or rules inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.

**SECTION 4. Effectivity Clause.** This Ordinance shall immediately take effect upon approval and in accordance with law.

**UNANIMOUSLY APPROVED.**

**Author:** Councilor Suzette G. Magtajas-Daba

**Co-Authors:** City Vice Mayor Jocelyn B. Rodriguez, Councilor Agapito Eriberto G. Suan, Councilor Roger G. Abaday, Councilor Imee Rose P. Moreno, Councilor Jay R. Pascual, Councilor George S. Goking, Councilor Romeo V. Calizo, Councilor Jose Pepe S. Abbu, Jr., Councilor Malvern A. Esparcia, Councilor Yevonna Yacine B. Emano, Councilor Maria Lourdes S. Gaane, Councilor Joyleen Mercedes L. Balaba, Councilor James K. Judith II, Councilor Edgar S. Cabanlas, Councilor Ian Mark O. Nacaya, Councilor Christian Rustico M. Achas, Councilor Yan Lam S. Lim & Councilor John Michael L. Seno

- |                  |  |  |
|------------------|--|--|
| <b>Present:</b>  | 1 <sup>st</sup> District: - Councilor Agapito Eriberto G. Suan<br>- Councilor Roger G. Abaday<br>- Councilor Imee Rose P. Moreno<br>- Councilor Jay R. Pascual                   | - Councilor George S. Goking<br>- Councilor Romeo V. Calizo<br>- Councilor Jose Pepe S. Abbu, Jr.<br>- Councilor Malvern A. Esparcia |
|                  | 2 <sup>nd</sup> District: - Councilor Maria Lourdes S. Gaane<br>- Councilor Joyleen Mercedes L. Balaba<br>- Councilor James K. Judith II<br>- Councilor Suzette G. Magtajas-Daba | - Councilor Edgar S. Cabanlas<br>- Councilor Ian Mark O. Nacaya<br>- Councilor Christian Rustico M. Achas                            |
| <b>On Leave:</b> | Ex-Officio: - Councilor Yan Lam S. Lim<br>- Councilor Yevonna Yacine B. Emano  | - Councilor John Michael L. Seno   |





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**ENACTED** this 29<sup>th</sup> day of May 2023 in the City of Cagayan de Oro.

I hereby certify to the correctness of the foregoing Ordinance.

Attested as duly enacted:

**JOCELYN B. RODRIGUEZ**  
CITY VICE MAYOR  
PRESIDING OFFICER

**ARTURO S. DE SAN MIGUEL**  
CITY COUNCIL SECRETARY

Approved:

Attested:

**ATTY. ROY HILARIO P. RAAGAS**  
CITY ADMINISTRATOR

**ROLANDO A. DY**  
CITY MAYOR



## INSTITUTIONAL DEVELOPMENT PLAN TECHNICAL WORKING GROUP

1. **Chairperson:** James Patrick Santos
2. **Members:**
  - a. Engr. Ariel Dablio
  - b. Sylvester D. Servañes, LPT
3. **Contributors:**
  - a. Romeo M. Del Rosario, PhD, RCh
  - b. Roxanne Jul L. Tandang, MAAPD
  - c. Jerome L. Torres, LPT, MAED
  - d. Karl Hein M. Pios, LPT
  - e. Valcyrus Madarieta, LPT
  - f. Thor Japo Turrecha, MA
  - g. Jason Herrera
  - h. Vonn Francis Cantila, LPT
  - i. Arnel James Suprito
  - j. Shellou Sanchez
  - k. Jess Ajon
  - l. Anito R. Librando, Jr., LPT, MAED
  - m. Omiya Linog, LPT
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  - o. Janice Calapiz
  - p. Sittie Aliah Paki
4. **Consultant:** Jestoni P. Babia, LPT, MAEd, EdD
5. **Layout Artist:** Sittie Aliah Paki

*June 26-30, 2023*

*September 3-9, 23-30, 2023*

*November 6-10, 2023*

*Agusan Campus, Zone 2 Agusan, Cagayan de Oro City*



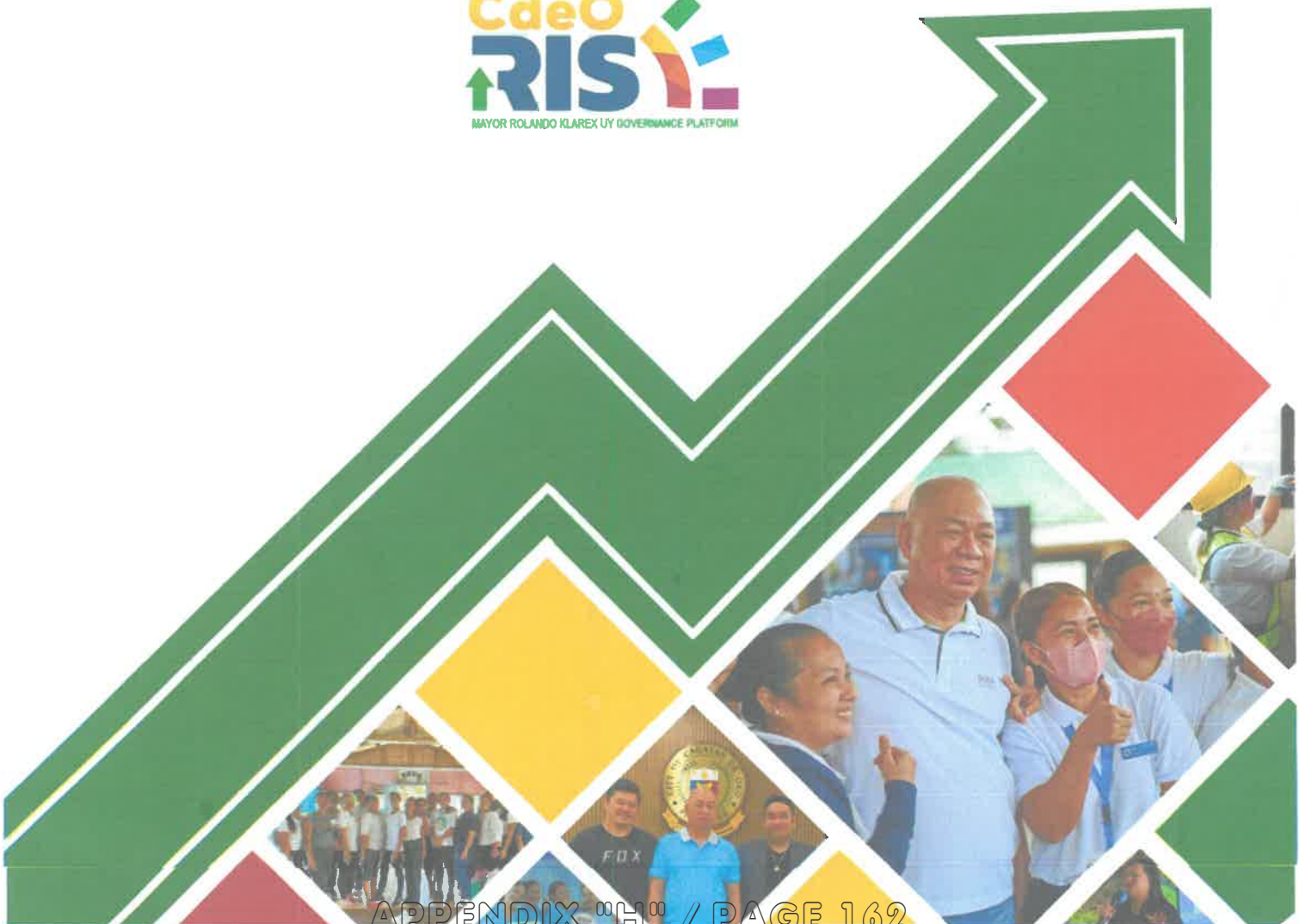


**CITY COLLEGE**  
**OF CAGAYAN DE ORO**

AIM HIGHER



**cagayan**  
**deOro**  
city of golden friendship





Communication Number:

Date:

Receiver:

From Committee on Subdivision and Landed Estate

Subject **PROPOSED ORDINANCE** – authorizing the Honorable City Mayor Rolando A. Uy, representing the City Government of Cagayan de Oro, to enter into and sign the Memorandum of Agreement (MOA) with the National Housing Authority (NHA), represented by its Regional Manager for Region X, Engr. Alfonso L. Borlagdan, covering the availment of the NHA’s Resettlement Assistance Program for the Dansolihon Resettlement Project (for the victims of Typhoon Odette), located in Barangay Dansolhon, this City, under the Cagayan de Oro City Balik Probinsya Bagong Pag-asa (BP2) Housing Project, under terms and conditions stipulated therein

Respectfully referred to **COMMITTEE ON LAWS AND RULES** the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary


**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: January 8, 2024 (perusal)

**RECOMMENDING APPROVAL AND INCLUSION IN THE CALENDAR OF BUSINESS IN THE NEXT REGULAR SESSION**

Respectfully submitted:

  
**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Chairperson

  
**HON. ROMEO V. CALIZO**  
 CITY COUNCILOR  
 Vice Chairperson

  
**HON. GEORGE S. GOKING**  
 CITY COUNCILOR  
 Member

  
**HON. ROGER G. ABADAY**  
 CITY COUNCILOR  
 Member

  
**HON. JOYLEEN MERCEDES L. BALABA**  
 CITY COUNCILOR  
 Member

**EX-OFFICIO MEMBERS**

  
**HON. JOCELYN B. RODRIGUEZ**  
 CITY VICE MAYOR  
 Presiding Officer

**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Majority Floor Leader

  
**HON. JAMES K. JUDITH II**  
 CITY COUNCILOR  
 Minority Floor Leader

**DISSENTING**



Communication Number: 2024-2090

Date: 01/04/2024

Receiver: EUCILLE

From: VMO

Subject: REQUEST FOR THE PASSAGE OF AN ORDINANCE AUTHORIZING CITY MAYOR ROLANDO A. UY TO REPRESENT THE CITY GOVERNMENT OF CAGAYAN DE ORO AND ENTER INTO AND SIGN THE MEMORANDUM OF AGREEMENT (MOA) FOR THE DANSOLIHON RESETTLEMENT PROJECT FOR THE VICTIMS OF TYPHOON ODETTE

Respectfully referred to COMMITTEE ON SUBDIVISION AND LANDED ESTATES the herein communication for study, investigation, report and/or recommendation.

  
**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

COMMITTEE REPORT AND RECOMMENDATION

Date of Meeting: Jan. 08, 2024

Recommending Approval

  
**HON. EDGAR S. CABANLAS**  
 Chairperson

  
**HON. MARIA LOURDES S. GAANE**  
 Vice Chairperson

  
**HON. JOYLEEN MERCEDES L. BALABA**  
 Member

  
**HON. GEORGE S. GOKING**  
 Member

  
**HON. JOSE PEPE S. ABBU, JR.**  
 Member

  
**HON. ROGER G. ABADAY**  
 Member

Member

EX-OFFICIO MEMBERS

**HON. EDGAR S. CABANLAS**  
 Majority Floor Leader

  
**HON. JAMES K. JUDITH II**  
 Minority Floor Leader

  
**HON. JOCELYN B. RODRIGUEZ**  
 City Vice Mayor

DISSENTING



OVM-2023-04-R 000365

**REFERRAL**

Republic of the Philippines  
City of Cagayan de Oro  
OFFICE OF THE CITY VICE MAYOR  
Date Received: 12-29-23 Time: 3:12 PM  
*Refer To Act/ on Sild.*  
*[Signature]*

December 22, 2023

**MR. ARTURO DE SAN MIGUEL**  
City Secretary  
City Hall, Cagayan de Oro City

Dear Mr. de San Miguel:

*Katawhan una sa tanan!*

The undersigned is forwarding you the letter of **ATTY. SAMUEL E. ROLLO** respectfully requesting the City Council to create an ordinance authorizing the City Mayor to represent the City Government of Cagayan de Oro in the Memorandum of Agreement for the Dansolihon Resettlement Project for the Victims of Typhoon Odette.

Attached herewith is the letter for your perusal and appropriate action.

Thank you!

Kaisog ug kasingkasing,

**JOCELYN B. RODRIGUEZ**  
City Vice Mayor

*[Signature]*  
YGA  
✓





**1<sup>st</sup> Endorsement**

**15 December 2023**

Respectfully endorsing to **HON. JOCELYN B. RODRIGUEZ**, City Vice Mayor, this city, the hereto-attached draft **Memorandum of Agreement for the Dansolihon Resettlement Project for the Victims of Typhoon Odette** between the City Housing and Urban Development Department and the National Housing Authority Region-X to avail the Resettlement Assistance Program. The proposed Cagayan de Oro City Balik Probinsya Bagong Pag-asa (BP2) will be the subject of such program. Furthermore, the aforesaid agreement has been reviewed by the City Legal Office and found to be in legal order, thus, said office poses no legal objection. In view hereof, we respectfully ask for an ordinance authorizing the City Mayor to enter into such agreement.

For the Honorable Vice Mayor's information and appropriate action.

**ATTY. SAMUEL E. ROLLO**  
 Acting Department Head

cc: Hon. Mayor Rolando "Klarex" A. Uy  
 Office of the City Mayor

REPUBLIC OF THE PHILIPPINES  
 CITY OF CAGAYAN DE ORO  
 OFFICE OF THE CITY VICE MAYOR

**RECEIVED**

DATE: 12/22/23 TIME: 8:46am  
 SIGNATURE: [Signature]  
 1660

**NOTICE ON DATA PRIVACY:**

"All authorized recipients of any personal data, personal information, privileged information and sensitive personal information contained in this document, including other pertinent documents attached thereto that are shared by the City Housing and Urban Development Department in compliance with the existing laws and rules, and in conformity with the Data Privacy Act of 2012 (R.A. No. 10173) and its Implementing Rules and Regulations, as well as the pertinent Circulars of the National Privacy Commission, are similarly bound to comply with the said laws, rules and regulations relating to data privacy, security, confidentiality, protection and accountability."

GF Floor, South Wing, Administrative and Legislative Building  
 City Hall Compound, Capistrano-Hayes Street  
 Cagayan de Oro City, Philippines  
[www.cagayandeoro.gov.ph](http://www.cagayandeoro.gov.ph)  
 Telephone Number: +63 88 880 9698, Email: [chudd.cdeo@gmail.com](mailto:chudd.cdeo@gmail.com)



04 December 2023

**ATTY. SAMUEL E. ROLLO**  
Acting Department Manager  
City Housing And Urban Development Department  
Cagayan de Oro City

Dear Atty. Rollo,

Greetings!

This is in response to your letter, seeking for review and opinion on the herewith attached proposed Memorandum of Agreement: "*DANSOLIHON RESETTLEMENT PROJECT FOR VICTIMS OF ODETTE*".

In this connection, kindly be informed that this Office has thoroughly reviewed the proposed *Memorandum of Agreement* and finds the same to be in legal order and, thus, pose no legal objection thereto.

For your guidance and appropriate action.

Prepared by:

  
ATTY. CHIT LEONELLE ISAIHAN R. BAÑAS  
City Legal Office

Reviewed by:

  
ATTY. KENNETH O. TAMALA, MBA  
City Legal Officer



Republic of the Philippines  
City of Cagayan de Oro  
**CITY HOUSING AND  
URBAN DEVELOPMENT DEPARTMENT**

5.21.2023  
11:20  
y

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de Oro**  
city of golden friendship

**FOR** : **ATTY KENNETH O. TAMALA**  
City Legal Officer, City Legal Office

**SUBJECT** : **PAGSUSUMITE NG MEMORANDUM OF AGREEMENT  
(DANSOLIHON RESETTLEMENT PROJECT FOR VICTIMS OF TS  
ODETTE) NA NANGANGAILANGAN NG LAGDA NG MAYOR**

**DATE** : 25 MAY 2023

*Kapayapaan!*

Mangyaring tingnan ang nakalakip na impormasyon para sa **PAGSUSUMITE NG MEMORANDUM OF AGREEMENT (DANSOLIHON RESETTLEMENT PROJECT FOR VICTIMS OF TS ODETTE) NA NANGANGAILANGAN NG LAGDA NG MAYOR.**

Ito ay tugon sa kagustohan ng Lungsod ng Cagayan de Oro na makinabang sa Resettlement Assistance Program (RAP) ng NHA para sa mga Local Government Units (LGU).

Para sa iyong nararapat na aksyon..

Maraming salamat.

  
**EnP WENDEL T. ABEJO, MPA**  
Pinuno ng Dibisyon – UDP

**Atty. SAMUEL E. ROLLO**  
Gumaganap na Pinuno ng Departamento

GF Floor, South Wing, Administrative and Legislative Building  
City Hall Compound, Capistrano-Hayes Street  
Cagayan de Oro City, Philippines  
[www.cagayandoro.gov.ph](http://www.cagayandoro.gov.ph)  
Telephone Number: +63 88 880 9698. Email: [info@cityofcagayan.gov.ph](mailto:info@cityofcagayan.gov.ph)



Republic of the Philippines  
City of Cagayan de Oro  
**OFFICE OF THE CITY MAYOR**

**cagayan  
de oro**

12 September 2022

**JOEBEN A. TAI**  
General Manager  
National Housing Authority  
5 Elliptical Road, Diliman, Quezon City

Through: **ENGR. ALFONSO L. BORLAGDAN**  
Acting Regional Manager  
National Housing Authority – X  
Cagayan de Oro City

Dear Sir,

Warm Greetings!

The City Government of Cagayan de Oro is strengthening its efforts in providing decent shelter among Informal Settler Families (ISFs). With our recent joint engagements, the City has recognized the collaborative support and partnership of the National Housing Authority (NHA) in moving towards our common goal in housing and urban development.

In view hereof, we would like to once again express our intent to avail the agency's Resettlement Assistance Program (RAP) for Local Government Units. This will be allocated for the land development and housing construction components of the proposed **CAGAYAN DE ORO CITY BALIK PROBINSYA BAGONG PAG-ASA (BP2) HOUSING PROJECT** situated in Barangay Dansolihon, this City. This housing project of the City will address the housing needs of families from Balik Probinsya Bagong Pag-asa Program Beneficiaries.

This agreement will further enhance the social development of the resettlement sites as the City Government will give its best to offer essential assistance to their communities. The acceptance of this intent through your good office will go a long way to fully realize and institutionalize this resettlement needs in our City.

We look forward to your favorable action on this matter.

Thank you very much.

Very truly yours,

**HON. ROLANDO A. UY**  
City Mayor, *RU*

**MEMORANDUM OF AGREEMENT**  
(DANSOLIHON RESETTLEMENT PROJECT FOR VICTIMS OF TS ODETTE)  
Brgy. Dansolihon, Cagayan de Oro, Misamis Oriental

**KNOW ALL MEN BY THESE PRESENTS:**

This Agreement made and entered into this \_\_\_\_\_, in the City of Cagayan de Oro, by and between:

The **NATIONAL HOUSING AUTHORITY**, a government corporation organized and existing pursuant to the provisions of Presidential Decree No. 757, as amended, with principal office at NHA Building, Elliptical Road, Diliman, Quezon City, represented in this Act by its Regional Manager for Region X, **ENGR. ALFONSO L. BORLAGDAN**, hereinafter referred to as "NHA",

-and-

The **CITY GOVERNMENT OF CAGAYAN DE ORO CITY, MISAMIS ORIENTAL**, a government entity duly organized and existing under the laws of the Republic of the Philippines with principal office at the City Hall, Cagayan de Oro City, Misamis Oriental, represented in this Act by its City Mayor, **HON. ROLANDO "Klarex" A. UY**, and hereinafter referred to as the "CITY".

**WITNESSETH; That-**

**WHEREAS**, it is the declared policy of the state to provide the people with adequate and decent housing facilities and to encourage various stakeholders to participate in the housing program of the government;

**WHEREAS**, the Implementing Rules and Regulation of Republic Act No. 11201 recognized that the National Housing Authority (NHA) functions as a production and financing arm in housing and shall exercise all other functions based on its existing charter and its other mandates as provided under existing laws;

**WHEREAS**, on December 16, 2021, Typhoon Odette triggered heavy rains, which consequently caused unprecedented flooding in certain areas in the City of Cagayan de Oro. Thus, the incident left various properties damaged and families displaced;

**WHEREAS**, pursuant to the Local Government Code (RA 7160) and the Urban Development and Housing Act of 1992 (RA 7279), Local Government Units are mandated to take a principal role in the provision of housing services to its constituents;

**WHEREAS**, the CITY, in its Letter of Intent dated \_\_\_\_\_ sought the assistance of the NHA for the development of a resettlement site to accommodate a large number of families displaced by the Typhoon Odette, especially those residing along riverbanks and dangerous areas in Cagayan de Oro. Attached herein as Annex "\_\_\_\_\_" is the copy of the letter dated \_\_\_\_\_, and made as an integral part of this Agreement;

**WHEREAS**, the Sangguniang Panlungsod Resolution No. \_\_\_\_\_ dated \_\_\_\_\_ declared and authorized the use of the property of the City Government of Cagayan de Oro identified as Lot No. 20613, CAD-369-D, covered by TCT No. 137-2020007706 registered in the Registry of Deeds of Cagayan de Oro, containing an area of 172,840 square meters, more or less, located at Brgy. Dansolihon, Cagayan de Oro City, Misamis Oriental, as the resettlement/relocation site for the affected families of Typhoon Odette last December 16, 2021. Attached herein as Annex "\_\_\_\_\_" is a copy of the Sangguniang Panlungsod Resolution No. \_\_\_\_\_, and made as an integral part of this Agreement:

**WHEREAS**, the NHA has acceded to the request of the CITY, to facilitate and provide technical assistance in the provision of a resettlement/relocation site for the affected families of Typhoon Odette to be located at the property of the CITY in Brgy. Dansolihon, Cagayan de Oro City, Misamis Oriental:

**WHEREAS**, in order to finance the resettlement/relocation project, NHA recommended the proposed resettlement/relocation project in Brgy. Dansolihon, Cagayan de Oro City, Misamis Oriental, for inclusion in the financial assistance extended by the Government of the Republic of China to the Republic of the Philippines for the Typhoon Odette Reconstruction and Rehabilitation Efforts:

**WHEREAS**, after due deliberation and careful consideration, the recommendation of NHA was approved. Hence, a portion of the financial assistance extended by the Government of the Republic of China in the amount of **FIFTY MILLION PESOS (Php50,000,000.00)** was allocated to finance the proposed resettlement/relocation project in Brgy. Dansolihon, Cagayan de Oro City, Misamis Oriental.

**WHEREAS**, following the approval of the inclusion of the proposed resettlement/relocation project in Brgy. Dansolihon, Cagayan de Oro City, Misamis Oriental, the NHA, in collaboration with the CITY, prepared a site development plan for the proposed resettlement/relocation project. Hence, the NHA come up with a development plan for the construction of 152 Housing Units (76 Duplex):

**WHEREAS**, the Sangguniang Panlungsod Resolution No. \_\_\_\_\_ dated \_\_\_\_\_ authorized the **HON. ROLANDO "Klaxex" A. UY** to enter into this Memorandum of Agreement with the National Housing Authority regarding the construction of 152 Housing Units (76 Duplex) on the identified resettlement site at Brgy. Dansolihon, Cagayan de Oro City, Misamis Oriental. Attached herein as Annex "\_\_\_\_\_" is a copy of the Sangguniang Panlungsod Resolution No. \_\_\_\_\_, and made as an integral part of this Agreement:

**WHEREAS**, NHA MC No. 2020-035, dated 11 June 2020, authorized its Regional Manager, **ENGR. ALFONSO L. BORLAGDAN**, to enter into this Memorandum of Agreement with the Local Government of Cagayan de Oro City for the construction of 152 Housing Units (76 Duplex) resettlement/relocation site for the affected families of Typhoon Odette:

**NOW, THEREFORE**, for and in consideration of the foregoing premises, and mutual covenants herein contained, the **PARTIES** do hereby bind and agree to the following:

#### **ARTICLE I THE PROJECT BRIEF**

- 1.1 The Project shall cover the construction of 152 Housing Units (76 Duplex) on the 172,840 square meters, more or less, property of the CITY located at Brgy. Dansolihon, Cagayan de Oro City, Misamis Oriental, to be known as

**DANSOLIHON HOUSING PROJECT**, for an estimated development cost of **FIFTY MILLION PESOS (P50,000,000.00)**, to be implemented by

- 1.2 The Project development shall only include the construction of 152 Housing Units (76 Duplex), within three hundred sixty (360) calendar days.
- 1.3 The project implementation/development shall be in accordance with the plans and specifications, costs, and time frames mutually agreed upon by the **Parties** and shall be in accordance with the provisions of Batas Pambansa 220 as a Socialized Housing Project.
- 1.4 The Project implementation shall be completed in accordance with the approved Contract of the Project and the approved Implementation Schedule as specified in the approved PERT-CPM of the Project. However, the duration of the project implementation may be extended or adjusted due to force majeure and other meritorious reasons, which shall be approved by both parties, subject to the limitations under the existing laws, rules, and regulations.
- 1.5 The cost of this Project shall be recovered from the project beneficiaries by the NHA pursuant to the relevant rules and regulations of the NHA, and other related laws and regulation.

## **ARTICLE II**

### **PROJECT BENEFICIARIES**

- 2.1 The Project is primarily intended to provide housing assistance to families affected by Typhoon Odette in Cagayan de Oro City, and other urban poor families who qualify for relocation and resettlement assistance under Republic Act No. 7279. Should the number of lots to be generated be inadequate to service current requirements, prioritization of awards shall be mutually agreed upon by both **PARTIES**.
- 2.2 Housing Assistance shall be granted to the Project Beneficiaries through any mode of conveyance as may be approved by both **PARTIES**.
- 2.3 Disposition of home lots and housing units shall be subjected to restrictions in the disposition under Socialized Housing as prescribed under Article IV, Section 14 of Republic Act No. 7279 and to such other terms and conditions as may be prescribed by the **PARTIES**.

## **ARTICLE III**

### **PROJECT FINANCING**

- 3.1 The Project shall be jointly supported by both **PARTIES**. The NHA shall provide technical assistance in the implementation of the project, and the **CITY** shall provide the land and funds for land development of the **DANSOLIHON HOUSING PROJECT**.
- 3.2 The cost of this housing project shall be funded by the financial assistance granted by the Government of the Republic of China.

## ARTICLE IV

### ROLES AND RESPONSIBILITIES

#### 4.1 The CITY shall:

- 4.1.1 Provide the parcel of land with an area of \_\_\_\_\_ (\_\_\_\_\_) SQUARE METERS, a portion of the FORTY-NINE THOUSAND SEVEN HUNDRED SEVENTY-NINE (172,840) square meters, owned by the CITY covered by TCT No. 137-2020007706 registered in the Registry of Deeds of Cagayan de Oro as the CITY's contribution to the resettlement program. The CITY warrants that the property is free from all liens and encumbrances. Moreover, the CITY shall ensure the existence of a passable road right of way going to the project site.
- 4.1.2 Undertake the total land development of the project site. The CITY must at least complete the comprehensive survey works, earthworks, clearing and grubbing, and site grading of the project site within six (6) months from the notice of NHA that the fund for the grant is readily available.
- 4.1.3 Secure, comply, and submit to NHA at the CITY's expense all the legal and technical data, permits, clearances, and licenses from other government agencies, and other required documents showing its readiness to undertake the PROJECT development.
- 4.1.4 Prepare land development and housing plans, including technical specifications, cost estimates, and implementation schedules, with technical assistance from NHA.
- 4.1.5 Prepare the Master List of Qualified Beneficiaries/Households with corresponding lot allocation based on the approved subdivision plan.
- 4.1.6 Pass a Sangguniang Bayan Resolution:
  - a. Endorsing the above-described project to the Regional Development Council Region 10 through the Social Development Sector Committee;
  - b. Approving the use of the CITY's property as a housing site for the identified qualified beneficiaries;
  - c. Authorizing the Mayor to enter into and sign a MOA with NHA for the development of the project as described above;
  - d. Designating a permanent Implementation Team for the project;
  - e. Providing funds and undertaking implementation of other components not covered by NHA's assistance or contributions of other participating institutions. It must also be supported by a Certification of Fund Allocation certified by the CITY Treasurer; and
  - f. Authorizing the Mayor to sign the Deed of Donation and Acceptance for turnover of completed development Works.



- 4.1.7 Undertake beneficiary selection and ensure titling of individual lots covering the entire project.
  - 4.1.8 Ensure the creation of the Project Implementation Team that will liaise with NHA and shall be responsible for overall project operation and management.
  - 4.1.9 Create and convene the Local Inter-Agency Committee (LIAC) to be headed by the CITY, with representatives of NHA, Presidential Commission on Urban Poor (PCUP), the community associations concerned as members, and other government agencies and participating institutions, as deemed appropriate, to ensure adequate consultation and participation in project implementation and monitoring.
  - 4.1.10 Cause the proper use and maintenance of open spaces within the project by planting trees and other vegetative covers. The CITY may allow the construction of community facilities in duly designated areas or sites.
  - 4.1.11 As a member of the Local Inter-Agency Committee, monitor the progress of project implementation and accept completed development works/ turned over by NHA.
  - 4.1.12 Through a Deed of Donation and Acceptance (DODA), accept the completed works from NHA and maintain and repair the same regularly.
  - 4.1.13 After completion of the project, maintain the land development works in good condition at the CITY's expense.
  - 4.1.14 Network with NGOs, POs and GOs for the provision of livelihood opportunities in the Project.
  - 4.1.15 Implement the necessary mitigating measures per PHILVOCS earthquake hazard assessment and corresponding recommendations.
  - 4.1.16 Perform such acts and deeds necessary to carry out the above responsibilities.
- 4.2 The NHA shall:
- 4.2.1 Assist the CITY in the preparation of land development and housing plans, including technical specifications, cost estimates, and implementation schedules;
  - 4.2.2 Provide technical assistance to the CITY in the preparation of project plans, formulation of policies and guidelines in the implementation of resettlement projects.
  - 4.2.3 Evaluate, review, and approve the developmental plans and technical specifications, including the final cost estimates of the proposed housing construction works.
  - 4.2.4 Supervise and monitor the implementation of the Project in accordance with the approved plans, cost estimates, specifications, and project schedules;
  - 4.2.5 Assist the CITY in the formulation of policies for beneficiary selection, disposition of housing units, and cost recovery.

- 4.2.6 Turnover completed development undertaken to the CITY through a Deed of Donation and Acceptance.
- 4.2.7 As a member of the Local Inter-Agency Committee, monitor the progress of project implementation and upon project completion and joint final inspection, accept the completed housing units. A separate group/unit from the NHA shall be designated for this purpose.
- 4.2.8 Advocate for the adoption of its Gender mainstreaming policies and procedures in all areas of housing development from social preparation, beneficiary selection, physical construction, relocation of families, disposition of housing units and post-relocation programs.
- 4.2.9 Monitor the Developer/Contractor in the primary duty of the Developer/Contractor to: (a) minimize, if not eliminate, the incidence of such damages and losses that may be inflicted upon third persons; and (b) to provide all necessary safeguards including the posting of warning signs at strategic points of the work area and its vicinity to the end that incidents that may result in injury or death to persons and damages may be avoided or prevented.

#### ARTICLE V OTHER PROVISIONS

- 5.1 It is understood that failure of the PARTIES to demand strict compliance of any or all of the Terms and Conditions of this Memorandum of Agreement shall not be construed as a waiver and/or estoppel on their part for the enforcement of their rights in connection herewith.
- 5.2 Nothing in this Agreement shall be construed as establishing the relationship of employer and employee between the PARTIES or any of their respective staff. The PARTIES shall at all times be personally and directly liable for the acts of all personnel under its employ and shall hold each party free and harmless from any and all claims of liabilities arising from the act or conduct of its employees.
- 5.3 This Memorandum of Agreement may be modified or revised by a written request of the PARTIES citing thereon specific claim/s to be revised or modified and the corresponding amendment/s thereto.
- 5.4. All damages and losses of whatever nature that may be suffered by third persons as a result, directly or indirectly, of a fault or negligence of the CITY in the execution of its work performance of its undertaking under this Contract shall be the sole responsibility of the CITY. The CITY, therefore, shall save and hold the NHA free and exempt from all claims for damages, losses, penalties and liabilities of whatever kind or nature, including all causes of action, suits, judgments, arising from death or injury to persons or damage to property resulting from the CITY's fault or failure to exercise diligence required in the execution of its work and in the performance of its undertaking.
- 5.5. It is the duty of the CITY, in order to minimize, if not eliminate, the incidence of such damages and losses that may be inflicted upon third persons, to provide all necessary safeguards including the posting of warning signs at strategic points of the work area and its vicinity to the end that incidents that may result in injury or death to persons and damages may be avoided or prevented.

5.6 The invalidity or unenforceability of any portion or provision of this Agreement shall not affect the validity or enforceability of any other portion or provision. Any invalid or enforceable portion or provision shall be deemed severed from this Agreement.

The PARTIES shall negotiate an equitable adjustment in the remaining portions or provisions of this Agreement to effect the underlying purposes of this Agreement.

5.7 The parties consent and stipulate that the VENUE for any legal action that may arise from this agreement shall only be in the proper courts of Cagayan de Oro City, Philippines.

**ARTICLE VI  
EFFECTIVITY**

This Agreement shall take effect upon signing by all parties hereto and shall remain effective unless otherwise terminated or upon satisfaction of the objectives by which this Agreement has been forged.

IN WITNESS WHEREOF, the parties have hereunto set their hands this \_\_\_\_\_, in Cagayan de Oro City.

**NATIONAL HOUSING AUTHORITY**

**LOCAL GOVERNMENT OF CAGAYAN  
DE ORO, MISAMIS ORIENTAL**

Recommending approval:

**ENGR. HOMER T. CEZAR**  
OIC-District Manager  
CMC District Office – NHA 10

Approval:

**ENGR. ALFONSO L. BORLAGDAN**  
Regional Manager – NHA 10

**HON. ROLANDO "Klarex" A. UY**  
Mayor – LGU of Cagayan de Oro

Signed in the Presence of:

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Signature over printed name

# ACKNOWLEDGEMENT

Republic of the Philippines)  
Cagayan de Oro City) S.S

**BEFORE ME**, a Notary Public for and in the City of Cagayan de Oro, Philippines, this \_\_\_\_\_, personally appeared. **ENGR. ALFONSO L. BORLAGDAN**, with NHA ID No. \_\_\_\_\_ in his capacity as Regional Manager of the National Housing Authority – Region X. known to me and known to be the same person who executed the foregoing Agreement and Acknowledgment to me that the same is his voluntary free act and deed and the entity he represents.

The foregoing instrument refers to the Memorandum of Agreement and consists of nine (9) pages, including this page on which this Acknowledgement is written, duly signed by all the Parties and their instrumental witnesses on each and every page hereof.

**WITNESS MY HAND AND SEAL**, on this \_\_\_\_\_ day of \_\_\_\_\_ in the place first written above.

NOTARY PUBLIC

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 2023.

# ACKNOWLEDGEMENT

Republic of the Philippines)  
Cagayan de Oro City) S.S

**BEFORE ME**, a Notary Public for and in the City of Cagayan de Oro, Philippines, this \_\_\_\_\_, personally appeared, **HON. ROLANDO "Klaxex" A. UY**, with \_\_\_\_\_ ID No. \_\_\_\_\_ in his capacity as City Mayor of the Cagayan de Oro City, known to me and known to be the same person who executed the foregoing Agreement and Acknowledgment to me that the same is his voluntary free act and deed and the entity he represents.

The foregoing instrument refers to the Memorandum of Agreement and consists of nine (9 ) pages, including this page on which this Acknowledgement is written, duly signed by all the Parties and their instrumental witnesses on each and every page hereof.

**WITNESS MY HAND AND SEAL**, on this \_\_\_\_\_ day of \_\_\_\_\_ in the place first written above.

NOTARY PUBLIC

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 2023.



Communication Number:

Date:

Receiver:

From Committee on Planning, Research & Innovation and People's Organization Accreditation

Subject PROPOSED ORDINANCE authorizing the Honorable City Mayor Rolando A. Uy, representing the City Government of Cagayan de Oro, to enter into and sign the Memorandum of Understanding (MOU) with the LayerTech Software Labs, Inc. (LAYERTECH), represented by its President, Maria Jihan "Frei" Sangil, and the Cagayan de Oro Chamber of Commerce and Industry Foundation, Inc. (ORO CHAMBER), represented by its President, Raymund Talimio, CPA, MBM, covering the utilization of Cloud City Feedback and Analytics Portal designed to promote citizen-centric and inclusive local government decision-making, under terms and conditions stipulated therein.

Respectfully referred to **COMMITTEE ON LAWS AND RULES** the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary


**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: January 4, 2024 (perusal)

**RECOMMENDING APPROVAL AND INCLUSION IN THE CALENDAR OF BUSINESS IN THE NEXT REGULAR SESSION**

Respectfully submitted:

  
**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Chairperson


  
**HON. ROMEO V. CALIZO**  
 CITY COUNCILOR  
 Vice Chairperson

  
**HON. GEORGE S. GOKING**  
 CITY COUNCILOR  
 Member

  
**HON. ROGER G. ABADAY**  
 CITY COUNCILOR  
 Member

  
**HON. JOYLEEN MERCEDES L. BALABA**  
 CITY COUNCILOR  
 Member

**EX-OFFICIO MEMBERS**

  
**HON. JOCELYN B. RODRIGUEZ**  
 CITY VICE MAYOR  
 Presiding Officer

**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Majority Floor Leader

  
**HON. JAMES K. JUDITH II**  
 CITY COUNCILOR  
 Minority Floor Leader

**DISSENTING**



Communication Number: 2024-2101

Date: 01/05/2024  
 Receiver: EUCILLE

From: CMO  
 Subject: REQUEST AUTHORIZING CITY MAYOR ROLANDO A. UY TO ENTER INTO AND SIGN THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE LAYERTECH SOFTWARE LABS, INC., AND THE CAGAYAN DE ORO CHAMBER OF COMMERCE AND INDUSTRY FOUNDATION, FOR THE UTILIZATION OF CLOUD CITY FEEDBACK AND ANALYTICS PORTAL

Respectfully referred to COMMITTEE ON PLANNING, RESEARCH & INNOVATION AND PEOPLE'S ORGANIZATION ACCREDITATION the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: 1-8-2024

*recommending approval*

<p><i>[Signature]</i>  <b>HON. IAN MARK Q. NACAYA</b>          Chairperson</p> <p><i>[Signature]</i>  <b>HON. SUZETTE G. MAGTAJAS-DABA</b>          Member</p> <p><b>HON. AGA G. SUAN</b>          Member</p> <p><i>[Signature]</i>  <b>HON. EDGAR S. CABANLAS</b>          Majority Floor Leader</p>	<p><i>[Signature]</i>  <b>HON. YAN LAM S. LIM</b>          Member</p> <p><b>EX-OFFICIO MEMBERS</b></p> <p><i>[Signature]</i>  <b>HON. JOCELYN B. RODRIGUEZ</b>          City Vice Mayor</p>	<p><i>[Signature]</i>  <b>HON. ROMEO V. CALIZO</b>          Vice Chairperson</p> <p><i>[Signature]</i>  <b>HON. IMEL ROSE P. MORENO</b>          Member</p> <p><i>[Signature]</i>  <b>HON. MALVERN A. ESPARCIA</b>          Member</p> <p><i>[Signature]</i>  <b>HON. JAMES K. JUDITH II</b>          Minority Floor Leader</p>
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**DISSENTING**



Republic of the Philippines  
City of Cagayan de Oro

**OFFICE OF THE CITY MAYOR**



January 3, 2024

**THE HONORABLE PRESIDING OFFICER, and  
THE HONORABLE MEMBERS OF THE SANGGUNIANG PANLUNGSOD, this City**

**SUBJECT:** REQUEST FOR THE GRANT OF AUTHORITY TO REPRESENT THE CITY GOVERNMENT OF CAGAYAN DE ORO, IN MY CAPACITY AS LOCAL CHIEF EXECUTIVE, TO ENTER INTO AND SIGN THE MEMORANDUM OF UNDERSTANDING BETWEEN THE LAYERTECH SOFTWARE LABS, INC., TO BE REPRESENTED BY ITS PRESIDENT, MARIA JIHAN "FREI" SANGIL AND THE CAGAYAN DE ORO CHAMBER OF COMMERCE AND INDUSTRY FOUNDATION, TO BE REPRESENTED BY ITS PRESIDENT, RAYMUND TALIMIO, CPA, MBM, FOR THE UTILIZATION OF CLOUD CITY FEEDBACK AND ANALYTICS PORTAL

LADIES AND GENTLEMEN:

This refers to the request of the undersigned for the grant of authority to represent the City Government of Cagayan de Oro, as the Local Chief Executive, to enter into and sign the Memorandum of Understanding, between the Layertech Software Labs, Inc., to be represented by its President, Maria Jihan "Frei" Sangil and the Cagayan de Oro Chamber of Commerce and Industry Foundation, to be represented by its President, Raymund Talimio, CPA, MBM, for the utilization of Cloud City Feedback and Analytics Portal.

This collaboration aims to establish cooperation and procedures for the use of a cloud-based feedback collection and analytics portal designed to promote citizen-centric and inclusive local government decision-making and policymaking.

In this regard, we respectfully request the appropriate action of the *Sanggunian* on this concern. A copy of the MOU is attached herewith for your perusal.

Hoping for your favorable and prompt response on this request.

Thank you.

Very truly yours,

**ROLANDO**  
City Mayor

*Rolando*  
**A. UY**

1-4-24 11:28 AM  
ACTION TAKEN  
*Refer To Coma on Planning*

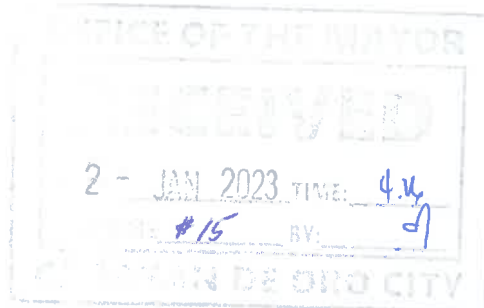






02 Jan 2024

**HON. ROLANDO "KLAREX" A. UY**  
City Mayor  
Office of the City Mayor  
Cagayan de Oro City



Dear Hon. Uy:

Greetings!

This pertains to the *Memorandum of Understanding (MOU)* to be entered into by and between the *City Government of Cagayan de Oro (LGU-Cagayan de Oro)*, represented by City Mayor, Hon. Rolando "Klarex" A. Uy; *Layertech Software Labs, Inc.*, represented by its President, Maria Jihan "Frei" Sangil and the *Cagayan de Oro Chamber of Commerce and Industry Foundation*, represented by its President Raymund Talimio, CPA, MBM. The purpose of this MOU is to establish cooperation and procedures for the use of the Cloud City Portal—a cloud-based feedback collection and analytics portal designed to promote citizen-centric and inclusive local government decision-making.

In this connection, kindly be informed that this Office has thoroughly reviewed and revised the above-mentioned MOU, and finds the application legally sound and thus poses no legal objection to the same.

It is also important to highlight a suggested amendment to Part III, No. 6 of the MOU from the City Management Information Systems and Innovation Department (CMISID), which outlines the functional obligations of the LGU-Cagayan de Oro, *to wit*:

Old provision	Revised provision
<p><i>III. The LGU-CAGAYAN DE ORO shall perform the following functional obligations:</i></p> <p><i>Allow for the release of citizen feedback in open data format, in non-personally identifiable forms, and in compliance to the Data Privacy Act of 2012.</i></p>	<p><i>III. The LGU-CAGAYAN DE ORO shall perform the following functional obligations:</i></p> <p><b><u>Upon prior review and validation by the City Management Information Systems and Innovation Department (CMISID), allow for the release of citizen feedback in open data format, in non-personally identifiable forms, and in compliance to the Data Privacy Act of 2012.</u></b></p>

In line with the above-mentioned revision, as suggested by the CMISID, it is highly recommended that the LGU-Cagayan de Oro review and approve the citizen feedback before public release. This precaution is essential to address concerns regarding the potential misuse of anonymous feedback, which could make it challenging to verify the validity of ratings, especially across different sectors in the City. Without amending such provision, there exists a risk that this

system might be exploited by internet *trolls*, resulting in the submission of negative ratings and feedback that could potentially have adverse effects on LGU-Cagayan de Oro.

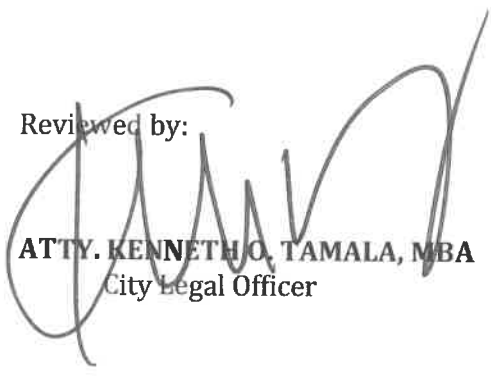
Thus, should the City Government find the terms and conditions in the Memorandum of Understanding amenable and for the best interests of the City Government, and assuming that the City can fully comply with it, through the CMISID, then this Office recommends that the **Memorandum of Understanding** be duly forwarded to the Honorable Members of the City Council for their favorable consideration, with a request for an **Ordinance** authorizing the City Mayor to enter into and sign the same, under Sec. 455 (1) (vi)<sup>1</sup> of the Local Government Code.

For your guidance and information.

Prepared by:

  
ATTY. KIRSTEN KATE F. CALVO, CPA  
Attorney IV

Reviewed by:

  
ATTY. KENNETH O. TAMALA, MBA  
City Legal Officer

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<sup>1</sup> Sec. 455. Chief Executive: Powers, Duties and Compensation –

(vi) Represent the city in all its business transactions and sign in its behalf all bonds, contracts, and obligations, and such other documents upon authority of the sangguniang panlungsod or pursuant to law or ordinance;

**MEMORANDUM OF UNDERSTANDING (MOU)  
FOR THE USE OF CLOUD CITY FEEDBACK ANALYTICS PORTAL**

**KNOW ALL MEN BY THESE PRESENTS:**

This **MEMORANDUM OF UNDERSTANDING** is entered into by and among the following **PARTIES** hereunder listed, namely:

The **CITY GOVERNMENT OF CAGAYAN DE ORO**, a local government unit constituted under Philippine laws with office address at Capistrano-Gaerlan Street, Barangay 1, Cagayan de Oro City, 9000 Misamis Oriental, represented herein by City Mayor, **HON. ROLANDO A. UY**, hereinafter referred to as "**LGU-CAGAYAN DE ORO**";

The **LAYERTECH SOFTWARE LABS, INC.**, a corporation established under the laws of the Philippines, with office address at Aguilar St. Tabon-Tabon Daraga Albay, herein represented by its President, **MARIA JIHAN "FREI" SANGIL**, hereinafter referred to as "**LAYERTECH**";

and

The **CAGAYAN DE ORO CHAMBER OF COMMERCE AND INDUSTRY FOUNDATION, INC.**, a private organization representing the business sector with office address at Pedro N. Roa Senior Avenue, Pueblo de Oro, Cagayan de Oro City, 9000 Misamis Oriental, represented herein by its President, **RAYMUND TALIMIO, CPA, MBM**, hereinafter referred to as "**ORO CHAMBER**".

**WITNESSETH, THAT:**

**WHEREAS, LGU-CAGAYAN DE ORO** encourages citizen feedback for inclusive decision-making and policymaking;

**WHEREAS, LAYERTECH** conducts research and development of software solutions for companies, organizations and research institutions; conducts training on cybersecurity, data science and analytics, and software development;

**WHEREAS, LAYERTECH** and partner researchers developed the *CLOUD CITY FEEDBACK PORTAL* in 2018, a cloud-based feedback collection and analytics portal that promotes citizen-centric and inclusive local government decision making;

**WHEREAS, ORO CHAMBER** is the voice of local businesses recognized by government and internal institution. It promotes and supports the drive for globally competitive Philippine enterprises;

**WHEREAS, ORO CHAMBER** likewise advocates an active role of businesses in inclusive decision-making and policymaking at the local government level; and

**WHEREAS, the PARTIES** herein desire to enter into a **MEMORANDUM OF UNDERSTANDING (MOU)**, setting forth the cooperation framework and procedures of the use of the *CLOUD CITY FEEDBACK PORTAL*.

**NOW, THEREFORE**, in consideration of the foregoing premises, all PARTIES have agreed and stipulated the following:

I. The **LGU-CAGAYAN DE ORO** shall perform the following functional obligations:

1. Assign a counterpart personnel to be trained on how to use the *Cloud City Feedback Portal*, its toolkit, and security best practices.
2. Provide stable internet connection and device to counterpart personnel, which is required in accessing *Cloud City Feedback Portal*.
3. Incorporate *Cloud City's* insights in organizational decision-making and activities.
4. Attend trainings, webinars and events related to the *Cloud City Feedback Portal*.
5. Submit monthly reports to LAYERTECH, every 4<sup>th</sup> week of the month, on the actions taken by the LGU-CAGAYAN DE ORO, in response to the citizen feedback.
6. Upon prior review and validation by the City Management Information Systems and Innovation Department (CMISID), allow for the release of citizen feedback in open data format, in non-personally identifiable forms, and in compliance to the Data Privacy Act of 2012.

II. The **LAYERTECH** shall perform the following functional obligations:

1. Host LGU-CAGAYAN DE ORO'S citizen feedback and query form in the *Cloud City Feedback Portal*.
2. Provide LGU-CAGAYAN DE ORO and ORO CHAMBER, access to the *Cloud City Feedback Analytics Toolkit*, a real-time feedback analytics and insights.
3. Train counterpart personnel of LGU-CAGAYAN DE ORO and ORO CHAMBER on the use of the portal, its toolkit, and security best practices.
4. Forward monthly reports to the LGU-CAGAYAN DE ORO on feedback insights and latest relevant studies and recommendations, submitted by partner researchers and analysts.
5. Include LGU-CAGAYAN DE ORO and ORO CHAMBER in new trainings, webinars and opportunities related to the use of the *Cloud City Feedback Portal*.

III. The **ORO CHAMBER** shall perform the following functional obligations:

1. Assign a counterpart personnel to be trained on how to use the *Cloud City Feedback Portal*, its toolkit, and security best practices.
2. Incorporate *Cloud City's* insights in organizational decision-making and activities.
3. Attend trainings, webinars and events related to the *Cloud City Feedback Portal*.

## MUTUAL UNDERSTANDING AND AGREEMENT

1. All PARTIES are required to use each other's name, emblem, trademark, or logo in all information, education, and communication materials produced under this project throughout the duration of this MOU's validity.
2. Any modification to this MOU proposed by ANY PARTY shall be made in writing, and subject to the approval of the other PARTIES.
3. This MOU may be terminated early, upon the failure of one or more PARTIES to perform their respective functional obligations, as specified in this MOU.
4. LAYERTECH holds ownership of the *Cloud City Feedback Portal*, and the original assets used to develop the system. However, due credit and attribution will be given to all contributors thereto.
5. The articles published by the partners in the *Cloud City Feedback Portal* shall belong to their respective authors. Due credit must be given to the owners of the information in the event that authors publish information from outside resources.

## FUNDING

**LAYERTECH SOFTWARE LABS, INC.** will provide funding to specific activities covered by the Terms of Reference, under the Cooperation Agreement with Feedback Labs in Washington D.C.

## EFFECTIVITY

This MOU shall take effect upon the signature of the authorized representatives of LGU-CAGAYAN DE ORO, LAYERTECH, and ORO CHAMBER.

It will remain in force for **12 months from the date of signing by all PARTIES involved.**

The signatures of the PARTIES indicate their agreement to the terms of this MOU.

**IN WITNESS WHEREOF**, the Parties affixed their respective signatures this \_\_\_\_\_ day of \_\_\_\_\_, 2024 in Cagayan de Oro City, Philippines.

Signed by the duly authorized representative of (LGU-Cagayan de Oro):

**HON. ROLANDO A. UY**  
(Local Chief Executive Position)  
Date: \_\_\_\_\_

Signed by the duly authorized representative of LAYERTECH:

**MARIA JIHAN "FREI" SANGIL**  
(President)

Date: \_\_\_\_\_

Signed by the duly authorized representative of ORO CHAMBER:

**RAYMUND TALIMIO, CPA, MBM**  
(President)

Date: \_\_\_\_\_

**WITNESSES:**

**LGU-CAGAYAN DE ORO:**

**LAYERTECH:**

**Mr. Zelfred Anthony T. Cocon, MTS**  
Department Manager – CMISID  
Date: \_\_\_\_\_

**Name :** \_\_\_\_\_  
**Title :** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**ORO CHAMBER:**

**Name :** \_\_\_\_\_  
**Title :** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**ACKNOWLEDGMENT**

**REPUBLIC OF THE PHILIPPINES**  
**City of Cagayan de Oro) s.s.**

BEFORE ME, a Notary Public, for and in the City of Cagayan de Oro, on this \_\_\_\_\_ day of \_\_\_\_\_ 2024, at Cagayan de Oro City, Philippines, personally appeared:

NAME	GOVERNMENT- ISSUED ID	PLACE ISSUED	DATE ISSUED
HON. ROLANDO A. UY			
MARIA JIHAN "FREI" SANGIL			
RAYMUND TALIMIO, CPA, MBM			

Known to me and to me known to be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free and voluntary act and deed. This Memorandum of Understanding consists of five (5) pages including this page in which this Acknowledgement is written, signed by the Parties and their instrumental witnesses on each and every page thereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date at the place first written above.

Doc No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of 2024.



Communication Number:

Date:

Receiver:

From Committee on Finance, Budget and Appropriations

Subject PROPOSED ORDINANCE changing the nomenclature of the vacant position Interpreter II (Item No. 12/SG-10) to Administrative Officer I (SG-10) in the plantilla of the Municipal Trial Court in Cities (MTCC), this City, to comply with the Department of Budget and Management (DBM) Local Budget Circular No. 137-2021, entitled: "Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition".

Respectfully referred to **COMMITTEE ON LAWS AND RULES** the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary


**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: January 4, 2024 (perusal)

**RECOMMENDING APPROVAL AND INCLUSION IN THE CALENDAR OF BUSINESS IN THE NEXT REGULAR SESSION**

Respectfully submitted:

  
**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Chairperson

  
**HON. ROMEO V. CALIZO**  
 CITY COUNCILOR  
 Vice Chairperson

  
**HON. GEORGE S. GOKING**  
 CITY COUNCILOR  
 Member

  
**HON. ROGER G. ABADAY**  
 CITY COUNCILOR  
 Member

  
**HON. JOYLEEN MERCEDES L. BALABA**  
 CITY COUNCILOR  
 Member

**EX-OFFICIO MEMBERS**

  
**HON. JOCELYN B. RODRIGUEZ**  
 CITY VICE MAYOR  
 Presiding Officer

**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Majority Floor Leader

  
**HON. JAMES K. JUDITH II**  
 CITY COUNCILOR  
 Minority Floor Leader

**DISSENTING**





Communication Number: 2023-2071

Date: 12/20/2023

Receiver: EUCILLE

From: CMO

Subject: REQUESTING FOR THE ENACTMENT OF A LEGISLATIVE MEASURE CHANGING THE NOMENCLATURE OF THE VACANT POSITION INTERPRETER II, ITEM NO. 12 SG 10 IN THE MUNICIPAL TRIAL COURT IN CITIES (MTCC)-BRANCH I, TO ADMINISTRATIVE OFFICER I.

Respectfully referred to COMMITTEE ON FINANCE, BUDGET AND APPROPRIATIONS the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: DECEMBER 21, 2023 (PLUWS)

*Recommending APPROVAL*

**HON. YAN LAM S. LIM**

Chairperson

**HON. JOYLEEN MERCEDES L. BALABA**

Vice Chairperson

**HON. ROMEO V. CALIZO**

Member

**HON. EDGAR S. CABANLAS**

Member

**HON. KENNETH JOHN D. SACALA**

Member

Member

Member

**EX-OFFICIO MEMBERS**

**HON. EDGAR S. CABANLAS**

Majority Floor Leader

**HON. JAMES K. JUDITH II**

Minority Floor Leader

**HON. JOCELYN B. RODRIGUEZ**

City Vice Mayor

**DISSENTING**



REPUBLIC OF THE PHILIPPINES  
City of Cagayan de Oro  
**OFFICE OF THE CITY MAYOR**

**cagayan  
de Oro**  
city of golden friendship

December 11, 2023

**HONORABLE MEMBERS OF THE SANGGUNIANG PANGLUNSOD**  
City of Cagayan de Oro

Thru : **HONORABLE JOCELYN B. RODRIGUEZ**  
City Vice Mayor

**Dear Sirs/Mesdames:**

Greetings!

This office requests the enactment of a legislative measure changing the nomenclature of the vacant **Interpreter II, Item No. 12 SG 10** in the Municipal Trial Court in Cities (MTCC)– Branch 1, to Administrative Officer I position.

The Department of Budget and Management (DBM) Local Budget Circular No. 137-2021 entitled "*Index of Occupational Services, Position Titles and Salary Grades (IOS-LGU), CY 2021*" does not include Interpreter II positions in the local government sector hence, this request that said Interpreter II position be changed into Administrative Officer I with the following qualification standards:

- Education: Bachelor's degree relevant to the job
- Experience: None required
- Training: None required
- Eligibility: Career Service (Professional) /  
Second Level eligibility

Both positions have the same salary grade (10), do not require experience and training, and require same eligibility.

This request is also consistent with Section 325 (f) of RA 7160 or the Local Government Code of 1991 which provides for the general limitations on the use of provincial, city and municipal funds, viz.:

XXX

*"(f) No changes in designation or nomenclature of positions resulting in a promotion or demotion in rank or increase or decrease in compensation shall be allowed, except when the position is actually vacant, and the filling of such positions shall be strictly made in accordance with the civil service law, rules and regulations; (Underscoring and emphasis supplied)*

XXX

Anticipating favorable action and cooperation on this matter.

Thank you.

BY AUTHORITY OF THE CITY MAYOR

Truly yours,

**ATTY. KENNETH D. TAMALA, MBA**  
CITY LEGAL OFFICER  
Officer-in-charge/CMO

**ROLANDO A. UY**  
City Mayor

RECEIVED 12-18-23 11:22 AM  
Refer To Finance Office

File

2<sup>nd</sup> Floor, Executive Building  
City Hall Compound, Capistrano-Hayes Streets  
Cagayan de Oro City, Philippines  
[www.cagayandero.gov.ph](http://www.cagayandero.gov.ph)



Communication Number:

Date:

Receiver:

From Committee on Finance, Budget and Appropriations

Subject PROPOSED ORDINANCE changing the nomenclature of the vacant position Special Agent I (Item No. 19/SG-8) to Administrative Assistant II (SG-8) in the plantilla of the Office of the City Legal Officer, this City, to comply with the Civil Service Commission Memorandum Circular No. 12 series 2011, entitled: "Revised Guidelines on the Determination of Positions in the Local Government Units as Primarily Confidential", and in conformity with the Department of Budget and Management (DBM) Local Budget Circular No. 137-2021, entitled: "Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition"

Respectfully referred to **COMMITTEE ON LAWS AND RULES** the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: January 4, 2024 (perusal)

**RECOMMENDING APPROVAL AND INCLUSION IN THE CALENDAR OF BUSINESS IN THE NEXT REGULAR SESSION**

Respectfully submitted:

**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Chairperson

**HON. ROMEO V. CALIZO**  
 CITY COUNCILOR  
 Vice Chairperson

**HON. GEORGE S. GOKING**  
 CITY COUNCILOR  
 Member

**HON. ROGER G. ABADAY**  
 CITY COUNCILOR  
 Member

**HON. JOYLEEN MERCEDES L. BALABA**  
 CITY COUNCILOR  
 Member

**EX-OFFICIO MEMBERS**

**HON. JOCELYN B. RODRIGUEZ**  
 CITY VICE MAYOR  
 Presiding Officer

**HON. EDGAR S. CABANLAS**  
 CITY COUNCILOR  
 Majority Floor Leader

**HON. JAMES K. JUDITH II**  
 CITY COUNCILOR  
 Minority Floor Leader

**DISSENTING**



Communication Number: 2023-2070

Date: 12/20/2023

Receiver: EUCILLE

From: CMO

Subject: REQUESTING FOR THE ENACTMENT OF A LEGISLATIVE MEASURE, CHANGING THE NOMENCLATURE OF SPECIAL AGENT I ITEM NO. 19, SALARY GRADE 8 IN THE CITY LEGAL OFFICE TO ADMINISTRATIVE ASSISTANT II

Respectfully referred to COMMITTEE ON FINANCE, BUDGET AND APPROPRIATIONS the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: DECEMBER 21, 2023 (TUESDAY)

*RECOMMENDING APPROVAL*

**HON. YAN LAM S. LIM**

Chairperson

**HON. ROMEO V. CALIZO**

Member

**HON. KENNETH JOHN D. SACALA**

Member

**HON. JOYLEEN MERCEDES L. BALABA**

Vice Chairperson

**HON. EDGAR S. CABANLAS**

Member

Member

Member

**EX-OFFICIO MEMBERS**

**HON. EDGAR S. CABANLAS**

Majority Floor Leader

**HON. JAMES K. JUDITH II**

Minority Floor Leader

**HON. JOCELYN B. RODRIGUEZ**

City Vice Mayor

**DISSENTING**



REPUBLIC OF THE PHILIPPINES  
 City of Cagayan de Oro  
**OFFICE OF THE CITY MAYOR**

**cagayan  
de Oro**  
 city of golden friendship

December 11, 2023

**THE HONORABLE MEMBERS OF THE SANGGUNIANG PANLUNGSOD**  
 City of Cagayan de Oro

**Thru : HONORABLE JOCELYN B. RODRIGUEZ**  
 Vice Mayor and Presiding Officer

**Dear Sir/Mesdames:**

Greetings!

We respectfully request the august body, for the enactment of a legislative measure, changing the nomenclature of **SPECIAL AGENT I Item No. 19, Salary Grade 8** in the City Legal Office to **ADMINISTRATIVE ASSISTANT II**. Its minimum qualification standards are as follows:

- Education: Completion of two-years studies in college
- Experience: 1 year of relevant experience
- Training : 4 hours of relevant training
- Eligibility: CS Sub-prof/1<sup>st</sup> Level Eligibility

Civil Service Commission Memorandum Circular No. 12 series 2011 entitled "Revised Guidelines on the Determination of Positions in the Local Government Units as Primarily Confidential" considers said position as primarily confidential. However, at the time of the issuance of said circular, it could not be reverted to a coterminous status due to the existence of an incumbent who retired from government service last December 30, 2021.

Consequent to the vacancy and the policy of the CSC, it is prudent for this office to request the change of nomenclature to ensure the employee who would occupy this position would have a security of tenure.

Also, the requested positions to be changed/re-titled is compliant with DBM Local Budget Circular No. 37 dated July 13, 2021 entitled "Index of Occupational Services, Position Titles and Salary Grades (IOS) in the Local Government".

Moreover, and with respect to all positions to be re-titled, it is consistent with Section 325 (f) of RA 7160 or the Local Government Code of 1991 which provides for the general limitations on the use of provincial, city and municipal funds, viz.:

xxx

*"(f) No changes in designation or nomenclature of positions resulting in a promotion or demotion in rank or increase or decrease in compensation shall be allowed, except when the position is actually vacant, and the filling of such positions shall be strictly made in accordance with the civil service law, rules and regulations; (Underscoring and emphasis supplied)*

xxx

Anticipating favorable action and cooperation on this matter.

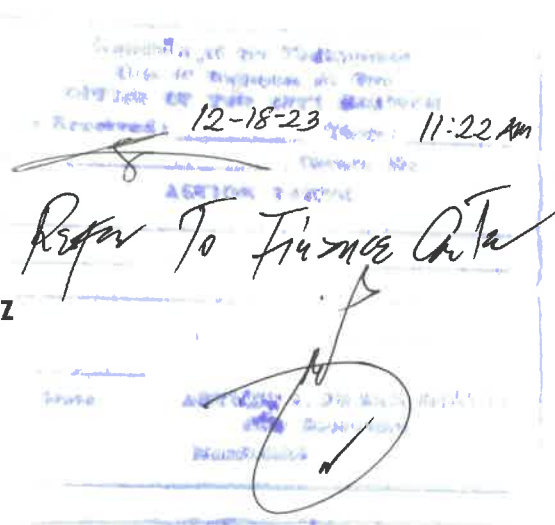
Thank you.

BY AUTHORITY OF THE CITY MAYOR

Truly yours,  
**ATTY. ROLANDO A. UY, MBA**  
 City Legal Officer  
 Officer-in-Charge, CMO

**ROLANDO A. UY**  
 City Mayor

File





OVM-2023-04-R 000343

**REFERRAL**

December 22, 2023

**MR. ARTURO DE SAN MIGUEL**  
City Secretary  
City Hall, Cagayan de Oro City

Dear Mr. de San Miguel:

*Katawhan una sa tanan!*

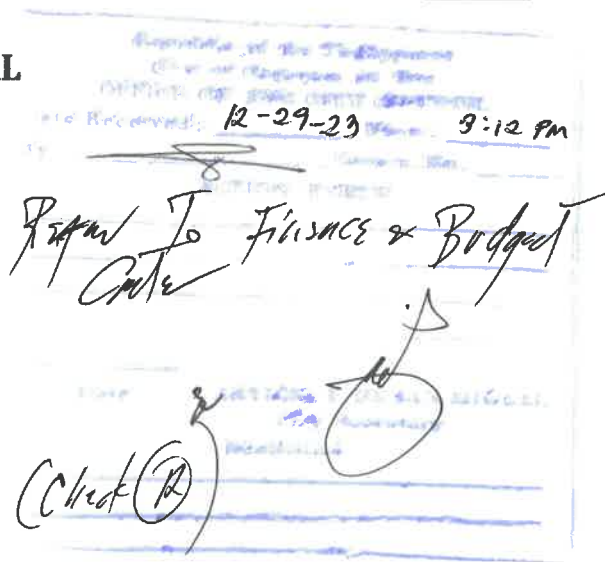
The undersigned is forwarding you the letter of **Atty. Kenneth O. Tamala, MBA**, requesting the enactment of a legislative measure to change the nomenclature of *Special Agent No. 19, Salary Grade 8* in the City Legal Office to *Administrative Assistant II* by the 20<sup>th</sup> City Council.

Attached herewith is the letter for your perusal. You may refer this matter to the appropriate committee.

Thank you!

Kaisog ug kasingkasing,

**JOCELYN B. RODRIGUEZ**  
City Vice Mayor



cdeovmoffice@gmail.com  
 @vicamayorjocelynbebotrodriguez  
 857-4032 / 857-4035 (loc. 118)  
 0917-701-8605



REPUBLIC OF THE PHILIPPINES  
 City of Cagayan de Oro  
**OFFICE OF THE CITY MAYOR**



December 11, 2023

**THE HONORABLE MEMBERS OF THE SANGGUNIANG PANLUNGSOD**  
 City of Cagayan de Oro

**Thru : HONORABLE JOCELYN B. RODRIGUEZ**  
 Vice Mayor and Presiding Officer

**Dear Sir/Mesdames:**

Greetings!

We respectfully request the august body, for the enactment of a legislative measure, changing the nomenclature of **SPECIAL AGENT I Item No. 19, Salary Grade 8** in the City Legal Office to **ADMINISTRATIVE ASSISTANT II**. Its minimum qualification standards are as follows:

Education:	Completion of two-years studies in college
Experience:	1 year of relevant experience
Training :	4 hours of relevant training
Eligibility:	CS Sub-prof/1 <sup>st</sup> Level Eligibility

Civil Service Commission Memorandum Circular No. 12 series 2011 entitled "*Revised Guidelines on the Determination of Positions in the Local Government Units as Primarily Confidential*" considers said position as primarily confidential. However, at the time of the issuance of said circular, it could not be reverted to a coterminous status due to the existence of an incumbent who retired from government service last December 30, 2021.

Consequent to the vacancy and the policy of the CSC, it is prudent for this office to request the change of nomenclature to ensure the employee who would occupy this position would have a security of tenure.

Also, the requested positions to be changed/re-titled is compliant with DBM Local Budget Circular No. 37 dated July 13, 2021 entitled "*Index of Occupational Services, Position Titles and Salary Grades (IOS) in the Local Government*".

Moreover, and with respect to all positions to be re-titled, it is consistent with Section 325 (f) of RA 7160 or the Local Government Code of 1991 which provides for the general limitations on the use of provincial, city and municipal funds, viz.:

xxx

*"(f) No changes in designation or nomenclature of positions resulting in a promotion or demotion in rank or increase or decrease in compensation shall be allowed, except when the position is actually vacant, and the filling of such positions shall be strictly made in accordance with the civil service law, rules and regulations; (Underscoring and emphasis supplied)*

xxx

Anticipating favorable action and cooperation on this matter.

Thank you.

BY AUTHORITY OF THE CITY MAYOR

Truly yours,  
**ATTY. KENNETH O. TANALA, MBA**  
 CITY LEGAL OFFICER  
 (Officer-in-charge/CMO)

**ROLANDO** A. UY  
 City Mayor

REPUBLIC OF THE PHILIPPINES  
 CITY OF CAGAYAN DE ORO  
 OFFICE OF THE CITY VICE MAYOR

**RECEIVED**

DATE: 12/18/23 TIME: 11:18 am

15cm

File

2<sup>nd</sup> Floor, Executive Building  
 City Hall Compound, Capistrano-Hayes Streets  
 Cagayan de Oro City, Philippines  
[www.cagayan.gov.ph](http://www.cagayan.gov.ph)



Communication Number:

Date:

Receiver:

From Committee on Education

Subject PROPOSED ORDINANCE authorizing the Honorable City Mayor Rolando A. Uy, representing the City Government of Cagayan de Oro, to enter into and sign the Memorandum of Agreement (MOA) with the **a)** First Community Cooperative (FICCO), **b)** ORO Integrated Cooperative and the herein specified national high schools, covering the establishment of a Teen Center, under the terms and conditions stipulated therein.

Respectfully referred to **COMMITTEE ON LAWS AND RULES** the herein communication for study, investigation, report and/or recommendation.

**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: January 4, 2024 (perusal)

**RECOMMENDING APPROVAL AND INCLUSION IN THE CALENDAR OF BUSINESS IN THE NEXT REGULAR SESSION**

Respectfully submitted:

**HON. EDGAR S. CABANLAS** ✓  
 CITY COUNCILOR  
 Chairperson

**HON. GEORGE S. GOKING** ✓  
 CITY COUNCILOR  
 Member

**HON. ROMEO V. CALIZO** ✓  
 CITY COUNCILOR  
 Vice Chairperson

**HON. ROGER C. ABADAY**  
 CITY COUNCILOR  
 Member

**HON. JOYLEEN MERCEDES L. BALABA**  
 CITY COUNCILOR  
 Member

**EX-OFFICIO MEMBERS**

**HON. JOCELYN B. RODRIGUEZ** CITY VICE MAYOR  
 Presiding Officer

**HON. EDGAR S. CABANLAS** CITY COUNCILOR  
 Majority Floor Leader

**HON. JAMES K. JUDITH II** CITY COUNCILOR  
 Minority Floor Leader

**DISSENTING**

\_\_\_\_\_





Communication Number: 2024-2103

Date: 01/05/2024  
 Receiver: EUCILLE

From: CMO  
 Subject: REQUEST AUTHORIZING CITY MAYOR ROLANDO A. UY TO ENTER INTO AND SIGN THE MEMORANDUM OF AGREEMENT BETWEEN THE FIRST COMMUNITY COOPERATIVE (FICCO), AND THE DEPARTMENT OF EDUCATION "DIVISION OF CAGAYAN DE ORO CITY, FOR THE ESTABLISHMENT OF A TEEN CENTER ON SELECTED NATIONAL HIGH SCHOOLS IN CAGAYAN DE ORO CITY

Respectfully referred to COMMITTEE ON EDUCATION the herein communication for study, investigation, report and/or recommendation.

*[Signature]*  
**ARTURO S. DE SAN MIGUEL**  
 City Council Secretary

**COMMITTEE REPORT AND RECOMMENDATION**

Date of Meeting: 1/8/2024

*Recommendation Approval*

*[Signature]*  
**HON. SUZETTE G. MAGTAJAS-DABA**  
 Chairperson

*[Signature]*  
**HON. IMLE ROSE P. MORENO**  
 Vice Chairperson

*[Signature]*  
**HON. MARIA LOURDES S. GAANE**  
 Member

*[Signature]*  
**HON. GEORGE S. COKING**  
 Member

*[Signature]*  
**HON. JAY R. PASCUAL**  
 Member

*[Signature]*  
**HON. KENNETH JOHN D. SACALA**  
 Member

*[Signature]*  
**HON. YVONNA YACINE B. EMANO**  
 Member

**EX-OFFICIO MEMBERS**

**HON. EDGAR S. CABANLAS**  
 Majority Floor Leader

**HON. JAMES K. JUDITH II**  
 Minority Floor Leader

*[Signature]*  
**HON. JOCELYN B. RODRIGUEZ**  
 City Vice Mayor

**DISSENTING**



Republic of the Philippines  
City of Cagayan de Oro

**OFFICE OF THE CITY MAYOR**

**cagayan  
de Oro**  
city of golden friendship

January 4, 2024

**THE HONORABLE PRESIDING OFFICER, and  
THE HONORABLE MEMBERS OF THE SANGGUNIANG PANLUNGSOD, this City**

**SUBJECT:** REQUEST FOR THE GRANT OF AUTHORITY TO REPRESENT THE CITY GOVERNMENT OF CAGAYAN DE ORO, IN MY CAPACITY AS LOCAL CHIEF EXECUTIVE, TO ENTER INTO AND SIGN THE MEMORANDUM OF AGREEMENT BETWEEN THE FIRST COMMUNITY COOPERATIVE (FICCO), TO BE REPRESENTED BY ITS CHIEF EXECUTIVE OFFICER, MR. EDGARDO A. MICAYABAS, THE ORO INTEGRATED COOPERATIVE (OIC), TO BE REPRESENTED BY ITS CHIEF EXECUTIVE OFFICER, MR. FLORIANO R. HILOT, AND ITS CHAIRPERSON, MR. PATRICIO G. JUAN AND THE DEPARTMENT OF EDUCATION – DIVISION OF CAGAYAN DE ORO CITY, TO BE REPRESENTED BY ITS SCHOOL DIVISION SUPERINTENDENT, DR. ROY ANGELO E. GAZO, CESO V, FOR THE ESTABLISHMENT OF A “TEEN CENTER” ON SELECTED NATIONAL HIGH SCHOOLS IN CAGAYAN DE ORO CITY

LADIES AND GENTLEMEN:

This refers to the request of the undersigned for the grant of authority to represent the City Government of Cagayan de Oro, as the Local Chief Executive, to enter into and sign the Memorandum of Agreement between the First Community Cooperative (FICCO), to be represented by its Chief Executive Officer, Mr. Edgardo A. Micayabas, the Oro Integrated Cooperative (OIC), to be represented by its Chief Executive Officer, Mr. Floriano R. Hilot, and its Chairperson, Mr. Patricio G. Juan and the Department of Education – Division of Cagayan de Oro City, to be represented by its School Division Superintendent, Dr. Roy Angelo E. Gazo, CESO V, for the establishment of a “Teen Center” on selected National High Schools in Cagayan de Oro City.

This collaboration intends to establish a facility which will serve the youth and adolescents at school by providing appropriate sexuality and reproductive health information, skills and services thereat. The center will also advocate issues concerning teenage pregnancy prevention, adolescent and youth reproductive health promotion, instilling financial literacy, mental health support, among others.

In this regard, we respectfully request the appropriate action of the *Sanggunian* on this concern. A copy of the MOA is attached herewith for your perusal.

Hoping for your favorable and prompt response on this request.

Thank you

Very truly yours,

**ROLANDO A. UY**  
City Mayor

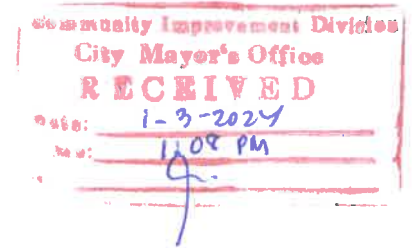


1-4-24 4:38 PM  
Refer To Education Center



January 2, 2024

**MR. HONORIO G. DIPUTADO, JR.**  
Community Affairs Officer II  
CID- Officer-In-Charge



Dear Mr. Diputado:

RE: Request for legal comment/ advice as to the draft of **Memorandum of Agreement (MOA)** with the First Community Cooperative (**FICCO**) and Oro Integrated Cooperative (**OIC**) with the Local Government Unit of Cagayan de Oro (**LGU-CDOC**) thru the Community Improvement Division (**CID**) together with Department of Education – Division of Cagayan de Oro City (**DEPED-CDO**), pertaining to the establishment of a **“Teen Center”** for the purpose of providing sexuality and reproductive health information, skills, and services to the youth and adolescents on selected National High Schools of Cagayan de Oro City.

In this connection, kindly be informed that this Office has thoroughly reviewed the above-mentioned draft of the MOA and the following observations and recommendations are respectfully forwarded:

1. **SECTION 455. Chief Executive; Powers, Duties and Compensation.** – (a) *The city mayor, as chief executive of the city government, shall exercise such powers and perform such duties and functions as provided by this Code and other laws.*

xxx

*(vi) Represent the city in all its business transactions and sign in its behalf all bonds, contracts, and obligations, and such other documents upon authority of the sangguniang panlungsod or pursuant to law or ordinance.*

In view of the foregoing rule, all contracts in which the City Government is a party in interest, the City Mayor is the representative duly authorized by law under RA 7160 (The Local Government Code) to enter therewith thru an ordinance passed from the Sangguniang Panglungsod authorizing the City Mayor to enter into such contract.

The proper representative of the LGU-CDOC to enter into a contract, the MOA, is Hon. Rolando “Klarex” A. Uy, the City Mayor of Cagayan de Oro, **not** with MR. HONORIO G. DIPUTADO, JR., the CID-Officer-In-Charge of LGU-CDOC.

It is recommended that the Memorandum of Agreement shall be entered upon with the City Mayor, Hon. Rolando “Klarex” A. Uy, the duly authorize representative of the City Government of Cagayan de Oro.

In line with the abovementioned rules pertaining to be a party to a Memorandum of Agreement, it is highly recommended that the following provisions be amended/revised accordingly, *to wit*:

*The CITY GOVERNMENT OF CAGAYAN DE ORO (LGU-CDO), a local government unit organized and created under the laws of the Republic of the Philippines, with the principal office address located at 89 Hayes St., Cagayan de Oro City, duly represented by HON. ROLANDO A. UY, in his capacity as the City Mayor<sup>1</sup>, hereinafter referred to as "LGU-CDO".*

In view of the change of the signatory, it follows that the Jurat and the Acknowledgment portion of the MOA shall likewise be change from HONORIO G. DIPUTADO JR. to HON. ROLANDO A. UY.

2. In terms of the formality of the Memorandum of Agreement, it is advised that the pages are **correlatively numbered**, for the convenience of the parties together with a correction to be made on the name of "**DEPED - CDO**" as **Department of Education - Division of Cagayan De Oro City** not CAGAYAN DE ORO DIVISION under the DEPARTMENT OF EDUCATION and BAIKINGON NATIONAL HIGH SCHOOL to **PEDRO "OLOY" N. ROA, SR. HIGH SCHOOL - BAIKINGON ANNEX**

All the other provisions of the MOA are thoroughly reviewed upon and this office through the undersigned finds the same legally sound and interposes no legal objection thereof.

For your guidance and information.

Prepared by:

  
**ATTY. MARIANNE GUIBONE-RAGAS, REA, LPT**  
City Legal Office

Reviewed by:

  
**ATTY. KENNETH O. TAMALA, MBA**  
City Legal Officer

<sup>1</sup> Section 455 (b)(1)



**COMMUNITY IMPROVEMENT DIVISION**  
1<sup>st</sup> Floor New Administrative Building  
City Hall, Cagayan de Oro City

**cagayan  
de Oro**  
city of golden friendship

January 3, 2024

**HON. ROLANDO A. UY**  
City Mayor  
Cagayan de Oro City

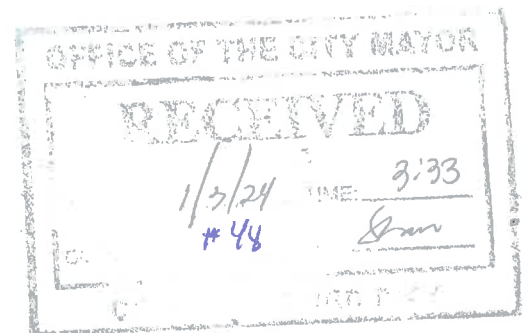
*Dear Mayor Uy,*

Respectfully indorsing herewith the copy of the Memorandum of Agreement between the First Community Cooperative (FICCO) and Oro Integrated Cooperative (OIC) and City Government of Cagayan de Oro with Department of Education- Division of Cagayan de Oro pertaining the establishment of a "Teen Center" for the purpose of providing sexuality and reproductive health information, skills, and services of the youth and adolescents on selected National High Schools of Cagayan de Oro City.

For His Honors signature and appropriate action.

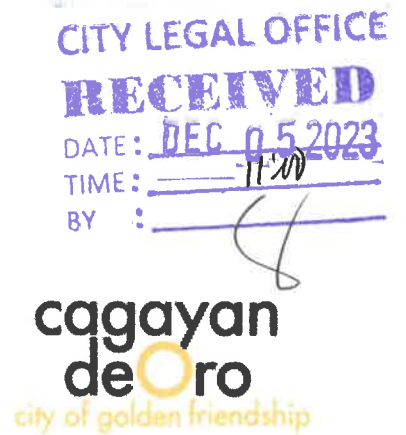
*Very truly yours,*

**HONORIO G. DIPUTADO, JR.**  
Community Affairs Officer II  
CID Acting Head





COMMUNITY IMPROVEMENT DIVISION  
Chief Executive Department  
City Hall, Cagayan de Oro City



December 5, 2023

**ATTY. KENNETH O. TAMALA**

City Legal Officer  
City Legal Office  
Cagayan de Oro City

*Dear Atty. Tamala*

Respectfully indorsing the Memorandum of Agreement between First Community Cooperative (FICCO) and Oro Integrated Cooperative (OIC) and the City Government of Cagayan de Oro in support of the Oro Teen Center in Ten (10) National High Schools in the City.

For your review and legal opinion.

Thank you.

Respectfully yours,

*[Signature]*  
**HONORIO G. DIPUTADO, JR.**  
Community Affairs Officer  
CID Acting Head

## MEMORANDUM OF AGREEMENT

This MEMORANDUM OF AGREEMENT, entered into by and between:

**FIRST COMMUNITY COOPERATIVE (FICCO)**, a primary cooperative duly organized and existing under and by virtue of the laws of the Philippines with principal place of business at Vamenta Blvd., Carmen, Cagayan de Oro City, Philippines, represented herein by its Chief Executive Officer, **EDGARDO A. MICAYABAS**, duly authorized for this purpose, and hereinafter referred to as the “**FICCO**”;

The **CITY GOVERNMENT OF CAGAYAN DE ORO (LGU-CDO)**, a local government unit organized and created under the laws of the Republic of the Philippines, with principal office address located at 89 Hayes St., Cagayan de Oro City, duly represented by **HON. ROLANDO A. UY**, in his capacity as the City Mayor, hereafter referred to as “**LGU-CDO**”.

**DEPARTMENT OF EDUCATION – DIVISION OF CAGAYAN DE ORO**, an agency of the National Government of the Philippine Government Educational Institution, mandated to oversee the national objectives for public education within the geographical location of Cagayan de Oro, with office address at Upper Balulang, Cagayan de Oro City, and herein represented by its School Division Superintendent, **DR. ROY ANGELO E. GAZO, CESO V**, and hereinafter referred to as the “**DEPED-CDO**”;

- and -

**PEDRO “OLOY” N. ROA SR. HIGH SCHOOL - BAIKINGON ANNEX**, a public secondary academic institution run by the Philippine government through its Department of Education, located at Zone 3, Brgy. Baikington Cagayan de Oro City, and herein represented by its School Principal, Rowena A. Taboclaon;

**BALUBAL NATIONAL HIGH SCHOOL**, a public secondary academic institution run by the Philippine government through its Department of Education, located at Zone 1 Balubal, Cagayan de Oro City, and herein represented by its School Principal, Rodel C. Estenzo;

**EAST GUSA NATIONAL HIGH SCHOOL – FS CATANICO ANNEX**, a public secondary academic institution run by the Philippine government through its Department of Education, located at Barangay FS Catanico, Cagayan de Oro City, and herein represented by its School Principal, Jocelyn B. Palabon;

**INDAHAG NATIONAL HIGH SCHOOL**, a public secondary academic institution run by the Philippine government through its Department of Education, located at Barangay Indahag Cagayan de Oro City, and herein represented by its School Principal, Maurita M. Donasco;

**TAGLIMAO NATIONAL HIGH SCHOOL**, a public secondary academic institution run by the Philippine government through its Department of Education, located at Barangay Taglimao Cagayan de Oro City, and herein represented by its School Principal, Marilou P. Lagac;

For the purpose of this Agreement, the afore-named schools shall collectively be referred to as “**NATIONAL HIGH SCHOOLS**”;

**WITNESSETH:**

**WHEREAS**, the PARTIES have recognized the need for the establishment of a "Teen Center" which is a community center serving youth and adolescents and is established primarily for the purpose of providing appropriate sexuality and reproductive health information, skills, and services to the youth and adolescents;

**WHEREAS**, FICCO, in coordination with LGU-CDO and DEPED-CDO, supports the establishment of a Teen Center in targeted areas in Cagayan de Oro City and advocates to prevent teenage pregnancy, promote adolescent and youth reproductive health, instill financial literacy, and boost mental health in adolescents, among others;

**WHEREAS**, FICCO, LGU-CDO, and DEPED-CDO, altogether determined that there shall be a Teen Center in the above-named NATIONAL HIGH SCHOOLS, and agreed to give full-support to the NATIONAL HIGH SCHOOLS in establishing a Teen Center;

**NOW, THEREFORE**, for and consideration of the foregoing premises and mutual covenants, the **PARTIES** hereby agree as follows:

1. **PURPOSE.** The purpose of this Agreement is the creation of a "Teen Center" through the joint efforts of FICCO, LGU-CDO, and DEPED-CDO, in the selected National High Schools of Cagayan de Oro City, particularly:
  - a. PEDRO "OLOY" N. ROA SR. HIGH SCHOOL - BAIKINGON ANNEX;
  - b. BALUBAL NATIONAL HIGH SCHOOL;
  - c. EAST GUSA NATIONAL HIGH SCHOOL- FS CATANICO ANNEX
  - d. INDAHAG NATIONAL HIGH SCHOOL; and
  - e. TAGLIMAO NATIONAL SCHOOL.
2. **GOAL.** The goal of this Agreement is the promotion of the immediate well-being and the longer-term positive development of the youth and adolescents.
3. **SHARED RESPONSIBILITY.** For the successful implementation of this Agreement, all the PARTIES herein agree:
  - a. To give full support to the Teen Centers and sponsor their activities and programs that endeavor for the betterment of the youth and adolescents;
  - b. To supervise, guide, and participate in all of the affairs of the Teen Centers;
  - c. To ensure that the plans and programs of the Teen Centers are in keeping with the objectives of this Agreement, and ensure that the plans and programs are effective tools to resolve the issues of the youth and adolescents and improve their overall well-being;
  - d. To coordinate and collaborate with each other and find ways to continually improve the Teen Centers and the programs and activities they offer to adolescents, and pursue measures which would lessen the societal peer pressure and stand firm in their viewpoint in facing various challenges of the present times.



**4. OBLIGATION OF THE PARTIES.**

**A. FIRST COMMUNITY COOPERATIVE**

- i. **Shall** provide a one-time necessary materials and equipment to the named NATIONAL HIGH SCHOOLS, provided that said schools have adhered to the recommended School-Based Teen Center layout;

<b>Target Schools</b>	<b>Balubal</b>	<b>FS Catanico</b>	<b>Indahag</b>	<b>Baikingon</b>	<b>Taglimao</b>
Information Education Campaign Materials Pamphlets Brochures X Standee Banner	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
42' inch TV Baron TV	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00
Portable Speaker with Microphone	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
Sports Equipments					
Basketball	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
(3) pcs Spalding Ball	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
(2) Volleyball Ball	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
(1) Volleyball Net					
Badminton					
(2) sets Badminton Racket					
(1) set Shuttlecock					
Musical Instruments					
(1) unit of Guitar	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
(1) unit of Beatbox	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Board Games					
(3) sets of Wood Chess	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
(1) Snake and Ladder	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
(3) sets of Scrabble	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
(3) sets of Jingga	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
<b>TOTAL</b>	<b>63,000.00</b>	<b>63,000.00</b>	<b>63,000.00</b>	<b>63,000.00</b>	<b>63,000.00</b>

- ii. **Shall** make semi-annual visitation to the identified NATIONAL HIGH SCHOOLS;
- iii. **Shall** conduct Financial Literacy Training to the Teen Center Managers and Peer Educators;

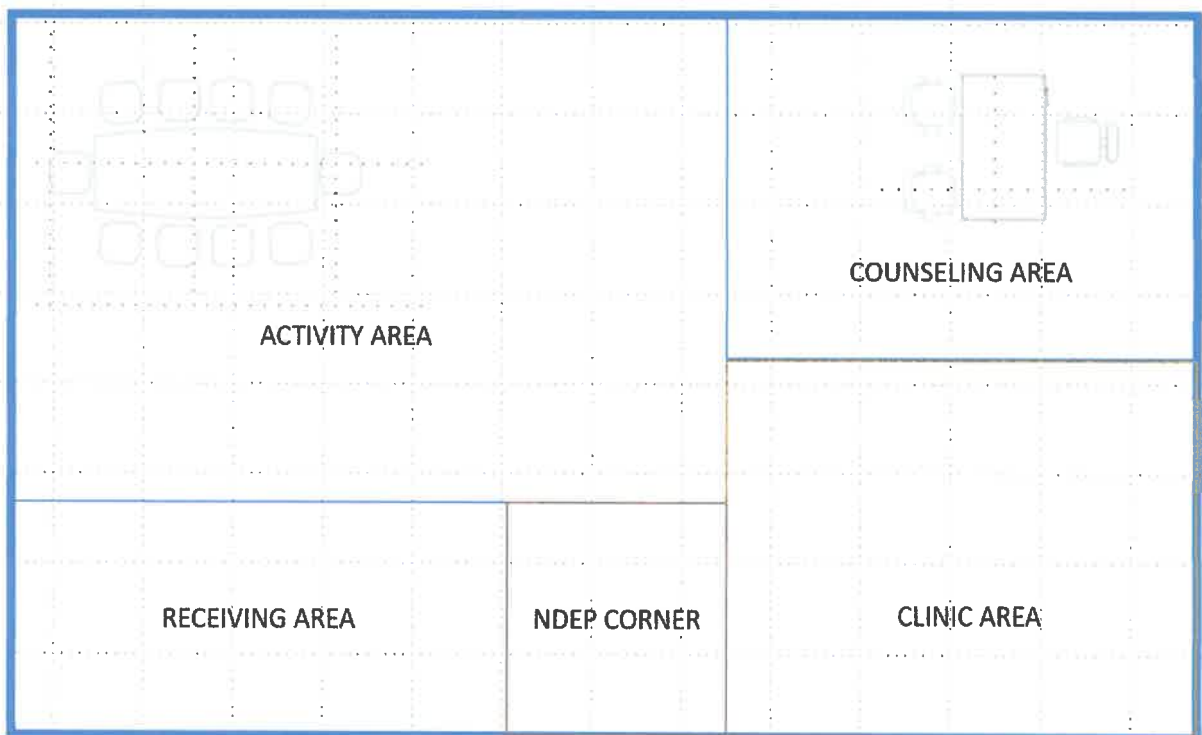
**B. COMMUNITY IMPROVEMENT DIVISION**

- i. **Shall** provide trainings/seminar/orientation to the Teen Center Operators and Peer Educators of the identified NATIONAL HIGH SCHOOLS;
- ii. **Shall** assist FICCO, their employees/staff, during their semi-annual visit to the Teen Centers established in the NATIONAL HIGH SCHOOLS;
- iii. **Shall** semi-annual submit consolidated report to FICCO on the activities, programs, and affairs conducted by the NATIONAL HIGH SCHOOLS in the Teen Centers;
- iv. **Shall** monitor and evaluate the Teen Centers in the NATIONAL HIGH SCHOOLS and provide feedback and recommendation/s to FICCO for the improvement and betterment of the Teen Centers.

**C. NATIONAL HIGH SCHOOLS**

- i. **Shall** Ensure attendance of the Teen Center Managers in the trainings/seminar/orientation conducted by FICCO and LGU-CDO;

- ii. Shall Formulate ACTION PLAN for the succeeding academic year and submit the same to the LGU-CDO not later than September of every year;
- iii. **Shall** Submit semi-annual reports on activities, programs and other affairs conducted by the Teen Centers, specifying therein the number of students or adolescents who attended and availed of the teen center services, their sex, age, and other related personal circumstances;
- iv. **Shall** Make quarterly inventory of the materials and equipment provided by FICCO;
- v. **Shall** Replace the materials and equipment provided by FICCO in the event of their loss or damage;
- vi. **Shall** Conduct research on the impact of an Operational School-Based Teen Center in addressing social issues on school drop-outs, teenage pregnancy, mental health issues, and other related issues.
- vii. **Shall** follow the standard lay-out of the Teen Center below before it will turn-over the materials and equipment from the FIRST PARTY



- 5. **TERM.** This Agreement shall be effective upon the signing hereof by all parties and shall continue in full force and effect for a period of September 1, 2023- September 1, 2024 unless sooner terminated by either or all of the parties herein upon prior written notice given to the other parties.
- 6. **WARRANTY.** All the parties herein warrant that they are duly authorized to enter into this Agreement.
- 7. **COMPLETE AGREEMENT.** This agreement contains the entire agreement of the parties, modifications and alterations to the provision found herein may only be made upon written agreement of the parties.
- 8. **BINDING EFFECT.** This Agreement shall be binding not only on the PARTIES herein but also on their heirs, assigns, and successors-in-interest, as the case may be.
- 9. **NON-ASSIGNMENT.** This Agreement may not be transferred or assigned by either Party without the prior written consent of the other.

10. **SEPARABILITY CLAUSE.** Should one or more of the provisions of this Agreement be declared null and void, inefficacious or ineffectual for any reason whatsoever, the other provisions shall remain in full force and effect notwithstanding such defect or flaw, provided the rights of the parties are not adversely affected thereby.

11. **DISPUTE RESOLUTION AND VENUE.** The Parties shall as often as possible mutually consult with each other with respect to the performance of their respective obligations under this Agreement. The Parties shall exert their best efforts to properly resolve any differences or disagreements with respect to any dispute that may arise in connection with this Agreement. Should the parties fail to settle their dispute, the parties hereby agree that the Courts of Cagayan de Oro City shall be the exclusive venue of any or all actions or suits between the parties, to the exclusion of all other courts and venues.

IN WITNESS WHEREOF, the PARTIES have hereunto signed this Memorandum of Agreement this \_\_\_\_ day of \_\_\_\_\_ 2023, in Cagayan de Oro City.

**FIRST COMMUNITY COOPERATIVE  
(FICCO)**

Represented by:

**EDGARDO A. MICAYABAS**  
Chief Executive Officer

**LOCAL GOVERNMENT OF  
CAGAYAN DE ORO**

Represented by:

**ROLANDO A. UY**  
City Mayor

**DEPARTMENT OF EDUCATION –  
CAGAYAN DE ORO DIVISION  
(DEPED – CDO)**

Represented by:

**DR. ROY ANGELO E. GAZO, CESO V**  
School Division Superintendent

**WITNESSES:**

**COMMUNITY IMPROVEMENT DIVISION (CID)**

**HONORIO G. DIPUTADO JR.**  
Acting Head, CID

**PEDRO “OLOY” N. ROA SR. HIGH  
SCHOOL - BAIKINGON ANNEX**  
Represented by:

**ROWENA A. TABOCLAON**

**BALUBAL NATIONAL HIGH SCHOOL**  
Represented by:

**RODEL C. ESTENZO**

**EAST GUSA NATIONAL HIGH SCHOOL-  
FS CATANICO ANNEX**

**INDAHAG NATIONAL HIGH SCHOOL**

Represented by:

Represented by:

**JOCELYN B. PALABON**

**MAURITA M. DONASCO**

**TAGLIMAO NATIONAL HIGH SCHOOL**

Represented by:

**MARILOU P. LAGAC**

**ACKNOWLEDGMENT**

Republic of the Philippines)

Cagayan de Oro City ) S.S.

x----- /

BEFORE ME, a Notary Public this \_\_\_\_\_ at Cagayan de Oro City, Philippines, personally appeared:

Name:

Valid ID:

EDGARDO A. MICAYABAS  
HONORIO G. DIPUTADO JR  
DR. ROY ANGELO E. GAZO, CESO V

known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same are their free and voluntary act and deed.

This document consisting of six (6) pages has been signed by the parties and their witnesses and sealed with my notarial seal.

WITNESS MY HAND AND SEAL the day, year and place above written.

Doc No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 2023 \_\_\_\_\_

## MEMORANDUM OF AGREEMENT

This MEMORANDUM OF AGREEMENT, entered into by and between:

**ORO INTEGRATED COOPERATIVE (OIC)**, a primary cooperative duly organized and existing under and by virtue of the laws of the Philippines with principal place of business at Yacapin, Barangay 11, Cagayan de Oro City, Philippines, represented herein by its Chief Executive Officer, FLORIANO R. HILOT, and Chairperson, **PATRICIO G. JUAN**, duly authorized for this purpose, and hereinafter referred to as the **"1ST PARTY"**;

The **CITY GOVERNMENT OF CAGAYAN DE ORO (LGU-CDO)**, a local government unit organized and created under the laws of the Republic of the Philippines, with principal office address located at 89 Hayes St., Cagayan de Oro City, duly represented by **HON. ROLANDO A. UY**, in his capacity as the City Mayor, hereafter referred to as **"2ND PARTY"**;

**DEPARTMENT OF EDUCATION – DIVISION OF CAGAYAN DE ORO**, an agency of the National Government of the Philippine Government Educational Institution, mandated to oversee the national objectives for public education within the geographical location of Cagayan de Oro, with office address at Upper Balulang, Cagayan de Oro City, and herein represented by its School Division Superintendent, **DR. ROY ANGELO E. GAZO, CESO V**, and hereinafter referred to as the **"DEPED-CDO"**;

- and -

**BONBON NATIONAL HIGH SCHOOL**, a public secondary academic institution run by the Philippine government through its Department of Education, located at Brgy. Bonbon Cagayan de Oro City, and herein represented by its School Principal, **NINIA MARIE ESTILLORE**;

**BUGO NATIONAL HIGH SCHOOL**, a public secondary academic institution run by the Philippine government through its Department of Education, located at Brgy. Bugo Cagayan de Oro City, and herein represented by its School Principal, **FERDINAND L. VINCO JR.**;

**CAGAYAN DE ORO CITY HIGH SCHOOL**, a public secondary academic institution run by the Philippine government through its Department of Education, located at Brgy. Nazareth Cagayan de Oro City, and herein represented by its School Principal, **EVELYN Q. SUMANDA**;

**KAUSWAGAN NATIONAL HIGH SCHOOL**, a public secondary academic institution run by the Philippine government through its Department of Education, located at Brgy. Kauswagan Cagayan de Oro City, and herein represented by its School Principal, **MARVIN ANTHONY A. RAMOS**;

**MACABALAN NATIONAL HIGH SCHOOL**, a public secondary academic institution run by the Philippine government through its Department of Education, located at Brgy. Macabalan Cagayan de Oro City, and herein represented by its School Principal, **NORMA B. DE LIMA**;

For the purpose of this Agreement, the afore-named schools shall collectively be referred to as “**3RD PARTY**”;

**WITNESSETH:**

**WHEREAS**, the PARTIES have recognized the need for the establishment of a “Teen Center” which is a community center serving youth and adolescents and is established primarily to provide appropriate sexuality and reproductive health information, skills, and services to the youth and adolescents;

**WHEREAS**, OIC, in coordination with CID and DEPED-CDO, supports the establishment of a Teen Center in targeted areas in Cagayan de Oro City and advocates to prevent teenage pregnancy, promote adolescent and youth reproductive health, instill financial literacy, and boost mental health in adolescents, among others;

**WHEREAS**, OIC, CID, and DEPED-CDO, altogether determined that there shall be a Teen Center in the above-named NATIONAL HIGH SCHOOLS, and agreed to give full support to the NATIONAL HIGH SCHOOLS in establishing a Teen Center;

**NOW, THEREFORE**, for and consideration of the foregoing premises and mutual covenants, the **PARTIES** hereby agree as follows:

1. **PURPOSE.** The purpose of this Agreement is the creation of a “Teen Center” through the joint efforts of OIC, CID, and DEPED-CDO, in the selected National High Schools of Cagayan de Oro City, particularly:
  - a. BONBON NATIONAL HIGH SCHOOL;
  - b. BUGO NATIONAL HIGH SCHOOL;
  - c. CAGAYAN DE ORO CITY HIGH SCHOOL
  - d. KAUSWAGAN NATIONAL HIGH SCHOOL
  - e. MACABALAN NATIONAL HIGH SCHOOL; and
2. **GOAL.** The goal of this Agreement is the promotion of the immediate well-being and the longer-term positive development of the youth and adolescents.
3. **SHARED RESPONSIBILITY.** For the successful implementation of this Agreement, all the PARTIES herein agree:
  - a. To give full support to the Teen Centers and sponsor their activities and programs that endeavor for the betterment of the youth and adolescents;
  - b. To supervise, guide, and participate in all of the affairs of the Teen Centers;
  - c. To ensure that the plans and programs of the Teen Centers are in keeping with the objectives of this Agreement, and ensure that the plans and programs are effective tools to resolve the issues of the youth and adolescents and improve their overall well-being;
  - d. To ensure the sustainability of the implementation of the program regardless of the appointed School Division Superintendent of the Department of Education under the supervision of the schools.
  - e. To coordinate and collaborate and find ways to continually improve the Teen Centers and the programs and activities they offer to adolescents and pursue measures that would lessen the societal peer pressure and stand firm in their viewpoint in facing various challenges of the present times.

**4. OBLIGATION OF THE PARTIES.**

**A. ORO INTEGRATED COOPERATIVE**

- i. **Shall** provide necessary materials, equipment, and capacity-building (iii) to the named NATIONAL HIGH SCHOOLS;

<b>Target Schools</b>	<b>Bugo NHS</b>	<b>City High NHS</b>	<b>Kauswagan NHS</b>	<b>Macabalan NHS</b>	<b>Bonbon NHS</b>
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Structure Renovation/ Guidance Office Division	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00
Information Education Campaign Materials Pamphlets Brochures X Standee Banner	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Portable Speaker with Microphone	13,000.00	13,000.00	13,000.00	13,000.00	13,000.00
Sports Equipment					
Basketball	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
(3) pcs Spalding Ball	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
(2) Volleyball Ball	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
(1) Volleyball Net					
Badminton					
(2) sets Badminton Racket					
(1) set Shuttlecock					
Musical Instruments					
(1) unit of Guitar	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
(1) unit of Beatbox	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Board Games					
(3) sets of Wood Chess	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
(1) Snake and Ladder	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
(3) sets of Scrabble	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
(3) sets of Jinga	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
<b>TOTAL</b>	<b>63,000.00</b>	<b>63,000.00</b>	<b>63,000.00</b>	<b>63,000.00</b>	<b>63,000.00</b>

- ii. **Shall** make visitation to the identified NATIONAL HIGH SCHOOLS;
- iii. **Shall** conduct activities for the Teen Center Managers, Peer Educators, and students such as but not limited to:
  - a. Room to Room campaign for youth savers club program
  - b. Financial Literacy Training
  - c. Enterprise Development Training
  - d. Leadership Training
  - e. Quiz Bee, Sports, and Talent Competition; among others;
- iv. **Shall** be open in assisting NATIONAL HIGH SCHOOLS beyond the abovementioned items (i).

## B. LGU- CDO - COMMUNITY IMPROVEMENT DIVISION

- i. **Shall** provide training/seminar/orientation to the Teen Center Operators and Peer Educators of the identified NATIONAL HIGH SCHOOLS;
- ii. **Shall** assist OIC, and their employees/staff, during their semi-annual visit to the Teen Centers established in the NATIONAL HIGH SCHOOLS;
- iii. **Shall** submit a quarterly consolidated report to OIC on the activities, programs, and affairs conducted by the NATIONAL HIGH SCHOOLS in the Teen Centers;
- iv. **Shall** monitor and evaluate the Teen Centers in the NATIONAL HIGH SCHOOLS and provide feedback and recommendation/s to OIC for the improvement and betterment of the Teen Centers.

## C. NATIONAL HIGH SCHOOLS

- i. **Shall** Ensure attendance of the Teen Center Managers in the training/seminar/orientation conducted by OIC and CID;
- ii. **Shall** allow the FIRST PARTY to hold an activity related to the above-mentioned programs as indicated in paragraph (Aiii), inside the campus and a room-to-room campaign for the orientation of the Youth Saver's Club membership.;
- iii. **Shall** allow the FIRST PARTY representative to collect the deposit from the students and provide a space and table where the FIRST PARTY representative can stay while waiting for the students to transact.
- iv. **Shall** Formulate ACTION PLAN for the succeeding academic year and

- v. submit the same to the CID not later than September of every year;
  - v. **Shall** Submit semi-annual reports on activities, programs, and other affairs conducted by the Teen Centers, specifying therein the number of students or adolescents who attended and availed of the teen center services, their sex, age, and other related personal circumstances;
  - vi. **Shall** Make quarterly inventory of the materials and equipment provided by OIC;
  - vii. **Shall** Replace the materials and equipment provided by OIC in the event of their loss or damage;
  - viii. **Shall** Conduct research on the impact of an Operational School-Based Teen Center in addressing social issues on school drop-outs, teenage pregnancy, mental health issues, and other related issues.
5. **TERM.** This Agreement shall be effective upon the signing hereof by all parties and shall continue in full force and effect for a period of one year unless sooner terminated by either or all of the parties herein upon prior written notice given to the other parties.
  6. **WARRANTY.** All the parties herein warrant that they are duly authorized to enter into this Agreement.
  7. **COMPLETE AGREEMENT.** This agreement contains the entire agreement of the parties, modifications and alterations to the provision found herein may only be made upon written agreement of the parties.
  8. **BINDING EFFECT.** This Agreement shall be binding not only on the PARTIES herein but also on their heirs, assigns, and successors-in-interest, as the case may be.
  9. **NON-ASSIGNMENT.** This Agreement may not be transferred or assigned by either Party without the prior written consent of the other.
  10. **SEPARABILITY CLAUSE.** Should one or more of the provisions of this Agreement be declared null and void, inefficacious or ineffectual for any reason whatsoever, the other provisions shall remain in full force and effect notwithstanding such defect or flaw, provided the rights of the parties are not adversely affected thereby.
  11. **DISPUTE RESOLUTION AND VENUE.** The Parties shall as often as possible mutually consult with each other with respect to the performance of their respective obligations under this Agreement. The Parties shall exert their best efforts to properly resolve any differences or disagreements with respect to any dispute that may arise in connection with this Agreement. Should the parties fail to settle their dispute, the parties hereby agree that the Courts of Cagayan de Oro City shall be the exclusive venue of any or all actions or suits between the parties, to the exclusion of all other courts and venues.

IN WITNESS WHEREOF, the PARTIES have hereunto signed this Memorandum of Agreement this \_\_\_\_ day of \_\_\_\_\_ 2023, in Cagayan de Oro City.

**ORO INTEGRATED COOPERATIVE  
(OIC)**

Represented by:

**FLORIANO R. HILOT  
CHIEF EXECUTIVE OFFICER**

**CITY GOVERNMENT OF CAGAYAN  
DE ORO**

Represented by:

**ROLANDO A. UY  
City Mayor**

-and-

**PATRICIO G. JUAN**  
Chairperson



**DEPARTMENT OF EDUCATION –  
CAGAYAN DE ORO DIVISION  
(DEPED – CDO)**

Represented by:

**DR. ROY ANGELO E. GAZO, CESO V**

**NATIONAL HIGH SCHOOLS:**

**BONBON NATIONAL HIGH SCHOOL**

Represented by:

**NINIA MARIE A. ESTILLORE**

**BUGO NATIONAL HIGH SCHOOL**

Represented by:

**FERDINAND L. VINCO JR.**

**CAGAYAN DE ORO CITY HIGH  
SCHOOL**

Represented by:

**EVELYN Q. SUMANDA**

**KAUSWAGAN NATIONAL HIGH  
SCHOOL**

Represented by:

**MARVIN ANTHONY A. RAMOS**

**MACABALAN NATIONAL HIGH  
SCHOOL**

Represented by:

**NORMA B. DE LIMA**

**WITNESSES:**

**COMMUNITY IMPROVEMENT DIVISION**

Represented by:

**HONORIO G. DIPUTADO JR.**  
Acting Head

**SANGGUNIANG KABATAAN  
FEDERATION**

Represented by:

**KENNETH SACALA**  
SK Federation President

ACKNOWLEDGMENT

Republic of the Philippines)  
Cagayan de Oro City ) S.S.  
x----- /

BEFORE ME, a Notary Public this \_\_\_\_\_ at Cagayan de Oro City,  
Philippines, personally appeared:

Name:

Valid ID:

ROLANDO A. UY  
DR. ROY ANGELO E. GAZO, CESO V  
FLORIANO R. HILOT  
PATRICIO G. JUAN

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

known to be the same persons who executed the foregoing instrument and they  
acknowledged to me that the same are their free and voluntary act and deed.

This document consisting of six (6) pages has been signed by the parties and their  
witnesses and sealed with my notarial seal.

WITNESS MY HAND AND SEAL the day, year and place above written.

Doc No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 2023

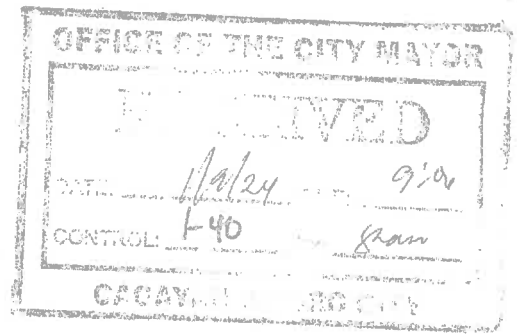


# ORO CHAMBER

Philippines' First Hall of Fame: Most Outstanding Chamber  
Member: Philippine Chamber of Commerce and Industry, Inc.

08 January 2024

**HON. ROLANDO A. UY**  
Mayor  
Cagayan de Oro City



**SUBJECT: REQUEST FOR BUSINESS PERMIT RENEWAL EXTENSION TO FEBRUARY 29, 2024**

Dear Mayor Uy,

Greetings of peace and prosperity from the Voice of Business in Northern Mindanao! I hope this letter finds you in good health and high spirits.

On behalf of the Cagayan de Oro Chamber of Commerce and Industry Foundation, Inc. (ORO CHAMBER), we would like to extend our profoundest gratitude for the remarkable collaboration and support extended to our organization throughout the past year, such as the passing of the ordinance for tax relief and incentives, updating of the CLUP, empowering the civil society organizations to engage with the LGU in a participatory government. Your dedication to promoting a thriving business environment within our city has been instrumental in both the success of our members and the overall growth of our local economy.

At this juncture, we are writing to discuss an important matter that requires your attention. As you well know, the deadline for Business Permit Renewal is scheduled for January 20, 2024. However, after careful consideration and consultation with our members, the business community, and the civil society, we have noticed that many businesses are facing difficulties in fulfilling this requirement within the given time frame. Several unforeseen circumstances and unexpected challenges, particularly those arising from recovering from the pandemic, and the massive overhead expenses brought about by the long holidays, have hindered their ability to prepare the necessary documentation, the financial requirements, and complete the renewal process.

In light of these circumstances, **we would like to respectfully request an extension of the deadline for Business Permit Renewal to February 29, 2024.** This additional period will offer our members ample time to overcome the current challenges they are facing and ensure that all businesses can comply with the necessary requirements. It would also ease the burden on the business community and help maintain a positive business climate in Oro City.

We understand that postponing the deadline may require adjustments and careful consideration from the LGU. However, by granting this extension, you will demonstrate your commitment to supporting the local business community and fostering a favorable environment for economic growth. Additionally, this gesture would provide an opportunity for businesses to recover from the challenges posed by the pandemic and position themselves for a successful year ahead.



# ORO CHAMBER

Philippines' First Hall of Fame: Most Outstanding Chamber  
Member: Philippine Chamber of Commerce and Industry, Inc.

We look forward to further strengthening our bond and continuing our joint efforts to enhance the economic landscape of our beloved city, through the various areas of engagement in 2024.

Thank you for your attention to this matter. We eagerly await your favorable response. If you require any further information or assistance from our end, your office may contact the Secretariat at 0917-551-4558.

Best regards,

  
**DR. JESUS M. JARDIN**  
President

  
**RAYMUNDO G. TALIMIO, JR. CPA, MBM**  
Chairperson

  
**HON. JOCELYN BEBOT B. RODRIGUEZ**  
CITY VICE MAYOR

**SIGN HERE**



January 12, 2024

**THE HONORABLE PRESIDING OFFICER, and  
THE HONORABLE MEMBERS OF THE SANGGUNIANG PANLUNGSOD,**  
This City

**SUBJECT:** REQUEST FOR A RESOLUTION GRANTING AUTHORITY TO PROJECT: LUNHAW, AND THE CITY LOCAL ENVIRONMENT AND NATURAL RESOURCES (CLENRO), TO CONDUCT AN INVENTORY, ASSESSMENT AND EVALUATION OF THE ACTUAL CONDITION OF THE TREES IN ORDER TO COMPLY WITH THE REQUIREMENTS OF THE COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE(CENRO) TO ISSUE PERMIT FOR THE CLEARING OF THE TREES IN THE AREA COVERED BY PROJECT LUNHAW.

LADIES AND GENTLEMEN:

This refers to the urgent request for a resolution granting authority to Project: Lunhaw, and the City Local Environment and Natural Resources (CLENRO), to conduct an inventory, assessment and evaluation of the actual condition of the trees in order to comply with the requirements of the Community Environment and Natural Resources Office(CENRO) to issue permit for the clearing of the trees in the area covered by Project: Lunhaw.

The said permit would allow the City to pursue with the necessary steps with regard to the redevelopment of the Divisoria area which is focused on reducing the heat stress, flood-mitigation which also includes a range of projects such as establishment of drainage systems and retention ponds and planting more of endemic trees in the City.

In this regard, I am respectfully requesting the appropriate action of the Sanggunian on this concern. A copy of the *Certification from CLENRO* relative to its conduct of inventory and its recommendation is herewith attached for your perusal.

Hoping for your favorable and prompt response on this urgent request.

Thank you.

Very truly yours,

**ROLANDO A. HUY**  
City Mayor

RESOLUTION NO. \_\_\_\_\_

**“A RESOLUTION GRANTING AUTHORITY TO PROJECT: LUNHAW, AND THE CITY LOCAL ENVIRONMENT AND NATURAL RESOURCES (CLENRO), TO CONDUCT AN INVENTORY, ASSESSMENT AND EVALUATION OF THE ACTUAL CONDITION OF THE TREES IN ORDER TO COMPLY WITH THE REQUIREMENTS OF THE COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE(CENRO) TO ISSUE PERMIT FOR THE CLEARING OF THE TREES IN THE AREA COVERED BY PROJECT: LUNHAW”**

WHEREAS, Project: Lunhaw is designed to create urban green spaces, to mitigate flood and urban heat stress, promote active mobility with the creation of car-free recreation zones and serve as a carbon sink through greening with endemic species in the project areas;

WHEREAS, Project: Lunhaw is a response to Section 14 of R.A. 9729 or the Local Climate Change Action Plan, which calls for Local Government Units (LGUs) to formulate and implement climate change action plans in their respective areas, consistent with the provisions of the Local Government Code, the Framework and the National Climate Change Action Plan;

WHEREAS, the re-development of Divisoria is an integral part of Project: Lunhaw, which involves restoration of street level access, incorporation of microclimate cooling water features, and introduction of endemic tree species within Divisoria, bounded by Corrales Avenue on the north, R.N. Abejuela Street on the west, Tirso Neri Street on the east and Burgos Street on the south; extending to Duaw Park across the Ysalina Bridge from the City Hall Compound, and all the way to the riverside of Maharlika Bridge;

WHEREAS, the existing trees have been professionally assessed as harboring considerable marks of declining health such as dead branches, visible deep cracks, weak branch unions, noticeable decay and hollowed out trunks, and painfully exposed roots, which have cracked the surrounding concrete pavement, destabilizing the trees and posing a danger to passersby;

WHEREAS, to address this problem, endemic and culturally and historically significant tree species and ornamental flora—which will enhance biodiversity and ecological balance—shall be introduced and properly planted so as to head off potential problems as the trees and flora grow and develop, thereby future-proofing the park for plants and people;

WHEREAS, the professional inventory, assessment and evaluation of the actual condition of these trees will facilitate climate change mitigation, traffic decongestion, active mobility promotion, and resiliency advancement for the City;

NOW, THEREFORE, premises considered, and on motion of \_\_\_\_\_, duly seconded, it was;

RESOLVED, AS IT IS HEREBY RESOLVED, to grant authority to Project: Lunhaw, and the City Local Environment and Natural Resources (CLENRO), to conduct an inventory, assessment and evaluation of the natural environment, including the trees, in order to comply with the requirements of the Community Environment and Natural Resources Office(CENRO) for the issuance of permit for the clearing of the trees in the area covered by Project: Lunhaw;

RESOLVED FINALLY, that a copy of this resolution be forwarded to the Community Environment and Natural Resources Office – Initao (CENRO-Initao) as it forms part of the requirements of the application of Project: Lunhaw for appropriate action.

CARRIED this \_\_\_\_\_.



Republic of the Philippines  
 City of Cagayan de Oro  
**CITY LOCAL ENVIRONMENT AND NATURAL  
 RESOURCES OFFICE**



APR 18 2023

1470:23 April 18, 2023

**MR. JEROME G. PIOQUINTO**  
 CENRO – Officer  
 Jampason Initao, Misamis Oriental

Sir:

Greetings!

Relative to the Project Lunhaw, a climate change mitigation and adaptation action through urban plans and designs, the re-development of Divisoria will be implemented as one of the pilot areas. Your good office with CLENRO conducted the tree inventory for the whole area of Divisoria last April 17, 2023. While we are preparing for the application of the Tree Cutting Permit for the affected trees and Environmental Compliance Certificate, the portion of the project area will soon commence its implementation.

With this, we respectfully endorsed herewith, the request of MR. ALLAN FERNANDEZ, Project Chairperson, to CUT TREES which will give way the re-development of Magsaysay Park that include the construction of the Resilience Center which will house the offices of City Social Welfare Development, Cagayan de Oro City Police (COCPO), Bureau of Fire Protection (BFP), City Disaster Risk Reduction Management Department (CDRRMO) and Roads and Traffic Administration (RTA), a project of City Government of Cagayan de Oro.

Attached are the following documents:


- 1) CLENRO Inspection Report
- 2) Geo Tag Photos
- 3) Letter Request
- 4) Barangay Certification
- 5) Tax Declaration

Anticipating for your favorable action.

Very truly yours,

  
**ENGR. ARMEN A. CUENCA, MPA, EnP**  
 CGDH-II, CLENRO

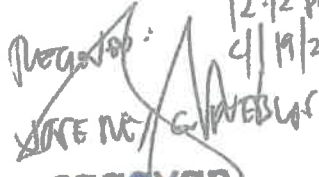
CERTIFIED TRUE COPY  
 OF THE ORIGINAL

BY:   
 DATE: 01/11/2024

ok



CLENRO, Roof Deck, City Hall Compound, Capistrano-Hayes Street, Cagayan de Oro City, Philippines  
 Tel. No. 857-5835/ 857-3158, E-mail: [clenro.cdo@gmail.com](mailto:clenro.cdo@gmail.com)

Registered:  
  
 12:12 PM  
 4/19/23  
**cagayan de Oro**  
 city of golden friendship



INSPECTION REPORT

FOR : ENGR. ARMEN A. CUENCA, MPA, EnP  
 CLENR Officer, Cagayan de Oro City

FROM : NATURAL RESOURCES AND CONSERVATION DIVISION  
 Forest Management Section

DATE : APRIL 17, 2023

SUBJECT : INSPECTION ON REQUEST FOR TREE CUTTING PERMIT

I. BACKGROUND

This refers to the inspection conducted by the Forest Management Section (FMS) of City Local Environment and Natural Resources Office (CLENRO); on ALLAN FERNANDEZ, request for tree cutting permit.

II. FINDINGS

STATUS PER ON SITE INSPECTION/VERIFICATION:

No of trees	Species	Diameter(cm)	Height(meter)	Remarks
4	Maluko	36-47	10	Planted
2	Mahogany	50-70	10	

- 1) That said trees requested to be cut are located at within Magsaysay Park, bounded by the streets of Corrales avenue (East) RN Abejuela (South) Tirso Neri (North) and Pabayao (West) Divisoria, Cagayan de Oro City.
- 2) That said trees will give way to a soon to start re-development of Magsaysay Park to project Lunhaw which designed to help reduce the negative impact of climate change and construction of Resilience Center which will house the office's of City Social Welfare and Development (CSWD), Cagayan de Oro City Police Office (COCPO), Bureau of Fire Protection (BFP), City Disaster Risk Reduction Management Department (CDRRMD) and Roads and Traffic Administration (RTA), a project of City Government of Cagayan de Oro.
- 3) That roots of the said trees were already earth expose that causes deformity on concrete benches and cracks on flooring's.
- 4) That a meeting, actual inspection was held last April 17, 2023 at Divisoria with concerned offices in attendance such as PROJECT CONTRACTOR, CLENRO, PROJECT MANAGEMENT TEAM, RTA, CITY ENGINEERING OFFICE, CPSO and PNP COCPO.

III. RECOMMENDATION(s)

1. The inspectorate team interposes no objection of the said tree cutting. However, we further recommend for endorsement of this application to DENR-CENRO Initao, Initao Misamis Oriental for favorable action.

IV. DOCUMENTATION ATTACHED

- 1) Letter Request
- 2) Geo Tag Photos
- 3) Barangay Certification
- 4) Building Plan
- 5) Tax Declaration

CERTIFIED TRUE COPY  
 OF THE ORIGINAL  
 BY:   
 DATE: 01/12/2024

THE INSPECTORATE TEAM:

Forest Management Section

ANGELO C. MAGALLANES  
AA-1

Noted by:

ENGR. JANENNE C. GALAURA

Natural Resources and Conservation Division, CLENRO

CARLITO D. SOLOMON  
 FOREST RANGER

RODEL S. DACU  
 AA-1

Approved by:

ENGR. ARMEN A. CUENCA, MPA, EnP

CLENRO





Republic of the Philippines  
 City of Cagayan de Oro  
 OFFICE FOR COMMUNITY AFFAIRS

cagayan  
de oro

1342-23

11 April 2023

**ENGR. ARMEN CUENCA**  
 Department Manager  
 Cagayan de Oro City

04.11.23  
 3:05P.M.  
 739-2023  
 BY: *ckc*

Dear Engr. Cuenca,

*Kalinaw!*

Cagayan de Oro's Local Government Unit under the Project Management Team is exploring partnerships, to expand or strengthen current engagements and improving on its collaborations toward shared goals for reducing the negative impact of climate change through Project Lunhaw.

Project Lunhaw is Cagayan de Oro's approach to achieve building a climate resiliency in the next decade, when the city experiences rapid development that will place it as the 4th largest metropolis city of the country in the coming years. Project Lunhaw, then, is designed to help reduce the negative impact of climate change, while taking advantage of potentially new opportunities.

In line with this, we would like to request to facilitate cutting the trees along Magsaysay Park, except for the two (2) Narra Trees. We understand that cutting down trees is a sensitive matter and requires proper authorization to proceed. Therefore, we are seeking your assistance to carry out this task.


If you have further questions, please do not hesitate to contact Mark Seraspe at +63 917 134 2470.

Thank you very much and I hope for your favorable response on this matter.

Very respectfully,

  
**ALLAN FERNANDEZ**  
 Project Chair

CC: City Mayor's Office  
 CC: Administrator's Office

CERTIFIED TRUE COPY  
 OF THE ORIGINAL  
 BY:   
 DATE: 01/12/2024




Republic of the Philippines  
**BARANGAY NO. 3**  
Cagayan de Oro City  
**OFFICE OF THE BARANGAY**


## **CERTIFICATE**

**THIS IS TO CERTIFY** that **CLEANRO AND CENRO** are allowed to cutting trees except Narra Trees Located at Barangay 03 Magsaysay, Cagayan de Oro City.

Issued this day of 17<sup>th</sup> April 2023, Barangay 03, City of Cagayan de Oro, Philippines.

  
**Ely T. Adorador Sr.**  
Barangay Chairman  
Barangay 03  
Cagayan de Oro City

CERTIFIED TRUE COPY  
OF THE ORIGINAL

BY:   
DATE: 01/12/2024

**DECLARATION OF REAL PROPERTY**  
(FILED UNDER SEC. 219 OF REPUBLIC ACT NO. 7160)

Owner ANTONINO, GAUDENCIO F.

(Address) # 14 HAYES ST., CAGAYAN DE ORO CITY

Administrator REP. BY: ANTONINO, MAGNOLIA

(Address)

**DESCRIPTION AND OTHER PARTICULARS OF PROPERTY**

Location of Property COR. CORRALES & ABEJUELA STS.  
(Number and Street)

BARANGAY 03  
(Barangay District)

CAGAYAN DE ORO CITY  
(Municipal City/Province)

Certificate of Title No.

Cadastral Lot No. 564

Assessor's Lot No. 072

Lot Description: LOT 3-A ROAD LOT (LOT 3 PCS-2470 L14502)

Block No. 03

Boundaries

North NE: LOT 2 (CORRALES AVE.)

South LOT 3-B (REM. PORT.)

East: LOT 2 (CORRALES AVE.)

West: R.N. ABEJUELA ST.

(State streets, lots or streams by which bounded or names of owners of adjoining lands)

**I (a) LAND (AGRICULTURAL/MINERAL)**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS				
Kind	Area	Value	Kind	Area	Class	Unit Values	Market Value
		P					P
Total		P	Total				P

**I (b) PLANTS & TREES**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS			
Kind	No. Area	Value	Kind	No. Area	Unit Value	Market Value
		P	Market Value	100%		P
			Adjustments			
			(a) Along road outlet	or no		
			(b) _____ kms. to all weather rd.	%		
			(c) _____ kms. to market (pub)	%		
			Total Adjustments	%		
			Adjusted Market Value	%		
			Total			P
			Total for land, plant and tree			P
Total		P	Adjusted Value for land, plant & trees			P

**II LAND (RESIDENTIAL, COMMERCIAL, INDUSTRIAL, SPECIAL)**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS				
Kind	Area	Value	Kind	Area	Unit Values	Adjustments	Market Value
		P	COMMERCIAL	391.000	10,200.00	SHAPE INFLUENCE APPLIED (2/3)	P 3,988,200.00
				0.000			
				0.000			
Total		P	Total	391.000			P 3,988,200.00

18-119

"IPAKITA SA MUNDO, UMAASENSO NA TAYO"

CERTIFIED TRUE COPY OF THE ORIGINAL

BY:   
DATE: 01/12/2014

IMPORTANT: Issued for taxation purposes and should not be considered as title to the property

**III (a) BUILDING AND OTHER IMPROVEMENTS**

**1. OWNER'S DECLARATION**

DESCRIPTION	Floor Area	Construction Materials				Market Value
		1st Storey	2nd Storey	3rd Storey	Roof	
						P
Total						P

**2. ASSESSOR'S FINDINGS**

DESCRIPTION	Floor Area	Construction Materials				Market Value
		1st Storey	2nd Storey	3rd Storey	Roof	
						P
Total						P

Ordinance No. 10425-2006  
ED DECEMBER 11, 2006

**III (b) MACHINERY**

**1. OWNER'S DECLARATION**

DESCRIPTION	Date of Operation	Original Cost	Depreciation	Market Value
Total				P

**2. ASSESSOR'S FINDINGS**

DESCRIPTION	Date of Operation	Replacement Cost	Depreciation	Market Value
Total				P

**SWORN STATEMENT OF OWNER**

Under the provisions of RA 7166, I HEREBY CERTIFY that the current and fair market value (x) of the foregoing described property of which I am the owner/administrator is to the best of my knowledge and belief, as follows:

Land \_\_\_\_\_ P \_\_\_\_\_  
 Improvements \_\_\_\_\_ P \_\_\_\_\_  
**TOTAL VALUE** \_\_\_\_\_ P \_\_\_\_\_

(Signature)

TAX \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ the \_\_\_\_\_ person taking oath presenting Residence Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_

(Signature of official administering)

(Official Title)

TAX \_\_\_\_\_

**(CTY/PROVINCIAL ASSESSOR  
 BOARD OF ASSESSMENT APPEALS  
 CENTRAL BOARD OF ASSESSMENT APPEALS)**

**ASSESSMENT BY**

Kind of Property	Actual Use	Market Value	Assessment Level	Assessed Value
RD	ROAD LOT	P 3,988,200.00	0%	P 0.00
Total		P 3,988,200.00	Total	P 0.00

**TOTAL ASSESSED VALUE AND 00/100**

(AMOUNT IN WORDS)

APPROVED:

Provincial/Mun./City Assessor

Provincial/Mun./City Assessor  
 By \_\_\_\_\_ Deputy  
 DATE: February 7, 2007

THIS DECLARATION CANCELS TAX NOS. F-000591, \_\_\_\_\_ : IS CANCELLED BY  
 X NOS. G-000867 \_\_\_\_\_  
 TAX UNDER THIS DECLARATION BEGINS WITH THE YEAR 2008 CEASES WITH THE YEAR \_\_\_\_\_ ENTERED IN THE REAL PROPERTY ASSESSMENT ROLL  
 BY \_\_\_\_\_ PREVIOUS OWNER ANTONINO GAUDENCIO F.,  
 PREVIOUS ASSESSED VALUE: LAND P 332,350.00 IMPROVEMENT P 0.00

Revised by SJSIE CMO 4-10-2003 09-03-AM

**CERTIFIED TRUE COPY  
 OF THE ORIGINAL**

BY: \_\_\_\_\_  
 DATE: 01/12/2024

**DECLARATION OF REAL PROPERTY**  
(FILED UNDER SEC. 219 OF REPUBLIC ACT NO. 7160)

Owner CITY GOVERNMENT OF CAGAYAN DE ORO (Address) CITY HALL, CAGAYAN DE ORO  
 Administrator C/O CITY MAYOR (Address) \_\_\_\_\_

**DESCRIPTION AND OTHER PARTICULARS OF PROPERTY**

Location of Property ABEJUELA ST. ASPHALTED (Number and Street) BARANGAY 03 (Barangay/District) CAGAYAN DE ORO CITY (Municipal/City/Province)  
 Certificate of Title No. \_\_\_\_\_ Cadastral Lot No. \_\_\_\_\_ Assessor's Lot No. 064  
 Lot Description: FR.ABEJUELA ST.PABAYO ST.TO ABEJUELA CORRALES AVE.

Boundaries \_\_\_\_\_ Block No. 03  
 North: \_\_\_\_\_ South: \_\_\_\_\_  
 East: \_\_\_\_\_ West: \_\_\_\_\_  
 (State streets, lots or streams by which bounded or names of owners of adjoining lands)

**I (a) LAND (AGRICULTURAL/MINERAL)**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS				
Kind	Area	Value	Kind	Area	Class	Unit Values	Market Value
		P					P
Total		P	Total				P

**I (b) PLANTS & TREES**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS			
Kind	No. Area	Value	Kind	No. Area	Unit Value	Market Value
		P	<b>EXEMPT</b>			
Total		P	Total			P

**II LAND (RESIDENTIAL, COMMERCIAL, INDUSTRIAL, SPECIAL)**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS				
Kind	Area	Value	Kind	Area	Unit Values	Adjustments	Market Value
		P	ROAD	718.500	15,300.00 P		10,993,050.00
Total		P	Total	718.500		P	10,993,050.00

18-310

"IPAKITA SA MUNDO, UMAASENSO NA TAYO"

CERTIFIED TRUE COPY  
OF THE ORIGINAL

BY: \_\_\_\_\_  
DATE: 01/12/2024

IMPORTANT: Issued for taxation purposes and should not be considered as title to the property.

**III (a) BUILDING AND OTHER IMPROVEMENTS**

**1. OWNER'S DECLARATION**

DESCRIPTION	Floor Area	Construction Materials				Market Value
		1st Storey	2nd Storey	3rd Storey	Roof	
						P
Total						P

**2. ASSESSOR'S FINDINGS**

DESCRIPTION	Floor Area	Construction Materials				Market Value
		1st Storey	2nd Storey	3rd Storey	Roof	
						P
Total						P

**III (b) MACHINERY**

**1. OWNER'S DECLARATION**

DESCRIPTION	Date of Operation	Original Cost	Depreciation	Market Value	
Total					P

**2. ASSESSOR'S FINDINGS**

DESCRIPTION	Date of Operation	Replacement Cost	Depreciation	Market Value	
Total					P

**SWORN STATEMENT OF OWNER**

Under the provisions of RA 7160, I HEREBY CERTIFY that the current and fair market value (x) of the foregoing described property of which I am the owner/administrator, is to the best of my knowledge and belief, as follows:

Land \_\_\_\_\_ P \_\_\_\_\_  
 Improvements \_\_\_\_\_ P \_\_\_\_\_  
 TOTAL VALUE \_\_\_\_\_ P \_\_\_\_\_

(Signature)

TAX \_\_\_\_\_ the \_\_\_\_\_  
 issued on \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
 sworn taking oath presenting Residence Certificate No. \_\_\_\_\_

(Signature of official administering)

(Official Title)

State in the nearest multiple of 10 as P950  
 instead of P948, P1,000 instead of P1,004

IAN

**ASSESSMENT BY (CITY/PROVINCIAL ASSESSOR / BOARD OF ASSESSMENT APPEALS / CENTRAL BOARD OF ASSESSMENT APPEALS)**

Kind of Property	Actual Use	Market Value	Assessment Level	Assessed Value
J	ROAD - EXEMPT	10,993,050.00	4	439,720.00
Total		10,993,050.00		439,720.00

**AMOUNT IN WORDS:** TOTAL ASSESSED VALUE FOUR HUNDRED THIRTY NINE THOUSAND SEVEN HUNDRED TWENTY AND 00/100

ATINODORO A. ASEQUIA  
 Provincial/Mun./City Assessor

ATINODORO A. ASEQUIA  
 Provincial/Mun./City Assessor  
 JAMES C. DUNQUE  
 Deputy

DATE February 7 2007

DECLARATION CANCELS TAX NOS. F-000578, NOS. G-000853

: IS CANCELLED BY

CEASES WITH THE YEAR 2008 TAX UNDER THIS DECLARATION BEGINS WITH THE ENTERED IN THE REAL PROPERTY ASSESSMENT ROLL BY PREVIOUS OWNER CITY GOVERNMENT OF CAGAYAN DE ORO. TOTAL ASSESSED VALUE: LAND P 95,920.00, IMPROVEMENT P 0.00.

PROBIE CAD. 4/12/2002 09:03 AM

CERTIFIED TRUE COPY OF THE ORIGINAL

BY: \_\_\_\_\_  
 DATE: 01/12/2024

**DECLARATION OF REAL PROPERTY**  
(FILED UNDER SEC. 219 OF REPUBLIC ACT NO. 7160)

Owner CITY GOVERNMENT OF CAGAYAN DE ORO

(Address) CITY HALL, CAGAYAN DE ORO CITY

Administrator C/O CITY TREASURER

(Address)

**DESCRIPTION AND OTHER PARTICULARS OF PROPERTY**

Location of Property R.N. ABEJUELA & TIRSO NERI ST.

BARANGAY 03

CAGAYAN DE ORO CITY

(Number and Street)

(Barangay District)

(Municipal City/Province)

Certificate of Title No.

Cadastral Lot No. 561 C-1

Assessor's Lot No. 057

Lot Description: -

Boundaries:

Block No. 03

North: LOT 562 & 564 CAG. CAD. PORTION ONLY

South: LOT 561 (PART)

East: SE: LOT NO. 557 CAG. CAD.

West: PABAYO ST.

(State streets, lot or streams by which bounded or names of owners of adjoining lands)

**I (a) LAND (AGRICULTURAL/MINERAL)**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS				
Kind	Area	Value	Kind	Area	Class	Unit Values	Market Value
		P					P
Total		P	Total				P

**I (b) PLANTS & TREES**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS			
Kind	No./Area	Value	Kind	No./Area	Unit Value	Market Value
		P	<b>EXEMPT</b>			
Total		P	Total			P

**II LAND (RESIDENTIAL, COMMERCIAL, INDUSTRIAL, SPECIAL)**

OWNER'S DECLARATION			ASSESSOR'S FINDINGS				
Kind	Area	Value	Kind	Area	Unit Values	Adjustments	Market Value
		P	MAGSAYSAY PARK	896.650	15,300.00 P		P 13,718,745.00
Total		P	Total	896.650	P	P	13,718,745.00

18-410

"IPAKITA SA MUNDO, UMAASENSO NA TAYO"

CERTIFIED TRUE COPY  
OF THE ORIGINAL

BY:

DATE: 01/14/2024

**III (a) BUILDING AND OTHER IMPROVEMENTS**

**1. OWNER'S DECLARATION**

DESCRIPTION	Floor Area	Construction Materials				Market Value
		1st Storey	2nd Storey	3rd Storey	Roof	
						P
Total						P

**2. ASSESSOR'S FINDINGS**

DESCRIPTION	Floor Area	Construction Materials				Market Value
		1st Storey	2nd Storey	3rd Storey	Roof	
						P
Total						P

**III (b) MACHINERY**

**1. OWNER'S DECLARATION**

DESCRIPTION	Date of Operation	Original Cost	Depreciation	Market Value	
					PUT BY: X.M. ROSALES
Total					P

**2. ASSESSOR'S FINDINGS**

DESCRIPTION	Date of Operation	Replacement Cost	Depreciation	Market Value	
					VIEWED BY: ES C. DUNQUE
Total					P

**SWORN STATEMENT OF OWNER**

Under the provisions of RA 7160, I HEREBY CERTIFY that the current and fair market value (x) of the foregoing described property of which I am the owner/administrator, is to the best of my knowledge and belief, as follows.

Land P \_\_\_\_\_  
 Improvements P \_\_\_\_\_  
**TOTAL VALUE** P \_\_\_\_\_

(Signature)  
 TAN \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ the \_\_\_\_\_  
 person taking oath presenting Residence Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_

(Signature of official administering)  
 \_\_\_\_\_

(Official Title)  
 TAN \_\_\_\_\_

(\*) State in the nearest multiple of 10 as P950  
 instead of P948, P1,000 instead of P1,004

ASSESSMENT BY (CITY/PROVINCIAL ASSESSOR)  
 (BOARD OF ASSESSMENT APPEALS)  
 (CENTRAL BOARD OF ASSESSMENT APPEALS)

Kind of Property	Actual Use	Market Value	Assessment Level	Assessed Value
D	(MAGSAYSAY PARK/EXEMPT)	13,718,745.00	4 % P	548,750.00
Total		P 13,718,745.00	Total	P 548,750.00

**AM. ASSESSED VALUE** FIVE HUNDRED FORTY EIGHT THOUSAND SEVEN HUNDRED FIFTY AND 00/100  
 (AMOUNT IN WORDS)

APPROVED:  
 ATINODORO A. ASEQUIA  
 Provincial/Mun./City Assessor

ATINODORO A. ASEQUIA  
 Provincial/Mun./City Assessor  
 By JAMES C. DUNQUE  
 Deputy  
 DATE February 7, 2007

THIS DECLARATION CANCELS TAX NOS. F-000569, \_\_\_\_\_ : IS CANCELLED BY  
 NOS G-000844 \_\_\_\_\_ TAX UNDER THIS DECLARATION BEGINS WITH THE  
 YEAR 2008 CEASES WITH THE YEAR \_\_\_\_\_ ENTERED IN THE REAL PROPERTY ASSESSMENT ROLL  
 BY \_\_\_\_\_ PREVIOUS OWNER CITY GOVERNMENT OF CAGAYAN DE ORO,

LAND'S ASSESSED VALUE: LAND P 125,750.00, IMPROVEMENT P 0.00.

by 5915E CAD 4/13/2023 09:01:41

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 BY: \_\_\_\_\_  
 DATE: 01/12/2024





Department of Environment and Natural Resources

CENRO Initao

Jampason, Initao, Misamis Oriental

Copy "8"

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OF ORIGINAL  
BY: [Signature]  
DATE: 01/12/2022

November 28, 2022

**MEMORANDUM**

**FOR :** The CENR Officer  
DENR-CENRO Initao  
Jampason, Initao, Misamis Oriental

**FROM :** FR Phillip E. Lacaba III  
Inspecting Officer-CENRO Initao

**SUBJECT :** **INVENTORY/INSPECTION REPORT RE: REQUEST OF ENGR. ARMEN A. CUENCA, CGDH-II, CLENRO TO CONDUCT ACTUAL INSPECTION ON VARIOUS TREES THAT WILL BE AFFECTED BY THE URBAN PLANS AND RE-DEVELOPMENT OF PLAZA DIVISORIA**

In compliance with the standing instruction on the matter, please be informed that the undersigned from this Office together with the representatives of CLENRO-CDO had jointly conducted inspection/ground verification on the above-subject request.

Inspection/verification disclosed that there are a total of fifty eight (58) tree species that consist of (3) Narra, (6) Maloko, (41) Mahogany, and (8) Golden tree having diameters ranging from 16 to 120 centimeters in length of 2-7 meters that corresponds to the volume of **26.45 cubic meters** (please see attached tally sheet for reference). Subject trees are to be affected by the proposed climate change adaptation project through urban plans and re-development of Plaza Divisoria, Cagayan de Oro City. While there are identified trees such as Narra that recommended for pruning/trimming purposes.

Attached are the tally sheet and random geotagged pictorials during the conducted inspection/inventory.

In view hereof and pursuant to our existing guidelines on the matter, it is hereby recommended that issuance of desired permit/clearance be given to the requesting party.

For information, record and recommendation.

[Signature]  
PHILLIP E. LACABA III  
FR

Cc: Engr. Armen A. Cuenca, MPA, EnP  
CGDH-II, CLENRO

TALLY SHEET

NO.	SPECIES	DIAMETER	HEIGHT (M)	VOLUME (CU.M)
1	NARRA	120	5	3.63
2	NARRA	22	4	0.10
3	MALOKO	16	3	0.04
4	MALOKO	16	3	0.04
5	MALOKO	18	2	0.03
6	MALOKO	18	2	0.03
7	MALOKO	16	2	0.03
8	MALOKO	16	2	0.03
9	MAHOGANY	35	6	0.37
10	MAHOGANY	35	6	0.37
11	MAHOGANY	42	7	0.62
12	MAHOGANY	42	7	0.62
13	MAHOGANY	32	5	0.26
14	MAHOGANY	35	6	0.37
15	MAHOGANY	35	6	0.37
16	MAHOGANY	38	6	0.44
17	MAHOGANY	38	6	0.44
18	MAHOGANY	40	7	0.56
19	MAHOGANY	40	7	0.56
20	MAHOGANY	42	7	0.62
21	MAHOGANY	42	7	0.62
22	MAHOGANY	46	7	0.75
23	MAHOGANY	46	7	0.75
24	MAHOGANY	42	5	0.44
25	MAHOGANY	42	6	0.53
26	MAHOGANY	46	6	0.64
27	MAHOGANY	48	6	0.70
28	MAHOGANY	40	6	0.48
29	MAHOGANY	35	6	0.37
30	MAHOGANY	35	5	0.31
31	MAHOGANY	32	6	0.31
32	MAHOGANY	34	6	0.35
33	MAHOGANY	36	6	0.39
34	MAHOGANY	36	6	0.39
35	MAHOGANY	42	6	0.53
36	MAHOGANY	44	7	0.68
37	MAHOGANY	32	6	0.31
38	MAHOGANY	35	6	0.37
39	MAHOGANY	35	6	0.37
40	MAHOGANY	38	6	0.44
41	MAHOGANY	38	6	0.44
42	MAHOGANY	40	6	0.48
43	MAHOGANY	40	6	0.48
44	MAHOGANY	32	6	0.31
45	MAHOGANY	34	5	0.29
46	MAHOGANY	36	5	0.33
47	GOLDEN TREE	20	3	0.06
48	GOLDEN TREE	20	2	0.04
49	GOLDEN TREE	16	2	0.03
50	GOLDEN TREE	18	2	0.03
51	NARRA	110	6	3.66
52	GOLDEN TREE	20	3	0.06
53	GOLDEN TREE	16	3	0.04
54	GOLDEN TREE	18	2	0.03
55	GOLDEN TREE	18	3	0.05
56	MAHOGANY	35	5	0.31
57	MAHOGANY	32	5	0.26
58	MAHOGANY	34	5	0.29
<b>58</b>	<b>GRAND TOTAL</b>			<b>26.45</b>
HILLS				CU. M.

Remarks: The inspection/inventory of the above-cited affected trees subject for cutting and or pruning/trimming was jointly conducted with the representatives of CLENRO-CDO

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BY: \_\_\_\_\_  
DATE: 01/12/2009



Republic of the Philippines  
 City of Cagayan de Oro  
**CITY LOCAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**

**cagayan de Oro**  
 city of golden friendship

4197

BY

DATE

01-12-24



July 25, 2023

**MR. JEROME G. PIOQUINTO**  
 CENRO – Officer  
 Jampason Initao, Misamis Oriental

Sir:

Greetings!

This has reference to the letter we received from Mr. Allan Fernandez, Project Chair of Project Lunhaw at Plaza Divisoria, regarding the two (2) Narra trees located at Magsaysay Park, Cagayan de Oro City.

Based on our assessment, our inspectorate team recommends the following, for your approval, to wit;

- 1<sup>st</sup> Narra tree (facing Xavier University) - the tree should be preserved and that the soil should be replenished in order to cover its roots
- 2<sup>nd</sup> Narra tree (facing DBP-Divisoria) - the tree need to be preserved also and that the soil should be replenished in order to hide the exposed roots and establish a bench for resting.

Furthermore, the team would like to invite you or your authorized representative, in your favorable schedule, to conduct an assessment of the above-mentioned trees and come-up with technical recommendation/s. For any queries, please contact Mark Seraspe through his cellular number 09171342470.

Enclosed herewith is a copy of the letter from Project Lunhaw for reference.

We are anticipating with thanks for your usual cooperation.

Very truly yours,

  
**ENGR. ARMEN A. GUENCA, MPA, EnP**  
 CGDH-II, CLENRO

*Received by  
 Mark Seraspe  
 7-23*

cc: **ALLAN FERNANDEZ,**  
 Project Chair, Project Lunhaw



CLENRO, Roof Deck, City Hall Compound, Capistrano-Hayes Street, Cagayan de Oro City, Philippines  
 E-mail: [clenro.cdo@gmail.com](mailto:clenro.cdo@gmail.com)





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BY  
01-12-24  
cagayan de Oro city of golden friendship

8.	Golden Tree	36	5	8°28'40"N,124°38'39"E	The roots were exposed and branches needs trimming
9.	Golden Tree	12	3	8°28'40"N,124°38'39"E	The roots were exposed and branches needs trimming
10.	African Tree	22	4	8°28'40"N,124°38'39"E	The roots were exposed and branches needs trimming
11.	African Tree	26	4	8°28'40"N,124°38'39"E	The roots were exposed and branches needs trimming
<b>RIZAL PARK</b>					
1.	Golden Tree	20	5	8°28'40"N,124°38'35"E	The roots were not exposed on the plant box and the dead branches need trimming
2.	Mahogany	65	6	8°28'40"N,124°38'35"E	The roots were not exposed; however, plant box is damaged
3.	Mahogany	63	8	8°28'40"N,124°38'35"E	The roots were minimally exposed, leaves were unhealthy
4.	Butterfly	19	3	8°28'40"N,124°38'35"E	The roots were exposed and branches need trimming
5.	Mahogany	39	6	8°28'40"N,124°38'35"E	The roots were exposed and plant box has cracks, newly trimmed
6.	Mahogany	48	6	8°28'40"N,124°38'35"E	The roots were exposed
7.	Mahogany	41	5	8°28'40"N,124°38'35"E	The roots were not exposed
8.	Mahogany	42	4	8°28'40"N,124°38'35"E	The roots were exposed
<b>GOLDEN FRIENDSHIP PARK</b>					
1.	Mahogany	40	8	8°28'40"N,124°38'33"E	The roots were exposed, branches need trimming leaves were unhealthy and plant box was totally damaged
2.	Mahogany	42	8	8°28'40"N,124°38'33"E	The roots were exposed, branches need trimming leaves were unhealthy and plant box was totally damaged
3.	Mahogany	47	8	8°28'40"N,124°38'33"E	The roots were exposed, branches need trimming leaves were unhealthy and plant box was totally damaged
4.	Mahogany	42	8	8°28'41"N,124°38'33"E	The roots were exposed, branches need trimming leaves were unhealthy and plant box was totally damaged
5.	Mahogany	48	6	8°28'41"N,124°38'33"E	The roots were exposed, branches need trimming leaves were unhealthy and plant box was totally damaged
6.	Mahogany	50	6	8°28'41"N,124°38'33"E	The roots were exposed, branches need trimming leaves were unhealthy and plant box was totally damaged
7.	Mahogany	64	8	8°28'41"N,124°38'33"E	The roots were exposed, branches need trimming leaves were unhealthy and plant box was totally damaged
8.	Mahogany	52	6	8°28'41"N,124°38'33"E	The roots were exposed, branches need trimming leaves were unhealthy and plant box was totally damaged
9.	Mahogany	28	5	8°28'41"N,124°38'33"E	The roots were exposed, branches need trimming leaves were unhealthy and plant box was totally damaged
10.	Mahogany	40	6	8°28'41"N,124°38'33"E	The roots were exposed, branches need trimming leaves were unhealthy and plant box was totally damaged
11.	Mahogany	60	8	8°28'41"N,124°38'33"E	The roots were exposed, branches need trimming leaves were unhealthy and plant box was totally damaged



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8/9/2013

TREE INVENTORY AT PLAZA DIVISORIA FOR PROJECT LUNHAWA

SPECIES	DIAMETER (meter)	HEIGHT (meter)	COORDINATES	STATUS (ASSESSMENT)
<b>MAGSAYSAY PARK</b>				
1. Narra	120	5	8°28'38"N,124°38'42"E	The roots were not exposed on the ground and the branches need trimming.
2. Narra	22	4	8°28'38"N,124°38'42"E	The leaves are healthy and roots were not exposed but the branches leaning towards the road, need trimming
<b>BONIFACIO PARK</b>				
1. Narra	120	8	8°28'38"N,124°38'41"E	The roots were exposed but the branches were internally decaying.
2. Mahogany	54	6	8°28'38"N,124°38'41"E	The roots were exposed and the plant box is damaged.
3. Mahogany	58	6	8°28'38"N,124°38'41"E	The roots were exposed and the plant box is damaged.
4. Mahogany	84	6	8°28'38"N,124°38'41"E	The roots were exposed and the plant box is damaged.
5. Mahogany	57	6	8°28'38"N,124°38'41"E	The roots were exposed and the plant box is damaged.
6. Mahogany	80	6	8°28'38"N,124°38'41"E	The roots were exposed and the plant box is damaged.
7. Mahogany	40	6	8°28'38"N,124°38'41"E	The roots were exposed and the plant box is damaged.
8. Mahogany	75	8	8°28'38"N,124°38'41"E	The roots were exposed and the plant box is damaged.
9. Mahogany	35	4	8°28'38"N,124°38'41"E	The roots were exposed and the plant box is damaged.
10. Mahogany	75	6	8°28'38"N,124°38'41"E	The roots were exposed and the plant box is damaged.
11. Mahogany	60	6	8°28'38"N,124°38'41"E	The roots were exposed and the plant box is damaged.
12. Mahogany	75	6	8°28'38"N,124°38'41"E	The roots were exposed and the plant box is damaged.
13. Mahogany	65	6	8°28'38"N,124°38'42"E	The roots were not exposed but the branches need trimming and the plant box is damaged.
14. Mahogany	92	8	8°28'38"N,124°38'42"E	The roots were not exposed; however, plant box was damaged
15. Mahogany	30	3	8°28'38"N,124°38'42"E	The roots were exposed and the plant box is damaged
16. Golden Tree	18	4	8°28'38"N,124°38'42"E	The roots were not exposed and the branches were overlapping the electric wire
17. Golden Tree	8	3	8°28'38"N,124°38'42"E	The roots were exposed and branches were leaning towards the road
18. Mahogany	60	6	8°28'38"N,124°38'42"E	The roots were not exposed and branches needs trimming
<b>JR BORJA PARK (KIOSKO)</b>				
1. Maloko	30	3	8°28'40"N,124°38'36"E	The roots were exposed and base is hollow and internally decaying
2. Mahogany	44	5	8°28'40"N,124°38'36"E	The roots were exposed
3. Mahogany	84	6	8°28'40"N,124°38'36"E	The roots were exposed and branches needs trimming
4. Golden Tree	20	3	8°28'40"N,124°38'36"E	The roots were not exposed
5. African Tree	29	3	8°28'40"N,124°38'36"E	The roots were exposed
6. African Tree	26	2	8°28'40"N,124°38'36"E	The roots were exposed
7. African Tree	21	4	8°28'39"N,124°38'38"E	The roots were exposed and branches needs trimming





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 6/12/24

**THE INSPECTORATE TEAM:**

Forest Management Section

  
ANGELO MAGALLANES  
 AA-I

  
RODEL S. DACU  
 AA-I

  
MARICAR P. GONZALES  
 Engineering Aide

  
DOREEN WINONA AMOLATO  
 EMS-I

  
CARLITO D. SOLOMON  
 Forest Ranger

Noted by:

  
ENGR. JANETTE C. GALAURA  
 Natural Resources and Conservation Division- Chief

Approved by:

  
ENGR. ARMEN A. CUENCA, MPA, EnP  
 CGDH-II, CLENRO



# 20<sup>th</sup> City Council

CAGAYAN DE ORO CITY



HON. JOCELYN B. RODRIGUEZ  
CITY VICE MAYOR

## DISTRICT 1 CITY COUNCILORS



HON. AGA C. SUAN



HON. ROGER C. ABADAY



HON. JAY R. PASCUAL



HON. IMEE ROSE P. MORENO



HON. ROMEO V. CALIZO



HON. GEORGE S. COKING



HON. JOSE PEPE S. ABBU JR.



HON. MALVERN A. ESPARCIA

## DISTRICT 2 CITY COUNCILORS



HON. YEVONNA YACINE B. EMAMO



HON. MARIA LOURDES S. GAANE



HON. JOYLEEN MERCEDES L. BALABA



HON. JAMES K. JUDITH II



HON. IAN MARK Q. NACAYA



HON. EDGAR S. CABANLAS



HON. CHRISTIAN RUSTICO M. ACHAS



HON. SUZETTE G. MAGTAJAS DABA

## EX-OFFICIO MEMBERS



HON. YAN LAM S. LIM  
ABC PRESIDENT



HON. JOHN MICHAEL L. SENO  
SK FEDERATION PRESIDENT